



Elementary Spanish II  
Prothro-Yeager College of Humanities and Social Sciences  
SPAN 1234 Section 205-12:00-12:50 pm (PY 204)  
spring 2021

Contact Information

Instructor: Mrs. Sarah Butler  
Office: Bea Wood 103  
Office hours: Monday, Tuesday, Thursday, Friday 11:00-11:50 am and 1:00-2:40 pm, by appointment (face to face), and by via Zoom or Skype  
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This course has been planned as a fully face-to-face course for spring 2021. The class will meet in its regularly scheduled room but will utilize social distancing, face coverings and an assigned seating chart. I will use D2L for posting syllabi, course communication, course schedule, attendance, and gradebook. You should regularly check D2L and the email hosted via D2L for important course information. This course is considered medium-risk according to the MSU Texas Return to Campus Task Force Academic Subcommittee's Report: <https://msutexas.edu/return-to-campus/assets/files/december-2020-reopening-taskforce-report.pdf> If you have health concerns that may affect your ability to participate in this face-to-face course, according to the guidelines set forth in the linked report, please consult with Disability Support Services as soon as possible: <https://msutexas.edu/student-life/disability/covid/student-concerns.php> Scroll to the bottom of the linked page and open the section titled: What is the process for working with the DSS on this issue? You may also call their office at 397-4140.

Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage.

Course Description

The language teaching community agrees that learning language and culture are inextricably connected. Thus, this course focuses on developing students' Spanish- language proficiency through modes of communication that reflect real life communication in the varied cultures of the Spanish-speaking world. By employing interpersonal, interpretive and presentational communicative modes in Spanish, students will explore the ideas, values, beliefs and other cultural aspects of Spanish-speaking peoples across the world and how these aspects work together to affect human experience.

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## Skills and Outcomes

By the end of the course, students will have developed solid competencies in each of the five goal areas (the five C's): Communication, Cultures, Connections, Comparisons, and Communities. Main objectives include:

1. Ability to comprehend and respond to basic conversational patterns
2. Proficiency and knowledge of basic grammatical structures and terminologies
3. Basic proficiency in reading and writing the language
4. Knowledge of significant cultural practices and historical events from the Spanish-speaking world
5. Ability to use technology for e-mail and research of selected topics in Spanish
6. Ability to use the [VHL Central Supersite](#) for oral and written practice of Spanish

Specific outcomes of the course are the following:

- Talk about daily routines and personal hygiene, reassure someone, tell where you went
- Talk about food, order at a restaurant, discuss familiar people and places
- Talk about celebrations and personal relationships, express congratulations, ask for the bill in a restaurant, express gratitude
- Discuss medical conditions, talk about parts of the body, talk about health and medical visits.
- Talk about using technology and electronics, talk about car trouble, use common expressions on the telephone, say how far away things are
- Welcome people, show people around the house, give instructions
- Describe and illustrate aspects of the cultures of Spanish-speaking countries and make comparisons between these cultures and their own culture(s) using basic linguistic structures and vocabulary in the target language.
- Evaluate their own values, behaviors and worldviews on the socio-cultural topics presented and compare these to those of Spanish-speakers.

### Textbook, Instructional Materials and Minimum Technology Recommendations

1. The following package is required for all courses. These materials will be used for both SPAN 1134 and SPAN 1234: ***Aventuras, 5th edition ISBN 978-1-68004-972-5***: Full color, loose leaf, 3 hole punched (binder ready) version of ***Aventuras 5th edition*** with full [VHL Central Supersite](#) plus & websam technology. Please note the code with this package lasts for 36 months. Please contact your instructor or World Languages & Cultures at 397-4309 if you have any questions.

