

**Jeanna Berry, B.S., MLIR, HSA (GC)**  
**4117 Shady Grove Lane**  
**Wichita Falls, TX 76308**  
**940-704-2884**

Over 30 years of progressive experience in HR and operations.

**Work Summary:**

**PPG Industries - Troy, MI – Wichita Falls, TX**

Human Resources Trainee, HR Representative, Supervisor (1989 – 1996)

Compensation, benefit administration, corporate recruiting and hiring, onboarding and retention, employee development, tuition assistance, relocation administration, employment law, job design and descriptions, terminations and downsizing, retirement counseling and administration, safety/OSHA, and ergonomics.

**Saint-Gobain (CertainTeed) – Wichita Falls, TX**

Employee Relations Supervisor, Manager (1996 – 2004)

Policy writing and compliance  
Employee relations  
Disciplinary actions and terminations  
Public relations  
Administration  
Investigations  
In-house (domestic and international) consulting  
Workers' compensation, medical services, and leave management

**Metzeler – Frederick, OK**

HR Manager (2004 – 2008)

Received Oklahoma Governor's Commendation for hiring in rural areas  
Recruiting, hiring, onboarding, and retention  
Safety/OSHA  
Training  
Policy compliance  
Employee relations  
Workers' compensation, medical services, and leave management  
Budgeting

**Clinics of North Texas, LLP– Wichita Falls, TX**

HR Director/Chief Operations Officer (COO), COO, Chief Financial Officer (CFO) (2008 – 2021)

Oversaw multiple departments – clinical and administrative (compliance, facilities, accounting, physician recruiting/marketing, business office, HR, Safety/OSHA, administration, imaging, nursing, and lab)

New programs and project management  
Contracting  
ACO management  
Facility insurance  
Benefit design/administration and networks  
Compensation - employee and provider  
Employment and healthcare law compliance  
Healthcare Compliance professional certification  
Downsizing/rightsizing, terminations  
Work performance accountability standards  
Finance  
Training  
All department budgeting

**Miscellaneous consulting – remote** (2021 – present)

**Midwestern State University - Wichita Falls, TX** – Adjunct Instructor in Human Resources and Managed Care (2021 – present)

**Education:**

**Eastern Michigan University** - Bachelor of Psychology and Business, 1986  
Magna Cum Laude, Undergraduate Assistantship

**Michigan State University** – Master of Labor and Industrial Relations (HR concentration), 1988  
Scholarship and Graduate Assistantship

**University of Michigan Executive Education**, HR Executive Program, 2002

**University of Maryland** – Online – Health Care Administration Graduate Certificate, 2014  
4.0 GPA

Past certifications: Professional in HR (PHR) from HR Certification Institute and Certificate in Healthcare Compliance from the Compliance Certification Board

**Other:**

Current financial secretary for Kairos Outside, non-profit  
Past affiliation with Campfire and United Way