

FAMILY HEALTH NURSING CARE I
NURS 3423/3422
Fall 2023

Location: Centennial Hall 340 Monday 1300-1550

(Please Note: This is the official course syllabus for student use this semester; therefore, students enrolled in this course will be held accountable for all contents which follow. This syllabus is subject to change. Students will be notified of any changes to the syllabus via D2L News notification)

Course Faculty	Office Location	Contact Information	Email Address
Melissa Witherspoon RN, MSN-Ed, DNP <i>Course Coordinator</i>	Centennial Hall Room N440J	Office: (940) 397-4599 Cell: (940) 923-6146 Office hours Monday/Wednesday 0900-1200 Also, by appointment	Melissa.witherspoon@msutexas.edu Or email via course D2L Email is the preferred communication method. Texting is NOT appropriate unless it is an EMERGENCY.

Course Description and Goals

Welcome to Family Health Nursing Care one. This didactic and clinical course involves application of theories and concepts across the span of adult life to include specific medical-surgical conditions. Emphasis will be placed on integrating previously learned cognitive, psychomotor, and affective knowledge in the care of the individual client, her, or his family, as well as groups and communities (IFGC) through application of the nursing process. Course content will focus on diseases and disorders of the musculoskeletal, gastrointestinal, endocrine, genitourinary, fluid/electrolyte, and acid/base balance systems.

Prerequisites

NURS 3243/3242 (Basic Nursing), NURS 3313 (Pharmacology)

Credit Hours

Successful completion of both courses awards five (5) credit hours – NURS 3423 is comprised of three (3) lecture hours per week and NURS 3422 requires six (6) clinical hours per week to earn two (2) credit hours.

Placement

Second semester of junior year (BSN)

Learning Experiences

Lecture, discussion, audiovisual aids, assigned readings, and clinical experiences.

Student Learning Outcome

Students will administer medications using techniques that ensure patient safety. [Assessment method: 90% of the Math for Nurses questions included on exams in NURS 3423/3422 Family Health Nursing Care I will have a level of difficulty of at least 0.8 (80% correct).]

AACN Essentials

For further information regarding the American Association of Colleges of Nursing (AACN) Essentials identified for each course objective, refer to the BSN Student Handbook.

DEC Competencies

In the Differentiated Essential Competencies (DECs) noted below, the following designations apply I: Member of Profession; II: Provider of Patient-Centered Care; III: Patient Safety Advocate; and IV: Member of the Health Care Team. For further information regarding the competencies identified for each course objective, refer to the BSN Handbook.

NCLEX Test plan

https://www.ncsbn.org/public-files/2023_RN_Test%20Plan_English_FINAL.pdf

Course Objectives

Upon Completion of this course the student will be able to:

Course Objectives	AACN Essentials	DEC Competencies
1. Apply professional knowledge and theories to the nursing care of persons and families throughout the lifespan.	1.1b, 1.2a, 1.3a, 1.3b 3.1a, 3.1b, 3.1c, 3.6d, 3.6e 4.2a, 4.2c 5.1a, 5.1b, 5.1c, 5.2d 6.1a, 6.1b 7.3a 8.1c, 8.2a, 8.2c	I: A, B II: A, B, C, D, E, F, G III: A, B, C, D IV: A, B, C, D
2. Integrate effective communication, research, and teaching-learning principles in providing care for persons and their families.	2.1a, 2.1b, 2.1c, 2.2b, 2.2c, 2.2f, 2.3g 6.1a, 6.1b, 6.1c, 6.1e, 6.1f, 6.2c, 6.3a, 6.3b, 6.3c 9.1c, 9.2a, 9.2b, 9.2f, 9.2g	I: A, B II: A, B, C, D, E, F, G III: A, B, D IV: A, B, C, D
3. Utilize the nursing process in a systematic manner in the care of IFGC.	1.1b, 1.2a, 1.3a 2.3a, 2.3b, 2.3c, 2.3d, 2.3e, 2.4a, 2.4b, 2.4c, 2.4d, 2.5c, 2.5d, 2.5e, 2.6a, 2.6d, 2.7a, 2.7b, 2.8a, 2.8c, 2.8d, 2.9d, 2.9f 5.1c 7.3a 8.1a, 8.1b, 8.1c, 8.3a, 8.3b, 8.3c, 8.4a, 8.4b, 8.4c	I: A, B II: A, B, C, D, E, F, G III: A, B, C, D IV: A, B, C
4. Utilize nursing knowledge when implementing affective, cognitive, and psychomotor nursing skills.	1.3a, 1.3b 2.1a, 2.1b, 2.1c, 2.2a, 2.2b, 2.2c, 2.2e 4.1a, 4.2a, 4.2c 5.1a, 5.1b, 5.1c 9.2b, 9.2f	I: A, B II: A, B, C III: A IV: E
5. Relate knowledge of higher education concepts in health to identify nursing interventions.	4.2a, 4.2c 5.1a, 5.1b, 5.1c 6.1a, 6.1b, 6.1c, 6.3a, 6.3b, 6.3c	II: A, B, C III: A

6. Demonstrate professional accountability in providing holistic care in a variety of settings.	4.2a, 4.2c 5.2a, 5.2b, 5.2c, 5.2d, 5.2e, 5.2f, 5.3d 6.1a, 6.1b, 6.1e, 6.1f, 6.3c 9.3c, 9.3d, 9.4b, 9.4c, 9.5a, 9.5b, 9.5c, 9.5d, 9.5e 10.1b, 10.2a, 10.2b	I: A, B II: A, B, C III: A, B, C, D IV: A, B, E
7. Implement nursing interventions with individuals and their families who present for nursing care.	1.3a, 1.3b 2.1a, 2.1b, 2.1c, 2.2a, 2.2b, 2.2c, 2.2e 4.1a, 4.2a, 4.2c 5.1a, 5.1b, 5.1c 9.2b, 9.2f	I: A, B II: D, E III: A, B, D
8. Examine the legal and ethical issues related to the care of individuals and their families in a variety of settings.	3.1i, 3.2a, 3.2c, 3.3a, 3.3b 4.2a, 4.2b 6.1a, 6.1b, 6.1e, 6.1f, 6.2c, 6.3c 8.5a, 8.5c, 8.5e 9.1a, 9.1b, 9.1e, 9.1f, 9.1g	I: A, B II: E III: A, B, C, D IV: B
9. Discuss the evolution of social, cultural, and historical aspects of health care and their influences on family health in nursing.	1.1a, 1.1b, 1.1c, 1.1d, 1.2a, 1.2d, 1.2e, 1.3a, 1.3b, 1.3c 2.1a, 2.1b, 2.1c, 2.2a, 2.2b, 2.2c, 2.2e, 2.4d, 2.5g, 2.8b, 2.8c, 2.8d, 2.9d 3.1a, 3.1g, 3.2c, 3.4b 6.1a, 6.1b, 6.1d, 6.4a, 6.4b, 6.4d 7.2b, 7.2d, 7.3a 8.1a, 8.1c 9.1a, 9.1b, 9.1c, 9.1d, 9.1e, 9.1f, 9.1g, 9.2a, 9.2b, 9.2c, 9.2d, 9.2e, 9.3c, 9.3g, 9.5c, 9.5e, 9.6a, 9.6c	II: B, E

These course objectives will be applied to studies in the following areas:

The musculoskeletal system, gastrointestinal system and other related organs, the endocrine system, fluid electrolyte balance, acid-base balance, urinary system, and burns.

