

**Betty Carroll**

**Class Time:** TR 12:30 – 1:50 2R4

TR 2:00 – 3:20 2R5

**Location:** BW 117

**Office:** BeaWood 200

**Email:** betty.carroll@mwsu.edu

**Office hours:** TR 3:30 – 5:00 pm

Wednesday 10-12 a.m. (please make appointments and other hours by appointment only).

# ENGL 1143 2R4 & 2R5: Introduction to Critical Reading and Academic Writing Spring 2023

(Coordinates with 0043 class)

## Syllabus

Texts: Required Materials: How to Write Anything by John J. Ruszkiewicz and Jay T. Dolmage 5<sup>th</sup> Edition/ ISBN: 978-1-319-24503-0.

- \* **Folder with pockets**
- **Note-taking materials/highlighters**
- **3 blue books**
- **Webcam/Microphone (for Zoom if and when needed)**
- **Use OWL Purdue website to help with Research Paper: owlpurdue.edu**

Course Goals:

- Apply key rhetorical concepts through analyzing and composing a variety of texts.
- Engage in a writing process that includes invention, drafting, collaboration, and revision
- Use reading and composing for inquiry, learning, thinking, and communicating in various rhetorical contexts
- Use strategies – such as interpretation, synthesis, response, critique, and design to compose texts that integrate the writer’s ideas with those from appropriate sources
- Use sources ethically and in contextually appropriate ways and follow a designated style guide
- Demonstrate proficient use of linguistic structures, including grammar and mechanics, through practice in composing and revising
- Additional information about course objectives can be found on the department webpage, <https://msutexas.edu/academics/libarts/english/index.php>.

## Course Assignments:

You will receive detailed assignment sheets that explain the specifics for each of these assignments. All essays are in MLA format.

- 5% MLA Final Paragraph and process of formatting
- 10% Reader Response Paper (Timed Writing #1)
  - This essay will be written during class in response to rhetoric that we read and discuss together. Relates to CTW: Soft Addictions.
- 5% Formal Essay (from timed writing #1) It will be sourced and cited: fully-developed.
- 10% Digital Media/Infographic
  - Options: Power Point, Infographic or Meme, or Project of Choice. Examples in D2L, my office, and Internet.
- 10% Proposal Paper (book chapter 10 in *How to Write Anything*)
  - You will initiate an action or change – alter people’s thinking.
- 10% Annotated Bibliography
  - You will summarize and evaluate 6 sources that you consult for the Synthesis Paper.
- 20% Synthesis Paper
  - This is the longest paper you will compose in this class. It will explore various perspectives on a topic of your choosing. You will cite sources and show connections between them. Start early for guidance along the way.
- 10% Peer Review and Instructor Conferences
  - You will participate in conferences with your peers and instructor at various stages of the writing process
- 10% Presentation Prior to Synthesis Paper/Rhetorical Terms Quizzes
  - You will present your research material to the class, your thesis, sources, and explain your goal plan to finish. You will be graded in 4 categories. You will also have three rhetorical terms quizzes over the semester that can enhance your work.
- 10% Final Exam (Timed Writing #2) such like the first timed writing, you will compose a multiple- paragraph essay during the designated final exam time.

**Final Exam, Saturday, May 6<sup>th</sup> 10:30am – 12:30pm. Location in classroom.**

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**Grading Policy:** This class will not use the plus/minus grading system. In this class, the following numerical equivalents for final grades are used:

A = 100-90%;

B = 89-80%;

C = 79-70%;

D = 69-60%;

F = 59-0

**Midterm Grades:** In order to help students keep track of their progress toward course objectives, I will provide a Midterm Progress Report through each student's WebWorld account. I will submit a grade for all students, not just those in danger of failing the course. Midterm grades will not be reported on the students' transcript; nor will they be calculated in the cumulative GPA. They simply give you an idea of where you stand at the midpoint of the semester. Students earning below a C at the midway point should make an appointment with me and consider visiting the Tutoring & Academic Support Programs Center.

