



Drawing 1

College of Fine Arts

ART 1313 Section 102

Fall 2023; Tuesdays and Thursdays 2:00PM-4:50PM

Classroom: Fine Arts Studio C102

Contact Information

Instructor: Sharon Bly

Office: Fain Fine Arts Main Office

Office hours: Email for appointment

Office phone: No office phone; email for appointment

E-mail: sharon.bly@msutexas.edu

Instructor Response Policy

Instructor will check email Monday-Thursday from 9am-5pm and Friday from 9am-12pm and respond within 36 hours. Grading will take place on Mondays and Wednesdays. News Items on D2L will specify if any changes occur in instructor's schedule.

Textbook & Instructional Materials

Readings or videos will be uploaded on D2L.

Door code will be given to students and will only be used by students in the course.

Drawing Materials will be the following:

Papers: 8.5" x 11" Sketchbook, 18" x 24" Newsprint Pad, 18" x 24" Charcoal Drawing Pad, Archival Paper

Drawing Materials: Drawing Pencil Set with a range of 6B to 4H, Charcoal Pencil Set (dark, medium, light), Vine Charcoal (soft), Compressed Charcoal Sticks, Pencil Sharpener, Kneadable Eraser, Vinyl Eraser, Chamois Cloth

Other Materials: Box and Bag for art supplies, Drawing Clips and Painter's Tape, Ruler, Dowel Rod, Workable Fixative

Course Description

Drawing I focuses on a variety of subjects in both wet and dry media with emphasis on black and white visual organization and expression. This is a foundations level studio course, introducing basic approaches to drawing and a variety of media, methods, and subject matter. This course will include lectures, demonstrations, slide presentations, studio and outside of class drawing, sketching, reading, discussions, critiques, and writing, although the primary activity will be drawing from observation.

Course Objectives/Learning Outcomes/Course Competencies

Upon the successful completion of this course, students will have gained a basic understanding and appreciation from the drawing discipline and its applications. Students will have obtained an understanding of vocabulary terms applicable to drawing and the arts and the means to apply them through discussion and critique. Students will also have further developed their drawing skills and increased their knowledge and understanding of drawing through a variety of approaches, materials, and techniques.

Student Handbook

Students must promote an inclusive environment and be respectful to others. During this course, there may be sensitive materials, and students should hold themselves accountable for their words and actions. Please review [Student Conduct](#) for further information.

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the [Office of Student Conduct](#). Cheating, Collusion, plagiarism, and use of AI or Chat GP for work is unacceptable and will result in a 0 for the work. All work submitted in class is verified for authenticity through TurnItIn. Do not use outside sources for materials in class (i.e. CourseHero). Work must be your own from the time within this course, not from another course or previous class.

Grading/Assessment

Students will be reviewed by formal evaluations. This will include following the parameters of the class work and following due dates. Instructor will grade on Mondays and Wednesdays unless specified in D2L News Items. Be sure to check the feedback section on grades, this will have comments for students about their work, extra links or information, or if anything is missing and needs correction.

Progress of each student relative to the execution of assignments and the level capability.

Daily work assessment of time management skills, staying on task, and following directions.

Students are required to be active on D2L including viewing lectures, other videos and materials, or participating in the Virtual Classroom.

Students will also have a Non-Graded Student Assessments for Core Curriculum given on the first and last day of the course.

No mid-terms or final exams in this course.

Table 1: Points allocated to each assignment

Project and Module Name	Point System
Finding Your Voice	50 points
Project 1	100 Points
Project 2	100 Points
Project 3	100 Points

Project and Module Name	Point System
Project 4	100 Points
Project 5	100 Points
Final Project	150 Points
Participation/In-Class Exercises (25 points each)	100 Points
CORE or SACS Assessments	Non-Graded
Total Points	800

Table 2: Total points for final grade.

Grade	Points
A	800 to 720
B	719 to 640
C	639 to 560
D	559 to 480
F	Less than 479

Homework

Homework will consist of the following: sketchbooks, research, and other assignments that could not be finished during class hours. Please keep up with D2L and daily announcements in class for the updates on out of class work. Students should create a studio environment in which to execute homework, this will be discussed in the course and information will be on D2L. If a space such as this is unavailable, students are always welcome to use the drawing studios. (They should refer to the posted class schedules to know the class times they need to work around.) Working outside of class is an essential factor in successful completion of this course.

