

## Course Policies: Calculus I

McCoy College of Science, Mathematics & Engineering  
Math 1634 Section 202  
Spring 2025

### Contact Information

Instructor: Dr. Linda Fosnaugh

Office: DB 280

Office hours:

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Office Hours: Monday and Wednesday: 11:00-12:00, Tuesday: 3:30-4:30,  
Friday: 2:00-4:00

### Class Meeting Days, Times, Location

Mondays: 12:00-12:50, Tuesdays and Thursdays: 12:30 – 1:50 in  
DB 177

### Prerequisite

A grade of C or better in Math 1433 or Math 1534 or the equivalent is required to enroll in Math 1634.

### Catalog Information

Description: Differentiation of functions of one variable with applications, integration including simple substitution and numerical evaluation, and applications of integration.

### Textbook & Instructional Materials

**Required:** WebAssign for the text Calculus, Early Transcendentals, 9<sup>th</sup> Edition, by Stewart, Clegg and Watson can be accessed through D2L. Required digital materials for this course are part of the Courseware Access and Affordability Program at MSU Texas. Students are charged for required course materials on their student account with the Business Office. Any student who wishes to opt-out of the Program and purchase the required course materials on their own may do so. Opt-out instructions can be found in the course newsfeed on D2L. Please contact the MSU Bookstore if you have any questions about the opt-out process.

**Additional Information:** There is an eBook within WebAssign, so purchasing a print copy is optional. This course covers the content in Chapters 2 – 5 of the text. The content within Chapter 1 consists of prerequisite mathematics (content from College Algebra and Trigonometry or from Precalculus) for the study of calculus. Students are responsible for reviewing the content of Chapter 1 on their own. Some homework will be assigned from this chapter.

**Calculator Requirement:** A student should have a scientific calculator or a non-CAS graphing calculator for this class. Certain quizzes and exams must be completed without a calculator. A CAS calculator may not be used on quizzes or exams.

## Grading

Course Grade – Your grade will be based on Homework (done in WebAssign), Quizzes (in class or within WebAssign or within D2L), and Exams. Course grades for will be calculated using the following weights. The standard 90-80-70-60 grading scale will be used to assign course grades.

Categories	Weight
Homework	5%
Quizzes	11%
General Exams	62%
Final Exam	22%

**\*\*Note that there is no extra credit given in this course.**

## Homework

Homework will be assigned over each section of the book that is covered in class. Homework will be completed within WebAssign. Due dates will be assigned and will be included with each assignment within WebAssign.

**\*\*Any student who has 7 or more homework assignments with a score of less than 50% may be dropped from Math 1634 with a grade of F. Any student who has 3 assignments with a score of less than 50% will lose 1% from the course grade for each additional incomplete assignment.**

It is advisable to keep a homework notebook with completed work. Label each assignment with the WebAssign assignment name. Always bring you homework notebook to class in case the instructor wishes to review an exercise.

## Late Homework

A student may request three homework extensions without penalty. The fourth extension will have a 10% penalty, the fifth extension will have 20% penalty and so forth.

## Computer Requirements

This class requires you to have access to a computer (with Internet access) to complete your homework assignments. It is your responsibility to have (or have access to) a working computer to complete homework for this class.

Assignments are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments. Computers are available on campus in various areas of the buildings as well as the Tutoring and Academic Success Center. Contact your instructor immediately upon having computer trouble with WebAssign.

## **Quizzes**

Quizzes will frequently be given in class or possibly through WebAssign or D2L. Quizzes in these formats will be short, and there will be a time limit (probably ten minutes) on each quiz. In addition, there may be some take home/web-based quizzes. Make-up quizzes will not be given.

The first quiz will cover material from the course policies and will be administered on D2L. Failure to take this quiz will result in a 25% penalty on the entire quiz grade for the semester. You have until February 2 at 11:59 pm to complete this quiz.

## **Exams Dates**

The tentative exam dates are as follows and are planned to be given in class:

Exam 1: Thursday, February 13<sup>th</sup>

Exam 2: Thursday, March 6<sup>th</sup>

Exam 3: Thursday, April 3<sup>rd</sup>

Exam 4: Thursday, May 1<sup>st</sup>

Final Exam: Thursday, May 15<sup>th</sup>, 10:30-12:30

## **Make Up Exams**

Make-up and exams are not generally given; however, such exams may be given for an absence that is a result of a documented medical or personal emergency. Note that making an appointment during class time is not an excused absence. If an exam is going to be missed due to an approved university activity, the student should request to take the exam early. For missed exams, timely notification (for emergencies, on or before the scheduled day of the exam, and for approved university activities, a week prior to the scheduled day of the exam) is necessary to receive consideration to make up the exam or take the exam early. Once graded exams have been returned to the class, which usually occurs during the class meeting following the day of the exam, it will no longer be possible to make up a missed exam. No student will be allowed to make up more than one exam during the semester. No exams may be made up due to a student scheduling a vacation on a day when classes are in session. In particular, no make-up exams will be given for Exam 2.

## **Desire-to-Learn (D2L)**

You can log into [D2L](#) through the MSU Homepage. On D2L I will post any announcements and reminders that I feel will be helpful as we go through the semester. I may post links to math videos that I assign you to watch I will also post grades within D2L. Students are encouraged to download the BrightSpace Pulse App to access D2L without going to the MSU homepage.