**Submission Format and Policy:** All formal assignments are to be typed and formatted – and outside sources documented - according to MLA style. Additionally, all formal papers must be printed and submitted in your folder and uploaded into the D2L Dropbox folder unless otherwise instructed.

By enrolling in this class, the student expressly grants MSU a “limited right” in all intellectual property created by the student for the purpose of this course. The “limited right” shall include but shall not be limited to the right to reproduce the student's work product in order to verify originality and authenticity, and for educational purposes.

Note: You may not submit a paper for a grade in this class that already has been (or will be) submitted for a grade in another course, unless you obtain the explicit written permission of me and the other instructor involved in advance.

**Access to Microsoft 365:** All students are able to download Microsoft Office 365 free of charge using their MSU Texas student email address. To acquire Office 365, please visit <https://www.microsoft.com/en-us/education/products/office?ms.officeurl=getoffice365?ms.officeurl=getoffice365> and create an account.

**University Computer Labs:** The University provides four open computer labs throughout the week. These four labs feature access to Microsoft Office Suite for writing and internet access for research. You can find these labs in:

**Clark Student Center:** 24 hours (Mon.-Sun.)

**Dillard 146:** Mon.-Thurs. 6:00 a.m. – 7:00 p.m.

**Moffett Library:** Mon.-Thurs. 8:00 a.m.-10:00 p.m.; Fri. 8-5, Sat. 10 am – 6 pm; Sun/ 2 pm – 10 pm

**Legacy Hall:** 24 hours (Mon. – Sun.)

**Late Assignment Policy:** Late assignments will not be accepted. Additionally, no late work will be accepted more than 48 hours after the original deadline if special considerations are considered. If you are unable to come to class on the day an assignment is due, you should still upload it into the D2L Dropbox folder on time to avoid late paper deductions.

**Academic Dishonesty:** Plagiarism is the use of someone else's thoughts, words, ideas, or lines of argument in your own work without appropriate documentation (a parenthetical citation at the end and a listing on the Works Cited page)—whether you use that material in a quote, paraphrase, or summary. All formal papers will run through the **Turnitin** for an originality report. At the very least, plagiarism will result in an F on the assignment; at worst, the consequence will be an F in the course. Offenders will be reported to the Chair of the Department of English, Humanities, and Philosophy and/or the Director of Student Conduct. For more info about this policy and appeal go to page 55 in the Student's Handbook <http://msutexas.edu/student-life/assets/files/handbook.pdf>.

**Students with Disabilities:** The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Support Services in Room 168 of the Clark Student Center, 940-397-4140

**Safe Zone Statement:** The professor considers this classroom to be a place where you will be treated with respect as a human being – regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Additionally, diversity of thought is appreciated and encouraged, provided you can agree to disagree. It is the professor's expectation that ALL students consider the classroom a safe environment.

**Contacting Your Instructor:** Calling me during office hours is the best way to contact me: 940-397-4325.

**Attendance Policy:** It is the same as 0043's policy. You must attend class regularly and arrive on time whether we are in class or in Zoom or working in D2L. One absence can set you back – please stay on task. It is your responsibility to be present, physically or virtually, to be prepared, and to succeed. Coming to class provides you with the tools you need to meet the objectives and requirements of this course. It helps your participation grade as well. You will be dismissed without materials and counts as absent. Contact me if you cannot attend or join us in Zoom and tell me why. Being in Zoom does not excuse you from attendance, but it may help you keep up with the class. Please make sure you are in your assigned seat as I will take roll each class day and enforce the following:

You are allowed 4 absences (that is two weeks of school)—excused or not. It will make it difficult to excel. You will lose ten points for each absence off your participation grade as well.

**Each tardy counts as a ½ absence.** Again, for every absence you have, 10 points will be deducted from your participation grade as well. In case of hospitalization or death of a family member, or other reasons for the need of absences, please contact the Dean of Students at 397-7500.

“Authorized Absences” (see MSU Student Bulletin) will not be counted in this total. Such absences, though, do not excuse students from turning in required work on time. Please be aware that instructors may drop students from class rolls for lack of appropriate participation (See MSU Student Bulletin and Student Handbook). You may also see the Dean of Students.

