

Betty Carroll
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Thursdays:
 Open office 11-12 am ; 3:30 – 4:30 pm
 12:00 – 12:30 pm ; 4:30 – 5:30 pm (**by appointment only**);
 Wednesdays: Open office 10-11 am
 8:00 – 10:00am (**by appointment only**)

Intermediate Composition & Grammar

ENGL 2113-X14 Fall 2021 Assignment Schedule

Final Exam: There is a mandatory proctored two-part final at the semester's end (a grammar exam and an essay exam which you will take at the same time – check the dates and time slots).

FYI: See example essays in D2L under **Writing Assignment Descriptions**.

Weekly Assignment Schedule

<p>Week One Monday, August 23rd</p>	<p>Read in D2L > Content > Introduction to the course:</p> <ul style="list-style-type: none"> - Syllabus - Assignment schedule (this document) - Grade worksheet. Open, review, and save to your computer. You can update this grade sheet after receiving each graded assignment. This process allows you to “know your highest possible grade” throughout the semester. I do not use grade book in D2L. See next page. <p>Review in D2L/Brightspace > Content – the criteria guidance is there. If you cannot find it, ask me. Many students do not read the format and requirements for their assignments. They often type an assignment “their way” and it does not meet requirements. If you fail to meet said requirements, your paper will not be graded.</p> <ul style="list-style-type: none"> - Quiz reviews and practice resources
	<p>Complete: see below</p> <ul style="list-style-type: none"> - Introduce yourself on the discussion board; send me an email with your address, phone number, and final date request. - Grammar Pre-test by Sunday, August 29th by 11:00pm (Your score will not be included in your final grade, but it helps me see the needs of focus and counts against you if you fail to take them.)
<p>Week Two Monday, August 30th</p>	<p>Read in D2L > Content > Writing assignments:</p> <ul style="list-style-type: none"> - W1, W2, W3 assignment descriptions - Look over the W1 template (either the Word or PDF file). The W1 assignment is due next week. Ask if you have questions. Do not procrastinate. Read in LBH

* All quizzes are open from 5am on Monday until 11pm on the following Sunday.

	<ul style="list-style-type: none"> - Ch 21 Parts of Speech - Ch 22 The Sentence - Part 1 Ch 1-6 The Writing Process
	<p>Complete:</p> <ul style="list-style-type: none"> - Quiz 1 Subject/Verb Identification* Due September 5th by 11 p.m. - W1 Thesis Statement and 2 Topic Sentences Thur., September 2nd by 11 p.m.
Week Three Monday, September 6 th (Labor day)	<p>Read:</p> <ul style="list-style-type: none"> - Ch 23 Phrases and Subordinate Clauses - Ch 35 Sentence Fragments - Ch 11 Academic Writing
	<p>Complete:</p> <ul style="list-style-type: none"> - Quiz 2 Phrases/Clauses/Fragments. Due September 12th by 11 p.m.
Week Four Monday, September 13 th	<p>Read: - Ch 36 Comma Splices and Fused Sentences</p> <ul style="list-style-type: none"> - Ch 24 Sentence Types - Ch 12 Writing Arguments <p>Review:</p> <ul style="list-style-type: none"> - Ch 56 MLA Documentation and Format - Ch 57 APA Documentation and Format
	<p>Complete:</p> <ul style="list-style-type: none"> - W2 Two Body Paragraphs from W1, Thurs., September 16th by 11p.m. - Quiz 3 Comma Splices and Fused Sent. Due September 19th by 11pm.
Week Five Monday, September 20 th	<p>Read:</p> <ul style="list-style-type: none"> - Ch 25 Verb Forms - Ch 29 Agreement of Subject and Verb - Ch 7 Paragraphs
	<p>Complete:</p> <ul style="list-style-type: none"> - Quiz 4 Subject/Verb Agreement* Due by September 26th by 11 p.m.
Week Six Monday, September 27 th	<p>Read in D2L > Content > Writing assignments:</p> <ul style="list-style-type: none"> - Writing and formatting your essay - Essay grading guidelines (see next page) <p>Read in LBH:</p> <ul style="list-style-type: none"> - Ch 30 Pronoun Case - Ch 31 Agreement of Pronoun and Antecedent (continued next page) - Ch 32 Reference of Pronoun and Antecedent
	<p>Complete: Quiz 5 Pronoun Agreement Due October 3rd by 11 p.m.</p>
Week Seven	<p>Review:</p>