Grading Scale

Letter Grade	Numerical Grade
A	90-100
B	80-89
C	74-79
D	65-73
F	≤ 64

Required Textbooks/Materials

Hinkle, J. L. & Cheever, K. H. (2022). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing*,

15th ed. Philadelphia, PA: Lippincott Williams & Wilkins.
ISBN 13: 978-1-9751-8677-7

CoursePoint+ Your CLASS CODE is: 43C10638

If you do not already have access to Lippincott CoursePoint+ for Hinkle: Brunner & Suddarth's Textbook of Medical-Surgical Nursing, fifteenth., redeem your **ACCESS CODE** and complete registration at <http://thePoint.lww.com/activate>.

1. Once you have redeemed your Access Code and are logged in to the Point, from the "**My Content**" page, click **Launch CoursePoint** for Lippincott CoursePoint+ for Hinkle: Brunner & Suddarth's Textbook of Medical-Surgical Nursing, 15th Edition.
2. On the content homepage, select "Join a Class," enter your **CLASS CODE: 43C10638** and click "Join this Class"

If you experience any problems, check the code again and re-enter it. If it does not work, contact Lippincott Online Product Support at

1-800-468-1128 or techsupp@lww.com for assistance.

Not sure what an **ACCESS CODE** is?

Learn more at <http://thepoint.lww.com/Help/BookAccess>.

ATI Testing

Purchase access through the Mustang Marketplace

Lippincott DocuCare

- This course will utilize DocuCare for classroom skills, and clinical learning experiences.

Technology Requirements

- You must have a device that meets the WSON technology requirements. For further information, see student handbook
- <https://msutexas.edu/academics/hs2/nursing/bsn/bsn-handbook-2019-2020-final.pdf>

Nursing Central Resources

- Phone App. You should have these resources from previous semesters.

Exemplify (ExamSoft)

- Exam takers are required to download the test-taking software, Exemplify, prior to the first exam. Please review the Exemplify Minimum System Requirements (MSRs), found on the ExamSoft® website

MSU and BSN Student Handbooks: Students are responsible for reading, understanding, and complying with the policies stated in these publications.

Evaluation Methods

The final course grades will be calculated in the following manner:

Course Evaluation	Content	Weight
Exam: Unit I	Musculoskeletal System	8%
Exam: Unit II	Gastrointestinal System	8%
Exam: Unit III	Metabolism/Endocrine System	8%
Exam: Unit IV	Fluid Regulation & GU Elimination	8%
ATI Nutrition Exam	Nutrition	10%

Final Exam	Comprehensive	10%
Comprehensive Care Plan	Comprehensive	10%
PrepU quizzes, & MFN quizzes	Comprehensive	4%
Attendance & Participation (classroom activities)	Comprehensive	4%
Clinical component	Comprehensive	30%
Total		100%

Clinical Component Evaluation	Content	Weight
Present, prepared, participated, and professional evaluation per experience (4 Ps evaluation-see guidelines below)	Lab and acute care clinical experiences	25%
DocuCare assignments	3 assignments based on United Regional clinical experiences	15% (3 x 5% each)
Objective Structured Clinical Examination (OSCE)	Focused assessments, safe medications administration, clinical reasoning	30%
Medication and dosage calculation exam	Medication list provided, Math for Nurses (MFN)	30%

There will be NO rounding up of any grades!

Passing Standards

Students must score at least a 74% average on the classroom exams by the end of the course. If students score less than a 74% average on the classroom exams, the actual exam average earned will be the final course and clinical grade at the end of the semester. No other grades from course assignments will be included in the final course grade. Students must score at least 85% on clinical components to pass the clinical course. If the clinical grade is below 85% the student will fail both the didactic and clinical components of the course (NURS 3423 and NURS 3422). A grade of "F" will be recorded for both course components. Both the didactic (classroom) and clinical components must be passed for a student to pass either portion.

Course Attendance

Students are encouraged to attend all lectures. Students may be dropped from the course for excessive absences per university policy. For this course, excessive absences are more than four (4) absences during the semester. Attendance records may be maintained throughout the semester. Students must be present in the classroom during class sessions to be eligible to take weekly quizzes and participate in course activities. No arrangements will be made for missed classroom activities. No points will be awarded for missed quizzes or classroom activities.

Remediation Policy for classroom quizzes

Students will complete classroom quizzes over assigned content and Math For Nurses dosage calculations. Each quiz will be worth 10 points and contribute to 4% of the total grade for the course.

Upon completion of the quiz, the students will have the opportunity to review their results. It is recommended that students remediate any missed questions to ensure a complete understanding of the content. If no remediation is completed, the score from the quiz will be entered into the grade

book. If a student wishes to receive full credit, even for missed questions, the student will complete remediation for all missed items in the following manner.

1. The student will review the content and concepts tested for each missed quiz question.
2. For each missed quiz question, the student will hand-write an explanation of why the correct answer is correct and why the student's incorrect answer choice was incorrect.
3. The student will bring this handwritten remediation to Dr. Witherspoon at the next class session or to Dr. Witherspoon's office within 1 week of the quiz.
4. To receive full credit, the student must remediate EVERY missed question and must submit it in writing within 1 week. Failure to meet these criteria will result in the student receiving the original grade for the quiz as the official grade in the grade book.

Exams

EXAM POLICIES

- It is recommended that you check for system updates for your computer/tablet/iPad prior to the exam date and complete all updates. Systems that are pending updates may not function properly and delay you starting the exam on time. No accommodation will be made for slow internet connections or delayed start due to individual computer/tablet/iPad issues.
- You must download the exams prior to **1200 on the Mondays** of an exam as the download window will close then. No student will be allowed to download the exams after that time.
- When you enter TURN OFF your phone and smart watch--if any phone or smart watch makes any noise or vibrates during the exam that student will lose 10 points on the exam. Additionally, when you enter place all your belongings at the front of the room except a pen/pencil for use during the exam and a personal drink. If I see a student with a phone OR a smart watch after the exam begins, that student will receive a **ZERO** on the exam.
- The test administrator (Professor/Instructor or proxy) will NOT answer any questions once the exam has begun. If a student feels that a question contains errors, they should answer the questions as best they can and complete the exam. After each exam, the Professor/Instructor will conduct test analysis to determine if any questions contained errors and will adjust the exam to as indicated by the analysis.
- You will be provided with a scratch sheet of paper with the passcode for the exam. You may write notes or complete math calculations on this paper as you wish. This paper will be submitted at the conclusion of the exam. You may begin the exam as soon as you receive the scratch paper with the exam password, but regardless of the time any individual student starts, the unit exam will end at 1420 (1500 for the final exam).
- When you complete your exam, you must turn in the scratch paper and show the upload screen on your computer screen, close your computer, and exit the classroom.
- You may not leave the exam area except for an emergency, and you may be accompanied by a faculty member. It is recommended that you attend to personal needs prior to the start of the exam.