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2. 2 packages of long Scantrons
3. The following technology recommendations are taken from the Student Life Subcommittee Report of the MSU Task Force to Return to Campus Report: <https://msutexas.edu/return-to-campus/assets/files/return-to-campus-taskforce-8-4-20.pdf>

PC Desktops and laptops Minimum Specifications	Mac desktops and laptops Minimum Specifications
<ul style="list-style-type: none"> <li>• Intel Core (i3, i5, i7) processors; 4<sup>th</sup> generation or newer</li> <li>• 4 GB of RAM, 8 GB of RAM is highly recommended</li> <li>• 256 GB SSD Storage</li> <li>• Dual band spectrum (2.4GHz and 5 GHz with 802.11ac or 802.11n</li> <li>• Use Windows' Operating System and PC Info to find your hardware information</li> </ul>	<ul style="list-style-type: none"> <li>• Intel Core (i3, i5, i7) processors; 4<sup>th</sup> generation or newer</li> <li>• 4 GB of RAM, 8 GB of RAM is highly recommended</li> <li>• 256 GB SSD Storage</li> <li>• Dual band spectrum (2.4GHz and 5 GHz with 802.11ac or 802.11n</li> <li>• Use Apple's About this Mac feature to find your hardware information</li> </ul>

Chromebooks are not recommended as they will not work with D2L.

#### Study Hours and Tutoring

Approximately one hour of study daily is suggested for success in this course. You are welcome to come to my office or meet with me via Zoom or Skype when you have questions about topics presented in class. Before you visit for me for tutoring, please make sure you have watched the tutorials/presentations at the [VHL Central Supersite](#). Typically, tutoring is also available for free with our departmental tutor and/or with the MSU Tutoring Center (McCullough Hall). As soon as I have information about these tutoring options, I will share them with you.

#### Student Handbook

Refer to: [Student Handbook 2017-18](#)

#### Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

#### Student Honor Creed

**"As an MSU Student, I pledge not to lie, cheat, steal, or help anyone else do so."**

As students at MSU, we recognize that any great society must be composed of empowered, responsible citizens. We also recognize universities play an important role in helping mold these responsible citizens. We believe students themselves play an important part in

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developing responsible citizenship by maintaining a community where integrity and honorable character are the norm, not the exception.

Thus, We, the Students of Midwestern State University, resolve to uphold the honor of the University by affirming our commitment to complete academic honesty. We resolve not only to be honest but also to hold our peers accountable for complete honesty in all university matters.

We consider it dishonest to ask for, give, or receive help in examinations or quizzes, to use any unauthorized material in examinations, or to present, as one's own, work or ideas which are not entirely one's own. We recognize that any instructor has the right to expect that all student work is honest, original work. We accept and acknowledge that responsibility for lying, cheating, stealing, plagiarism, and other forms of academic dishonesty fundamentally rests within each individual student. We expect of ourselves academic integrity, personal professionalism, and ethical character. We appreciate steps taken by University officials to protect the honor of the University against any who would disgrace the MSU student body by violating the spirit of this creed.

### Grading

The following components make up the course grade. The number of quizzes and graded homework assignments will vary according to the discretion of the instructor.

Table 1:

Assignments	% of Course Grade
Attendance (in classroom and via Zoom*)	5 %
Participation (in class, via Zoom*, and via <a href="#">VHL Central Supersite</a> live and virtual partner chats)	10 %
Weekly Quizzes in D2L (Desire to Learn)	7.5 %
Homework Assignments ( <a href="#">VHL Central Supersite</a> )	7.5 %
Language Laboratory Quizzes (Bea Wood 128)	5%
Exam 1 (Lessons 7 & 8)	15%
Exam 2 (Lessons 9 & 10)	15%
Exam 3 (Lessons 11 & 12)	15%
Comprehensive Final Exam	20%
Total	100%

\* Attendance and Participation via Zoom is for those who have a documented positive COVID-19 test, documented requirement to quarantine or isolate due to possible exposure and/or for another medical reason that has been approved by the office of Disability Services and/or Student Affairs. Please see the following links for more information:

- COVID-19 Student Concerns – Disability Support Services:  
<https://msutexas.edu/student-life/disability/covid/student-concerns.php>
- Student Affairs – COVID-19 Reporting Form:  
[https://cm.maxient.com/reportingform.php?MSUTexas&layout\\_id=9](https://cm.maxient.com/reportingform.php?MSUTexas&layout_id=9)

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Table 2: Total percentages for final grade.

