

Intermediate Composition & Grammar

ENGL 2113-X32, Summer 2022

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Office: Bea Wood 211

Email: D2L messaging system

Office hours: Mon – Thur. 1:00 to 2:00 p.m. (Central). Other times by appointment.

Syllabus

The primary objective of the course is to develop students' skills in clear and effective composition and standard usage of the English language. In English 2113, students compose, convincingly support, and polish persuasive, thesis-driven essays. The course can be used to satisfy the Writing Proficiency Requirement.

Course goals: Students will

- write thesis-based essays that provide strong support and specific details
- engage in a writing process that includes invention, drafting, and revision
- demonstrate critical and creative thinking about a timely issue or debatable topic
- demonstrate proficient use of Standard Written English

Prerequisites: Completion of the Communication Core

Recommended text: *The Little, Brown Brief* (LBB), 6th edition with MLA update. You may purchase an older/cheaper edition, but you will need to make any needed adjustments to chapters referenced in course content.

Required technology: A computer or laptop with access to both the internet and a webcam. A Chromebook laptop cannot be used to take the final as it won't work with the Respondus Lockdown Browser.

Assignments:

Writing assignments (50%): You have five writing assignments: a simple thesis and topic sentence assignment (W1); an assignment in which you submit two body paragraphs (W2); and three complete essays (W3, W4, W5).

Quizzes (10%): There are ten quizzes. Your final grammar exam will be based on the content of these quizzes and the exam will count heavily, so don't please don't take the quizzes lightly! The week's quizzes are open 5 a.m. on Monday until 11:30 p.m. on the following Sunday. Before taking a quiz, read the associated chapter in the LBB and review all the material posted in D2L under Content > Review Quiz Module # for the quiz topic.

Quizzes must be taken during the week assigned (i.e., there are no make-up quizzes). Each quiz is worth 1 point on your final grade. For example, if you make a 90 on a quiz, it will be worth .9 or if you make a 30, it will be worth .3. If you miss a quiz, you will lose that 1 point. **You may take the quizzes up to 4 times to improve your grade. Your highest attempt will be the recorded grade.** To view the results for each quiz, click the drop-down arrow next to an exam, and click Submission. In the window that opens, in the upper left, click Attempt #.

Final exams (40%): The final exam consists of two parts: a grammar exam (20%) and a thesis-driven essay (20%). These will be scheduled for access within D2L the final week of class.

Late assignment policy: All assignments are due on the dates assigned. No late work will be accepted unless specific arrangements have been made prior to the due date. Students falling two assignments behind are subject to administrative withdrawal from the course by the instructor.

Acceptable submission format and process: All formal writing assignments submitted for grading must conform to the *Writing and Formatting Your Essay* and *Essay Grading Guidelines* documents posted to D2L. Assignments are to be submitted to the Dropbox folders in the course D2L website.

Table 1. Grading Scale

Grade	Points Earned
A	90-100
B	80-89
C	70-79
D	60-69
F	< 60

Tutoring and Academic Support Programs (TASP): [TASP](#) provides free on-campus and distance education tutoring for MSU students.

Email format: When sending emails to the instructor, please use the D2L email system. (Please do not send duplicate emails to the instructor's D2L account and msutexas email address.)

Required contact: Students are required to interact with the instructor within the D2L course management system at regular intervals during the semester or term. By completing your weekly quiz on time and submitting assignments on time, you will meet this requirement. Any student who fails to interact with an instructor via submissions to D2L, email, or in person during any one-week period of the term may be subject to administrative withdrawal from the course by the instructor.

Academic dishonesty: All students are expected to adhere to the Midwestern State University Student Honor Creed when completing any work for this course. A student's name on any assignment scheduled to be turned in is his/her pledge that all work contained therein is his/hers alone. When using the ideas of other unpublished and published sources, students must use accepted documentation conventions (i.e., MLA or APA). If a direct quote is not placed in quotation marks, this will be considered plagiarism. See the *MSU Student Handbook* (attached to D2L course web site) to read the Student Honor Creed and the university's policy on academic dishonesty.

