



**Course Syllabus: Basic Nursing Care and Clinical  
Wilson School of Nursing  
Fall 2024  
NURS 3243 and 3253**

*Location: Centennial Hall 101 Wednesday 0800-1150*

**Contact Information**

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**Course Description**

The course emphasizes the application of beginning theories and concepts fundamental to patient care through the life cycle. In both the Skills laboratory and clinical experiences, the student acquires basic cognitive and psychomotor skills. Students are introduced to the impact cultural diversity has on the outcome through demonstration of theory-based patient care.

## Pre-requisites

NURS 3103: Introduction to Nursing; NURS 3202/3312 Pathophysiology; NURS 3212/3211: Family Health Assessment & Clinical

## Credit Hours

## Course Objectives

AACN Essentials: For further information regarding the AACN Essentials identified for each course objective, refer to <a href="#">AACN Essentials 2021</a>		
DEC Competencies: In the DEC Competencies below, the following designations apply: I: Provider of Patient-centered Care, II: Coordinator of Care, III: Patient Safety Advocate, and IV: Member of the Health Care Team. For further information regarding the competencies identified for each course objective, refer to <a href="http://www.bon.texas.gov/pdfs/publication_pdfs/delc-2010.pdf">http://www.bon.texas.gov/pdfs/publication_pdfs/delc-2010.pdf</a>		
Upon completion of this course the student should be able to:	AACN	DEC
1. Apply the nursing process in the care of individuals.	2.3e 2.4 b, c, e 2.6a 2.7a, b	I - A, B II - A, B, C
2. Demonstrate competence in performing basic nursing skills throughout the lifespan.	2.3a, b, c ,d 5.2a, b, c, d, e, f 8.2c 9.1a, b, c, d, e, f,g	I - A, B II - A. D III - A, B, D
3. Integrate knowledge of research and higher education concepts when planning nursing care for individuals of diverse cultures.	2.5b, c, d 2.6b 2.8d 4.1b, d, f, g 4.2c	II - A
4. Integrate teaching-learning concepts when planning nursing care for individuals from diverse cultures.	2.2e 2.8b, c	II - G
5. Apply verbal, non-verbal and written communication skills when providing nursing care for individuals from diverse cultures.	2.1 b,c 2.2 a, b, c, d 2.2f 2.3g 6.1a, b 8.1a, b, c 8.2a, b 8.3c, d, e, f	IV - D

## Textbooks & Instruction Materials

### Required Materials

ATI access to Engage Fundamentals RN 2.0

ATI Dosage Calculation and Safe Medication Administration 3.0 ATI

Skills Modules 3.0

Nursing Central/Unbound medicine access. You should have purchased this in FHA, however, if not you WILL need access this semester.

The digital assessment platform ExamSoft® will be utilized on for all exams. Exam-takers are required to download the test-taking software, Exemplify, prior to the first exam. Please review the Exemplify Minimum System Requirements (MSRs), found on the ExamSoft® [website](#).

### Learning Experiences

Students are expected to be self-directed in the acquisition of basic nursing knowledge. Learning activities available to students include by are not limited to:

1. Course activities (NURS 3243): Information relevant to each unit of study will be presented in class. Students should come to class prepared to participate using Nursing Central and ATI resources, reading assignments, class assignments/quizzes, group work/ class participation and online learning.
2. . Readings (NURS 3243 and 3253): Assigned ATI activities are essential for each unit of study
3. Desire 2 Learn (D2L) is available as a communication tool. Students are expected to check their D2L course for course announcements daily.
4. **This syllabus is subject to change. All students will receive a D2L message should there be changes to the syllabus or calendar.**

### MSU Student Handbook

Refer to: [BSN Student Handbook](#) and [MSU Student Handbook](#)

### Academic Misconduct Policy & Procedures

This course adheres to the MSU Code of Conduct. In particular, academic dishonesty, however small, creates a breach in academic integrity. A student's participation in this course comes with the expectation that his or her work will be completed in full observance of the MSU Code of Student Conduct. A student

should consult the current Student Handbook for answers to any questions about the code.

Students are encouraged to take full advantage of many resources available including online Desire 2 Learn course resources, Internet sites, other textbooks and journals, faculty, and peers when accomplishing objectives. This interactive collegial learning environment is conducive for life-long learning.

However, all components of the course are designed to represent the efforts of each student individually or each group of students individually when completing a group project and are not to be shared, copied, or plagiarized from other sources. When students submit their efforts for grading, they are attesting they abided by this rule.