Grade	Points
A	90 - 100
B	80 – 89
C	70 – 79
D	60 – 69
F	Less than 60

### Midterm Progress Report

In order to help students keep track of their progress toward course objectives, the instructor for this class will provide a Midterm Progress Report through each student's WebWorld account. Midterm grades will not be reported on the students' transcript; nor will they be calculated in the cumulative GPA. They simply give students an idea of where they stand at the midpoint of the semester. Students earning below a C at the midway point should meet with the instructor and/or take advantage of tutoring options.

### Attendance

You are required to be in the classroom for the entire 50-minute period. Arrive on time. You may be counted absent if you are more than 10 minutes late for class or if you leave class early. I will be taking attendance using a seating chart and assigned seating as required by the MSU Taskforce to Return to Campus: <https://msutexas.edu/return-to-campus/assets/files/return-to-campus-taskforce-8-4-20.pdf>:

Attendance via Zoom, if required due to a documented positive COVID-19 test, documented requirement for quarantine or isolation due to possible exposure and/or for another medical reason that has been approved by the office of Disability Services and/or Student Affairs, will be credited equally as attendance in the physical classroom, but only if documented and approved. Please see the links provided under Grading on page 4 of this syllabus for more information.

Absences due to official university functions or documented illness will be dealt with on an individual basis and should be discussed with the instructor outside of class time. There are no "excused" absences from regular class periods and the instructor will take attendance every day. Each absence lowers your attendance grade. The attendance grade is calculated by dividing the number of days that you are in class by the number of days that the course meets. (Example for 2 absences out of a total of 57 class days:  $55/57 = .9649... = 96.49\%$ ). The attendance grade contributes 5% to the final course grade. The attendance grade contributes 5% to your course grade.

This syllabus serves as notice that you may be dropped from the class without further notification if you are absent more than six times. A Conduct and Attendance Referral may be sent to the Dean of Students upon the fourth absence. If you decide to drop the course, you must follow university procedure for dropping a course in order to receive a W. If the instructor drops you, you will receive a WF or F.

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## Participation

The participation grade contributes 10% to your course grade. The participation grade is based upon your use of Spanish in the face-to-face classroom and/or via recorded chats with classmates and/or with an online avatar. Don't worry about speaking perfect Spanish. Accuracy will come with practice and repetition. Each week you will complete a participation self-assessment based on the frequency that you respond to my questions in Spanish and on your participation in optional pair activities with another classmate. Please see the following example:

Name \_\_\_\_\_ Class \_\_\_\_\_  
Date \_\_\_\_\_

	4 Always	3 Most always	2 Sometimes	1 Rarely	0 Never
<b>Answering Questions:</b> I answer at least 2 questions each class					
<b>Work on Pair Activities:</b> I work with my classmates on all pair activities					

Because of COVID-19 restrictions, we won't be moving around the classroom, so these types of face-to-face paired conversations may be limited. However, you will have ample opportunities to earn participation points toward your grade using the [VHL Central Supersite Partner and Virtual Partner Chats](#). These chats are due weekly by **Monday at 8:00 am**, but you can complete them any time prior. I will assign at least two partner or virtual partner chats each week, but sometimes there will be more. You can find a list of all partner and virtual partner chats under General Course Documents on our D2L page. These are also viewable in the Calendar view at the [VHL Central Supersite](#)

The **virtual partner chats** are designated with this icon:



The **partner chats** are designated with this icon:

The **virtual partner chats** are completed on your own with an online "avatar" asking you questions. The **partner chats** are completed with one of your fellow classmates. Each chat can earn you 5 points toward a 100 for the Participation Grade category. Your Spanish does NOT have to be perfect, but please follow the directions and answer all questions in complete sentences in Spanish.

