



KNES 4513 Adapted Physical Education Syllabus Fall 2026

Gordon T. & Ellen West College of Education

Monday and Wednesday 12:30-1:50

CONTACT INFORMATION

Instructor: Carrie Taylor

Email: carrie.taylor@msutexas.edu

Office: Camp Jolly (Birdwell Hall 320)

Office Hours: Email for virtual meetings.

Wednesday 11-12

Tuesday and Thursday: 11-1

Class Meeting Places & Times Monday & Wednesday 12:30-1:50

Bridwell 205 & West Gym & Coliseum 101 (Activities)

CONTACT PREFERENCE

My preferred method of communication is first face-to-face and second either Zoom or email. I check my email throughout the day (MTWR), so you can expect to hear back from me usually within 12-24 hours of receiving your message. Do not expect a response during the evening hours or over the weekend; I will respond the following Monday. Emails received on holidays typically will receive a response no later than 8 AM on the second business day after the holiday.

Required Text

Winnick, J.P. (2022). *Adapted physical education and sport* (7th Ed.). Chicago, IL;

Human Kinetics.

Jones, J. (1976). *Acorn people*. New York, NY; Random House.

Recommended Texts

Silliman-French, L & Buswell, D. (2008). Adapted physical education manual of best practices (2nd Edition).

Texas Association for Health, Physical Education, Recreation & Dance.

Rouse, P. (2009). Inclusion in Physical Education. Chicago, IL; Human Kinetics.

Course/Catalog Description

A comprehensive study of the theoretical and practical knowledge and skills necessary to assess, plan, adapt and implement developmentally and age-appropriate physical education recreation and sports for individuals with disabilities throughout the lifespan. Exposure and execution of adaptations and modifications to physical education activities, team, individual and dual sports, recreation activities, and disability sports (e.g. Special Olympics, Paralympics, etc.) Lessons with WFISD students will occur each Wednesday during the last eight weeks of class. It is assumed that each student enrolled in this course has taken and passed KNES 3363. Without this prior knowledge coming into the course, students may have difficulty applying the necessary information and practices during the field experience portion of the class.

Student Email Usage

- You are required to use your MWSU email address for all correspondence during this course. Check that your MWSU email address is the one listed in your D2L Personal Information.
- Using your MWSU address ensures your privacy. If you have a different email account, you can forward your MWSU email to that account, but I will only send and respond to emails within the MWSU address.
- Please make sure to include your name and course number in any email that you send.
- You are required to check your MWSU email a minimum of 4 days per week.

Objectives

Students will:

1. Gain knowledge and skills or motor behaviors of individuals with disabilities. SBEC I, SHAPE 2.2a- Competency 001b, Competency 003 e, TEKS 116.13 6b-1-d. 2 -a and b, 3 a-h, 4 1-c, 5, 6 a-c - TEK 166.26b 1a and b, 2a and b, 3a-g, 4a and b, 5, 6a -c, 7- TEKS 116.26 5b 1a and b, 2 a and b, 3 a -g, 4a, 6b, 7a -TEKS 116.27 6b, 1 and b, 2a, 4a and b- TEKS 166.28 6b 1a and b, 2 a and b, 3 a-d and f and g. TAC 2B ii
2. Gain knowledge and skills in the continuum of placement of individuals with disabilities. SBEC 1, SHAPE 1.1.e, TAC 2C iii, Competency 007, e

