



Course Syllabus: Integrated Reading and Writing
Department of English, Humanities, and Philosophy
ENGL 0043-2R4
Monday, Wednesday, and Friday, 9:00-9:50 AM
PY 201 **ON CAMPUS**
Spring 2021

Course Syllabus: Academic Research and Writing
Department of English, Humanities, and Philosophy
ENGL 1143-XR4
ONLINE
Spring 2021

Contact Information

- Instructor: Ms. Becky Green
- Office: BW 233
- Office hours: Monday, Tuesday, Wednesday, Friday 10:00-11:00 AM, 1:00-2:00 PM
- Zoom hours: by email request
- Office phone: (940) 397-4426
- E-mail: becky.green@msutexas.edu

Final Exams: ENGL 0043: Monday, 26 April 2021—2 hours between 6:00 AM and 11:00 PM; ENGL 1143: Tuesday, 27 April 2021—2 hours between 6:00 AM and 11:00 PM

0043 Course Goals

- Acquire vocabulary skills necessary for college-level coursework
- Identify the structural elements of written materials
- Demonstrate ability to think critically
- Write paragraphs and thesis-based essays that provide strong support and specific details
- Engage in a writing process that includes invention, drafting, and revision
- Demonstrate proficient use of Standard Written English

1143 Course Goals

- Apply knowledge of rhetoric to make decisions about written communication
- Engage in a writing process that includes invention, drafting, and revision
- Write thesis-based academic arguments that provide strong support and specific details
- Find, evaluate, and synthesize credible sources in support of a research paper
- Use sources ethically and in contextually appropriate ways and follow a designated style guide
- Demonstrate proficient use of Standard Written English

Textbook & Instructional Materials

- Langan, John. *Clear Thinking and Writing*. Townsend, 2019. (9781591945659)
- Ingraham, Lauren and Jeanne Law Bohannon. *The Writer's Loop*. Bedford/St. Martin's, 2020. (9781319361549)
- Supplies: 1 ½-inch three-ring binder (1 binder will hold 1143 and 0043 materials), 5 labeled dividers (Notes, Grammar, Writing Resources, Papers, Research), notebook paper (not jagged-edged spiral paper), pens/pencils, highlighter, black Sharpie, D2L email

D2L: D2L is MSU's digital learning platform. At msutexas.edu, login is in the upper left corner. The drop down menu will give you the D2L option. In D2L, login in with your student credentials. Selecting the tiles in the upper right corner will show you a list of the courses for which you've registered. **Make certain you open both ENGL 1143 and ENGL 0043—different assignments and assessments are in each D2L shell.**

Plagiarism Policy: Plagiarism is the use of someone else's thoughts, words, ideas, or lines or argument in your own work without appropriate documentation (a parenthetical citation at the end and a listing in "Works Cited")—whether you use that material in a quote, paraphrase, or summary. It is a theft of intellectual property and will not be tolerated whether intentional or not. At the least, plagiarism will result in an F on the assignment; at worst, the consequence will be an automatic F for the course. I will follow the reporting procedure required by the Dean of Students. Refer to [Office of Student Conduct](#)

Grading: Your grades in this course are based on this scale: A=100-90%; B=89-80%; C=79-70%; D=69-60%; F=59-0%. According to MSU's Undergraduate Catalogue, "letter grades have the following significance: A indicates excellent work, B indicates good work, C indicates satisfactory work, D indicates passing work, F indicates failing work" (73). Consequently, an essay that meets the basic requirements earns a C, not an A or B. If you wish to earn As and Bs, you will have to work hard to produce better than satisfactory, or average, writing.

Tables 1 and 2: Percentage allocated to assignments

0043 Assignments	% of Grade
5 Grammar Quizzes	10
4 Writing Quizzes	10
4 Writing Workshop Assignments	40
Research Paper (*shared assignment)	20
Participation, Attendance, and Homework	10
Final Exam	10
Total Percentage	100

1143 Assignments	% of Grade
2 Chapter Quizzes	10
3 Chapter Discussion Boards	10
2 Timed-Writing Essays	10
Proposal Paper	10
Exploratory Paper	10
Research Paper (*shared assignment)	30
Webtext Analysis	10
Final Exam: Timed-Writing Essay	10
Total Percentage	100

Passing each of these courses requires a final grade of C or better. Although ENGL 0043 is a developmental course, it is part of your overall GPA.

Homework: Homework assignments are listed on the daily schedule on their due dates. Homework is due at the beginning of class.

Participation: Participation is bringing your books, binder, homework, and writing assignments to class. It is also taking part in individual work, group work, and workshops. Participation is keeping your phone out of reach until it is used for classroom purposes. Failing to participate during class lowers your participation grade.

Attendance Policy: Attendance in 0043 is mandatory. You're allowed 4 absences. That is more than a full week of class—too much to miss in college. Each additional absence lowers your participation grade by 5%, which can cause you to fail the course. Don't miss out on an education due to absences. If you are unable to attend class due to illness, watch the live stream of that day's lesson through Zoom on D2L. **Watching the class through Zoom does not make you present for class, but it may help you keep up in the course.** Absences are only excused through the [dean of students](#) 940.397.7500.

