



**Course Syllabus: Accreditation & Assessment in Radiologic  
Science Education  
College of Health Sciences & Human Services  
RADS 6343  
Summer 2024**

**Contact Information**

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**Course Description**

This course provides radiologic education majors an opportunity to explore accreditation and assessment procedures for undergraduate radiologic science education programs. Topics include identifying student learning outcomes, developing appropriate assessment measures, and understanding requirements for accreditation under the Joint Review Committee for Education in Radiologic Technology (JRCERT).

**Textbook & Instructional Materials**

No textbook is required for this course.

**Student Handbook**

Refer to: [Student Handbook](#)

**Academic Misconduct Policy & Procedures**

Honor System:

RADS 6343 adheres to the MSU Code of Student Conduct. In particular, academic dishonesty, however small, creates a breach in academic integrity. A student's participation in this course comes with the expectation that his or her work will be completed in full observance of the MSU Code of Student Conduct. A student should consult the 2023-2024 MSU Student Handbook for answers to any questions about the code.

Some components of RADS 6343 are designed to be highly interactive with students helping each other learn, however, all written assignments are designed to represent the efforts of each student individually and not to be shared. When students submit their efforts for grading they are attesting that they have abided by this rule.

Plagiarism:

By enrolling in this course, the student expressly grants MSU a "limited right" in all intellectual property created by the student for the purpose of this course. The "limited right" shall include but shall not be limited to the right to reproduce the student's work product in order to verify originality and authenticity, and for educational purposes.

### **Grading**

Course Grade - List all graded assignments with their point value and or percentage of total grade. Letter Grade Scale indicate the overall points or % to letter grade scale for example 1270 to 1137 = A

Table 1: Percentage allocated to each assignment

Assignments	Percentage
Class Participation	10%
Discussions	20%
Standards activities	20%
Mini self-study	30%
Assessment plan	20%
Total Percentage	100%

Table 2: Total points for final grade.

Grade	Points
A	90-100
B	80-89
C	70-79
D	60 to 69
F	59 and below

### **Class Activities and Assignments**

Class participation and In-class Projects – 10%:

Each student is expected to participate in class discussions on each topic. The quality, relevancy, and consistency of participation will be evaluated by the course faculty. Timeliness in attending class and submitting assignments will also be considered.

Discussions – 20%:

There are two discussion boards in this course. Each student must post before being able to read other students' posts. Please be thorough when posting and responding to fellow students.

#### Standards Activities – 20%:

For each of the standards in Modules 2 & 3, there is an activity to be completed. Each student will complete the activity as a Word document and upload into the appropriate dropbox. Please be thorough but also concise.

#### Mini Self-Study – 30%:

Each student will create a mini self-study using only the provided standards. Students will use the provided format to create a narrative and include exhibits to support the narrative. Students will choose exhibits from the provided folder within D2L – dates of said exhibits do not apply as long as information in the narrative can be gleaned from the chosen exhibits.

#### Assessment Plan – 20%:

Each student will create an assessment plan consisting of two (2) goals (choose two of the three JRCERT mandated goals), two SLOs per goal, and two measures per goal. Please use the template provided by the JRCERT and include all elements. Also include descriptions of measurement tools and benchmarks.

### **Extra Credit**

There are no extra credit opportunities in this course.

### **Late Work**

All assignments are due on or before the last day of classes, August 7, 2024. No late work will be accepted.

### **Important Dates**

Last Day to drop with a grade of "W:" July 31, 2024. Check date on [Academic Calendar](#).

Refer to: [Drops, Withdrawals & Void](#)

### **Desire-to-Learn (D2L)**

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

### **Attendance**

Attendance is highly recommended at the first and last Zoom meeting. However, not everyone's schedule allows for them. Please let me know if you have a conflict with any of the listed meeting times.

Table 3: \*Tentative Zoom Meeting Schedule

Meetings at 12:00pm (Noon) CST	Date
First Class Meeting with disc via Zoom	June 5, 2024
Mid-Term Meeting via Zoom (if needed)	July 10, 2024
Closure Meeting via Zoom	July 31, 2024
Last Day to Drop with a 'W'	July 31, 2024

### Online Computer Requirements

Taking an online class requires you to have access to a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. ***\*Assignments and tests are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings. \*Your computer being down is not an excuse for missing a deadline!!***

There are many places to access your class! Our online classes can be accessed from any computer in the world which is connected to the internet. Contact your instructor immediately upon having computer trouble. If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations however they are able to help you get connected to our online services. For help, log into [D2L](#).

### Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

### Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exist in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

### Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational

programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

## **College Policies**

### *Campus Carry Rules/Policies*

Refer to: [Campus Carry Rules and Policies](#)

### *Smoking/Tobacco Policy*

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

### *Alcohol and Drug Policy*

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

### *Campus Carry*

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

### *Active Shooter*

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch the video entitled “*Run. Hide. Fight.*” which may be electronically accessed via the University police department’s webpage: [“Run. Hide. Fight.”](#)

## **Grade Appeal Process**

Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)

**\*Notice:** Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

### **Administrative Process**

Unresolved issues related to this course should be first addressed between the student and the course instructor. If there is no resolution, students must follow this sequence:

- Interim Department Chair: Dr. Lynette Watts (940) 397-4833
- College Dean: Dr. Jeff Killion (940) 397-4594
- Dean of Students: Matthew Park (940) 397-7500