



Course Syllabus: Adv. Proj. in Costume History
College of Fine Arts
THEA 4523 Section 180
Fall 2021

Contact Information

Instructor: Elizabeth Lewandowski

Office: Fain Fine Arts B204

Office hours: M&F 2:00-4:00 pm and T 9:00-11:00. Other times by appointment.

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Course Description

An exploration of the history of dress through time and around the world with an emphasis on how that history impacts contemporary dress.

Textbook & Instructional Materials

A Pictorial History of Costume from Ancient Times to the Nineteenth Century by Tilke (Note: The bookstore has copies of this book, but it is listed as under THEA 3013 Costume Construction.) Please bring this book with you to class every week to aid in discussion.

Student Handbook

Refer to: [Student Handbook-2020-21](#)

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

[Office of Student Conduct](#)

Grading

Table 1:

Assignments	Points
Quizzes (14 at 20 pts each)	280
Homework (weekly D2L postings) (15 at	225
Attendance	145
Midterm Exam	150
Final Exam	200
Total Points	1000

Table 2: Total points for final grade.

Grade	Points
A	900
B	800 to 899
C	700 to 799
D	600 to 699
F	Less than 600

Homework

Each historical period covered in this class will have multiple components.

- By midnight Sunday night of the week (indicated on the class schedule), a PowerPoint with notes and pictures will be posted on D2L. The student is expected to read/review this prior to the Thursday class meeting.
- Prior to watching the PowerPoint, the student should download the terminology list. Take notes on the list to help you memorize the terms.
- After watching the PowerPoint, go to the dropbox for that week. The first week will be a discussion based on a question posed by the professor. Following weeks the student will be required to upload three pictures of modern dress (late 20th to early 21st century) that exhibit aspects of the period discussed. Leave a brief discussion of why you believe that to be true. Note: You cannot repeat pictures that someone else has posted! It will pay to be one of the first on this weekly assignment. You may comment on each other's pictures but this is not required.
- Weekly quizzes will be given over the material covered.

Quizzes

Weekly quizzes will be on D2L. The quizzes will open at noon on Friday and close at noon on Sunday. Since quizzes are intended to help you learn, you will be able to retake the quizzes to improve your score. D2L will allow 10 attempts. If you

need more attempts, let me know and I can reset your quiz. These will appear on the Course Schedule in more detail.

Exams

There will be two exams: a midterm and a final exam. Both will include essay questions which you will receive ahead of time. There will be a dropbox for each exam for the essay questions. The objective portion of the exam will be taken on D2L using Respondus. Dates for these will appear in the revised class schedule.

Extra Credit

The professor will not give extra credit.

Late Work

The professor will not accept late work.

Important Dates

Last day for term schedule changes: August 26, 2021

Deadline to file for graduation: December graduation - September 27, 2021

May graduation – October 4, 2021

Last Day to drop with a grade of "W:" October 25, 2021

Refer to: [Drops, Withdrawals & Void](#)

Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

Attendance

Students are expected to attend all meetings of the classes in which they are enrolled. Although in general students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential by the faculty member. In those classes where attendance is considered as part of the grade, the instructor should so inform students of the specifics in writing at the beginning of the semester in a syllabus or separate attendance policy statement. An instructor who has an attendance policy must keep records on a daily basis. The instructor must give the student a verbal or written warning prior to being dropped from the class. Instructor's records will stand as evidence of absences. A student with excessive absences may be dropped from a course by the instructor. Any individual faculty member or college has the authority to establish an attendance policy, providing the policy is in accordance with the General University Policies.

Unavoidable absence – Jury duty, death in the family, etc. You must send notification by email to the faculty member supervising the crew/rehearsal

explaining the situation **prior to missing the class**. Be sure to include your name and your situation. If you are quarantined due to possible COVID-19 exposure, you are responsible for notifying the professor in writing **prior to missing the class** AND working with the professor to determine how to attend the class virtually. If you are ill, notify the professor **in writing** before class begins and you will receive an excused absence. If you test positive for Covid-19, please notify the professor immediately so that a conversation can be held regarding work due during that period.

Online Computer Requirements

Taking this class requires you to have access to a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. **Assignments and tests are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings.** Computers are available on campus in various areas of the buildings as well as the Academic Success Center. **Your computer being down is not an excuse for missing a deadline!!** There are many places to access your class! Our online classes can be accessed from any computer in the world which is connected to the internet. Contact your instructor immediately upon having computer trouble. If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations however they are able to help you get connected to our online services. For help, log into [D2L](#).

Instructor Class Policies

See above for guidelines regarding absences.

Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. The MSU scene shop has been designated an area excluded from concealed carry due to the presence of explosive chemicals. Students who serve on properties, lights, set and sound crews will be required to enter the scene shop and should be aware of this policy. Additionally, participating in theatre classes often require students to wear fitted garments which may make concealed carry of a firearm difficult, if not impossible. In addition, students are often required to leave their backpacks/purses and work with other students in scenes or rehearsals. This required activity may also make concealment of a firearm difficult. While concealed carry is not prohibited in any area other than the scene shop, students are reminded that intentional display of a firearm is a violation of university policies and may result in disciplinary actions up to and including expulsion from the program and the university. Students should factor the above in their decision as to whether or not to conceal carry in theatre classes/rehearsals.

The use of cell phones and other recording or electronic devices is strictly prohibited in the studio. Texting will not be tolerated. If this is a problem, you will be asked to leave.

I very much want to hear your well-considered thoughts and opinions and to answer your questions. This course is most effective when the overall spirit is one of collaboration – just like theatre!

Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exist in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College Policies

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Grade Appeal Process

Update as needed. Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

Notice

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor. Should the university need to transition to all online, the professor will revise the course schedule and grading as soon as possible.

Covid-19

Scientific data shows that being fully vaccinated is the most effective way to prevent and slow the spread of COVID-19 and has the greatest probability of avoiding serious illness if infected in all age groups. Although MSU Texas is not mandating vaccinations (in compliance with Governor's executive orders, we highly encourage eligible members of our community to get a vaccination. If you have questions or concerns about the vaccine, please contact your primary care physician or health care professional.

Given the recent rise in cases, individuals are strongly encouraged to wear facial coverings when indoors among groups of people, regardless of vaccination status. Although MSU Texas is not currently requiring facial coverings, they have been an effective strategy in slowing the spread. To the end, the professor will be masked in class and in the Costume Studio.

Office hours will be in-person or virtual:

- Students can use <https://elizabethlewandowski.youcanbook.me> to book an appointment, whether virtual or in person. Office hours are listed on the syllabus and additional times will be made available as needed.
- Skype office hour distancing guidelines:
 - Do not make an appointment to meet while you are driving.
 - Be ready with any questions etc. you want to discuss.

Course Schedule

Week or Module	Activities/Assignments/Exams	Due Date
Week 1 9/18 to 9/24	Detailed instructions on the Activities and Assignments	Clearly posted Due Dates
Week 2 9/25 to 10/6		
Week 3 10/7 to 10/13		

Note: Tables cannot continue to the next page. If the table continues to the next page, you will need to make a new table using the table tools for every page. Remember to add Alt Text.