Academic dishonesty includes cheating, collusion, plagiarism or the acquisition of tests or test questions and other academic materials such as test banks without the permission of the faculty. Cheating, collusion, or plagiarism is defined as: (1) cheating - intentionally using or attempting to use unauthorized materials, information, equipment, or study aids in any academic exercise; (2) collusion - the unauthorized collaboration with another person in preparing work offered for credit; (3) plagiarism - intentionally representing the words or ideas of another as one's own in any academic exercise.

Academic dishonesty (cheating, collusion, plagiarism, etc.) will not be tolerated in this class. Whenever a student is unsure of whether a particular situation will be interpreted as academic dishonesty, he or she should ask the instructor for clarification.

Unless otherwise specified, the use of Automated Writing Tools, including chatGPT and similar artificial intelligence (AI) tools, is strictly prohibited in this course, even when properly attributed. The use of automated writing tools is considered plagiarism (as defined by SRRR 9.3) and will be handled in accordance with existing policy.

Any student found to be academically dishonest as defined above in any assignment will automatically receive a grade of "0" on the assignment.

## Grading

**Table 1: Course Grade**

Assignments	Percentage
*Exams (5 total)	25%

*ATI Practice A, B, Proctored Exam and Remediation	10%
Engage Fundamentals pre/post-test modules	5%
**Clinical Assignments Dosage Calculation Exam Practicum Professionalism and Preparedness Dosage Module Post-tests (9) Documentation (3) 135 clinical hours (pass/fail)	60%
<b>Total</b>	<b>100%</b>



**Table 2: Course Grade Calculation**

The final course grade will be calculated in the following manner:
*There will be no rounding of grades.
*Students must score at least a <b>74%</b> average on exams to successfully complete the course. <i>If a student scores less than a 74% average on the five objective exams, the average of the five objective exams will be the grade recorded for both the classroom and clinical sections of the course.</i>
**Students who score at least a 74% average on the five objective exams, <b><i>then</i></b> other course grades will be added to the final course grade.
***Students must earn an average of <b>90%</b> on all clinical components.
Once students earn at least <b>74%</b> average on <u>objective exams</u> AND <b>90%</b> average on <u>clinical components</u> , then all other grades will be added to calculate the final course grade.
<u>The course and clinical grades must average 74% to pass the class.</u>
If a student receives less than passing (74%) on either didactic or clinical component, the maximum grade earned for the course will be a grade of "D" and the student will not be permitted to progress in the program. The lower of the earned grades will be the final course and clinical grade.

Students must complete the 135 hours to successfully complete the course. Students who do not meet the clinical requirements and hours will receive an "F" as the course and clinical grade for the semester.

Table 3: **Grading Scale**

Grade	Points
A	90-100
B	89-80
C	74-79
D	65-73
F	Less than 65

### **Midterm Progress**

In order to help students keep track of their progress toward course objectives, the instructor for this course will provide a Midterm Progress Report through each student's WebWorld account. Midterm grades will not be reported on the student's transcript; nor will they be calculated in the cumulative GPA. They simply give students an idea of where they stand at midpoint of the semester. Students earning below a C at the midway point should schedule a meeting with the professor and seek out tutoring through the Tutoring & Academic Support Programs (link to the website <https://msutexas.edu/academics/tasp/>).

### **Exams**

Exams are listed on the course calendar, and all exams will be given in CE 101 unless noted on calendar.

1. There are five-unit exams covering the content in the textbook, assigned readings, and assigned activities. Each unit exam will take 75 minutes.
2. Unit objectives are found at the beginning of each assigned chapter. These objectives will help you focus on what to study for each exam. Required readings are found on the course calendar.
3. All exams are required.



## **Exam Policy**

1. Exam Soft requires loading Examplify application for taking course exams. Exam Soft is purchased online each semester.
2. There are not enough electrical outlets for use by all students during exam administration, make sure your battery is 100% charged.
3. Students are responsible for having a compatible computer or tablet on which to take the exams.
4. Module exams will be comprised of 50 objective questions. The testing period is the 75 minutes of assigned class time. The unit exams may cover material covered in previous courses, the textbooks readings, classroom activities, and assignments.
5. Presence of a device capable of calling or texting in the classroom during an exam will result in an automatic zero (0) on the exam. It is advised to leave cell phones and smart watches at home. If in the room, smart watches must be removed and placed at the front of the room and phones must be turned OFF. If a phone rings or makes noise more than once during an exam the owner will receive a zero (0) on the exam.
6. If a student is suspected of cheating in any way, a zero (0) will automatically be given for the exam.
7. Students will have 5 business days following the published results of an exam to contact the course faculty via email for any test concerns.
8. Exam Soft will provide students with user identity codes, initial passwords, and instructions on how to load Examplify. Students must maintain ready access to user identity codes and passwords on exam days. If these access codes are not available for use, the student runs the risk of not taking an exam and earning a grade of zero (0).
9. No food or drinks will be allowed during the exam.  
Hats and hoodies may not be worn during the exam.
10. All backpacks/bags will be placed at the front of the room and may be retrieved once the exam is complete, uploaded, and the test code page has been turned into the instructor.
11. Students will not be permitted to leave the room during the exam until it is uploaded. No bathroom breaks are allowed during an exam. If students must leave, their exam must be uploaded with the confirmation screen shown to the instructor and exam access code/scratch paper turned in.