### Quizzes in D2L (Desire-To-Learn)

A quiz based on homework and class work will be given most weeks in D2L (Desire to Learn). These quizzes are to practice vocabulary and concepts learned and are to be taken without notes or the textbook or any other resource. They are like mini-exams to help you with the difficult work of memorizing a great amount of vocabulary and grammar concepts.

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These quizzes will become available **Friday by 5:00 pm and will be due by 8:00 am on Monday. Please see course calendar for specific due dates and exceptions.** These quizzes will contribute 7.5% to your course grade. No late work is accepted, and no make-up quizzes are given. Your lowest grade in this category will be dropped at the end of the semester.

#### Core Curriculum Assessment

One of the 3 D2L Quizzes will also serve as an assessment of the student's performance of the core curriculum objectives in the specific context of this course (see Core Curriculum Assessment Quiz in the course calendar below). The short answer quiz will be based upon a film that I will assign for independent viewing later in the semester. The film will present the student with an ethical dilemma or issue for resolution. In their responses, students should demonstrate that they have adequately researched and considered the topic in the framework of the core curriculum objectives.

The core objectives for the Language, Philosophy and Culture Foundational Component Area are addressed in this course according to the following descriptions:

- **Critical Thinking Skills:** Students will demonstrate creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Communication Skills:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral and visual communication.
- **Personal Responsibility:** Students will demonstrate the ability to connect choices, actions and consequences to ethical-decision making.
- **Social Responsibility:** Students will demonstrate intercultural competence, knowledge of civic responsibility and the ability to engage effectively in regional, national and global communities.

In responding to the topic, students must identify their core beliefs and the origins of those core beliefs, recognize the ethical issue(s) presented and the relationships between issues, state a position on the issue(s) and connect their position to implied actions and consequences<sup>1</sup>.

#### Homework Assignments

You will have almost daily (due MTRF) homework assignments on the [VHL Central Supersite](#). These assignments include written, audio and video activities. Some of the assignments are for the presentation of vocabulary and/or tutorials for grammar topics. The purpose of these assignments is to help you learn the material, so you should use all the VHL resources (vText, vocabulary cards, etc.) to complete these "homework" type activities.

Each assignment is to be completed by **8:00 am on the due** date (see calendar/dashboard in [VHL Central Supersite](#)). Homework completed after the deadline will be accepted but with a 5% penalty assessed for each day past the original due date for that assignment. For each lesson in the [VHL Central Supersite](#), an average of all the homework assignments for that lesson will be recorded in the D2L course gradebook. Once the lesson grade has been recorded in the D2L gradebook, no late work will be accepted. These lesson grades

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<sup>1</sup> Modified from AAC&U Ethical Responsibility VALUE Rubric.

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contribute 7.5 % to your course grade. You are welcome to work ahead in the online program. Your lowest grade in this category will be dropped at the end of the semester.

### Language Lab Quizzes

You will take six listening comprehension quizzes in the World Languages Laboratory in Bea Wood 127/128. The quizzes are based on videos related to the vocabulary, grammar and cultural concepts presented in each lesson. You may preview these videos at the [VHL Central Supersite](#) and you will need to access the site in the Language Laboratory to complete your quizzes.

Please show your MSU Student ID to the lab attendant to receive your quiz. You will receive a quiz and a Scantron. You are not allowed to use books, notes, or any other materials when completing the quiz. Also, do not write on the quiz. Please sign out at the lab attendant's desk. Make-up and/or late quizzes are not permitted. Your lowest lab grade will be dropped at the end of the semester. Please note the due dates below. A schedule of lab hours will be posted on D2L as soon as it is available. Also, please be aware that due to COVID-19 restrictions, there will be fewer seats available in the Language Laboratory. Please plan ahead to avoid missing a deadline.