Plagiarism Note: All work submitted to D2L will be scanned by the Turnitin® program, which flags text that has been quoted from a published source. If you submit text in which quoted text is not placed in "quotation marks" and the correct source is not cited, you will receive a grade of zero for that assignment. If this occurs twice in the course, you will receive a grade of "F" for the course. There are no exceptions to this policy (e.g., Stating, "I meant to put the text in quotation marks but forgot to do so: please give me another chance" won't change the outcome). Please don't allow

plagiarism to negatively impact your grade.

Professionalism: Members of this class are expected to treat one another with courtesy, professionalism, and respect. Repeated unprofessional, rude, or inappropriate behavior can result in 50-100 points being deducted from a student's final grade for the course per instance of such behavior.

Students with disabilities: The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the [Disability Support Services](#) in Room 168 of the Clark Student Center, 940-397-4140

Table 1. Weekly Assignment Schedule

Week	Readings and Assignments
Week One Tues May 31 – Sun. June 5	<p>Read in D2L, under Content, Introduction to the Course:</p> <ul style="list-style-type: none"> • Syllabus & Assignment schedule (this document) • <i>MSU Student Handbook</i>. Read the university plagiarism policies. <p>Read in D2L , under Content, Writing Guidelines & Assignment Descriptions:</p> <ul style="list-style-type: none"> • W1, W2, W3 assignment descriptions (W1 is due on Wed. of this week, June 1, and W2 is due on Sunday of this week, June 5.) • The W1 template: this is the format you should follow for the W1 assignment. • Writing and Formatting Your Essay, which shows how to construct each part of a complete essay. (Your first complete essay will be the W3 assignment.) • Essay Grading Guidelines, which explains how assignments W2-W5 will be graded. • <i>MLA and APA Resources</i> <p>Under Content, look over the Quiz modules and Grammar Practice Resources</p> <p>Review in the <i>Little Brown Brief</i> (LBB):</p> <ul style="list-style-type: none"> • Part 1 Ch. 1-6 The Writing Process • Ch. 9 Academic Writing • Ch. 56 MLA Documentation and Format <u>or</u> Ch. 57 APA Documentation and Format depending on which style you will use to format your citations and references. <p>To prepare for weekly grammar quizzes, review the modules in the D2L and the following chapters in LBB:</p> <ul style="list-style-type: none"> • Ch. 21 Parts of Speech • Ch. 22 The Sentence • Ch. 23 Phrases and Subordinate Clauses

Week	Readings and Assignments
	<ul style="list-style-type: none"> • Ch. 35 Sentence Fragments • Ch. 36 Comma Splices and Fused Sentences <p>Complete:</p> <ul style="list-style-type: none"> • Quizzes 1-3 will open on Tuesday, May 31, at 5 a.m., and close on Sunday, June 5, at 11:30 p.m. <ul style="list-style-type: none"> ○ Quiz 1 Subject/Verb Identification ○ Quiz 2 Phrases/Clauses/Fragments ○ Quiz 3 Comma Splices and Fused Sentences • W1. Thesis statement and 2 topic sentences. Upload to Dropbox by Wed. June 1, before 11:30 p.m. • Take pretest by Thurs. June 2, before 11:30 p.m. (Your score will not be included in your final grade.) On the D2L Menu, click Assessments > Tests > Pretest • W2. On same topic as W1, this assignment consists of thesis sentence, two body paragraphs, and reference page. Upload to Dropbox by Sun. June 5, before 11:30 p.m.
<p>Week Two Mon. June 6 – Sun. June 12</p>	<p>Read in D2L under Content, Preparing for the Final Exam, <i>Instructions for Taking the Final Exams</i>.</p> <p>Read in D2L under Content, Writing Guideline & Assignment Descriptions:</p> <ul style="list-style-type: none"> • <i>Writing and Formatting Your Essay</i> • <i>Essay Grading Guidelines</i> (Note the W3 criteria) <p>Review in LBB:</p> <ul style="list-style-type: none"> • Ch. 5 Revising • Ch. 7 Paragraphs (especially introductions and conclusions) • Ch. 12 Writing Arguments <p>To prepare for weekly grammar quizzes, review the modules in the D2L and the following chapters in LBB:</p> <ul style="list-style-type: none"> • Ch. 25 Verb Forms • Ch. 29 Agreement of Subject and Verb • Ch. 31 Agreement of Pronoun and Antecedent • Ch. 32 Reference of Pronoun and Antecedent <p>Complete:</p> <ul style="list-style-type: none"> • Quizzes 4-6 will open on Monday, June 6, at 5 a.m., and close on Sunday, June 12, at 11:30 p.m. <ul style="list-style-type: none"> ○ Quiz 4 Subject/Verb Agreement ○ Quiz 5 Pronoun Agreement ○ Quiz 6 Pronoun Case • Take the Final Proctored Exam Practice test to check your Respondus browser and webcam by Thursday, June 9. • W3. A complete essay which builds on assignments W1 and W2:

Week	Readings and Assignments
	<p>consists of introductory paragraph, two body paragraphs, concluding paragraph, and reference page. Upload by Sunday, June 12, before 11:30 p.m.</p>
<p>Week Three Mon. June 13 – Sun. June 19</p>	<p>Read in D2L under Content, Writing Guidelines & Assignment Descriptions:</p> <ul style="list-style-type: none"> • W4 Essay Assignment Instructions <p>Review in LBB:</p> <p>Under Section 6 Spelling and Mechanics:</p> <ul style="list-style-type: none"> • Ch. 43 Quotation Marks • Ch. 54 Avoiding Plagiarism • Ch. 52 Finding Sources • Ch. 53 Working with Sources • Ch. 56 MLA or Ch. 57 APA <p>To prepare for weekly grammar quizzes, review the modules in the D2L and the following chapters in LBB:</p> <ul style="list-style-type: none"> • Ch. 39 The Comma • Ch. 40 The Semicolon • Ch. 41 The Colon <p>Complete:</p> <ul style="list-style-type: none"> • Quizzes 7-8 will be open on Monday, June 13, at 5:00 a.m. and close on Sunday, June 19, at 11:30 p.m.) <ul style="list-style-type: none"> ○ Quiz 7 Commas ○ Quiz 8 Colons and Semicolons • W4 Essay Assignment: a complete essay on the assigned new topic, including introductory paragraph, two body paragraphs, concluding paragraph, and reference page. Due Sunday, June 19, before 11:30 p.m.
<p>Week Four Mon. June 20 to Sun. June 26</p>	<p>Read in D2L under Content, Writing Guidelines & Assignment Descriptions:</p> <ul style="list-style-type: none"> • W5 Essay Assignment Instructions • Read in D2L under Content, Preparing for the Final Exam • <i>Planning Ahead for the Proctored Final Exam</i> • <i>Final Essay Exam Grading Criteria</i> <p>Read in LBB:</p> <ul style="list-style-type: none"> • Ch. 18 Appropriate and Exact Words • Ch. 20 Conciseness <p>To prepare for weekly grammar quizzes, review the modules in the D2L under content, and read the following chapters in LBB:</p> <ul style="list-style-type: none"> • Ch. 16 Parallelism • Ch. 42 The Apostrophe <p>Complete:</p> <ul style="list-style-type: none"> • Quizzes 9-10 will be open on Monday June 20, at 5:00 a.m. and

Week	Readings and Assignments
	<p>close on Sunday, June 26 at 11:30 p.m.</p> <ul style="list-style-type: none"> ○ Quiz 9 Parallelism ○ Quiz 10 Apostrophes ● W5 Essay Assignment: a complete essay on the new topic, including introduction, body paragraphs, conclusion, and reference page. Due Sunday June 26, before 11:30 p.m.
<p>Week 5 Week Five Mon. June 27 to Thurs. June 30</p>	<p>Review in D2L under Content:</p> <ul style="list-style-type: none"> ● Grammar modules and quizzes you have taken in preparation for the final grammar exam ● <i>Preparing for the Final Exam</i> <p>Take final essay and grammar exams between Tues. June 28, 5:00 a.m, and Wed. June 29, by 11:30 p.m.</p>