



Course Syllabus: Mathematical Analysis for Business
McCoy College of Science, Mathematics, and Engineering
MATH 1203, Section 103, TR 2-3:20PM, Bolin Hall 312
Fall 2022, August 23 – December 8

Contact Information

Instructor: Jeff Hood
Office: Bolin 118M
Office hours: MWF 11AM – Noon, TR 9:30 – 10:30 AM
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Course Description

Review of algebra, linear and quadratic equations, graphs, progressions and mathematics of finance, and matrix operations.

Textbook & Instructional Materials

Text: *Finite Mathematics*, Fourteenth Edition, by Barnett, Ziegler, and Byleen

Scientific or Graphing Calculator

MyLab (MML): This online course management program from Pearson Publishing is used for all assignments in the course. A specific MML course has been created for your class. You will need to purchase MML, either from the campus bookstore or directly online from the publisher when first accessing the MML website. When using MML for the first time, you may need to run a browser check and download necessary plug-ins.

MyMathLab Access Code: hood38256

Tutoring Assistance

There is assistance available in the library tutoring center.
A list of available, private tutors is also available in the Mathematics office.

Student Handbook

Refer to: [Student Handbook](#)

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

Cheating will not be tolerated in any form. Any evidence of possible cheating may result in a 0 on the assignment/exam or an 'F' in the course.

Grading

Course Grade – Your current course average is available at any time in the instructor's office. Grades are never given, except in person.

Scale: 90-100% A, 80-89% B, 70-79% C, 60-69% D, 0-59% F

Percentage of Final Grade by Grade Type

Homework:	20%
Quizzes:	15%
Exams:	40%
Final Exam:	25%

Homework

Homework will be assigned almost every day in the form of a computer-based assignment. Assignments will be due immediately prior to the start of class on the due date. These computer-based homework assignments will give you and the instructor immediate feedback about your progress. It is up to the student to check online for any new assignments.

Homework 20% of Final Grade

Quizzes

A quiz over the homework will be given during the first 5 minutes of class, every day.

Quizzes 15% of Final Grade

Exams

There will be 3 regular, one-hour exams. Dates of these exams will be announced in class as soon as possible.

Test 1: Sections 1.1-2.3

Test 2: Sections 2.5-3.4
Test 3: Sections 4.1-5.3
Exams 40% of Final Grade

Special Rules Apply; these will be announced in class. There will be no exceptions to the rules.

Final Exam

Comprehensive Final, Thursday, December 8th, 1-3PM.

The room for the final exam will be the same as the regular classroom, unless otherwise announced.

Final Exam 25% of Final Grade

Special Rules Apply; these will be announced in class. There will be no exceptions to the rules.

Late Work

No work will be accepted after it is due, for any reason.

Make Up Work/Tests

No make-ups will be allowed for quizzes, tests, or finals, for any reason.

Important Dates

Last Day to drop with a grade of "W:" October 24

Refer to: [Drops, Withdrawals & Void](#)

Attendance

It is in your best interest to attend every class. If, however, you are feeling [Symptoms of Covid-19](#), it is in everyone's best interest that you avoid class, take the initiative to seek medical care, and minimize the risk of exposure to your classmates. Do not return to classes until guided to do so by a physician. Documentation from your physician should be electronically submitted to your instructor as soon as possible and communication via email should be maintained to receive instructions on how to receive the information for the material you have missed so you can get caught up on your own. The two lowest quizzes will be dropped, and any quizzes missed for an excused absence will not count against you, however you are still responsible for learning the material you missed. Acceptance of absence excuse is at the discretion of the instructor. If an exam is missed, you will be given the opportunity to make it up with your final exam. **If you arrive after the quiz is given, are not excused for an absence or if you leave early without a valid excuse, your quiz grade for that day will be forfeit.**

Instructor Class Policies

Students are expected to assist in maintaining a classroom environment, which is conducive to learning and healthy. This means that the use of electronic devices for activities other than those pertinent to class will not be acceptable, ever. It also means that every effort to maintain a safe and healthy environment should be observed.

Cheating will not be tolerated in any form. Any evidence of possible cheating may result in a 0 on the assignment/exam or an 'F' in the course.

Services for Students With Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College/University Policies

Campus Carry Rules/Policies Refer to: [Campus Carry Rules and Policies](#)

Active Shooter Policies Refer to: [Safety/Emergency Procedures](#)

Academic Honesty Refer to: [Academic Honesty Checklist](#)

Notice

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

Due to the uncertain nature of policy regarding Shelter-in-place or other such necessary public safety measures, the nature of instruction may be subject to change. Students are expected to be adaptable to those changes. Those changes may occur quickly and will be announced either in class or via email, therefore students must maintain regular communication via a listed email address.

Course Schedule:

We will cover Chapters 1-5 of the text, with possible exceptions. For our course, we will attempt to cover 2 sections per week, in class, although based on how the class is doing at any given time, we may take more or less time per section.