

Instructor: Ms. Becky Green

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Office hours: MWF 10:00-10:50, MW 1:00-1:50, T by appointment, Zoom by appointment

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ENGL 0010-XQ1, XQ2, XQ3: English Non-course Based Option (NCBO) Lab

Syllabus: Spring 2024

Required Materials:

- Computer access to MSU's D2L
- **Townsend Press Total Access 4-month Subscription \$40* ISBN: 978-1-59194-594-9**

0010 Course Goals:

- Acquire vocabulary skills necessary for college-level coursework
- Identify the structural elements of written college materials
- Demonstrate an ability to think critically
- Analyze paragraphs and thesis-based essays that provide strong support and specific details
- Study a writing process that includes invention, drafting, and revision
- Demonstrate proficient use of Standard Written English

0043 Course Requirements: Students in this NCBO are not given a grade but are given **Credit (C)** or **No Credit (NC)** based on completion of course material. The lab marks passing at 70. The goal is to increase student skills and assist with successful completion of ENGL 1143: Introduction to Critical Reading & Academic Writing and other courses. The lab provides feedback on assignments to allow a student to comprehend the material presented.

Learning lab: Required digital materials for this course are available for purchase in 2 places: 1) MSUTexas Bookstore or 2) www.townsendpress.net.

Dropping the Course: You are enrolled in both ENGL 0010 and ENGL 1143. You may drop one course and remain enrolled in the other under the following condition: If you are taking a beginning or intermediate math course, you may drop ENGL 0010 beginning **March 18**, no sooner in the semester. The final drop date is **April 24, 2024**.

Course Progress and Credit: During the first week of the semester, you should open www.townsendpress.net and choose this class. Then complete all pre-midterm lab assignments over the following 7 weeks. Your instructor will be watching your progress. If your completion of lab work is slow, your instructor will contact you through D2L email. If you do not respond, you'll

be notified by TASP personnel. The same steps will follow when the post-midterm portion of the lab opens. If you cease to progress in ENGL 0010, you will receive no-credit (NC) for the NCBO.

Midterm “Grades”: To help you keep track of your progress toward course completion, your instructor provides a Midterm Progress Report through Navigate. Midterm reports are not reported on your transcript. They simply give you an idea of where you stand at the midpoint of the semester. Your progress on the pre-midterm lab work will determine your midterm report.

Students with Disabilities: The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Support Services in Room 168 of the Clark Student Center, 940-397-4140

Contacting Your Instructor: I can best help you face-to-face, so see me during office hours. You do not need an appointment except on Tuesdays. After hours, email is the best way to contact me. Please note that I will not always reply over the weekend.

Writing Help: Tutoring and Academic Support Programs (TASP) provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP's Learning Center provides tutoring support in several core courses and subject areas. Follow guidelines from [TASP Learning Center](#) to find the in-person and online help you need.

Writing Proficiency Requirement: All students seeking a Bachelor's degree from Midwestern State University must satisfy a writing proficiency requirement once they have 1) completed 6 hours of Communication Core and 2) earned 60 hours. Students may meet this requirement by passing the Writing Proficiency Exam, passing two Writing Intensive courses, or passing English 2113. If you have any questions about the exam, visit the [Writing Proficiency Office website](#) or call 397-4131.

Campus Carry Statement: Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University's webpage at MSU Texas's [Campus Carry page](#).

Schedule of Assignments: The assignments for this course are organized in the attached schedule.