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Monday, October 4 th	<ul style="list-style-type: none"> - Ch 30 Pronoun Case - Ch 5 Revising - Ch 7 Paragraphs (especially introductions and conclusions) <p>Complete:</p> <ul style="list-style-type: none"> - Quiz 6 Pronoun Case. Due October 10th by 11 p.m. W3 Full Essay (Intro, Body, Conclusion) from W2, Thurs., October 7th by 11pm
Week Eight Monday, October 11th	<p>Read:</p> <ul style="list-style-type: none"> - Ch 39 The Comma - Ch 56 MLA or Ch 57 APA <p>Complete:</p> <ul style="list-style-type: none"> - Quiz 7 Commas. Due October 17th by 11 p.m.
Week Nine Monday, October 18 th	<p>Read:</p> <ul style="list-style-type: none"> - Ch 40 The Semicolon - Ch 41 The Colon - Ch 52 Finding Sources - Ch 53 Working with Sources <p>Complete:</p> <ul style="list-style-type: none"> - Quiz 8 Colons and Semicolons. Due by October 24th by 11 p.m. - W4 Full Essay (Intro, Body, Conclusion), Thurs., October 21st by 11 p.m
Week Ten Monday, October 25 th *Last day to drop with a "W" by 4 p.m. today!	<p>Read:</p> <ul style="list-style-type: none"> - Part 6 Spelling and Mechanics - Ch 16 Parallelism - Ch 54 Avoiding Plagiarism <p>Complete</p> <ul style="list-style-type: none"> - Quiz 9 Parallelism. Due October 31st by 11 p.m.
Week Eleven Monday, November 1st	<p>Read: - Ch 42 The Apostrophe - Ch 43 Quotation Marks</p> <p>Complete: Quiz 10 Apostrophes. Due November 7th by 11 p.m. – LAST ONE! Will re-open for studying and reviewing after all grades are recorded.</p>
Week Twelve Monday, November 8 th	<p>Review: Ch 18 Appropriate and Exact Words</p> <ul style="list-style-type: none"> - Ch 20 Conciseness - Also Questions Answered and Quizzes will be re-posted for study when everyone has completed them all. - W5 Full Essay (Intro, Body, Conclusion), Thurs., November 11th by 11pm
Week Thirteen Monday, November 15 th - Quiz Review; Ask questions!	<p>Review: Ch 5 Revising</p> <ul style="list-style-type: none"> - Ch 12 Writing Arguments - Questions Answered: Check Quizzes for study. Writings Discussed.

*All quizzes are open from 5am on Monday until 11pm on the following Sunday.

	<p>It is up to you to ask for help in your weak areas – so set time aside to do so if you feel the need for further clarification or tutoring. Review writings. Ask for help if you need to do so. Set up tutorials! Finals: Study quizzes, pre-test, and review essays! Prepare!</p>
<p>Week Fourteen Monday, November 22nd Review Writings</p>	<p>Review and answer questions re: writings if you need to do so continue until you take your exams. Finals begin November 22 – 26th! Pick a day to take your finals. This early concession is to accommodate graduating seniors for this class. You must use the program of Respondus/Lockdown. Chromebooks will not work. Make concessions if you need to do so. Find a computer somewhere! Again - Finals: Study quizzes, pre-test, and review essays! Prepare! Other finals for other classes begin December 4th, so check your other classes.</p> <p>Happy Graduation to Graduates!</p>
<p>Week Fifteen Monday, November 29th - Finals Graded</p> <p>Last Week of Class!</p>	<p>Grades will be posted in D2L via email as soon as possible. Drop by 4 p.m. was on October 25th; Drops after the date will result in an "F."</p> <p>Have a great Christmas!</p>