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or by appointment

# Intermediate Composition & Grammar

**ENGL 2113- X25 and X26 Spring 2020**

## Syllabus

The primary objective of the course is to develop students’ skills in clear and effective composition and standard usage of the English language. In English 2113, students compose, convincingly support, and polish persuasive, thesis-driven essays. The course can be used to satisfy the Writing Proficiency Requirement.

Course goals: **Students will**

* write thesis-based essays that provide strong support and specific details
* engage in a writing process that includes invention, drafting, and revision
* demonstrate critical and creative thinking about a timely issue or debatable topic
* demonstrate proficient use of Standard Written English

Prerequisites: Completion of the Communication Core

Mandatory Proctored Final Exam: There is a mandatory proctored two-part final exam at the end of the semester: a grammar exam and an essay. You will have three hours to complete both parts of the exam. You can make a reservation to take the proctored exam online through ProctorU, make a reservation to take the exam at a testing site in your area, or make a reservation to take the exam with your instructor onsite at MSU.

* **Schedule a proctored exam at a testing center in your area or with** [ProctorU](http://www.proctoru.com/) **between** **Mon. Apr. 27th – Thursday, Apr. 30th 2020.** Find a testing site in your area or contact [ProctorU](http://www.proctoru.com/) and schedule to take your final exam. (To find a testing site, search online for college testing centers in your area.) On this Discussion Board Final Exam forum, post the name and email address for your testing site. Information that your testing center will need is posted below. I will contact the testing center with exam materials the week prior to your exam. Testing centers and ProctorU will charge you a fee.
* **Schedule to take the exam at the MSU Testing Center on Wednesday, April 29th, 2020. Call her for time slots at 8:30 a.m. or 1:30 pm** (contact Sheila Barrett@940-397-4676).   MSU testing spaces are very limited. On the D2L Discussion Board Final Exam forum, post if you have made a reservation at the MSU Testing Center. I will send Ms. Barrett your exam materials the week prior to your exam. The testing center will charge you a fee.
* **Schedule to take the exam with me at MSU in BW 117 computer lab on Friday, May 1st, 2020 from 8 a.m. until 11 a.m.**  It takes three hours. On the D2L Discussion Board Final Exam forum, request to take the exam with your instructor. (Seats are limited: post your request to the Discussion Board early.) Note: If you have another exam scheduled on campus on Friday morning, you will not be able to take the exam with the instructor and must make other arrangements. There is no fee.

NOTE: Do not schedule to take the final exam at a time that will conflict with any other course you are taking onsite at MSU for the BW 117 facility.

Make your reservations for taking the final exam as soon as possible as all testing sites have limited seats available.

Required texts: *The Little, Brown Brief* (LBB),6th edition with MLA update. You may purchase an older/cheaper edition, but you will need to make any needed adjustments to chapters referenced in course content.

Required software: A word processor that allows you to save your written assignments as Word Documents, and an Adobe Reader to read my comments when I return the assignments to you.

### Assignments:

Quizzes (10%): There are ten quizzes. Before taking a quiz, read the associated chapter in the LBB and review all the material posted on the quiz topic in D2L. Quizzes must be taken during the week assigned (i.e., no make-up quizzes). If you take the quiz, you will receive a grade of "1 point," no matter your posted score on the quiz. Your final grammar exam will be based on these quizzes and will count heavily, so don't take the quizzes lightly! The week’s quizzes are open 5 a.m. on Monday until 11 p.m. on the following Sunday.

Writing assignments (50%): You have five writing assignments: a simple thesis and topic sentence assignment (W1); an assignment in which you submit two body paragraphs (W2); and three complete essays (W3, W4, W5).

Final exam (40%): The final exam will consist of two parts: a grammar exam (20%) and a thesis-driven essay (20%).

Late assignment policy: All assignments are due on the dates assigned. No late work will be accepted unless specific arrangements have been made prior to the due date. Students falling two assignments behind are subject to administrative withdrawal from the course by the instructor.

Acceptable submission format and process:All formal writing assignments submitted for grading must conform to the *Writing and Formatting Your Essay* and *Essay Grading Guidelines* documents posted to D2L. Assignments are to be submitted to the Dropbox folders in the course D2L website.

Table 1 Grading Scale

| **Grade** | **Points****Earned** |
| --- | --- |
| A | 90-100 |
| B | 80-89 |
| C | 70-79 |
| D | 60-69 |
| F | < 60 |

Required contact: Students are required to interact with the instructor within the D2L course management system at regular intervals during the semester or term. By completing your weekly quiz on time and submitting assignments on time, you will meet this requirement. Any student who fails to interact with an instructor via D2L, telephone, email, or in person during any one-week period of the term may be subject to administrative withdrawal from the course by the instructor.