If you miss work for whatever reason, it will be your responsibility to find out what you have missed and how **or if** it can be made up. Missing work will be averaged as a zero. Being absent will not be considered sufficient reason to excuse you from completing required work.

Dropping this course with a W can only be done the week preceding the university’s official extended drop date, **March 27th by 4 p.m.** You may drop the course with a grade of W at that time if you have not exceeded the number of absences allowed in the course and if reducing your course load does not affect your enrollment at MSU. Remember this is a 3 hour course.

If you are enrolled in this course on the basis of required remediation, you will not be permitted to drop the course unless you are enrolled in another developmental course. A student in need of developmental education must be enrolled in developmental education each semester.

The MSU Undergraduate Catalog states, “An instructor may drop a student anytime during the semester for excessive absences, for consistently failing to meet class assignments, for an indifferent attitude, or for disruptive conduct.” MSU’s policy for developmental education requires an instructor to drop a student with an F. Students who withdraw themselves from the course or who are dropped by the instructor or who do not pass the course with a grade of C/70 or better must repeat the course.

## **Tutoring:**

***Tutoring and Academic Support Programs (TASP)** provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP’s Learning Center provides tutoring support in a number of core courses and subject areas.*

**Writing Proficiency Requirement:** All students seeking a Bachelor’s degree from Midwestern State University must satisfy a writing proficiency requirement once they have 1) completed 6 hours of Communication Core and 2) earned 60 hours. Students may meet this requirement by passing either the Writing Proficiency Exam or English 2113. If you have any questions about the exam, visit the Writing Proficiency Office website at <https://msutexas.edu/academics/wpr/>, or call 397-4131.

**Campus Carry Statement:** Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University’s webpage at MSU Texas’s [Campus Carry page](#).

## Daily Schedule of Readings and Assignments:

**Room: BW 117. Course Calendar: I reserve the right to modify this course as I see necessary. Please have it with you daily to note any changes as we progress. With the exception of test grades/final drafts/final exams, you may re-do work below a 70 if you set up a tutorial, too. The grade can be upgraded to a 70 IF it meets the standards or shows significant improvement – must be into me by time allowed as well. Note: Please follow 0043 for the readings on writing as instructed as we incorporate them in 1143.**

Week	Date	Do This Before Class	Do This In Class
1	TUES. Jan. 17th	Get familiar with D2L and set up Townsend Press (TP) account.	Introductions Syllabus/Handouts Video: Info Video in TP – Points and Support and navigating thru D2L and Townsend Press. Read <b>Ch. 50 – MLA p. 398-421</b>
	THUR. Jan. 19th	Also, look at paper examples in D2L. Watch power point on Synthesis essays in D2L.	<b>Discuss:</b> Academic Goals and Expectations Ch. 1 p. 4-18. Rhetorical Terms – study daily. W1-W3 steps will be taught.
2	TUES. Jan. 24th		<b>Build a thesis to build a 4 par. Essay</b> Intro & Body par. 1 -3 & conclusion
	THUR. Jan. 26th– visit the library/D2L ***	<b>Write in and or during class</b> Visit library – start gathering 6 sources for research paper.	<b>Discuss: how to go on with the paper - Outline</b> Rhetorical context (audience, genre, topic, purpose. Continue to write and finish. Study terms! <b>HW: 2 sources for formal paper.</b>
3	TUES. Jan. 31st	Don't forget studying terms!	<b>Discuss:</b> Rhetorical Appeals: ethos, logos, pathos, and kairos. These are used to appeal to an audience. Do they work? Research Paper readiness. 6 sources required. Get busy! Get a blue book!
	THUR. Feb. 2 <sup>nd</sup>	Bring blue book to class.	Timed Writing #1
Week	Date	Do This Before Class	Do This In Class
4	TUES. Feb. 7th	Come prepared! Keep working on research paper and study rhetorical terms!	Annotated Bibliography p. 212. Discuss how to turn TW#1 into a formal cite essay.