Lesson 7: <b>01/29</b>	Lesson 8: <b>02/19</b>	Lesson 9: <b>03/05</b>
Lesson 10: <b>03/26</b>	Lesson 11: <b>04/09</b>	Lesson 12: <b>04/23</b>

### Exams

There are three major exams, one every two lessons. Each exam consists of a multiple choice, matching, and/or true false portion and a written/short answer portion. Each portion is worth approximately 50% of the exam grade. Each major exam contributes 15% to the final course grade. You will be allowed one class period (50 minutes) for each major exam.

### Final Exam

The comprehensive final exam covers all materials studied during the course. The exam consists of a multiple choice, matching, and/or true false portion and a written/short answer portion. Each portion is worth approximately 50% of the exam grade. The Final Exam contributes 20% to the final course grade. The Final Exam for this course is scheduled for **Monday, April 26, 2021, 1:00 pm – 3:00 pm**. The location for the exam will be announced during the last week of classes.

### Extra Credit

No extra credit assignments are given to individuals that are not offered to the entire class. All extra credit assignments will be offered at the discretion of the instructor. However, you can earn a participation grade of up to 150 with any combination of in-class and/or live partner and virtual partner chats at the [VHL Central Supersite](#).

### Late Work

No late work is accepted with the exception of homework assignments completed in the [VHL Central Supersite](#). Individual assignments are accepted with a 5% late penalty per day until the due date for each lesson's assignments. Please see the calendar at the [VHL Central Supersite](#).

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### Make Up Work/Quizzes/Exams

No make-up work is accepted, and no make-up quizzes will be offered.

If you know you will miss an exam due to an official university function, please make arrangements with your instructor prior to the absence and as soon as possible. If you are absent from an exam, you must present documented proof of illness or university activity to your instructor before an early or make up exam will be scheduled.

### Important Dates

Last Day to drop with a grade of "W:" April 23, 2021 at 4:00 pm

Final Exam: **Monday, April 26, 2021, 1:00 pm – 3:00 pm**

See course calendar for other important dates.

### Instructor Class Policies

Please be polite to your instructor and fellow students. Pay attention to the instructor and to your fellow students when they are speaking. Do not engage your classmates in conversation in English during class.

Please silence your devices during class. Text messaging or the use of non-authorized electronic devices is prohibited. Please speak with your instructor if you have questions.

No food or drinks, except for water, are allowed in our classrooms.

### Services for Students With Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Student Life Disability](#).

### University Policies

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#).

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of  
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any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

### Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

### Course Calendar

Dates	Exams	Chapter	Topics
Semana 1: 01/11-01/15		Lección 7	<ul style="list-style-type: none"> <li>• Introduction to the course and Review</li> <li>• Words related to personal hygiene and daily routines</li> <li>• Sequencing Expressions</li> </ul>
<b>01/18</b>			<b>No class meeting</b>
Semana 2: 01/19-01/22		Lección 7	<b>Quiz 1 in D2L due 01/19, 8:00 am</b> <ul style="list-style-type: none"> <li>• Cultura: <i>La siesta</i></li> <li>• Reflexive Verbs</li> <li>• Indefinite and Negative Words</li> <li>• Preterite of ser and ir</li> </ul>
Semana 3: 01/25-01/29		Lecciones 7 y 8	<b>Quiz 2 in D2L due 01/25, 8:00 am</b> <ul style="list-style-type: none"> <li>• Gustar and other verbs like gustar</li> <li>• Words related to restaurants and meals</li> <li>• Adjectives that describe food</li> </ul> <b>Lab Quiz Lesson 7 due 01/29</b>
Semana 4: 02/01-02/05		Lección 8	<b>Quiz 3 in D2L due 02/01, 8:00 am</b> <ul style="list-style-type: none"> <li>• Cultura: <i>Frutas y verduras de América</i></li> <li>• Preterite of stem-changing verbs</li> <li>• Double Object Pronouns</li> </ul>
Semana 5: 02/08-02/12		Lección 8	<b>Quiz 4 in D2L due 02/08, 8:00 am</b> <ul style="list-style-type: none"> <li>• Saber and conocer</li> <li>• Comparatives and Superlatives</li> <li>• Review of Lessons 7 and 8</li> </ul>
<b>02/15</b>	<b>Examen 1</b>	<b>Lecciones 7 y 8</b>	
Semana 6: 02/16-02/19		Lección 9	<ul style="list-style-type: none"> <li>• Words related to celebrations and desserts</li> <li>• Personal relationships and stages of life</li> <li>• Cultura: <i>Semana Santa: más que una celebración</i></li> <li>• Irregular preterites</li> </ul> <b>Lab Quiz Lesson 8 due 02/19</b>
Semana 7: 02/22-02/26		Lección 9	<b>Quiz 5 in D2L due 02/22, 8:00 am</b> <ul style="list-style-type: none"> <li>• Irregular preterites continued</li> <li>• Verbs that change meaning in the preterite</li> </ul>