### **Missed Exams**

Should the student be absent from an exam, it is the student's responsibility to notify the course coordinator at least two hours prior to the exam or as soon as possible if an emergency is the cause of missing the exam. All medical emergencies will require a release to return to the clinical course from a licensed medical provider. Students may make-up exams on the make-up exam session as documented on the course calendar.

Failure to comply with this policy will result in a zero for the exam(s) missed. Any make-up exam may be different from the original exam and may include multiple choice, essay, short answer, true/false, and/or matching questions. Make-up exams will be on the scheduled make-up dates in the course calendar.

### **ATI Activities**

1. Each student is required to enroll into ATI
2. Maximum grade possible is 10 points/10 points = 100%
3. Grading is calculated as such:
  - a. Practice Assessment A score  $\geq$  to 90%: 1 point
  - b. Practice Assessment B score  $\geq$  to 90%: 1 point
  - c. Standardized proctored assessment:
    - i. Level 3 = 4 points
    - ii. Level 2 = 3 points
    - iii. Level 1 = 1 point
    - iv. Below level 1 = 0 points
  - d. Standardized proctored assessment remediation:
    - i. Earned level 3: Three Critical Points worksheet on three missed topics. All columns must be complete for credit = 4 points
    - ii. Earned level 2: Three Critical Points worksheet on six missed topics. All columns must be complete for credit = 4 points
    - iii. Earned level 1: Three Critical Points worksheet on every topic missed. All columns must be complete for credit = 4 points
    - iv. Earned less than a level 1: Three Critical Points worksheet on every topic missed. All columns must be complete for credit = 4 points

4. After remediation is complete, students may opt to retake the ATI. Retake times will be posted by course faculty and will be at least 48 hours after the initial attempt. The higher of the two scores will be placed in the gradebook
5. ATI points will be added to final grade once the student has met the minimal exam average requirement.
6. Late work policies do not pertain to ATI

### **Extra Credit**

It is the policy of the nursing program to not accept extra credit

## **Nursing Program Failure Policy**

1. Students must meet all course and clinical requirements or a grade of F will be assigned.
2. Students are expected to pass both clinical and classroom components of the course. Failure in either clinical or classroom will result in failure in both. Clinical failure results in a course and clinical grade of F. Classroom failure results in the grade earned in the classroom for both course and clinical.
3. A student who withdraws/drops or receives a D or an F in two nursing courses must seek reentry to the nursing program to be eligible to continue in the program.
4. The faculty reserves the right to recommend to the School of Nursing Chair and College of Human Services and Health Sciences withdrawal of a student from the nursing program for health, legal, or academic reasons, particularly if client care is jeopardized. In addition, the student must perform within the ANA Standards of Practice and Code of Ethics.

## **Withdrawal Deadlines**

Last Day to drop with a grade of "W:" November 25, 2024  
Refer to: [Drops, Withdrawals & Void](#)

## **Desire-to-Learn (D2L)**

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

## **Attendance**

Students are encouraged to attend all lectures. Students may be dropped from the course for excessive absences (more than 4) per University policy.

## **Instructor Drop**

An instructor may drop a student at any time during the semester for excessive absences (more than 4), for consistently failing to meet class assignments, for an indifferent attitude, or for disruptive conduct. The instructor must give the students a verbal or written warning prior to being dropped from the class. An instructor's drop of a student takes precedence over the student-initiated course

drop of a later date. The instructor will assign a grade of either WF or F through the 8th week of a long 45 hours semester, the 6th week of a 10 week summer term, or the 11th class day of a 4 or 5 week summer term consisting of 20 days. After these periods, the grade will be an F. The date the instructor drop form is received in the Office of the Registrar is the official drop date. Refer to page 27 at [https://msutexas.edu/student-life/\\_assets/files/handbook.pdf](https://msutexas.edu/student-life/_assets/files/handbook.pdf).

### **Computer Requirements**

Assignments and exams in this course are administered electronically. It is the student's responsibility have access to a suitable device to complete the assignments and exams. Computer failure is not a suitable excuse for missing assignment dates. If the student's computer is not functioning at exam time, the student may elect to take the make-up examination at the date scheduled in the course calendar.