3. Gain knowledge of motor skills assessment for individuals with disabilities. SBEC 1E, SHAPE 5.5.a - TEKS 116.13- B1 a-c, 2a-b, 3a, -e, and g- Competency 012 h, TAC5 A i and ii, Bi, Ci and ii, D i
4. Learn how to adapt or modify motor skills, physical activity, fitness activities, and/or sports during teaching. SBEC 1 SHAPE 2.2.a -TEKS116.13 1b a-d, 2 a and b, 3 a-g, 6 a-c, 7 -TEKS 116.28-3a-d and f and g, 8a – Competency 003e, h; – 012a TAC 1B ii & iii, 1C I,
5. Learn motor skills, engage in physical activities, participate in sports, and participate in fitness activities to meet the needs of individuals with disabilities. SBEC 1, SHAPE 2.2.1- TEKS116.13 1b a-d, 2 a and b, 3 a-g, 6 a-c, 7 -TEKS 116.27 4a and b, 6a-c – TEKS 116.278 6a and b, 9a- Competency 003 a, d.
6. Identify quality teaching of motor skills, physical activity, sports, and fitness activities. SPEC iii, SHAPE 4.4.a - TEKS116.13 1b a-d, 2 a and b, 3 a-g, 6 a-c, 7- TEKS 116.27 3a-c, e-g -TEKS 116.28 6 a-c, 9a; Competency 010 a.
7. Increase awareness of current issues and laws in general and adapted physical education. SBEC, X, SHAPE 1.1.f – Competency 010 f.
8. Work hands-on with special needs students from WFISD throughout the semester, creating lesson plans and executing games and activities to enhance motor skills, physical fitness, and sports. SBEC 3, SHAPE 3.3.d - TEKS 116.13 9a- and b, 11 a, - TEKS 116.13 6b-1-d. 2 -a and b, 3 a-h, 4 1-c, 5, 6 a-c - TEKS 116.27 3 a-d and e-g, 4a and b- TEKS 116.28 6 a and b, 8a, 9a, TAC 4a iii, B, i and ii
9. The ability to align TEKS where appropriate in lesson plans. (See addendum: A) Competency 007 b.

Technology Skills

- Must be able to send and receive email.
- Must be able to create, send and receive Microsoft Word, Excel, Publisher or PowerPoint documents and log in to your Google Account to access Google Sites.
- Must be able to use Desire 2 Learn portal.
- Must be able to appropriately use internet links and websites.
- Important!!!! Chromebooks will not work with testing tools like Respondus. Lockdown Browser and a webcam may be required for tests.
- Be sure to [review the technology requirements](#) on MSUTexas website for online students.

- D2L/Brightspace offers tutorials to help the student become familiar with all of the tools and features of D2L. Students can find those on our [Distance Education page](#).
- Report errors with [D2L Help](#).

Communication Policies

- Before you email me, make sure to follow the “Three then Me” rule. The “Three then Me” rule says that you search for your answer regarding the course in at least three other places before you email me.
- For example, if you have a question about an assignment, you should consult your syllabus, your grading scale or rubric, or the assignment description on D2L.
- Remember, check three sources before you email me your question. It is very likely you’ll find the answer and not need to email me. If you don’t find the answer and need clarification, feel free to email me.
- During the week, I will typically respond to your emails within 24-48 hours. Any emails received over the weekend will receive a response no later than Tuesday by noon.

Course Assignments and Points

Course Assignments	Points
Wheelchair Activity & Video Presentation	100
Acorn People	100
TGMD Peer Testing	40
Disability Presentation	100
TGMD Test Report on WSIFD Student	100
Warm-up/Cool Down	20
Lesson Plans (6 x 20 pts each)	120
Reflections	100
Adapted Equipment Project & Template	100
Final Exam	100
Attendance	56
Total	936

Letter Grade and Point Range

Grade Point Range	Letter Grade
843-936	A
749-842	B
656-748	C
562-655	D
Below 561	F

