

DEVELOPMENTAL SUPPLEMENT FOR MATH 1203
MATH 0203 – Spring 2020

Instructor: M. L. Jones

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Office Hours: M 2:00 – 5:00; W 3:00 – 4:00; TR 3:30 – 4:00

Course Description: This course supports students in developing skills, strategies, and reasoning needed to succeed in Math for Business Analysis. Topics in Math 1203 include a review of algebra including linear and quadratic functions, the mathematics of finance including sinking funds and amortization, and systems of linear equations/inequalities including matrices and elementary linear programming.

Materials Needed: Students will be required to have one binder/spiral/pocket folder to organize all Math 0203 and Math 1203 materials (handouts, notes, etc). All materials need to be brought to class every day. Students will also be required to purchase access to MyMathLab for their Math 1203 course. Access to the online copy of the textbook is included with MyMathLab. A calculator with exp/log functions and a matrix editor is required.

Participation: Students are required to participate in daily in-class activities such as handouts, quiz corrections, group work, discussions, or presentations. A participation grade will be a portion of your course grade in Math 0203. Some in-class activities may be graded; if so, they may not be made up outside of class. Failure to participate in class will negatively affect your course grade. Use of cell phone during class will result in a participation grade of 0% for the day.

ALL cell phones/texting must be turned OFF (or airplane mode) and put away during class time.

Attendance: Attendance will be taken every day, and an attendance grade will be a portion of your final course grade. If you are absent from more than 2 classes, your attendance grade will be negatively affected. Starting with the third absence, points will be deducted from your attendance grade. If you are absent from more than 4 classes (total in 0202/1203) you may be dropped from the class with a grade of F. If you are instructor-dropped from the class with an F due to attendance, then you have one week to complete a drop from Math 1203 with a W. If you do not process a drop from Math 1203 within one week, then you will be dropped with an F from Math 1203 also.

Late Arrivals: Any late arrival to class may be counted as an absence at the instructor's discretion. Students who need to leave class prior to the dismissal of class should speak to the instructor beforehand in order to not incur an absence. It is disruptive to the classroom environment for students to leave class for personal reasons and then return to the classroom.

Excused/Unexcused Absences: Absences are not categorized as excused or unexcused. All absences from class will be counted as official absences except authorized absences (as defined in the Student Handbook). If you miss class due to hospitalization or a death in your family, you should notify the Dean of Students immediately.

Authorized Absences: Absences due to required participation in university-sponsored activities must be approved by the Division Director or Athletic Director and the Vice President for Academic Affairs. It is the responsibility of the student to arrange with the instructor to make up all work missed during an authorized absence.

Last Day to Drop: The last date to drop a course with a W is Monday, March 30, 2020 by 4:00 pm.

Student Drops from Math 0203: Students will not be allowed to drop only Math 0203 due to it being a requirement for enrollment in Math 1203 by students who are not TSI-complete. Students will be allowed to withdraw from both Math 0203 and Math 1203 (or possibly only Math 1203 with permission from both the instructor and the math department chair) but only during the week of **March 23, 2020 to March 30, 2020**.

Grades: The academic portion of the Math 0203 grade will be the earned midterm average in Math 1203. This average is projected to represent 80% of the final course grade in Math 0203. The remaining 20% of the Math 0203 course grade would then be determined using three categories: attendance, participation, and in-class activities. In-class activities may include individual and group work, quizzes, or Math 1203 quiz corrections. In general, it will not be possible for the final Math 0203 course grade to be raised through these categories more than one letter grade higher than the midterm average.

NOTE: Changes to the syllabus, policies and procedures, schedules and assignments, and grading criteria may be made at the discretion of the instructor.

Academic Policies: Students should refer to the current *MSU Student Handbook and Activities Calendar* and the *MSU Undergraduate Bulletin* for university policies on academic dishonesty, class attendance, student rights and activities.

Disability Policy: In accordance with the law, MSU provides academic accommodations to students with documented disabilities. Students with disabilities must be registered with Disability Support Services before classroom accommodations can be provided. The DSS Office is located in Clark Student Center, Room 168, phone 397-4140.

Campus-Carry Policy: Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University's webpage at <http://mwsu.edu/campus-carry/rules-policies>.