**Intermediate Composition & Grammar**

**ENGL 2113-X20 & X-25 Spring 2019 Assignment Schedule**

**Final Exam:** There is a mandatory proctored two-part final at the semester's end (a grammar exam and an essay exam which you will take at the same time). You have three hours to complete the exam and a few choices for where to take the exam, listed below:

* **Schedule a proctored exam at a testing center in your area or with** [ProctorU](http://www.proctoru.com/)**between** **Mon. April 22 – Thursday, April 25th, 2019** Find a testing site in your area or contact [ProctorU](http://www.proctoru.com/) and schedule to take your final exam. (To find a testing site, search online for college testing centers in your area.) On this Discussion Board Final Exam forum, post the name and email address for your testing site. Information that your testing center will need is posted below. I will contact the testing center with exam materials the week prior to your exam. Testing centers and ProctorU will charge you a fee.
* **Schedule to take the exam at the MSU Testing Center on Thursday, April 25th, 2019: 8:30/1.** (contact [sheila.barrett@mwsu.edu or ext. 4676)](mailto:sheila.barrett@mwsu.edu%20or%20ext.%204676))   MSU testing spaces are very limited. On the D2L Discussion Board Final Exam forum, post if you have made a reservation at the MSU Testing Center. I will send Ms. Barrett your exam materials the week prior to your exam. The testing center will charge you a fee.
* **Schedule to take the exam with me at MSU in BW 117 computer lab on  Friday, April 26thth, 2019 from 8 a.m. to 11 .m.**  It takes three hours. On the D2L Discussion Board Final Exam forum, request to take the exam with your instructor. (Seats are limited: post your request to the Discussion Board early.) Note: If you have another exam scheduled on campus on Friday morning, you will not be able to take the exam with the instructor and must make other arrangements. There is no fee.

NOTE: Do not schedule to take the final exam at a time that will conflict with any other course you are taking onsite at MSU.

**Weekly Assignment Schedule**

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| Week One  Monday, Jan. 14th | Read in D2L > Content > Introduction to the course:   * Syllabus * Assignment schedule (this document) * Grade worksheet. Open, review, and save to your computer. You can update this grade sheet after receiving each graded assignment. This process allows you to “know your highest possible grade” throughout the semester.   **Review in D2L/Brightspace > Content – the criteria guidance is there. If you cannot find it, ask me. Many students do not read the format and requirements for their assignments. They often type an assignment “their way” and it does not meet requirements. If you fail to meet said requirements, your paper will not be graded.**   * Quiz reviews and practice resources |
| **Complete: see below**   * Introduce yourself on the discussion board * Grammar Pre-test by Sunday, January 20th by 11:00pm (Your score will not be included in your final grade, but it helps me see the needs of focus.) |
| Week Two  Monday, Jan. 21st | Read in D2L > Content > Writing assignments:   * W1, W2, W3 assignment descriptions * Look over the W1 template (either the Word or PDF file). The W1 assignment is due next week.   Read in LBH   * Ch 21 Parts of Speech * Ch 22 The Sentence * Part 1 Ch 1-6 The Writing Process |
| **Complete:**   * Quiz 1 Subject/Verb Identification\* |
| Week Three  Monday, Jan. 28th | Read:   * Ch 23 Phrases and Subordinate Clauses * Ch 35 Sentence Fragments * Ch 11 Academic Writing |
| **Complete:**   * Quiz 2 Phrases/Clauses/Fragments * W1 Thesis Statement and 2 Topic Sentences Thurs, Jan. 31st by 11pm |
| Week Four  Monday, Feb. 4th | Read:   * Ch 36 Comma Splices and Fused Sentences * Ch 24 Sentence Types * Ch 12 Writing Arguments   Review:   * Ch 56 MLA Documentation and Format * Ch 57 APA Documentation and Format |
| **Complete:**   * Quiz 3 Comma Splices and Fused Sentences |
| Week Five  Monday, Feb. 11th | Read:   * Ch 25 Verb Forms * Ch 29 Agreement of Subject and Verb * Ch 7 Paragraphs |
| **Complete:**   * Quiz 4 Subject/Verb Agreement\* * W2 Two Body Paragraphs from W1, Thurs, Feb. 14th by 11pm |
| Week Six  Monday, Feb. 18th | Read in D2L > Content > Writing assignments:   * Writing and formatting your essay * Essay grading guidelines   Read in LBH:   * Ch 30 Pronoun Case * Ch 31 Agreement of Pronoun and Antecedent * Ch 32 Reference of Pronoun and Antecedent (see next page) |
| **Complete: Quiz 5 Pronoun Agreement** |
| Week Seven  Monday, Feb. 25th | Review:   * Ch 30 Pronoun Case * Ch 5 Revising * Ch 7 Paragraphs (especially introductions and conclusions) |
| **Complete:**   * Quiz 6 Pronoun Case * W3 Full Essay (Intro, Body, Conclusion) from W2, Thurs, Feb. 28th by 11pm |
| Week Eight  Monday, March 4th | Read:   * Ch 39 The Comma * Ch 56 MLA or Ch 57 APA |
| **Complete:**   * Quiz 7 Commas |
| Week Nine  Monday, March 11th  Spring Break is the 18th – 24th! | Read:   * Ch 40 The Semicolon * Ch 41 The Colon * Ch 52 Finding Sources * Ch 53 Working with Sources |
| **Complete:**   * Quiz 8 Colons and Semicolons * W4 Full Essay (Intro, Body, Conclusion), Thurs, March 14th by 11pm |
| Week Ten  Monday, March 25th Last Day for “W” by 4 pm.! | Read:   * Part 6 Spelling and Mechanics * Ch 16 Parallelism * Ch 54 Avoiding Plagiarism |
| **Complete**   * Quiz 9 Parallelism |
| Week Eleven  Monday, April 1st | Read: Ch 42 The Apostrophe   * Ch 43 Quotation Marks |
| **Complete:** Quiz 10 Apostrophes   * W5 Full Essay (Intro, Body, Conclusion), Thurs, April 4th by 11pm |
| Week Twelve  Monday, April 8th | Review:   * Ch 18 Appropriate and Exact Words * Ch 20 Conciseness |
| Week Thirteen  Monday, April 15th | Review: Ch 5 Revising   * Ch 12 Writing Arguments * April 18th – 21st is a holiday break as well. |
| Week Fourteen  Monday, April 22nd  Finals Week!!! | **Take Final Exams (Grammar and Writing)**  **Do not schedule an onsite exam during a time that will conflict with any course you are taking at MSU.**   * Proctored exam at a testing center in your area (Mon. 22nd - Thur. 25th) * ProctorU (Mon. Apr. 22nd –Thurs. Apr. 25th) * MSU Testing Center (A few available slots on Thursday, April 25th 8:30 or 1 pm. Contact Sheila Barrett at the testing center; ext. 4676. * BW117 Onsite with instructor (Friday, April 26th from 8-11 a.m. ) |
| Monday, Dec. 3rd | **Grades will be posted in D2L via email.** |
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