
1234: A&P 2

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Office Hours: W- 1pm to 4pm; T & Th- 2pm to 3pm

Spring 2022
Tuesday & Thursday
12:30 – 1:50pm
Bolin Office 220A

COURSE DESCRIPTION: This course emphasizes structure and function of the endocrine, cardiovascular, lymphatic, immune, respiratory, digestive, urinary, and reproductive systems of humans. Concurrent laboratory participation with animal dissection required.

PREREQUISITES/COREQUISITES: BIOL 1134 with a grade of C or better

OBJECTIVES: As a result of this course, you will be able to:

- Use anatomical terminology to identify and describe locations of major organs of each system covered.
- Explain interrelationships among molecular, cellular, tissue, and organ functions in each system.
- Explain contributions of organs and systems to the maintenance of homeostasis.
- Describe the major anatomical and physiological milestones in human development and aging.

REQUIRED TEXTS AND RESOURCES:

- McGraw Hill Unity of Form and Function 9th Edition by Saladin; ISBN: 9781260256000

Required digital materials for this course are part of the Courseware Access and Affordability Program at MSU Texas. Students are charged for required course materials on their student account with the Business Office. Any students who wish to opt-out of the Program and purchase the required course materials on their own must do so prior to 09/07/21. Opt-out instructions are sent to students' official my.msutexas.edu email address after the first day of class. Please contact the MSU Bookstore if you have any questions about the opt-out process.

ATTENDANCE AND PUNCTUALITY: It is expected that students will attend classes regularly and on time. As such, official roll will be taken several times throughout the semester. If you miss class for university related functions, you must provide a signed letter or memo to me at least two days prior to the absence. Those who will not be in class due to a university activity need to turn in work upon returning. If you must miss class for emergencies, illness, or important events, let me know as soon as you can. Medical appointments are not considered part of this category, unless it is for an emergency or illness.

COVID STATEMENT: Any students who experience symptoms of COVID-19 should immediately quarantine, notify their physician, and complete the [COVID-19 Reporting Form for Students](#). Alternatively, students may call the Office of Student Affairs at 940-397-4500. A campus contact tracer will follow up with all reporting students.

COMMUNICATION: You are expected to check your student e-mail regularly, as well as check D2L for grade postings and announcements regarding assignment and schedule changes. Because documents will be distributed electronically, you must inform me immediately if there is a problem retrieving them. Problems with due dates and exams must be discussed with me **before** the exam date or due date. The best way to reach me is through e-mail, which I check at least once a day. You can email me directly or via D2L. Leaving a voice mail is the second-best option. If you have a concern or question you need to discuss at length, you can come by during office hours. **Masks must be worn during the visit.** If you do not wish to wear a mask, I can set up a digital meeting.

CELL PHONES, COMPUTERS, AND OTHER ELECTRONIC DEVICES: Once class has begun, use of all electronic devices should be limited to class-related tasks. If special accommodations are necessary or special circumstances require you to take a phone call, please speak to me before class. If there is an emergency and you need to take a call, please exit the lecture hall quietly to conduct your business.

FOOD AND DRINK: Drinks are allowed in the lecture hall as long as they are in a screw-top lid or a water bottle. No food is allowed in the lecture halls.

ACCOMMODATIONS: Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make necessary arrangements. Students must present appropriate verification from the University's [Disability Support Services](#) (DSS) Office during the instructor's office hours. Please note that instructors are not allowed to provide classroom accommodation(s) to a student until appropriate verification from DSS has been provided.

COURSE REQUIREMENTS

Deadlines for all assignments are listed in the course calendar at the end of this syllabus.

Weekly Assignments **210 points**

There will be 14 assignments throughout the semester. Each assignment is worth 15 pts and you will have two attempts (best grade will be recorded). They are untimed, but they do have a due date by which they must be completed.

In Class Assignments **70 points**

There will be 3 in-class, group assignments ranging from 20 – 30 pts. If the assignment is not completed by the end of the last class period of the week, it must be completed outside of class and turned in by the specified due date.

Tests **320 points**

There will be four tests throughout the semester. Each one will be worth 80 pts. They will be online tests and will be conducted in class. If you are unable to bring technology to take the exam, you must let me know a week in advance so an alternative can be made.

Total **600 points**

GRADING: The Lecture portion of this course accounts for 75% of your final grade while the Lab portion* accounts for 25%

*Lab is an integral part of Anatomy & Physiology. As such, you are expected to attend your lab section each week. If you miss more than three lab periods, you will be dropped from the lab and the lecture.

ASSIGNMENT SUBMISSION: All assignments will be submitted in D2L unless otherwise stated.

LATE WORK: Quizzes and assignments will be taken after the due date, but a 10% penalty will be applied each day it is late. **I will not accept late work after ONE week from the due date.**

MAKEUP EXAMS: If you are counted absent for the exam, you will be given a zero until you set an appointment to make it up. If the agreed upon time and day is missed, the exam will remain a zero. If you miss the exam because of an obligatory MSU event, the grade will remain blank until you make it up. If you miss the makeup appointment, it will be scored a zero.

PLAGIARISM/ACADEMIC OFFENSES: *“As an MSU Student, I pledge not to lie, cheat, steal, or help anyone else do so.” (University Student Handbook).* Any student found cheating or copying from another student's work, or found to have plagiarized from other material (or using any materials for an assignment not completed by that student) will receive a grade of 0 for the assignment in question, and may face further disciplinary action according to university policy.

OTHER: [Tutoring and Academic Support Programs](#) (TASP) provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP's Learning center provides tutoring support in a number of core courses and subject areas. Please see their schedule for more information about times and offerings. *Remember that you don't need an appointment to utilize these services.*

Senate Bill 11 Handgun Policy -Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from licensed concealed carry are appropriately marked, in accordance with state law (Penal Code 30.06 signage). Please note, open carry of handguns, whether licensed or not, and the carrying of all other firearms (rifles, shotguns, etc.), whether open or concealed, are prohibited on campus. For more information regarding campus carry, please refer to the University's webpage at: Campus Carry.