- A total of 80 minutes will be provided to complete each unit exam on the laptop computer/iPad.
- Each unit exam will be comprised of 45 multiple choice questions and five fill-in-the-blank Math for Nurses/dosage calculation problems. Each exam will be worth a total of 100 points.
- For the final exam, a two-hour (120 minutes) time limit will be provided for the comprehensive final exam consisting of multiple-choice questions from each unit of instruction, plus dosage calculation problems, which will be worth 100 points. The final will have 75 questions from all units studied, V-Sims, simulations, skills, and math for nurses/dosage calculation problems.
- All exams will be administered using Exam Soft and Exemplify on students' personal laptop computers. Exam Soft will provide students with user IDs, initial passwords, and instructions on how to load Exemplify. Students must maintain ready access to user IDs and passwords on exam days. If these access codes are not available for use, the student runs the risk of not taking an exam and earning the grade of "0." It is the student's responsibility to perform any required software updates prior to taking any exam. A calculator will be accessible through the Exam Soft test during each examination.
- There will be no backward navigation for unit exams. Backward navigation will be enabled for the final exam.
- If a student is to be absent from an exam, he/she must notify the course instructor at least two hours prior to the exam. Failure to comply with this policy will result in a "0" for the exam. Students will be required to provide documentation for emergency situations that require missing a scheduled examination. Make-up exams will be constructed differently from the unit test, to include case-study patient scenarios. The make-up exams will test over the same content and concepts as the scheduled unit examinations. Make-up exams will be administered on scheduled make-up dates. See course calendar for dates and times.
- During computer testing, a drop-down calculator is available for use if calculations are required. The use of programmable calculators, statistical calculators and calculators stored on personal data assistant devices or cell phones are NOT allowed. Cell phones and smart watches or other similar devices MUST be turned OFF and maintained away from the student/testing area during exams. If any student's cell phone rings or vibrates during an exam that student will lose 10 points on the exam. If the instructor sees any student with their cell phone or Smart Watch during an exam, that student will receive a zero on the exam. In addition, sharing a calculator or password sheets or any other material with another student is NOT allowed. Failure to comply will be viewed as academic dishonesty and students will receive a zero (0) for the test.

EXAM REVIEW

- Following each examination, the Professor will conduct a test item analysis and make any indicated adjustments to overall test results.
- After item analysis and test review the Professor will release the examination strengths and opportunities reports to all test takers.
- The report will contain only information on the test items each individual student missed on the exam including the content area for the question, listed under "rationale."
- It is recommended that students utilize this information to study specific content areas in preparation for the comprehensive final examination.

- It is recommended that students utilize the self-assessment tool in Top Hat to assess study methods and preparation practices as well as analyze what content/concepts were high miss on the examination. If after completing the self-assessment, the student still has gaps in knowledge and understanding related to the tested content/concepts, it is recommended that the student see the Professor for further assistance.
- Under no circumstances will the instructor discuss specific questions from the exams. If, after reviewing the exam report and reviewing the named content/concepts, the student does not understand the content/concepts, he or she is encouraged to make an appointment to meet with the Professor during regular office hours or at an agreed upon time. However, students must seek this appointment within 5 business days of the examination (Examinations are scheduled on Mondays and exam review appointments must be scheduled by the next Monday)

Math for Nurses (Dosage Calculation Competency)

During each exam administration, five medication dosage calculation problems will be included and will be monitored by course faculty. Students who miss more than one dosage calculation problem on each exam (less than 80% correct) are expected to seek remediation regarding dosage calculation skills from course instructor, clinical adjunct faculty, or tutoring center.

Medication and Dosage Calculation Exam

The Medication and dosage calculations exam will contain 35 multiple choice questions over the medication list provided and 15 fill-in-the-blank Math for Nurses/dosage calculation problems. A 90-minute time limit will be provided for this examination. See course calendar for date, time, and location.

Late Work Policy

No assignment submitted after the assignment due date will be accepted. Late work will earn a **zero** for that assignment. This includes DocuCare assignments and the comprehensive care plan. If a student is running late completing any assignment and knows the assignment will not be completed prior to the due date/time, that student should submit the uncompleted version of the assignment, as some points for an incomplete assignment is preferred to zero points for a late or unsubmitted assignment.

ATI Activities

Each student is required to enroll into ATI.

1. Maximum grade possible is 10 points/10 points = 100%.
2. Grading is calculated as such:
 1. Practice Assessment A remediation completed: 2 points
 2. Practice Assessment B remediation completed: 2 points
 3. Standardized Proctored Assessment:
 - i. Level 3 earned = 4 points
 - ii. Level 2 earned = 3 points
 - iii. Level 1 earned = 1 point
 - iv. Less than level 1 earned = 0 points
 4. Standardized Proctored Assessment remediation:
 - i. Earned level 3: minimum 1-hour focused review with an active learning template completed on each topic missed = 2 points
 - ii. Earned level 2: minimum 2-hour focused review with an active learning template completed on each topic missed = 2 points

- iii. Earned level 1: minimum 3-hour focused review with an active learning template completed on each topic missed = 2 points
 - iv. Earned level less than 1: minimum 4-hour focused review with an active learning template completed on each topic missed = 2 points
5. Students who do not complete all the Assessments and Remediations required will receive 0 points/10 points for the ATI course grade.

DocuCare

- o Once a clinical experience is completed, the post-clinical DocuCare documentation is due by one week from the end of the assigned shift by 2330, unless otherwise notified.
- o Students will participate in six (6) clinical experiences at United Regional Hospital. After experience one (1) students will participate in a post-clinical conference with NO DocuCare documentation required.
- o Experiences two, four, and five will require DocuCare documentation for 1 patient per clinical experience and participation in a post conference.
- o After experiences three and six the students will participate in a post-clinical conference with NO DocuCare documentation required
- o The DocuCare grades for three clinical experiences will count for 15% of the clinical course grade. See grading rubric on D2L for further information.

Comprehensive Care Plan

Each student will complete a comprehensive care plan based on a complex simulated patient as a comprehensive assignment bringing together knowledge from each of the 4 units of study. This assignment will be worth 10% in course points. The Comprehensive Care Plan assignment is an individual student assignment. The assignment will be submitted through D2L and will be analyzed via **Turn It In** to assess the originality of content and plagiarism. See student honor code and WSON BSN handbook for cheating policy. All submissions will be screened for similarity and any plagiarized sections will be scored a zero.