	THUR. Feb. 9th		Work in class on annot. bib . Study rhetorical terms.
5	TUES. Feb. 14th	<b>Write:</b> Work on Revisions TW#1	Revision Workshop HW: Finalize #1 and type it. Study terms! <b>Due on Feb. 16<sup>th</sup>.</b>
	THUR. Feb. 16th	Turn in #1 RD and Formal Catch up Day!	Quiz #1 on rhetorical terms! Catch up/Questions? Research Status?
6	TUES. Feb. 21st	<b>Read: Stay up with CTW Readings and TP</b>	<b>Discuss: Proposal Paper p. 133 Outline it</b>
	THUR. Feb. 23rd		<b>Continues... HW:</b>
7	TUES. Feb. 28th	<b>Got an idea for your digital media /infographic project?</b>	Continues with proposal paper. Start prepping Infographic/Meme/PPT/project Study terms! <b>Paper Due March 7<sup>th</sup>!</b>
	<b>Date</b>	<b>Do This Before Class</b>	<b>Do This In Class</b>
	THUR. Mar. 2nd	Research paper topic? Read about a synthesis paper on p. 217	<b>Rhetorical Quiz #2</b> Discuss topics and research issues for a synthesis paper – Synthesis Paper p. 217 Beg. Research p. 360
8	TUES. Mar. 7th	Read Understanding Digital Media/Infographics p. 340	<b>Synthesis.... Short Presentation on Synthesis Paper is handed out. Prepare for a 10 min. presentation with at least 4 sources to class on Mar. 9<sup>th</sup>.</b>
	THUR. Mar. 9th	<b>Write:</b> Research Paper continues	More about Digital Media... 10 min. Presentations ! Last Day to <b>Drop date with a "W" by 4pm is March 27th!</b> *Spring Break 13 <sup>th</sup> – 17th
9	TUES. Mar. 21st	<b>Read:</b> Understanding Digital Media/Infographics p. 340	<b>Discuss:</b> Research Questions Finding sources Evaluating sources Synthesis layers. Media Projects.

			Happy with work yet? Study terms! 10 min. presentations end.
	THUR. Mar. 23rd	Questions re: media project? Ask in class.	<b>Discuss:</b> Final rhetorical term quiz #3 Media Projects?
<b>Week</b>	<b>Date</b>	<b>Do This Before Class</b>	<b>Do This In Class</b>
10	TUES. Mar. 28th	Work on drafts	<b>Discuss:</b> Integrating Sources Templates Practice
	THUR. Mar. 30th	Work on drafts	Schedule Instructor Conference in my office to work on papers
11	TUES. April 4th	Work on revisions	Schedule Instructor Conference in my office to work on papers
	Easter Break Apr. 6 <sup>th</sup> & 7th.	Work on revisions	Conferences end. Do not procrastinate! Remember that presentations start on April 13 <sup>th</sup> !
12	TUES. Apr. 11th	<b>Write:</b> Rough draft – <b>bring 2 copies of your rough draft to class – work on final drafts</b>	Work continues on research paper <i>Peer Review takes place – do not forget copies of work.</i> Questions and Discussions on paper Presentations start April 13th! Be prepared.
	THUR. April 13th	Work on final drafts.	<b>RESEARCH PAPER DUE April 18th.</b> <b>Presentations Start</b>
13	TUES. Apr. 18th	Presentations	<b>Research Paper due.</b> Presentations
	THUR. Apr. 20th	Presentations	Presentations
14	TUES. Apr. 25th	Presentations	Presentations
	THUR. April 27th	Presentations	Presentations - Begin Final Review
15	TUES. May 2nd		Final Exam Prep. Thesis? Outline? Questions about writing?



			Grammar? Sentence Structure?
	THUR. May 4th	Plan your outline Last Day of Class!	<b>Continue Prep</b>
16 Exam Week	Saturday, May 6th	Be prepared for your essay final	<b>Saturday, May 6<sup>th</sup></b> <b>FINAL EXAM 10:30 AM– 12:30 PM</b> <b>In classroom.</b>