Course Schedule

Day	Date	Assignment	Due Dates
Mon	Aug 24	Introduction Syllabus/WFISD Volunteer Form Child Protection Training	Bring phones or computers. *Upload your certificates to D2I
Wed	Aug 26	Chapters 1-3	N/A
Mon	Aug 31	Chapters 1-3 Cont. & Discuss Acorn People	N/A
Wed	Sept 2	Discuss Wheelchair Activity Lecture Continued	N/A
Mon	Sept 7	NO Class	N/A
Wed	Sept 9	Wheelchair Activity Meet in the Lobby of Bridwell Hall	Meet in Bridwell Hall
Mon	Sept 14	- Discuss Wheelchair Experience - Activities in the little gym. - Wear activity clothes and tennis shoes - FEEDBACK TO TWO PEERS DUE - Warmup and Cool Down Discussed	*Wheelchair Activity Due Meet little gym and wear active clothes
Wed	Sept 16	Guest: Thomas Parker/ *Peer TGMD Take a tour of the equipment room.	Colosseum *Acorn Paper Due
*Sun	Sept 20	Warmup and Cool Down Template Due	*Warmup & Cool Down Due
Mon	Sept 21	- Lesson Planning - Modification/Adaptations	N/A
Wed	Sept 23	*WFISD Students TGMD	Colosseum
N/A	N/A	- Friday Lesson Plans are Due - Monday Bring Lesson Plans to Discuss	N/A

Day	Date	Assignment	Due Dates
*Fri/Sat	Sept 25/26	- Lesson Plan 1 Due - TGMD Writeup Due	*Lesson Plan 1 Due/ *TGMD Writeup Due
Mon	Sep 28	- Motor Development Discussion - Discuss questions TGMD - Discuss Disability Presentation	N/A
Wed	Sept 30	*WFISD Students	Colosseum
*Fri	Oct 2	Lesson Plan 2 Due	*Lesson Plan 2 Due
Mon	Oct 5	Activity Planning Day/Colosseum	*Colosseum/ Wear active clothes and tennis shoes
Wed	Oct 7	*WFISD Students	
*Fri	Oct 9	Lesson Plan 3 Due	*Lesson Plan 3 Due
*Sun	Oct 11	Disability Presentation Due	*Disability Presentation Due
Mon	Oct 12	Activity Planning	*Colosseum
Wed	Oct 14	*WFISD Students	N/A
*Fri	Oct 16	*Lesson Plan 4 Due	N/A
Mon	Oct 19	Disability Presentation 1-4 Discuss Halloween Theme Day	N/A
Wed	Oct 21	*WFISD Students	N/A
*Fri	Oct 23	*Lesson Plan 5 Due	N/A
Mon	Oct 26	- Disabilities Presentation 5-9 - Review Lesson Plans	N/A
Wed	Oct 28	*WFISD Students/Entire Class Halloween Theme	Colosseum
*Fri	Oct 30	*Lesson Plan 6 Due	N/A
*Sat	Oct 31	Adapted Equipment Due	*Adapted Presentation Due
Mon	Nov 2	- Disability Presentation 15-18 - Review Lesson Plans	N/A
Wed	Nov 4	*WFISD Students	N/A
*Fri	Nov 6	*Lesson Plan 7 Due	N/A
Mon	Nov 9	- Disability Presentation 19-22 - Review Lesson Plans - Discuss outdoor Day	N/A
Wed	Nov 11	*WFISD Students	N/A

Day	Date	Assignment	Due Dates
Mon	Nov 16	- Adapted Presentation 1-7 - Plan for Recreation Day	West Gym
Wed	Nov 18	<i>*WFISD Students Outdoor Recreation Day/Kick Ball Competition</i>	Colosseum
Mon	Nov 23	Adapted Presentation 8-14	West Gym
N/A	N/A	<i>*Thanksgiving 25-31</i>	N/A
Mon	Nov 30	Adapted Presentation 15-22	West Gym
Wed	Dec 2	Final Reflections To be announced!	N/A

Assignment Descriptions

Acorn People Paper

The Acorn People assignment is a three-page paper that examines the trials, challenges, growth, and successes of the individuals portrayed in the book. Students should demonstrate thoughtful reflection and understanding of the experiences, relationships, and lessons presented throughout the story. Please read and follow all directions provided in the Assessment tab to ensure that all required components of the assignment are addressed.

Competency 007 a, e.