The Cumulative Care Plan is due by **Sunday, November 26 at 2330** in the D2L Dropbox. See grading rubric on D2L for further information. Additional information will be provided in class.

Top Hat

We will be using the Top Hat (www.tophat.com) classroom response system in class and in skills/simulation lab sessions. You will be able to submit answers to in-class questions using Apple or Android smartphones and tablets, laptops, or through text message.

The Top Hat platform will be used for student in-class questioning, and student assignments. The students are expected to check Top Hat DAILY to keep current on pre-class assignments and activities. Top Hat questions, and activities will be counted for participation and activities in class points. Students are expected to attend lecture sessions and participate in the questions and activities to receive full points for participation and quizzes. Any missed activity will result in a zero for the associated participation points. No make up assignments will be given/accepted.

You can visit the Top Hat Overview ([TopHat Overview](#)) within the Top Hat Success Center which outlines how you will register for a Top Hat account, as well as providing a brief overview to get you up and running on the system.

An email invitation will be sent to you, but if do not receive this email, you can register by simply

visiting our course website: Unique Course URL <https://app.tophat.com/e/084787>

Our Top Hat Course Join Code: 839141

Should you require assistance with Top Hat at any time, because they require specific user information to troubleshoot these issues, please contact their Support Team directly by way of email (support@tophat.com), the in-app support button, or by calling 1-888-663-5491.

CoursePoint+ and PrepU

Quizzes and assignments will be scheduled through CoursePoint+. These activities may be completed in the classroom as individual or group activities. Course Point+ assignments and weekly Math for Nurses quizzes will combine to contribute 4% to the course grade.

The PrepU quizzes for the chapters discussed in the course will be opened for students to utilize in understanding and applying the course content and concepts. It is recommended that students make use of this resource to prepare for exams as well as nursing practice.

Additional Course Requirements

1. Students must complete all the components of the course to pass.
3. Classroom and clinical performances (on campus, in the Simulation Center and/or during inpatient clinical experiences) will be evaluated. Students are expected to pass both clinical and classroom components of the course. Failure in either one will constitute failure in the course.
4. Students are expected to be compliant with current CPR certification, immunizations, TB testing, health and liability insurance, drug screening, and criminal background checks throughout the semester. Verification of compliance is maintained through CastleBranch. Students are expected to maintain compliance at all times. Students may contact Cathy Healey (940) 397-2802 or email her at cathy.healey@msutexas.edu to ask questions about compliance of these Texas Board of Nursing (BON) requirements. TB testing needs to be repeated every 12 months. To attend clinical experiences, each student **MUST** comply with each of these requirements. **Students who are not in compliance with all CastleBranch requirements by Thursday, September 7th at 1700 will be dropped from the course.**
7. Students will be held accountable for all communications sent by faculty via the course's Desire 2 Learn (D2L) web site; therefore, you will be expected to check the site for announcements, assignments, messages, etc. DAILY.
8. Students are expected to come to class dressed in an appropriate manner which reflects professionalism. The instructor reserves the right to ask students dressed in appropriate attire to leave the classroom.
9. Students are expected to attend all class sessions. If a student must miss a session, they are still held accountable for the material covered in class and should seek notes/information from another student. The instructor will not record class sessions.

10. Faculty reserves the right to make changes to this syllabus at any time. Students will be notified via D2L news item of changes.

Failure Policy

The faculty reserves the right to recommend, to the BSN Program Chair and College Dean, withdrawal of a student from the nursing program for health, legal, or academic reasons, particularly if patient care is jeopardized. In addition, the student must perform within the American Nurses Association (ANA) standards of practice and code of ethics.

If student performance falls below acceptable standards of practice, then the student will NOT successfully complete the clinical component of this course. Certain aspects of these standards directly relate to safety in patient care and professionalism in practice. If student performance drops below the standard in these two areas, then the possibility of successful completion of the clinical component of the course is unlikely. The faculty recognizes that the issues of patient safety and professional standards cannot be compromised; therefore, any student who does not meet these standards will immediately receive a failing clinical evaluation. The severity of these infractions warrants immediate failure of the clinical component of this course. The ANA standards or practice and code of ethics are posted in the BSN Student Handbook.

Disruptive Behaviors

Behaviors that detract from the learning process will NOT be tolerated. Electronic devices including cell phones and computers are to be muted during all class sessions and pre-clinical/clinical experiences so that others will not be disturbed. During administration of exams and any type of exam review, cell phones and smart watches or any other similar device MUST be turned OFF and maintained AWAY from the testing location. Disruptions occurring from students entering or leaving the classroom during class time are to be avoided. Children are not to be brought to class.

Cheating Policy

The BSN Program does not condone cheating in any form and considers it as a serious offense. Cheating is defined by the faculty to include dishonesty on examinations and plagiarism. Plagiarism is further defined as "the act of using source materials of other persons (either published or unpublished) without following the accepted techniques of crediting, or the submission for credit of work not the individuals to whom credit is given." (MSU Student Handbook, Standards of Conduct, Item 10.) Offending material that may constitute plagiarism includes, but is not limited to, the following: Bibliography cards, formal papers, book reports, written nursing care plans, etc.

For further information regarding cheating and any subsequent actions to be taken, please refer to the policy statement in the BSN Student Handbook.

By enrolling in this course, the student expressly grants MSU a "limited right" in all intellectual property created by the student for the purpose of this course. The "limited right" shall include but shall not be limited to the right to reproduce the student's work product to verify originality, and for educational purposes.

MIDWESTERN STATE UNIVERSITY STUDENT HONOR CREED

"As an MSU Student, I pledge not to lie, cheat, steal, or help anyone else to do so."

As students at MSU, we recognize that any great society must be composed of empowered, responsible citizens. We also recognize universities play an important role in helping mold these responsible citizens. We believe students themselves play an important part in developing responsible citizenship by maintaining a community where integrity and honorable character are the norm, not the exception.

Thus, We, the Students of Midwestern State University, resolve to uphold the honor of the University by affirming our commitment to complete academic honesty. We resolve not only to be honest but also to hold our peers accountable for complete honesty in all university matters.

We consider it dishonest to ask for, give, or receive help in examinations or quizzes, to use any unauthorized material in examinations, or to present, as one's own work, work or ideas which are not entirely one's own. We recognize that any instructor has the right to expect that all student work is honest, original work. We accept and acknowledge that responsibility for lying, cheating, stealing, plagiarism, and other forms of academic dishonesty fundamentally rests within each individual student.

We expect of ourselves academic integrity, personal professionalism, and ethical character. We appreciate steps taken by university officials to protect the honor of the University against any who would disgrace the MSU student body by violating the spirit of this creed.

Written and adopted by the 2002-2003 MSU Student Senate

Disability Support Services (DSS)

Midwestern State University does not discriminate on the basis of an individual's disability and complies with section 504 and the Americans with Disabilities Act in its admissions, accessibility, and employment of individuals in programs and activities.

