

ADED 4113 Part of Term B Course Schedule:

Week 1: Professional Identity and Reflection		
Week 1 10/17-10/25	1. Familiarize yourself with the syllabus and course information 2. Discussion Board-Introduce Yourself 3. Professional Reflection Paper	Sunday by 11:59 pm
Week 2: Skills & Strengths		
Week 2 10/26-11/01	1. Discussion Board-Professional Skills 2. Skills Inventory / Professional Skills Assessment	Sunday by 11:59 pm
Week 3: Career Exploration		
Week 3 11/02-11/08	1. Discussion Board-Interesting Career Research 2. Career Research Project	Sunday by 11:59 pm
Week 4: Building Your Professional Brand		
Week 4 11/09-11/15	1. Discussion Board-Professional Brand 2. Building Your Professional Brand Assignment	Sunday by 11:59 pm
Week 5: Resume Development		
Week 5 11/16-11/22	1. Discussion Board-Resume Challenges 2. Tailored Resume Assignment	Sunday by 11:59 pm
Week 6: Job Search & Professional Communication		
Week 6 11/23-11/29	1. Discussion Board-Job Search Concerns 2. Job Application Package	Sunday by 11:59 pm
Week 7: Interview Preparation		
Week 7 11/30-12/06	1. Discussion Board-Interview Question Discussion 2. Interview Preparation Assignment	Sunday by 11:59 pm
Week 8: Finals Week -Career Readiness Capstone		
Week 8 12/07-12/11	1. Discussion Board-Final Thoughts 2. Career Action Plan-Final Project	Friday, December 11th by 12 pm (Noon)