Academic dishonesty: All students are expected to adhere to the Midwestern State University Student Honor Creed when completing any work for this course. A student's name on any assignment scheduled to be turned in is his/her pledge that all work contained therein is his/hers alone. When using the ideas of other unpublished and published sources, students must use accepted documentation conventions (i.e., MLA or APA). See the *MSU Student Handbook* (attached to D2L course web site) to read the Student Honor Creed and the university's policy on academic dishonesty.

Professionalism: Members of this class are expected to treat one another with courtesy, professionalism, and respect. Repeated unprofessional, rude, or inappropriate behavior can result in 50-100 points being deducted from a student’s final grade for the course per instance of such behavior.

Students with disabilities**:** The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Support Services in Room 168 of the Clark Student Center, 940-397-4140.

## Course Schedule

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| --- | --- |
| **Week** | **Assignments** |
| 1Monday, January 20 | **Read:** SyllabusCourse CalendarOther Course Information |
| **Complete:**Introduce yourself on the discussion boardGrammar Pre-test by Sunday, January 26 11:00pm |
| 2Monday, January 27 | **Read:**Ch 21 Parts of SpeechCh 22 The SentencePart 1 Ch 1-6 The Writing Process |
| **Complete:**Q1 Subject/Verb Identification by Feb 2 11:00 pm |
| 3Monday, February 3 | **Read:**Ch 23 Phrases and Subordinate ClausesCh 24 Sentence TypesCh 35 Sentence FragmentsCh 11 Academic Writing |
| **Complete:**Q2 Phrases/Clauses/Fragments by Feb 9 11:00 pm |
| 4Monday, February 10 | **Read:**Ch 36 Comma Splices and Fused SentencesCh 12 Writing Arguments**Review:**Ch 56 MLA Documentation and Format (note your text does not include the latest citation updates)Ch 57 APA Documentation and Format |
| **Complete:**W1 Thesis Statement and 2 Topic Sentences by Thurs, Feb 13 11:00pmQ3 Comma Splices and Fused Sentences by Feb 16 11:00 pm |
| 5Monday, February 17 | **Read:**Ch 25 Verb FormsCh 29 Agreement of Subject and VerbCh 7 ParagraphsCh 52 Finding SourcesCh 53 Working with Sources |
| **Complete:**Q4 Subject/Verb Agreement by Feb 23 11:00 pmW2- Two Body Paragraphs from W1 by Thurs, Feb 27 by 11:00pm |
| 6Monday, February 24 | **Read:**Ch 30 Pronoun CaseCh 31 Agreement of Pronoun and AntecedentCh 32 Reference of Pronoun and AntecedentCh 54 Avoiding Plagiarism |
| **Complete:**Q5 Pronoun Agreement by March 1 11:00 pm |
| 7Monday, March 2 | **Review:**Ch 30 Pronoun Case Ch 5 RevisingCh 7 Paragraphs (especially introductions and conclusions) |
| **Complete:**Q6 Pronoun Case by March 8 11:00 pmW3- Full Essay from W1 & W2 by Thurs, March 12 11:00pm |
| 8Monday, March 9 | **Read:**Ch 39 The Comma |
| **Complete:**Q7 Commas by March 15 11:00 pm |
| 9Monday, March 16 | **Spring Break!**  |
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| 10Monday, March 23**LAST DAY TO DROP WITH W 3/30** | **Read:**Ch 40 The SemicolonCh 41 The ColonPart 6 Spelling and Mechanics |
| **Complete:**W4 Full Essay (Intro, Body, Conclusion) by March 26 11:00 pmQ8 Colons and Semicolons by March 29 11:00 pm |
| 11Monday, March 30 | **Read:**Ch 16 ParallelismCh 18 Appropriate and Exact WordsCh 20 Conciseness |
| **Complete:**Q9 Parallelism by April 5 11:00 pm |
| 12Monday, April 6 | **Easter Break!** |
| **Complete:**W5 Full Essay (Intro, Body, Conclusion)**Wed, April 8 by 11:00pm**  |
| 13Monday, April 13 | **Read:**Ch 42 The ApostropheCh 43 Quotation MarksQ10 Apostrophes by April 19 11:00 pm |
| 14Monday, April 20 | **Review for Final Exam** |
| 15 Exam WeekMonday, April 27 | **Take Final Exams (Grammar and Writing)*** On-site exam with instructor (Friday, 5/1 11:00-2:00)
* MSU Testing Center (4/29- 8:30 am – 1:30 pm)
* Proctored exam at a testing center in your area (4/27 – 5/2)
* ProctorU (4/27 – 5/2)
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|  | **Grades will be posted in D2L before commencement**  |