MSU provides academic accommodations and auxiliary aids to individuals with disabilities, as defined by the law, who are otherwise qualified to meet academic employment requirements. Students with a disability must be registered with Disability Support Services (DSS) before classroom accommodation can be provided. For assistance, call the campus Disability Support Services office at (940) 397-4140.

It is the student's responsibility to declare any disabilities. After declaration with the DSS, preferably at the beginning of each semester, the student needs to contact their individual instructor to determine any reasonable accommodation that may be required.

Campus Carry Statement

Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University's webpage at <https://mwsu.edu/campus-carry/rules-policies>.

MSU Writing Center

Begin drafting papers as early as possible and take advantage of the MSU Writing Center, located off the 2nd floor atrium of Prothro-Yeager! Tutoring is available Monday through Thursday from 9 a.m. to 4 p.m.; you can also find a tutor at the satellite location in Moffett Library Honors Lounge, Sunday and Thursday from 6 p.m. to 9 p.m. Writing tutors will not edit your papers for you, but they will provide support and feedback at every stage of the writing process, from brainstorming to drafting, revising to

proofreading.

Research and Creative Activity Opportunities at MSU

Enhancing Undergraduate Research Endeavors and Creative Activities (EURECA) is a program that provides opportunities for undergraduates to engage in high-quality research and creative activities with faculty. EURECA provides incentives and funding through a system that supports faculty and students in a cooperative research process. For more information contact the Office of Undergraduate Research, (940) 397-6275 or by sending a message to eureca@mwsu.edu or better yet, stop by the UGR office located in the atrium of the Clark Student Center, room 161. Information and resources are available at www.mwsu.edu/eureca.

Council on Undergraduate Research (CUR)

To support undergraduate research and creative activities, Midwestern State University holds an enhanced institutional membership with the Council on Undergraduate Research (CUR). This institutional membership includes unlimited memberships for any interested faculty, staff, and students. Students may find information on benefits and resources at www.cur.org/resources/for_students and may sign up at members.cur.org/members_online/members/newmember.asp.

The CUR Undergraduate Resources Webpage contains:

- Research Opportunities;
- Presentation Opportunities;
- Undergraduate Research Journals;
- CUR-Sponsored Student Events;
- The Registry of Undergraduate Researchers;
- And more!

University Policies

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make an application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to <http://www.mwsu.edu/student-life/disability>.

Academic Misconduct Policy & Procedures

NURS 3423 and 3422 adheres to the MSU Code of Conduct. In particular, academic dishonesty, however small, creates a breach of academic integrity. A student's participation in this course comes with the expectation that his or her work will be completed in full observance of the MSU Code of Student Conduct. A student should consult the current Student Handbook for answers to any questions about the code.

Students are encouraged to take full advantage of many resources available including online Desire 2 Learn course resources, Internet sites, other textbooks and journals, faculty, and peers when accomplishing objectives. This interactive collegial learning environment is conducive for life-long learning.

However, all components of NURS 3423 and 3422 are designed to represent the efforts of each student individually and are not to be shared, copied, or plagiarized from other sources. When students submit their efforts for grading, they are attesting they abided by this rule.

Academic dishonesty includes cheating, collusion, plagiarism or the acquisition of tests or test questions and other academic materials such as test banks without the permission of the faculty. Cheating, collusion, or plagiarism is defined as:

(1) cheating - intentionally using or attempting to use unauthorized materials, information, equipment, or study aids in any academic exercise; (2) collusion - the unauthorized collaboration with another person in preparing work offered for credit; (3) plagiarism - intentionally representing the words or ideas of another as one's own in any academic exercise.

Academic dishonesty (cheating, collusion, plagiarism, etc.) will not be tolerated in this class. Whenever a student is unsure of whether a particular situation will be interpreted as academic dishonesty, he or she should ask the instructor for clarification.

Any student found to be academically dishonest as defined above and under each assignment will automatically receive a grade of "0" on the assignment.

Student Drop

A student who chooses to drop this course will need to email the course coordinator in order to be eligible to re-enroll in the course the following semester.

Instructor Drop

An instructor may drop a student at any time during the semester for excessive absences, for consistently failing to meet class assignments, for an indifferent attitude, or for disruptive conduct. The instructor must give the students a verbal or written warning prior to being dropped from the class. An instructor's drop of a student takes precedence over the student-initiated course drop of a later date. The instructor will assign a grade of either WF or F through the 8th week of a long 45-hour semester, the 6th week of a 10-week summer term, or the 11th class day of a 4- or 5-week summer term consisting of 20 days. After these periods, the grade will be an F. The date the instructor drop form is received in the Office of the Registrar is the official drop date. Refer to page 28 at <https://mwsu.edu/Assets/documents/student-life/student-handbook-2017-18.pdf>.

Campus Carry Rules/Policies

Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. areas excluded from concealed carry are appropriately marked, in accordance with

state law. For more information regarding campus carry, please refer to: Campus Carry Rules and Policies

Active Shooter Policy

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit Safety / Emergency Procedures. Students are encouraged to watch the video entitled "Run. Hide. Fight." which may be electronically accessed via the University police department's webpage: "Run. Hide. Fight."

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place, which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state, and federal law for any offenses involving illicit drugs on university property or at university-sponsored activities.

Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University Undergraduate Catalog

Notice

Changes in the course syllabus, procedure, assignments, schedule, and calendar may be made at the discretion of the instructor.

Clinical Requirements

COVID-19 Requirements

COVID-19 (SARS-COV-2) Announcement
Robert D. & Carol Gunn College of Health Sciences & Human Services

All students will need to monitor their health and if they believe they have been exposed to COVID-19 or are exhibiting symptoms related to COVID-19, they will need to self-report on the [MSU Texas Report COVID-19 Website](#). Students will then need to follow any instructions regarding quarantine or isolation as given to them by the Vinson Health Center.

Midwestern State University is not mandating any COVID-19 or influenza vaccination presently for any students. However, there are clinical facilities which may require one or both vaccinations as

a condition of student attendance at the facility. Many facilities have recently been requiring vaccinations. Once assigned to a clinical facility, the student will need to comply with any vaccination requirements in order to remain at the facility. This includes both primary and rotational clinical assignments. If a student cannot or will not receive the required vaccination(s), the student may request a new clinical assignment at a facility not requiring the vaccination. The student's program will attempt to relocate the student to a new clinical facility. However, relocation cannot be guaranteed and if the program and the University are unable to relocate the student, then the student must withdraw from the clinical course. If the student is successfully relocated to another facility, any associated costs to the student shall be the student's responsibility. The program, University, or clinical facility will not be responsible for any relocation costs.

Students at clinical facilities will be required to observe any personal protective equipment (PPE) policies of the facility. Students unable or unwilling to comply may request relocation to another facility subject to the above conditions. Relocation is never guaranteed, and students unable to be relocated will have to withdraw from the clinical course.