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Dates	Exams	Chapter	Topics
Semana 8: 03/01-03/05		Lección 9 y 10	<b>Quiz 6 in D2L due 03/01, 8:00 am</b> <ul style="list-style-type: none"> <li>• More practice with the preterite</li> <li>• ¿Qué? and ¿cuál?</li> <li>• Words related to illness, medicine, healthcare</li> <li>• Parts of the body</li> </ul> <b>Lab Quiz Lesson 9 due 03/05</b>
Semana 9: 03/08-03/12		Lección 10	<b>Quiz 7 in D2L (due 03/08, 8:00 am)</b> <ul style="list-style-type: none"> <li>• Cultura: <i>Servicios de salud</i></li> <li>• The imperfect tense</li> </ul>
Semana 10: 03/15-03/19		Lección 10	<b>Quiz 8 in D2L due 03/15, 8:00 am</b> <ul style="list-style-type: none"> <li>• Constructions with se</li> <li>• Adverbs</li> <li>• Review of Lessons 9 and 10</li> </ul>
<b>03/22</b>	<b>Examen 2</b>	<b>Lecciones 9 y 10</b>	
Semana 11: 03/23-03/26		Lección 11	<ul style="list-style-type: none"> <li>• Cars and Driving; electronics and the Internet</li> <li>• Cultura: <i>Los cibercafés</i></li> <li>• The preterite and the imperfect</li> </ul> <b>Lab Quiz Lesson 10 due 03/26</b>
Semana 12: 03/29-03/30		Lección 11	<b>Quiz 9 in D2L due 03/29, 8:00 am</b> <ul style="list-style-type: none"> <li>• More with the preterite and the imperfect</li> <li>• Por and para</li> </ul>
<b>04/01-04/02</b>			<b>No class meetings</b>
Semana 13: 04/05-04/09		Lecciones 11 y 12	<b>Quiz 10 in D2L due 04/05, 8:00 am</b> <ul style="list-style-type: none"> <li>• Stressed possessive adjectives and pronouns</li> <li>• Words related to the home &amp; household chores</li> <li>• Cultura: <i>El patio central</i></li> <li>• Usted and ustedes commands</li> </ul> <b>Lab Quiz Lesson 11 due 04/09</b>
Semana 14: 04/12-04/16		Lección 12	<b>Quiz 11 in D2L due 04/12, 8:00 am</b> <ul style="list-style-type: none"> <li>• The present subjunctive</li> <li>• Subjunctive with verbs of will and influence</li> <li>• Review of Lessons 11 and 12</li> </ul>
<b>04/19</b>	<b>Examen 3</b>	<b>Lecciones 11 y 12</b>	
Semana 15: 04/20-04/23		Lecciones 7 - 12	<b>Quiz 12 in D2L – Core Curriculum Assessment Quiz due 4/24, 8:00 am</b> <ul style="list-style-type: none"> <li>• Review for Final Exam</li> </ul> <b>Lab Quiz Lesson 12 due 04/23</b>

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