

# Syllabus CRJU 4413 Administration of Justice

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Email is a most reliable way of getting in touch with me. If necessary we can arrange a telephone call.

## Presentation of Information

Textbook Peak, Ken. (2011). Justice Administration: Police, Courts, and Corrections Management. (9th Ed.) Documents Additional readings may be uploaded to individual modules. These documents are required reading for that module. Various documents will be uploaded to the class. Documents in the “Additional Readings” are not required but may assist in developing an understanding of the information. Documents will be uploaded in PDF format whenever possible to ensure compatibility.

## Evaluation

Participation in class discussions is **required**. Discussion grades are not solely based on quantity of posts but quality. A single on-point comment that adds to the idea or topic being discussed is more valuable than multiple posts of “That’s great!” “I really liked your idea” or some other such comment. Don’t take this as meaning you can’t tell fellow students they made a great post. Grades **MAY** be adjusted by up to 5% at the end of the semester to reflect participation. Tests and/or Quizzes There will be three section tests and weekly quizzes. The book is divided into sections on Police, Courts, and Corrections. There will be a test at the end of each section for a total of three section tests. The tests and quizzes will be available for one week. There will be weekly discussions that students are required to complete. These discussions will reflect heavily on your class participation.

The dates the tests will be available are as follows:

**SEE D2L SCHEDULE**

## Academic Integrity

Academic Integrity is essential for every student at Midwestern State University. Claiming another’s work as your own (plagiarism), failure to give proper credit, and/or copying another’s work is unacceptable. Instances of violating academic integrity may

result in dismissal from the class and will be referred to the Chair of the Criminal Justice Department.

## **Disclaimer**

No information disseminated in the course of this class is intended as legal advice and should not be taken as such. Information presented is based on the text(s) used in the course and the instructor's personal and professional experience. Students seeking legal advice on any matter are advised to contact a licensed attorney.

## **Faculty Expectation Message**

**All students are required to read and acknowledge they have read the Faculty Expectation Message for this class. This is a free grade for the class, but failure to acknowledge the FEM will result in removal from the class.**