In accordance with university policy, on-campus students are not mandated to wear masks in most circumstances BUT students are strongly encouraged to wear them indoors. The student is required to wear a paper mask during lab and simulation experiences.

Students are encouraged to visit the [MSU Texas Coronavirus Update page](#). If students have any questions about the COVID-19 policy for their program, they should contact their department chair.

NURS 3422 Family Health Nursing I Clinical Requirements

Clinical Experiences

This course includes a total of 90 clinical hours. Students are required to satisfactorily complete 90 clinical hours to successfully complete the clinical component of Family Health Nursing I.

Clinical Absences

Absences from the patient care clinical must be approved by the instructor. The student must inform the instructor before being absent from the clinical experience. If the instructor does not approve the absence, the student will not have an opportunity to reschedule the absence and will fail the clinical component of the course.

- Reasons for non-approval of a clinical absence are:
 - Failure to notify the instructor prior to being absent.
 - Being absent for a reason other than personal illness or family or

personal emergency situation.

- Failure to show documentation of personal illness or family or personal emergency situation

Clinical Policies

Students **MUST** maintain clinical compliance in CastleBranch throughout the semester. Any student found not in compliance at any point during the semester will result in a clinical infraction and may result in a clinical failure.

Students are expected to conduct themselves as health care professionals. Professional conduct is expected during any and all interactions with other health care professionals, patients, and families. They are required to follow all rules of conduct and professional behavior while in the nursing program at MSU.

Refer to MSU website and Wilson School of Nursing Student Handbook for further information regarding Code of Student Conduct, Clinical Behavior, Dress Code, Clinical Compliance and Clinical Failure Information.

Breakdown of Clinical Hours

Orientation activities <ul style="list-style-type: none"> • NURS 3422 orientation • UR orientation • EPIC training • N95 mask fitting/badge pictures • MFN/Med exam- • practice exam and exam 	9 hours
United Regional experiences and post-conferences (6 x 8 hr)	48 hours
Simulations and Skills lab + preparation assignments	25 hours
DocuCare assignments (3 x 2 hr)	6 hours
Objective Structured Clinical Examination (OSCE)	1 hour
Clinical evaluations-mid-term and final	1 hour
Total	90 hours

Clinical Orientation

Clinical orientation is scheduled for **Tuesday, August 29th from 1300-1700 in CE 302**. Included will be orientation to NURS 3422 clinical expectations and a practice MFN/Medication exam.

EPIC training

All acute care clinical experiences will take place at United Regional (UR) Healthcare system in Wichita Falls, TX. UR utilized EPIC EHR for medical record-keeping. Students are required to attend EPIC training and pass a quiz (80% minimum) prior to attending any clinical experiences at UR. EPIC training is scheduled for **Friday, September 8th from 0800-1300 in CE 304**. Students must bring their own personal laptop to access the required quiz at the end of training. Students not arriving on

time and/or not bringing their own laptop will be denied access to the training, incur a clinical infraction, and be unable to attend clinical experiences at UR until the training and quiz are completed at a later date.

MFN/Medication examination

Prior to attending clinical at UR, students will be required to take a dosage calculation and safe medication administration examination. This examination will consist of 35 multiple choice questions and 15 fill-in-the-blank dosage calculation questions. The content will include medications frequently given to patients at UR hospital, safe medication administration practices, and previously learned dosage calculation materials. See D2L for the list of medications. This examination is scheduled for **Friday, September 8th from 1400-1530 in CE 304**. Students will access this examination through ExamSoft and must download the exam prior to 1400 on September 8th. All course/clinical exam policies apply to this exam. See policies in course syllabus.

Simulation and Skills lab

Each student will be scheduled to attend 4 sessions for skills practice and 2 simulation sessions. All simulation and skills sessions will take place in the Simulation Center on the second floor of Centennial Hall. Students will be required to complete pre-clinical assignments prior to attendance. Failure to complete pre-clinical assignments will result in students being sent home for the day and receiving a failure for that clinical day. These clinical hours must be made up. Students who do not complete all clinical hours will fail the course. Schedule will be posted to D2L and on the course calendar. Masking in the lab will follow current policy at the clinical sites. Currently United Regional is requiring care givers to mask in patient rooms therefore students are required to wear a paper/surgical mask while in the skills and simulation lab. Students must provide their own masks. Any student not prepared with a mask will be sent home and receive a clinical failure for the day. Masks will not be provided.

Skills Practice Boxes

Students wishing to practice skills at home can check out a skills practice box through the simulation staff. See simulation director, Melody Chandler for checkout procedure and requirements.

Patient Care Experiences

Students will complete six (6) 8-hour shifts at United Regional Health Care System (UR).

Students are required to wear a paper/surgical mask while in patient rooms at United Regional per UR policy. Students must provide their own masks. Any student not prepared with a mask will be sent home and receive a clinical failure for the day. Paper/surgical masks will not be provided.

If a student is involved in the care of a patient on airborne isolation, the student will wear an N95 mask. If this situation occurs UR will provide the N95 mask to the student. Students will be fit tested and receive instructions on proper masking during skills lab.

URHCS requires students to review their Journey to Excellence Power Point presentation before taking a competency test over it as a part of Clinical Orientation. Students **MUST** pass this multiple-choice exam before they will be permitted to attend the first clinical experience. If a passing grade is not achieved, remediation will be required between the student and URHCS

Students are responsible for completing online clinical orientations for the hospital. Students must complete the UR orientation package prior to the date set by United Regional received via email with

the orientation packet. Students who are not compliant with UR orientation requirements will not be allowed to attend UR clinical experiences. Failure to complete UR clinical experiences will result in course failure.

Students will attend training for UR EHR (EPIC). Session to be held at MSU on **Friday, September 8th from 0800-1300 in Centennial Hall 304**. This training concludes with a quiz that must be passed with an 80% or greater. You must bring your own laptop computer to take this quiz. Any student arriving late will not be allowed to complete the quiz and must attend full training prior to and pass the quiz prior to attending clinical experiences at UR.

Students complete **48 hours** of clinical experience in URHCS patient care areas as assigned by the course coordinator. Students **MUST** comply with hospital policies as instructed during clinical orientation (*parking, use of dining rooms, building access, identification, computer training/usage, etc.) and sign a waiver regarding clinical experiences and Covid-19. Tardiness of more than 15 minutes, for the experience, will result in the student being sent home and receiving an absence. **ALL** patient care experiences, including make-up clinical time, must be completed by **Saturday, December 9th, 2023**.

*Student vehicles **MUST** be parked only in the designated student parking lots provided by URHCS. Students may never park in any other lot owned or leased by United Regional. If students are found parking in lots other than the designated student parking lots, their vehicles will be towed, without notice, a citation will be issued, the student will incur a clinical infraction, and other disciplinary action may follow. Students may call URHCS Security at (940) 764-8357 for a security escort during hours of darkness, or whenever needed. The Wilson School of Nursing secretary will distribute parking passes to students before clinical rotations begin. These parking passes must be displayed from your vehicle's rear-view mirror whenever you are at URHCS facilities and parking passes **MUST** be turned back in at the end of 5th semester when instructed.

