



Course Syllabus: Integrated Reading & Writing

College of Humanities and Social Sciences

ENGL 0043-2R2 (9:00) and 0043-2R3 (12:00)

BW122 Monday, Wednesday, Friday (MWF)

Spring 2026, January 21-May 8

Contact Information

Instructor: Becky Green

Office: BW 233

Office hours: Monday, Wednesday, Friday (MWF) 10:00-11:00; Monday, Wednesday (MW) 1:00-2:00

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When writing a message, follow conventions of standard written English. Do not text abbreviate when “u” write a professor or instructor. Begin with a greeting (Ms. Green) and end with a signature (your name) followed by your class and course number (0043-2R2 or 2R3, as it applies to you) even when using your phone.

What you cannot expect of me is to be available 24/7. I don’t answer late night emails, and I’m offline on Saturday.

Course Goals

- Acquire vocabulary skills necessary for college-level coursework
- Identify the structural elements of written college materials
- Demonstrate an ability to think critically
- Write paragraphs and thesis-based essays that provide strong support and specific details
- Engage in a writing process that includes invention, drafting, and revision
- Demonstrate proficient use of Standard Written English

Additional information about course objectives can be found on the [English Department web page](#).

Course Description

This course provides instruction and practice in analyzing and evaluating textual information and in composing clear and logical texts. The course is required of those students who have not met TSI readiness standards in reading, writing, or both.

Instructional Materials

- 3-ring binder, 2 dividers (which I provide), notebook paper, pencils, computer/laptop and printer access
- Online access to D2L quizzes and homework hyperlinks

Final Exam

This course has no final exam.

Writing Assistance

Tutoring and Academic Support Programs (TASP) provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP's Learning Center provides tutoring support in a number of core courses and subject areas. Writing tutors are available. Students don't need an appointment to utilize these services. Follow guidelines from [TASP Learning Center](#) to find the in-person and online help you need.

Student Handbook

Refer to [Student Handbook](#)

Grading

This course will not use the plus/minus grading system. In this class, the following numerical equivalents for final grades are used: A = 100-90%; B = 89-80%; C = 79-70%; D = 69-60%; F = 59-0 Letter grades have the following significance: A indicates excellent work, B indicates good work, C indicates satisfactory work, D indicates passing work, F indicates failing work. IMPORTANT: A grade of C or higher in ENGL 0043 is required to pass the course.

Assignments	Percentage
Grammar Homework on D2L (9)	1
Grammar Quizzes on D2L (5)	4
Writing & Reading Assignments (8)	75
Conferences with instructor or TASP tutor (2)	20
Total	100

Extra Credit

The instructor does not accept extra credit assignments.

Late Work

Students may submit a late assignment for 48 hours at a penalty of 10 points.

Desire-to-Learn (D2L)

Use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides quizzes, homework, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program.

Due dates are your responsibility. If you have computer difficulty, send an email to your instructor immediately. Then follow the instructions on the D2L homepage for obtaining technical assistance. If the problem is with your personal laptop, MSU cannot work on it. However, the university has provided computer labs for your convenience:

Location	Hours
Clark Student Center	24 hours (Mon-Sun)
Dillard 146	6:00 AM-7:00 PM (Mon-Thu)

Moffett Library	8:00 AM-10:00 PM (Mon-Thu); 8:00 AM-5:00 PM (Fri); closed (Sat); 1:00 PM-10:00 PM (Sun) These hours are subject to change.
Legacy Hall	24 hours (Mon-Sun)

Academic Misconduct Policy & Procedures

Academic Dishonesty is cheating, collusion, and plagiarism. Plagiarism is the use of someone else's thoughts, words, ideas, or lines of argument in your own work without appropriate documentation (a parenthetical citation in the text and a listing in "Works Cited")—whether you use that material in a quote, paraphrase, or summary. At the least, plagiarism will result in an F on an assignment. At the worst it will result in an F in the course. Additional guidelines on procedures in these matters may be found in the [Office of Student Conduct](#).

Use of ChatGPT or Grammarly can cause you to fail assignments because their AI writes or rewrites papers for you. In this course use [Grammar Check](#) because it helps you with grammar, capitalization, and word choice without rewriting your paper.

Attendance, Participation, and Conduct

Students are expected to attend all meetings of the classes in which they are enrolled. Although in general students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential by the faculty member. An absence is missing an entire class as well as

- touching a cell phone or similar electronic device while in the classroom, (*Research proves that a cell phone within reach mentally removes its owner from the classroom.) **Therefore, you will submit your phone during class.**
- sleeping during class
- refusing to work with your group
- missing more than 15 minutes of class time.

You can make-up an absence by

- attending a PYCHSS sponsored event (announced during class)
- meeting with the instructor for an extracurricular draft conference
- presenting proof to your instructor that you worked on a paper/essay with a writing tutor at TASP.

Your instructor will keep records on a daily basis. The instructor's records will stand as evidence of absences and participation. You are allowed 6 absences in this Monday-Wednesday-Friday (MWF) course. A 7th absence and/or low participation may mean being dropped from the course by the instructor.

You are expected to conduct yourself professionally:

- Stay in your chair: Take care of personal needs before class. If you are ill, take your possessions and exit the classroom for the day.
- Practice professional behavior: While the instructor is speaking, do not engage in conversations with your peers. When the instructor asks questions, answer. During group time, interact with your peers.

Midterm Grades

In order to help students keep track of their progress toward course objectives, the instructor provides a Midterm Progress Report through Navigate. Midterm grades are not reported on the students' transcript, nor are they calculated in the cumulative GPA. They simply give students an idea of where they stand at the

midpoint of the semester. Students who are not doing satisfactory work at the midway point should make an appointment with their instructor and consider visiting TASP.

MLA Format and Policy

Papers must follow MLA format style. This style preference includes the following:

- Header: writer's last name and page number
- Identification: writer's full name, instructor's name, course title-number-section, date
- Title: centered
- Spacing: Double-spaced throughout (extra space eliminated)
- Margins: One-inch margins on top, bottom, and sides of text
- Font: Times New Roman, Calibri, or Arial; size 12

By enrolling in this class, the student expressly grants MSU a "limited right" in all intellectual property created by the student for the purpose of this course. The "limited right" shall include but shall not be limited to the right to reproduce the student's work product in order to verify originality and authenticity, and for educational purposes. Note: Students may not submit a paper for a grade in this class that already has been (or will be) submitted for a grade in another course, unless you obtain the explicit written permission of both instructors involved in advance.

Safe Zone Statement

The professor considers this classroom to be a place where students will be treated with respect as a human being – regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Additionally, diversity of thought is appreciated and encouraged, provided you can agree to disagree. It is the professor's expectation that ALL students consider the classroom a safe environment.

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College Policies

Campus Carry Rules/Policies

Refer to [Campus Carry Rules and Policies](#)

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal

sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch the video entitled “Run. Hide. Fight.” which may be electronically accessed via the University police department’s webpage:

Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)

Course Schedule

The course schedule is a separate document.