Oral Presentations:

You will give a 10-12-minute Google Slides presentation over an approved topic that is relevant to a specific disability. You will need 5- current PEER-REVIEWED articles or journals on your reference slide at the end. Check APA at Purdue Owl if you need help knowing how to set the page properly. Your grade will include proper questions for your classmates' presentations. All presentations should be professional if any YouTube videos are used no more than 30 seconds in length and inappropriate taste for a professional presentation. You should come professionally dressed. All topics will be assigned.

Competency 010 e.

Lesson Plans (LP) (Due each Friday prior to teaching)

Lesson Plans (LPs) will include correct demographic information (i.e., name, date, location of the lesson), two TEKS standards (that relate to the activities), two TEKS expectations (that correspond with the chosen TEKS standards), detailed needed equipment list, starting and stopping times, detailed description of activities, and disability adaptations. Modifications and Adaptations must be included on all lesson plans. Each lesson should have a theme (i.e., sport, motor skill, fitness) chosen by the student to address the student with varying abilities needs and a minimum of five

activities to meet the lesson objectives. Less is not better. More criteria for this assignment can be found in D2I. Each is worth 25 points.

Competency 003 e, h; 007 a, b, e, f.

Warm-up and Cool Down Lesson Plans (WCLP)

The WCLP will be taught to ALL of the WFISD students with disabilities as a large group. The WCLP will include correct demographic information (i.e., name, date, location of the lesson), two TEKS standards (that relate to the activities), two TEKS expectations (that correspond with the chosen TEKS standards), a detailed needed equipment list, starting and stopping times, detailed description of the warm-up and cool-down activities (should last about 5-6 minutes), and varying abilities adaptations. Modifications and Adaptations should be included.

Competency 003 e, h; 007 a, b, e, f.

TGMD Test of Motor Skills Assessments

Students will administer a motor skills assessment to their assigned student with a disability. The Test of Gross Motor Development - 2nd Edition (TGMD-2) by Ulrich, will be utilized for this assignment. The results of the motor skills assessment will be recorded on the provided Excel TGMD-2 form and analyzed in order to develop LPs addressing the student with disabilities' motor skill needs. More criteria for this assignment can be found on the Motor Skills Assessment Grading Form in D2I.

Competency 012

Course Policies – Grading

1. All assignments must be typed for credit (work will not be accepted unless it is typed). Format – FOR ALL PAPERS: 12-point Times New Roman font, one (1) inch margins, and doubled spaced. The title page should have your names, the class and section number, and the semester centered on the page. Papers that do not follow this format will not be accepted or graded.
2. Late assignments will not be accepted.
3. Exams – The exams may include multiple-choice, short answer, and essay questions. Exams, as well as any quizzes or postings, will cover both lecture and book/reading materials. Exam one is worth 124 points, exam two is worth 146 points, and the final is worth 150 points.
4. Grammar will be graded as part of any assignment. [The MSU writing lab](#) is available to all MSU students.
5. Instructor Drop. An instructor may drop a student any time during the semester for excessive absences, consistently failing to meet class assignments, an indifferent attitude, or disruptive conduct. The instructor must

give the student a verbal or written warning prior to dropping the student from the class. An instructor's drop of a student takes precedence over the student-initiated course drop at a later date. The instructor will assign a grade of either WF or F through the first 8 weeks of a long semester, the first 6 weeks of a 10-week summer term, or the 11th class day of a 4- or 5-week summer term consisting of 20 days. After these periods the grade will be an F. The date the instructor drop form is received in the Office of the Registrar is the official drop date.