Before beginning clinical experiences, each student will be issued a URHCS hospital ID badge, along with a white access/proximity card, for use during the semester. If this white access card fails to open parking lot gates, or building doors, please contact URHCS Human Resources at (940) 764-7820. If the access/proximity card is lost or damaged, the student must notify hospital security and Human Resources immediately to protect the security of the hospital. The Wilson School of Nursing (WSO) secretary must also be notified promptly. At the end of the program, students will be required to turn this white access badge back in to the WSON secretary or pay a fee (\$20) to replace it.

Students will take their Clinical Competency Skills Checklist with them to every acute care clinical experience. This checklist will be reviewed with their assigned nurse preceptor(s) and skills will be documented, dated, and initialed off by nurse preceptor(s) when procedural skills are demonstrated safely/accurately by the students. Students must accomplish every skill at the junior 2 level on this checklist during clinical experiences this semester to satisfactorily pass clinicals. The clinical competency transcript must be copied and submitted to the course coordinator at the conclusion of the 4th clinical experience.

Students will be assigned clinical experiences by the course coordinator. Schedule changes must be coordinated with the course coordinator and clinical faculty. For a schedule change, the student wishing to change dates must seek another student who is willing to change dates. Both students **MUST** email the course coordinator informing her of the desire to switch dates. The course coordinator will email both students approval/disapproval of the change. **DO NOT** take it upon yourself to make scheduling changes on your own because your faculty must be accountable for

knowing who, when, where, and why each student is in the hospital at any given time. Therefore, any clinical experience completed without the knowledge and written approval of the clinical instructor will not be included in the calculation of achieved clinical hours.

Hours of absenteeism will be rescheduled, as available, or will be done as patient care experiences as assigned by the clinical instructor and/or course coordinator.

Students will attend post-clinical conferences as scheduled by clinical faculty. Conferences may take place at UR, at MSU, or virtually, at the discretion of the clinical faculty. Post-clinical conference hours count toward the 90 hours required for successful course completion and therefore must be attended.

Weekly clinical evaluations (per clinical experience)

Each student will receive an evaluation of professionalism, preparedness, proficiency, and presentation (attendance). These weekly/per experience grades will contribute 25% to the total clinical grade.

Formative Clinical Evaluation (mid-term)

Each student will receive a formative evaluation at mid-term. Included will be a formative assessment for the skills/clinical reasoning exam, a check-off evaluating donning sterile gloves, and a discussion of student clinical performance. The feedback given and any correction plan created must be enacted by the student for successful completion of the clinical portion of the course.

Final Clinical Evaluation

Each student will receive a summative evaluation at the end of the course. Included will be a discussion of grades for all clinical components and their contributions to the overall course grade/completion.

Objective Structured Clinical Examination

Each student will be scheduled for a 1-hour Objective Structured Clinical examination. The exam will require each student to perform a patient appropriate focused assessment, safe medication preparation and administration, and demonstrate clinical reasoning. The exam will be scored by grading rubrics accessible on D2L. See skills and simulation exam content on D2L for further information.

Clinical Dress Code:

Clinical Uniform

- The school uniform of matching maroon pants or skirt and maroon tunic top is the required uniform.
- Undershirts, if worn, should be plain and white, black, gray, or maroon that matches the uniform.
- Pants cannot touch the floor and must be hemmed properly. Pants cannot have a cuffed hem.
- When sitting down, bending over, or squatting down, or raising arms there can be no gap at the waist between the uniform pants and the top showing skin or underwear.
- No cleavage can be shown.
- Uniforms must be well-laundered, without wrinkles, beyond what occurs during typical wear, and fit appropriately.
- Skirts must be knee length or longer, but may not touch the floor, must be properly hemmed, and allow for ease of movement.

- Clean and closed toe and heel shoes that are black, gray, white, or maroon that matches the uniform are to be worn.
- Socks and hosiery must match either skin color, uniform, or shoes.
- Proper MSU identification (MSU or approved clinical agency name tag and MSU patch). The MSU patch is obtainable at the bookstore and is to be sewn on left sleeve, centered and 1" from shoulder seam.
- MSU nametag must contain the name of the university, name of the student, designation of student, and a photograph of the student. The nametag is obtained through Card Services at the Clark Student Center.
- If a student desires a cover, he/she may wear a matching maroon scrub jacket with the appropriate name tag and MSU patch sewn on left sleeve, centered and 1" from shoulder seam.
- Hair must be self-contained and unadorned and must be a natural hair color. Any containing articles such as head wraps, barrettes, bands, or clips must be plain (no jewels, adornments, patterns, or logos) and same color as hair, or white, black, gray, silver, gold, or maroon that matches the uniform.
- Hair may not fall forward past shoulder/neck area or fall over eyes when leaning over at the waist.
- Sideburns, beards, and mustaches must be clean and neatly trimmed.
- Hats or caps are not allowed.
- Short natural and clean fingernails are required. Nail enhancements are not allowed to include polish, dips, tips, overlays, acrylics, or gels. Tips of nails may not be seen when looking at the hands from the palm side up.
- Hygiene must include being clean without fragrances or strong odors.
- No jewelry other than a plain wedding ring (band) and a watch with an analog second hand are allowed.
- Visible body piercings may not contain any jewelry, gauges, or spacers.
- If a clinical requires "professional dress" other than the Nursing Uniform, the student will be asked to wear a maroon polo shirt and pants or a skirt that is black, gray, khaki, or maroon that matches the maroon polo shirt with the appropriate name tag.
- Clinical agencies retain the right to refuse access to any student whose appearance is deemed inappropriate. For this reason, visible tattoos should not contain symbols, drawings or wording that are likely to be deemed offensive.
- The nursing uniform may not be worn when working outside of clinical experiences.

Clinical Objectives

1. Perform a complete head to toe assessment on one or more patients with additional focused assessments based on patient condition.
2. Use the nursing process to provide optimum care for patients with a focus on the concepts of alterations in mobility and musculoskeletal disorders, endocrine production and associated disorders, fluid regulation and urinary elimination, and digestion and gastrointestinal elimination.
 - a. Collect comprehensive data on each assigned patient.
 - b. Interpret data in a meaningful way.
 - c. Establish meaningful and measurable goals.
 - d. Implement all nursing activities in a safe and therapeutic manner.
 - e. Evaluate nursing actions and modify the plan of care as needed.
3. Correctly and safely prepare and administer medications by oral, intramuscular, intravenous, and subcutaneous routes.
 - a. Correctly calculate medication dosages.
 - b. Correctly administer oral medications.