### **Instructor Class Policies**

1. **Timeliness** is expected in all aspects including being on-time for class, exams, and submission of assignments. Showing up late to an exam results in having to make up the exam. Students will not be permitted to enter late to exams.
2. **Respect** for faculty and peers is expected at all times. Distracting behaviors such as talking, texting, working on other assignments during class, or inattentiveness will not be tolerated and you may be asked to leave the classroom.
3. Students must take an **active role** in their learning and demonstrate **accountability** including evidence of commitment, responsibility, and communication.

### **Change of Schedule**

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the ***Schedule of Classes*** each semester.

### **Refund and Repayment Policy**

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester.

HOWEVER, if the student received financial aid (federal/state/institutional

grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exists in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

### **Disability Support Services**

Midwestern State University is committed to providing equal access for qualified students with disabilities to all university courses and programs, and by law all students with disabilities are guaranteed a learning environment that provides reasonable accommodation of their disability. This guarantee is provided through Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. The ADA reads: "No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subject to discrimination by any such entity." The Director of Disability Support Services serves as the ADA Coordinator and may be contacted at (940) 397.4140, TDD (940) 397.4515, or 3410 Taft Blvd., Clark Student Center 168.

### **College Policies**

#### Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated- smoking areas at each location.

#### Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)

#### **Alcohol and Drug Policy**

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University- sponsored activities.

### **Grade Appeal Process**

Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

### **Campus Carry**

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public

university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

### **Active Shooter**

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [Safety / Emergency Procedures](#). Students are encouraged to watch the video entitled "Run. Hide. Fight." which may be electronically accessed via the University police department's webpage: ["Run. Hide. Fight."](#)

#### *Notice*

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor





## **Clinical Requirements**

<i>Clinical Hours Breakdown</i>	<i>135 hours</i>
<i>Clinical Orientation -</i>	<i>7 hours</i>
<i>CPR -</i>	<i>3 hours</i>
<i>Skills Lab experiences -</i>	<i>30 hours</i>
<i>Patient care experiences -</i>	<i>48 hours</i>
<i>Dosage Calculations -</i>	<i>9 hours</i>

*Practicum and Dosage Exam 5 hours*

## **Clinical Compliance Requirements**

Students are required to be compliant with immunizations, health insurance, and liability insurance via Castlebranch by clinical orientation, August 26, 2024, and maintain compliance for the entire semester. CPR will be taught in clinical orientation on August 28, 2024. Failure to maintain compliance will result in a failure of the clinical and the course.

### **Clinical Orientation**

1. Each Student is required to attend CPR Training Saturday, August 31, 2024. CPR Training will take place in RM 101 in Centennial Building. Students are required to be in clinical attire during this CPR Training.
2. Each student is to complete 4 hours of Clinical Orientation from 0830 to 1230. **All Students** enrolled in NURS 3243 & 3253, all students will be required to attend Tuesday's clinical orientation on Tuesday, August 27, 2024. This is a **MANDATORY** orientation.
3. Students are to wear the approved dress code attire, and bring a pen, paper, watch with second hand.

### **Skills Lab Experiences**

1. Each student is scheduled for 6 Skills Lab experiences.
2. Prior to each Skills Lab experience, the student is to complete a pre-skills lab assignment located on the ATI Skills modules.
3. Students are to wear the approved dress code attire, and bring a pen, paper, watch with second hand, blood pressure cuff, stethoscope, penlight and tape measure.
4. Practicum date and time will be announced. During the practicum the student may verbalize no more than twice that they broke sterile field, to be eligible to pass.

### **Phones**

Phones will be collected upon attendance at lab and clinical. If phones are not turned in, clinical/lab failure will be given for the day. Clinical/lab failures can only be rescheduled at the discretion of the clinical coordinator as time may allow. If a situation arises that requires the student to monitor their phone, please alert your instructor.

### **Patient-care experiences**

Clinical compliance is required prior to all clinical experiences. If a student is not compliant in CastleBranch by Tuesday, January 16, 2024, they WILL NOT BE ALLOWED to attend clinical.

1. Each student is scheduled for six patient-care experiences.
2. Prior to each patient-care experience, the student is to complete the pre-clinical assignment posted on D2L. The student is to bring the completed pre-clinical experience to the clinical rotation.
3. Students are to report to the clinical agency per clinical instructor's time frame, wearing the approved dress code attire and in possession of the required supplies (stethoscope, penlight, watch with a second hand, tape measure, and a pen. It is highly recommended each students wear a mask.
4. The patient-care experiences include post-conference time with the student's clinical instructor. The location will be announced.
5. A thirty-minute lunch time will be provided during the clinical day. Students may bring their lunch or purchase one at the clinical facility. Students may not leave the facility during the lunch break.