## **Punctuality and Attendance**

Midwestern State University's Attendance Policy, which is contained in the MSU Student Handbook, states that students are expected to attend all meetings of the classes in which they are enrolled. Among other things, the policy covers the university's position on authorized absences, including who students should

contact to inform faculty in cases of personal emergency or illness requiring hospitalization or prolonged absence. You may wish to review MSU's Class Attendance Policy within the Student Handbook.

Students should make every effort to arrive to class on time and remain for the entire class period. Arriving late and leaving early is a disruption to the instructor and to fellow students. Emergencies should not be regular occurrences. If you have a medical condition that warrants needing to leave class on a regular basis, please talk to the instructor and provide her with a doctor's note indicating such.

In particular, what you need to know about being late to this class:

1. You will be considered late if you arrive late but within the first five minutes of class.
2. Three late arrivals are considered an absence. Five late arrivals will be considered as two absences. Each late arrival after the fifth will be considered as an absence.
3. Do not leave class in the middle (to go get a drink or go to the restroom) unless it is an emergency. Any student who leaves in the middle of class and returns will be counted as late for the day. A student who habitually leaves class may be dropped from the course.

In particular, what you need to know about being absent from this class:

1. Any student who leaves class without the permission of the instructor is considered to be absent for the class period and any work submitted will not be graded.
2. Any student caught doing work for another class, or being physically present but not mentally present and engaged in class, will be counted absent.
3. A student who arrives more than ten minutes late is counted absent.
4. Use of a cell phone or any other electronic device during class may result in the student's dismissal from class for the remainder of the period, in which case the student is counted absent and any graded work turned in on that day will receive a grade of zero.
5. A student who accumulates more than three unexcused or more than six total (excused and unexcused combined) absences may be instructor dropped from the class with a grade of WF or F. In such cases, an email will be sent to the student using the student's email within D2L, notifying the student.

### **Academic Misconduct Policy**

All work that you do that contributes to your course grade must be your own work. Any evidence that you submitted work that is not your own is considered an act of academic dishonesty. An act of academic dishonesty will be reported to the university and will result in one of the following academic sanctions:

- Receiving a 0 on the homework, quiz or exam.
- Receiving a 0 for the entire grade category for the semester.
- Receiving an F in Math 1634.
- Receiving an F in Math 1634 that will remain permanently on your transcript and within your MSU GPA.

When taking an exam or quiz you are never to receive outside help of any sort. On homework, you may get assistance from others, but you are responsible for understanding what you submit to be graded, and further, no two students are ever to turn in work that appears to be identical. Teachers can detect when a student is copying homework from someone else in the class. Never let someone borrow your work. If you want to help someone understand how to work a problem, talk to them and give them advice or pointers, but never give them your completed work. In addition, copying solutions from online resources or using online resources to work a problem for you is considered cheating.

### **Cell and Earbud Phone Policy**

Earbuds are to be removed and cell phones silenced and stored no later than one minute prior to the time class is to start. Stored cell phones are to be placed in a bag/backpack (not on your leg or under your leg or on your chair, etc.) or placed face down on the desk/table in front of you. A student with a cell phone that is not stored away or placed face down on the desk/table will have their phone or other electronic device placed in a time out bag for the duration of the class. In addition, using a cell phone during a test or quiz will result in a grade of zero on the test or quiz, as well as possibly other penalties under the academic misconduct policy. The penalty of a zero may also apply if your cell phone goes off (texts, calls, alarms, etc.) during a test or quiz.

### **Services for Students with Disabilities**

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 3974140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

### **Campus Carry Rules/Policies**

Senate Bill 11 passed by the 84<sup>th</sup> Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University's webpage for the entire policy for Concealed Handguns.

### **When you need help with this course, where can you go?**

1. To your professor's office DB 280.

You should have with you both your notes and all of the related work that you have done over the topics you are seeking help with.

2. To the *Tutoring and Academic Support Program (TASP)*. TASP is located in Moffett Library, and offers tutoring in math as well as other courses. You can find out more about their services by visiting their office or searching *TASP* on the MSU website.

### **Notice**

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

### **General Classroom Guidelines**

- (1) As written in the syllabus, all cell phones should be off/silent, and all cell phones should be placed face down on your table/desk in clear view of your professor or stored in a backpack.
- (2) You are not allowed to use tablets or laptops during class.
- (3) Remove any smart watches and earbuds.
- (4) You may not wear a hoodie or hat that cover your ears or eyes.
- (5) You are expected to be on time to class and to stay for the entire class. (It is disruptive to the rest of the class when someone leaves during class.)
- (6) Use of electronic devices during class may result in the device being placed in a time out bag for the duration of the class. This includes but is not limited to cell phones, ear buds, smart watches, tablets and laptops.
- (7) If cell phone use becomes a problem, all phones will be required to be placed in a classroom pocket chart for cell phones prior to the beginning of every class.
- (8) A student who leaves for a short period of time during class is required to leave their cell phone in the classroom.

Failure to abide by these guidelines may result in the student being instructor dropped from the course.