



Course Syllabus: Integrated Reading & Writing
College of Humanities and Social Sciences
ENGL 0043-1R2
MWF 9:00
Fall 2024, August 26-December 6, 2024

Contact Information

Instructor: Becky Green

Office: BW 233

Office hours: Monday and Wednesday (MWF) 10:00-10:50; Tuesday and Thursday (TR) 9:00-9:20; 12:00-12:20; Zoom by e-mail request

Office phone: (940) 397-4426

E-mail: becky.green@msutexas.edu

When writing a message, follow conventions of standard written English. Do not text when "u" write a professor or instructor. Begin with a greeting (Ms. Green) and end with a signature (your name) followed by your class and course number (0043-1R2) even when using a cell phone.

What you cannot expect of me is to be available 24/7. I don't answer late night emails, and I'm offline on Saturday.

Course Goals

- Acquire vocabulary skills necessary for college-level coursework
- Identify the structural elements of written college materials
- Demonstrate an ability to think critically
- Write paragraphs and thesis-based essays that provide strong support and specific details
- Engage in a writing process that includes invention, drafting, and revision
- Demonstrate proficient use of Standard Written English

Additional information about course objectives can be found on the department webpage, <https://msutexas.edu/academics/libarts/english/index.php>

Instructional Materials

- 3-ring binder, 2 dividers, notebook paper, pencils, computer and printer access
- Online access to D2L quizzes and homework hyperlinks

Writing Assistance

Tutoring and Academic Support Programs (TASP) provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP's Learning Center provides tutoring support in a number of core courses and subject areas. Writing tutors are available. Students don't need an appointment to utilize these services. Follow guidelines from [TASP Learning Center](#) to find the in-person and online help you need.

Student Handbook

Refer to [Student Handbook](#)

Grading

This class will not use the plus/minus grading system. In this class, the following numerical equivalents for final grades are used: A = 100-90%; B = 89-80%; C = 79-70%; D = 69-60%; F = 59-0 Letter grades have the following significance: A indicates excellent work, B indicates good work, C indicates satisfactory work, D indicates passing work, F indicates failing work. Consequently, an essay that meets the basic requirements earns a C, not an A or B. If you wish to earn As and Bs, you will have to work hard to produce better than satisfactory, or average, writing. IMPORTANT: A grade of C or higher in ENGL 1143 is required for graduation from Midwestern State University.

Assignments	Percentage
Participation	15
Homework	10
Conference	10
Sandwiching Workshop	10
Grammar Quizzes on D2L	25
*Synthesis Research Paper	20
*Peer Review	10
Total	100

*These assignments are shared with ENGL 1143.

Final Exam

This course has no final exam.

Extra Credit

The instructor does not accept extra credit assignments.

Late Work

Students may submit a late paper or assignment at a penalty of 10 points. The late-submission period ends 48 hours after the deadline.

Important Dates

Last day for term schedule changes: August 29, 2024.

First day to drop with a grade of "W": October 21, 2024.

Students enrolled in a developmental English class must remain enrolled until the 9th week of class. Then they may drop only if they are enrolled in a developmental (beginning or intermediate) math class. Students must maintain enrollment in a developmental course while they are TSI deficient.

Last day to drop with a grade of "W": November 25, 2024 (4:00 PM).

Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, tests, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program.

Due dates are your responsibility. If you have computer difficulty, send an email to your instructor immediately. Then follow the instructions on the D2L homepage for obtaining technical assistance. If the problem is with your personal laptop, MSU cannot work on it. However, the university has provided computer labs for your convenience:

Location	Hours
Clark Student Center	24 hours (Mon-Sun)
Dillard 146	Mon-Thurs 6:00 am – 7:00 pm
Moffett Library	Mon-Thurs 8:00 am – 10:00 pm; Fri. 8-5; Sat closed; Sun 1:00 pm-10 pm (These hours are subject to change.)
Legacy Hall	24 hours (Mon-Sun)

Academic Misconduct Policy & Procedures

Academic Dishonesty is cheating, collusion, and plagiarism. Plagiarism is the use of someone else's thoughts, words, ideas, or lines of argument in your own work without appropriate documentation (a parenthetical citation in the text and a listing in "Works Cited")—whether you use that material in a quote, paraphrase, or summary. At the least, plagiarism will result in an F on an assignment. At the worst it will result in an F in the course. Additional guidelines on procedures in these matters may be found in the [Office of Student Conduct](#).

Use of AI (ChatGPT, Grammarly, etc.) is dangerous. AI does not have the intelligence to understand the class prompts. It does not understand assignment scaffolding. It creates imaginary citations and does not have access to MSU's database. It can spell and create a sentence, but Turnitin sometimes flags its paragraphs. Therefore, AI generated work can result in an F as well.

Attendance and Participation

Students are expected to attend all meetings of the classes in which they are enrolled. Although in general students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential by the faculty member. Attendance and participation is 15% of the grade average for this course. You are allowed 3 absences in this Monday-Wednesday-Friday (MWF) course. Thereafter, you lose 4 participation points each time you miss class. Throughout the semester you'll lose the same points each time you

- touch a cell phone or similar electronic device while in the classroom, (*Research proves that a cell phone within reach mentally removes its owner from the classroom.)
- sleep during class
- refuse to work with your tablemates, or
- miss more than 15 minutes of class time.

You earn participation points by

- attending a PYCHSS sponsored event (announced during class),
- meeting with the instructor for an extracurricular draft conference, and
- presenting proof to your instructor that you worked on a paper/essay with a writing tutor at TASP.

Your instructor will keep records on a daily basis. The instructor's records will stand as evidence of absences and participation. A student with excessive absences or low participation may be dropped from the course by the instructor.

Midterm Grades

In order to help students keep track of their progress toward course objectives, the instructor provides a Midterm Progress Report through Navigate. Midterm grades are not reported on the students' transcript, nor are they calculated in the cumulative GPA. They simply give students an idea of where they stand at the midpoint of the semester. Students who are not doing satisfactory work at the midway point should make an appointment with their instructor and consider visiting TASP.

Submission Format and Policy

The assigned papers must follow MLA format style. A sample paper for each of these is included in the content of the course. The style preference includes the following:

- Header: writer's last name and page number
- Identification: writer's full name, instructor's name, course title-number-section, date
- Title: centered
- Spacing: Double-spaced throughout (extra space eliminated)
- Margins: One-inch margins on top, bottom, and sides of text
- Font: Times New Roman, Calibri, or Arial; size 12

A student should submit each paper in its corresponding D2L drop box by 11:59 PM on its due date. Submission is not through email.

By enrolling in this class, the student expressly grants MSU a "limited right" in all intellectual property created by the student for the purpose of this course. The "limited right" shall include but shall not be limited to the right to reproduce the student's work product in order to verify originality and authenticity, and for educational purposes. Note: Students may not submit a paper for a grade in this class that already has been (or will be) submitted for a grade in another course, unless you obtain the explicit written permission of both instructors involved in advance.

Safe Zone Statement

The professor considers this classroom to be a place where students will be treated with respect as a human being – regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Additionally, diversity of thought is appreciated and encouraged, provided you can agree to disagree. It is the professor's expectation that ALL students consider the classroom a safe environment.

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College Policies

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch the video entitled “*Run. Hide. Fight.*” which may be electronically accessed via the University police department’s webpage:

Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)

Course Schedule

The course schedule is a separate document.