6. All assignments will be due on the due date in D2L. Discussion paper, presentation, accessibility, and reflection papers will be written using APA formatting (7th Edition). Any Desire 2 Learn assignments must be turned in by the time designated on the day they are due unless otherwise stated. All references MUST be referenced using APA Format on the last slide of the PowerPoint presentation to earn points. More criteria for this assignment can be found on the Disability Presentation Grading Form on D2L. No late work will be accepted unless otherwise arranged in advance.
7. *Assignments are due by the due date, and personal computer technical difficulties will not be considered a reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings. Computers are available on campus in various areas of the buildings and the Academic Success Center. Your computer being down is not an excuse for missing a deadline!! There are many places to access your class! Our online classes can be accessed from any computer connected to the internet. Contact your instructor immediately if you are having computer trouble. A student helpdesk is available if you have technical difficulties in the course. The college cannot work directly on student computers due to liability and resource limitations; however, they can help you connect to our online services. For help, log into D2L.

Attendance

Attendance is expected at all class meetings and please do not confuse attendance with "participation". Class begins on TIME. You are expected to be on early as we will start on time. Roll is taken, and if you are not in your seat, you will be counted absent. Leaving class early without prior permission will result in your being counted absent for the class session. Students are expected to attend all class meetings for which they are enrolled.

Professional Responsibility in the context of this course relates to your ability to come to class and participate actively in class, and with other classmates. You should come dressed as though you are coming to class and on presentation days you should dress professionally. Each day is worth 5-points, on time, participation, dress.

- 2 points: Punctual, Participates

- Professional 0 points: Missing any of the above
- 28 X 2= 56 points

WCOE Attendance Policy

Absence Policy - Professional teachers are dependable, reliable, and responsible. Therefore, candidates are expected to be on time and in attendance at every class and to stay for the entire class. Tardiness, leaving early, and excessive absences (3) are considered evidence of a lack of dependability and are taken seriously. Candidates will receive a grade of F on the third absence. If a candidate is taking 'blocked' courses that are taught at a Professional Development School, requiring field experience, the candidate will be dropped with an F from those classes as well.

General WCOE Classroom Policies

Students are expected to assist in maintaining a classroom environment that is conducive to learning. In order to assure that all students have the opportunity to gain from time spent in class unless otherwise approved by the instructor, students are prohibited from engaging in any form of distraction—this includes, but is not limited to, pagers and cell phones. Electronic communications devices will be turned off anytime the class member is in the school building—in our classroom or in a field experience classroom. Inappropriate behavior in the classroom shall result, minimally, in a request to leave class and a Professional Fitness Form will be filed for review with the college. If the instructor must file a Fitness Alert Form for any reason, including failure to demonstrate appropriate teaching dispositions, the student may receive an instructor drop with an "F" for the course.

- This class will engage in open discussion – all students are to address one another and the instructor with respect and courtesy, this includes speaking when recognized by the professor. The proper way to be recognized is to raise your hand and wait until you are called on. This is not Parliament – you never “have the floor.” I will let you know when you have been recognized and when your turn to speak is complete. If you disagree with a point or classmate, you are expected to express yourself in a principled and dignified fashion. I trust and feel confident we will engage in discussion and debate that exemplifies the ideals and spirit of the founders of our country. I will accept no less.
- Any disrespectful or disruptive behavior – including, but not limited to: sleeping, reading, side discussions, overt disruptions, harassing behaviors, etc - will result in your dismissal from the class, and may result in your dismissal from the course with a “WF” (Withdraw Failing), and/or a referral to the Office of Student Conduct.
- ***CELL PHONES (READ THIS TWICE, PLEASE).** There are NO cell phones permitted to be out during this class unless we are doing a video activity. This class requires your engagement, and cell phones serve to detract from that engagement. Additionally, your phone should be not only put away, but on

“silent” (NOTE: vibrate is NOT silent). If your phone is out and/or insight, you will be asked to put it away, and you will lose 10 points off of your FINAL grade. This is a sign of professionalism. (If your cell phone is required for a class project you will be informed). If I need to ask twice you may be asked to leave the class. Other students have the right to learn without distractions.