- c. Correctly perform subcutaneous injections.
- d. Correctly calculate drip rates and monitor all intravenous solutions.
- e. Consistently use the six rights of medication administration and assess for medication allergies.
- f. Accurately document medication administration.
- g. Demonstrate knowledge of medication, therapeutic and non-therapeutic effects.
4. Effectively communicate. Document findings accurately in the medical record using appropriate terminology.
5. Display a professional attitude, appearance, and behavior at all times.
 - a. Accept constructive feedback in a positive manner.
 - b. Actively seek individual learning opportunities.
 - c. Comply with the MSU-approved dress codes.
6. Describe the role of the professional nurse in each assigned setting and his/her ability to contribute to optimal patient outcomes.
7. Be prepared to answer faculty questions on each of these topics.

Tips to remember

1. Administer medications and perform procedures ONLY under the direct supervision of the clinical instructor, preceptor, or designated staff RN.
2. If any condition of the clinical experience changes or it is necessary for you to leave the premises of the clinical experience, you MUST contact the clinical instructor and/or course coordinator.
3. Be specific when discussing with the staff nurse the patient care activities you will perform during your shift.
4. NEVER disconnect or adjust any piece of equipment unless instructed to do so by your clinical instructor, preceptor, or staff nurse.
5. You may assist nurses with their nursing care; however, your assigned patient(s) should be your priority.
6. As a student, you will NOT be allowed to initiate blood transfusions, administer chemotherapy, manipulate (unlock) pain control pumps, or perform blood glucose testing. You are encouraged to observe these procedures and monitor patient responses.
7. Prior to administering any medication you are to know the action, safe dosages, and appropriateness of the drug for this patient, therapeutic and side effects, interaction effects and nursing considerations. Do NOT administer a drug if you are unfamiliar with these aspects of the drug. Do NOT administer any medication unless a licensed RN is with you at the patient's bedside.
8. NEVER give a medication prepared for administration by another nurse.

Clinical Evaluation

The organizing framework for clinical evaluation is the DEC competencies and represents the clinical objectives to be accomplished during the semester. A sample of the clinical evaluation tool which will be used in this course is located on D2L under clinical content. Individual clinical instructors' comments stated on this evaluation form will be determined by utilizing various data collection tools during clinical components of the course including:

Observation of clinical performance
 Review of student care documentation
 Oral reports/presentations
 Medication calculations/exercises/tests
 Observation of simulation and skills lab performance

Any additional assignments required by clinical instructor
Preceptor feedback/evaluations of students, whether verbal or written

Infractions constituting a clinical failure (Extracted from current BSN Student Handbook):

STUDENTS ARE NOT TO ADMINISTER MEDICATIONS UNLESS DIRECTLY SUPERVISED BY A FACULTY MEMBER OR NURSE PRECEPTOR

Failure of the clinical component of the course occurs when the student receives an unsatisfactory rating in any area of the evaluation tool or does not complete 90 hours of clinical. Absences will be rescheduled at the discretion of the course coordinator.

Certain behaviors result in an unsatisfactory rating in the professional behavior section of the evaluation rubric.

Three incidents of infractions to the standard of professional behavior to include but not limited to:

Arriving to a clinical experience without completing the pre-clinical assignment even if allowed to stay in the clinical
Not conforming to the dress code even if allowed to stay in the clinical
Not bringing appropriate supplies to the clinical experience even if allowed to stay in the clinical
Unprofessional/inappropriate language or gestures
Unprofessional/inappropriate behavior such as disrespectful behavior, chewing gum, using tobacco products in non-smoking areas, disruptive behavior, or failure to comply with a written or verbal instruction including reminders to update immunizations and other clinical requirements
Arriving late to any clinical site even if allowed to stay in the clinical
Non-compliance with the policy to notify the instructor and the agency of a clinical absence prior to the absence or as soon as possible if immediate notification is not possible
Non-compliance with the policy to receive written prior approval before attending the clinical and/or the policy to notify the clinical instructor of absences prior to attending the clinical or as soon as the student realizes he/she must leave the clinical experience.
Leaving the premises without permission from the clinical instructor
Failure to complete assignments by the due dates
Failure to return from meals or breaks at the assigned time
Falsification, omissions, and/or lying about a non-patient care situation
Use of a cell phone or other electronic devices in the clinical area unless given permission by the clinical instructor

Two incidents of infractions to the standard of professional behavior to include but not limited to:

Disregarding patient confidentiality without malice or intent to disclose
Patient negligence that does not result in patient injury
An error in care that does not harm a patient
Cheating, collusion, plagiarism, or stealing. Cheating/collusion/plagiarism – cheating means intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise; collusion means the unauthorized collaboration with another person in preparing work offered for credit; plagiarism means intentionally representing the words or ideas of another as one's own in any academic exercise.
Committing two infractions from the list above as well as one in this list

Infractions to the standard of professional behavior that results in immediate failure of the clinical component of the course to include by not limited to:

Administering medications without the direct supervision of a faculty member or preceptor

Failing to check two patient identifiers prior to administering medications.

Testing positive for illicit drugs or alcohol

An error in care or patient negligence that harms a patient

Falsification, omissions, and/or lying about a patient care situation

Intentionally revealing confidential information

Placing self, staff, or patient at risk of harm due to abandonment of duties and/or sleeping during clinical experiences

Performing in an unsafe manner.

Failure to report a patient care error or incident.

Physical or verbal abuse of patients, patient's family members, faculty, or staff

Clinical Performance Scoring Rubric

Scale	Score	Description of Clinical Behavior
Excellent	4	Prepared for learning. Practices independently and actively engages in clinical assessment and skills lab activities. Demonstrates the completion of preclinical assignments and the ability to practice independently. Appears in correct clinical uniform and has all equipment to care for patient.
Good	3	Prepared for learning. Performs assessment with minimal prompting/coaching. Better preparation and practice will improve performance. Preclinical assignments complete but required prompting to perform clinical skills. In clinical uniform but may require minor correction (i.e., removal of earrings or facial piercings). It has appropriate clinical equipment in possession of the facility.
Fair	2	Needs to improve preparedness or lab. Unable to perform assessment without frequent prompting/coaching. Performs clinical skills with a great deal of prompting/coaching. Unable to answer questions related to preclinical assignments. Not in proper clinical uniform. Requires extensive correction or this is the second or more times correction has been required. Clinical equipment is not with the student (maybe left in car).
Poor	1	Not prepared for learning. Unable to answer questions or perform clinical skills. Preclinical may or may not be "completed." Performance improvement is required to meet and pass clinical objectives. Requires extensive correction for clinical attire or does not possess clinical

		equipment (i.e., stethoscope, name badge, etc.).
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4 Ps = Professionalism (behavior and uniform), Preparedness (pre-clinical assignments), Proficiency (ability to perform independently), and Presentation (In attendance on time with equipment)
Please note, students are REQUIRED to be in the clinical or lab ready to learn at the designated time. In the lab, they should be in clinical uniform, hands washed, and equipment ready (i.e., stethoscope out, watch on, phone off and put away). If late or not prepared, it may be rescheduled to a later lab date/time.