6. The student is to notify the clinical instructor prior to the experience if the student cannot attend the clinical day for any reason. The clinical day must be rescheduled, at the discretion of the instructor.

7. Scheduling of clinical experiences is on an available basis, should there be no option for the clinical instructor to provide the experience, the student will receive a failing grade in the clinical and classroom components of the course due to not having completed all the required clinical hours. Every effort will be made to assist students in rescheduling clinical experiences missed due to legitimate reasons; however, the student should make every effort to attend clinical experiences as they are scheduled.

9. Due to the availability of clinical sites, clinical experiences may be scheduled on Tuesday, Thursday, Friday, Saturday, or Sunday.

### **Dosage Calculation**

1. ATI Dosage Calculation will be complete online. AIT Dosage Calculation will be opened and close on scheduled dates to be completed.- see Course Calander. The Due Dates are listed on the Course Calendar.

2. **Each student must earn an average of 90% on Dosage calculation and the lab practicum (the two grades averaged together).**

### **Infractions Constituting Clinical Failure**

Failure of the clinical component of the course occurs when the student receives an unsatisfactory rating in any area of the evaluation tool or does not complete 135 hours of clinical. Absences will be rescheduled at the discretion of the course coordinator.

Certain behaviors result in an unsatisfactory rating in the professional behavior section of the evaluation rubric.

Three incidents of infractions to the standard of professional behavior to include but not limited to:

- Arriving to a clinical experience without bringing a completed pre-clinical assignment or the pre-simulation assignment even if allowed to stay in the clinical
- Not conforming to the dress code even if allowed to stay in the clinical
- Not bringing appropriate supplies to the clinical experience even if allowed to stay in the clinical
- Unprofessional/inappropriate language or gestures
- Unprofessional/inappropriate behavior such as disrespectful behavior, chewing gum, using tobacco products in non-smoking areas, disruptive behavior, or failure to comply with a written or verbal instruction

- Arriving late to any clinical site even if allowed to stay in the clinical
- Non-compliance with the policy to notify the instructor and the agency of a clinical absence prior to the absence or as soon as possible if immediate notification is not possible
- Non-compliance with the policy to receive written prior approval before attending the clinical and/or the policy to notify the clinical instructor of absences prior to missing the clinical or as soon as the student realizes he/she must leave the clinical experience
- Leaving the premises without permission from the clinical instructor
- Failure to complete assignments by the due dates
- Failure to return from meals or breaks at the assigned time
- Use of a cell phone for calling, texting, e-mailing, or receiving calls, texts, or e-mails in the clinical area unless given permission by the clinical instructor

Two incidents of infractions to the standard of professional behavior to include but not limited to:

- Disregarding patient confidentiality without malice or intent to disclose
- Patient negligence that does not result in patient injury
- An error in care that does not result in patient injury
- Cheating, collusion, plagiarism, or stealing. Cheating/collusion/plagiarism - cheating means intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise; collusion means the unauthorized collaboration with another person in preparing work offered for credit; plagiarism means intentionally representing the words or ideas of another as one's own in any academic exercise
- Committing two infractions from the list above as well as one in this list

Infractions to the standard of professional behavior that results in immediate failure of the clinical component of the course to include but not limited to:

- Administering medications or implementing sterile or invasive procedures without the direct supervision of a faculty member or preceptor
- Failing to check two patient identifiers prior to administering medications or implementing sterile or invasive procedures
- Failing to maintain compliance with clinical requirements
- Testing positive for illicit drugs or alcohol
- An error in care or patient negligence that harms a patient
- Falsification, omissions or lying
- Intentionally revealing confidential information

- Placing self, staff, or patient at risk of harm due to abandonment of duties and/or sleeping during clinical experiences
- Failure to report a patient care error or incident
- Physical or verbal abuse of patients, patient's family members, faculty or staff

**Communication:**

Communication with faculty for this course should be through D2L emails or MSUtxas.edu email. MSU emails are listed on the first page of this syllabus. Students are welcome to leave a voicemail on office phones, however be advised that faculty members office hours vary and are subject to change.

# Acknowledgment and Understanding of Basics Syllabus Fall 2024

By signing below, I am attesting that I have read the course syllabus and understand that policies contained herein. I have had the opportunity to ask questions of the course faculty to gain understanding. I will adhere to the policies outlined in this syllabus.

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Student's Name Printed	Student's Signature	January 16, 2024 Date
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