

# JAISY GARCIA

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Self-motivated and goal-oriented social worker with extensive experience working in psychiatric/behavioral facilities. Excellent time management, organizational skills, communication skills, and results-driven.

## EDUCATION

### **Midwestern State University, Wichita Falls, TX**

*Master of Business Administration*

December 2023

### **University of Texas at Arlington, Arlington, TX**

*Master of Social Work*

August 2019

GPA 3.9

### **Midwestern State University, Wichita Falls, TX**

*Bachelor of Social Work*

May 2017

GPA 3.3

### **Midwestern State University, Wichita Falls, TX**

*Bachelor of Science in Sociology*

December 2008

## EXPERIENCE

### **Red River Hospital, Wichita Falls, TX**

*Interim Director of Clinical Services/Outpatient*

June 2023-September 2023

- Provide leadership to the Clinical Services and Outpatient Department and cultivate the function of the department as an integrated team
- Provide supervision to seventeen members of the team
- Determine and implement clinical best practices, promote the hospital, and maintain a satisfied patient base.
- Complete real-time audits for clinical services
- Worked directly with clients in ensuring services were being received while hospitalized and continuity of care was maintained once discharged

### **Midwestern State University, Wichita Falls, TX**

*Adjunct Faculty-Social Work*

January 2022-Present

- Create and review course syllabus
- Utilize a variety of instructional strategies to engage students and evaluate student performance based on departmental rubric.

### **Red River Hospital, Wichita Falls, TX**

*Director of Admissions*

January 2021-Present

- Provide leadership to the Admissions Department and cultivate the function of the department as an integrated team
- Provide supervision to sixteen employees as well as social work students
- Determine and implement admissions best practices, promote the hospital, and maintain a satisfied patient base.

**Red River Hospital, Wichita Falls, TX**

*Intake Specialist*

April 2018-December 2020

- Assessed, referred, and admitted all scheduled and walk-in patients; daily admissions would 4+
- Entered demographic information into the electronic system and updated status of patient into Salesforce
- Verified insurance information and completed precertification of insurance.

**North Texas State Hospital, Wichita Falls, TX**

*Social Worker II*

August 2017-December 2020

- Completed annual and admission social assessments
- Maintained communication with patient's families and the local mental health authority
- Coordinated with local mental health authority, families, and patient to facilitate discharges.
- Supervised social work students in both undergraduate and graduate field placements and ensured all competencies were met
- Provided leadership to the department in the absence of the Chief Social Worker.

**CERTIFICATIONS**

**Licensed Baccalaureate Social Worker (65324)**

December 2017-Present

**MEMBERSHIP**

**Golden Key International Honor Society**

May 2019-Present

**Phi Alpha Honor Society**

August 2016-May 2017

**Social Workers Acting Together, Vice President**

August 2016-May 2017

**Social Workers Acting Together, Treasurer/Secretary**

August 2015-May 2016