Dropping the Course: If you are enrolled in both ENGL 0043 and 1143 (R sections), you may drop one course and remain enrolled in the other under the following condition: If you are taking a beginning or intermediate math course, you may drop ENGL 0043 on **8 March 2021** or later. (This option does not apply to students who exceed four absences before this date and are dropped with an F.) You may drop 1143 any time before the semester drop date, the final day of classes.

Submission Format and Policy: Submit all writing assignments—paragraphs and papers—in MLA format. The guidelines are as follows:

- Double space.
- Maintain a one-inch margin around the text.
- Use a font of Times New Roman 12.
- Type on one side of the paper.
- Give the essay a title, centered. Do not use the thesis statement or question as a title.
- Indent each paragraph.
- Number each page in the header after your last name followed by a space in the upper right corner.

- List your first name, instructor's name, course and class number, and due date—day and then month and then year (no commas)—in the identification on the left, as part of the text, not the header.

Do not send assignments as email attachments. Submit all writing assignments in D2L, unless a hard copy is requested during class time. Due dates are listed on the Course Schedule at the end of this syllabus and notifications are on the D2L calendar.

Note: you may not submit a paper for a grade in these two classes that already has been (or will be) submitted for a grade in another course, unless you obtain the explicit written permission of me and the other instructor involved in advanced.

By enrolling in this class, you expressly grant MSU a "limited right" in all intellectual property created by you for the purpose of [these courses]. The "limited right" shall include but shall not be limited to the right to reproduce your work product in order to verify originality and authenticity and for educational purposes.

Writing Quizzes: *Clear Thinking and Writing* teaches point and support, argument, and relationships in writing. After practicing these ideas and skills, you will demonstrate your competence on a D2L writing quiz. (Each quiz will support the work you are doing in 1143.) The four writing quizzes are 10% of your 0043 total course grade.

Grammar Quizzes: Grammar quizzes are 10% of your 0043 total grade. You will take 5 quizzes on D2L outside of class so that you can use your *Clear Thinking and Writing* textbook and class notes while you test and practice the skills.

Writing Workshop Assignments: Workshop Assignments are 40% of your 0043 grade. You'll complete 4 of them—A through D. Type the paragraphs and follow MLA format. Although they are 0043 grades, they are building blocks of your 1143 papers. These assignments are submitted as hard copies in class, not to D2L.

Chapter Quizzes and Discussions: In 1143 you'll be reading several chapters in *The Writer's Loop*. After five of the chapters, you will either take a quiz or "begin a thread" on a discussion board in D2L. Then you will read your peers' threads and post responses. The combined quizzes are 10% of your grade; the discussions are 10%.

Extra Credit: I do not give extra credit assignments. Check the course schedule daily so that you know when an assignment is due. Give yourself time to put your best effort into an assignment to earn the best grade possible.

Late Work:

- I **do not** accept late homework, which consists of assignments from *Clear Thinking and Writing*.
- I **do not** accept late grammar quizzes or writing quizzes.
- I **do not** accept late timed-writing essays.

You have a schedule for this class which gives you the date that every assignment is due. D2L has a calendar of **some** of your assignments. In addition, Pulse, an app for iPhone, iPad, or Android, can notify you about assignments and tests. See D2L for information.

TASP: Tutoring and Academic Support Programs (TASP) provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP's Learning Center provides tutoring support in a number of core courses and subject areas. Writing tutors are available Monday through Thursday from 11:00am to 6:00pm and Sunday 2:00pm to 9:00pm. Remember that you don't need an appointment to utilize these services. For Distance Education students, TASP has partnered with Thinkingstorm, an online tutoring company that provides you with high-quality, 24/7 tutoring support. Located at the top of your D2L course page, select the tutoring tab to book an appointment with a tutor.

Instructor Class Policies

Be on time

- If you are repeatedly late to class, I will begin marking you absent.
- If extenuating circumstances prevent you from arriving on time, please let me know.

Practice courtesy

- When I am speaking to the class, do not walk in front of me. If you arrive late to class, enter quietly and take your seat. When another student is speaking, listen.
- You do need a cell phone or laptop this semester. But silence and put away all electronic devices until I instruct you that it's time to use them for classroom purposes.
- If you leave the classroom for any reason, you do not need my permission. Simply leave when I or a classmate is not speaking.
- Do not eat or drink in the classroom.
- Disruptive behavior is grounds for being asked to leave the room and being counted absent.

Writing Proficiency Requirement: All students seeking a Bachelor's degree from Midwestern State University must satisfy a writing proficiency requirement once they have 1) passed the Communication Core and 2) earned 60 hours. You may meet this requirement by passing either the Writing Proficiency Exam or ENGL 2113. If you have any questions about the exam, call the Writing Proficiency Office at 940-397-4131 or visit the website at [Writing Proficiency Requirement](#)

Safe Zones Statement: I consider this classroom to be a place where you will be treated with respect as a human being—regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Additionally, diversity of thought is appreciated and encouraged, provided you can agree to disagree. It is my expectation that ALL students consider the classroom a safe environment.

Services for Students with Disabilities: In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College Policies:

- Campus Carry Rules/Policies: Refer to [Campus Carry Rules and Policies](#)
- Smoking/Tobacco Policy: College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.
- Alcohol and Drug Policy: To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibit the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Grade Appeal Process: Students who wish to appeal a grade should consult the Midwestern State University Undergraduate Catalog

Daily Schedule of Readings and Assignments: See the attached class schedule.