Sketchbooks

Students are expected to maintain a sketchbook specific to this class. There will be required work to be completed within the sketchbook, but mainly, students are expected to work independently in their sketchbooks (thumbnail sketches, studies, gestures, more complete drawings, notes, planning out projects, etc.) Please do not tear pages out of your sketchbook – undesired ends and failures are necessary in all processes, and they should be preserved the same as desirable outcomes and successes. Students should expect to spend 6 hours per week on homework.

Projects Required

Studio projects and exercises: 6 major projects along with smaller exercises will be completed over the semester. Drawing I will consist of observational drawing, use of photographs, reproductions of art, and other materials. Students must complete all assigned work for a completed grade and under the instructor's advisement, and project guidelines, otherwise it will be a 0.

For in-process critiques and critiques of projects, work must be completed to the amount necessary. For critiques for finished works, only finished works can be reviewed. Students should never miss a critique day; 10% deduction to project will occur.

Extra Credit

Extra credit is not given in this course.

Late Work

All work must be turned in on time. D2L will have the open dates, due dates, and end dates for all student work.

All work must be completed within the time period allotted. There will be due dates for sketchbooks, research, in-class work and if not completed in time will result in grade deductions. Late projects will have a 10% deduction per day late. If any work is late, only with permission can it be worked on during next class sessions.

For in-process critiques and critiques, work must be completed to the amount necessary. For critiques for finished works, only finished works can be reviewed. Students should never miss a critique day; deductions of points will occur.

Instructor will use discretion on opening closed student work and will discuss this as a case-by-case basis for each student request. If requests are repeated and continual, students maybe advised to drop course.

Important Dates

Last day for term schedule changes: August 31. Check date on [Academic Calendar](#).

Deadline to file for graduation: October 2. Check date on [Academic Calendar](#).

Last Day to drop with a grade of "W:" October 30, 4:00PM. Check date on [Academic Calendar](#).

Refer to: [Drops, Withdrawals & Void](#)

Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

Attendance

Students are expected to attend all meetings of the classes in which they are enrolled.

Although in general students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential by the faculty member. In those classes where attendance is considered as part of the grade, the instructor should so inform students of the specifics in writing at the beginning of the semester in a syllabus or separate attendance policy statement.

An instructor who has an attendance policy must keep records on a daily basis. The instructor must give the student a verbal or written warning prior to being dropped from the class.

Instructor's records will stand as evidence of absences. A student with excessive absences may

be dropped from a course by the instructor. Any individual faculty member or college has the authority to establish an attendance policy, providing the policy is in accordance with the General University Policies.

Students enrolled in the Juanita and Ralph Harvey School of Visual Arts must comply with the following department-wide attendance, absence and lateness policy:

1. Students arriving ten minutes after class begins (or leave early) will be considered late and will be counted absent.
2. THREE late arrivals (or early leave) count as a single absence.
3. Students may be absent from class THREE times without penalty and without providing any documentation regarding the absence.
4. If students incur a FOURTH absences, their final course grade will be reduced by a full letter grade.
5. If students are absent or late FIVE times, whatever the reason, they will receive a failing grade, can be dropped from the class roll, and be asked to stop attended class.

Students must be on time in the class and prepared with the proper materials or will be considered absent.

Cell phones, laptops, and headphones/media sets must be off or silent. Only use during class breaks or when necessary for coursework.

Students must respect each other, the staff and faculty, by not causing distractions in the classroom. If the disruptions are problematic, they are to be addressed by either intervening or asking the student to leave (this will be counted as an absence).

Regular online activity is required also. Students must contact the instructor as soon as possible if there are any emergencies or issues that will influence class performance. Please follow [Student Handbook](#) guidelines to follow appropriate measures.

An instructor may send Early Alerts through D2L to a student and their advisor about the following issues: student absent for more than three days in class, student offline for more than 5 days in a row, missing assignments or lack of progression and communication, not obtaining or using class materials, behavioral issues, or plagiarism. If 3 Early Alerts are sent, and no student progression is made, Instructor will perform an Instructor Withdrawal to drop the student from the course.

Faculty members have the discretion to make exceptions to this policy based on individual circumstances.

Online Computer Requirements

Taking an online class requires you to have access to a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. ****Assignments and tests are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings.*** Computers are available on campus in various areas of the buildings as well as the Academic Success Center.

***Your computer being down is not an excuse for missing a deadline!!** There are many places to access your class! Our online classes can be accessed from any computer in the world that is connected to the internet. Contact your instructor immediately upon having computer trouble. If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations however they are able to help you get connected to our online services. For help, log into [D2L](#).

Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the [Schedule of Classes](#) each semester.

Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exists in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College Policies

Students are responsible for familiarizing yourself with the course requirements and polices described in this syllabus. If any emergency happens during the time of the course, refer to [Student Handbook](#) and contact the instructor to find the proper protocol for late work or incompletes in the course.

Campus Carry Rules/Policies

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly

carrying handguns is not allowed on college campuses. For more information, visit refer to: [Campus Carry Rules and Policies](#)

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by MSU TEXAS Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch the video entitled “*Run. Hide. Fight.*” which may be electronically accessed via the University police department’s webpage: ["Run. Hide. Fight."](#)

Conduct Statement (As of Fall 2017):

Behavior that interferes with either the instructor’s ability to conduct the class or the ability of other students to benefit from the instruction will result in the instructor’s removing the disruptive student(s) from the class, either temporarily or permanently (instructor drop), and receive a final lower grade, up to and including an F. In addition, and depending on the nature of the behavior or conduct, the student(s) may be subject to further disciplinary actions as per MSU policies.

Grade Appeal Process

Update as needed. Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)

Student Privacy

Federal law prohibits the professor from releasing student information to outside parties without the student’s signed consent. The professor will not discuss students’ academic progress or other matters with parents, guardians, or any outside parties.

Social Justice Defined

Social justice is one of Midwestern State University’s stated core values. The classroom is a place where students will treat and be treated with respect as human beings, regardless of their

worldview, gender, race, ethnicity, national origin, religious or spiritual affiliation or lack thereof, sexual orientation, political beliefs, age, or ability. Diversity of thought is THE KEYSTONE in effective intellectual and academic pursuits. Difference of opinion is valued here. Students are expected to keep their minds and hearts open and refrain from expressing denigrating judgments of others' cultures, values, and material/cultural production.

Course Schedule:

Changes in the course syllabus, procedure, assignments, and schedule are the discretion of the instructor. Please stay active online and in-class for updates on changes.

Course Schedule for Module Openings	Modules and Submodule in D2L	Lectures and Assignments
Tuesday, August 29th	Read Me First!	Syllabus, E-Text, and Course Information Entrance Exam Lecture: Navigating D2L Discussion: Introductions
Thursday, August 31st	Finding Your Voice	Lecture: How to be "Creative" and Looking at Other Artists for Inspiration Informal Writing: What, and Why, Do You Want to Create? Finding Your Voice/Museum Trip
Tuesday, September 5th	Project 1	Gesture, Sighting, Measuring Sketchbook
Thursday, September 7th	Project 1	Gesture, Sighting, Measuring Review Sketchbooks
Tuesday, September 12th	Project 1	Begin Project 1 Still Life
Thursday, September 14th	Project 1	Project 1 Still Life
Tuesday, September 19th	Project 2	Turn in Project 1 Triangulation Demo and Practice Sketchbook
Thursday, September 21st	Project 2	Project 2 Still Life
Tuesday, September 26th	Project 2	Project 2 Still Life
Thursday, September 28th	Project 2	Project 2 Still Life Sketchbook Research
Tuesday, October 3rd	Project 3	Turn in Project 2 Value Intro and Demo Transfer Demo
Thursday, October 5th	Project 3	Historical Reproduction

Course Schedule for Module Openings	Modules and Submodule in D2L	Lectures and Assignments
Tuesday, October 10th	Project 3	Historical Reproduction
Thursday, October 12th	Project 3	Historical Reproduction
Tuesday, October 17th	Project 4	Turn in Project 3 Sight Size Demo Introduction to Project 4 Sketchbook
Thursday, October 19th	Project 4	Project 4
Tuesday, October 24th	Project 4	Project 4
Thursday, October 26th	Project 4	Project 4 Turn in Project 4
Tuesday, October 31st	Project 5	1-point perspective Sketchbook
Thursday, November 2nd	Project 5	2-point Perspective Review Sketchbook
Tuesday, November 7th	Project 5	Project 5: Invented Landscape
Thursday, November 9th	Project 5	Project 5: Invented Landscape
Tuesday, November 14th	Final Project	Turn in Project 5 Introduction to Final Project Sketchbooks
Thursday, November 16th	Final Project	Sketchbook Review Final Project Begins
Tuesday, November 21st	Final Project	Final Project
Thursday, November 23rd	THANKSGIVING BREAK	NO CLASSES
Tuesday, November 28th	Final Project	Final Project
Thursday, November 30th	Final Project	Final Project
Tuesday, December 5th	Final Project	Final Project
Thursday, November 7th	Final Project	Critique Day
FINALS WEEK	NO MODULE	FINAL DAY TO TURN IN WORK BY THURSDAY, DECEMBER 7TH AT 5:00PM.