- I am to be addressed as “Professor” or “Dr.” Taylor. Decorum in emails and other communications should reflect the same professionalism.
- The instructor reserves the right to amend these rules as necessary throughout the term.
- Dressing appropriately will be expected including no derogatory logos/wording on shirts, pants, or shorts.
- Tennis shoes must be worn when class is held in the gymnasium or when working with individual students.
- Clothing should be clean, neat, and appropriate for the setting, including footwear.
- Cleanliness is expected, including shower, clean hair, and clothes.
- Professional attire is expected when teaching your student from WFISD. Appropriate length shorts, no tank tops, full-length shirts, or no derogatory logos.
- When presenting in front of the class appropriate attire includes dress slacks and button-down shirt for men and dress slacks/skirts and an appropriate blouse for women.
- No cell phones, I-Pods, or other technology that distracts from full class participation (unless used for taking notes) will be used unless instructed to do so.
 - Cell phones will be utilized for the TGMD test and for the use to video your student.
- If inappropriate attire is worn during the class up to 5 points deductions will be taken off for that day's participation/disposition grade.

Academic Dishonesty:

Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting or the submission for credit of work, not the individuals to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Rights and Responsibilities.

- a. The term “cheating” includes, but is not limited to

- (1) the use of any unauthorized assistance in taking quizzes, tests, or examinations;
- (2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; or
- (3) the acquisition without permissions, of tests or other academic material belonging to a member of the university, faculty, or staff.
- b. The term “plagiarism” includes, but is not limited to, the use by paraphrase or direct quotation of another person's published or unpublished work without full and clear acknowledgment. The use of AI. It also includes the unacknowledged use of materials prepared by another person or agency selling term papers or other academic materials.
- c. “collusion” means collaboration with another person in preparing work offered for credit if the faculty member in charge does not authorize that collaboration.

Plagiarism Statement

“By enrolling in this course, the student expressly grants MSU a ‘limited right’ in all intellectual property created by the student for this course. The ‘limited right’ shall include but shall not be limited to the right to reproduce the student’s work product to verify originality, authenticity, and educational purposes.” [Student Handbook/Academic Dishonesty](#).

Plagiarism is a serious academic offense and goes against the principles of integrity and originality that are essential in an educational setting. In this course, we uphold a zero-tolerance policy towards plagiarism and the use of AI-generated content without proper attribution. It is crucial that all students understand and adhere to this policy to maintain the academic integrity of the course.

Plagiarism is the act of presenting someone else's work, ideas, or intellectual property as one's own without appropriate acknowledgment. This includes, but is not limited to, copying and pasting from online sources, using another student's work, paraphrasing without proper citation, and using AI-generated content without proper attribution.

Please ensure you read the AI usage for this class in the News Feed in D2L. The use of AI-generated content is not permitted in this course, unless explicitly specified by the instructor. If the use of AI-generated content is allowed for specific assignments, students must disclose this fact and provide appropriate attribution to the AI tool used. Most importantly, you must provide citations and references for all generative AI information used. Since generative AI information is not reproducible, you should save copies of the information you obtained and include those documents in appendices attached to your paper or project. Full citation information can be found at the APA How to Cite link. [How to Cite ChatGPT](#)

Self-plagiarism refers to submitting work for credit that is the same or substantially similar to work prepared or submitted for another course, without appropriate citation.

This includes reusing previous assignments, papers, presentations, or other submissions without instructor approval. Self-plagiarism gives the impression of original work, when in fact the content has already been submitted for assessment elsewhere.

Students should be aware that turning in the same or similar papers for multiple classes violates academic integrity, unless expressly authorized by the instructor. To avoid self-plagiarism, communicate openly with your instructor about building on existing work or repurposing prior submissions. Provide proper citations for any previous work referenced. Unless the instructor indicates otherwise, all assignments submitted for this course must be newly prepared by you and you alone for this specific class.

Any instance of plagiarism, AI generated content, and/or self-plagiarism will be subject to disciplinary action in accordance with the Academic Integrity Policy outlined in the [Student Handbook](#).

By enrolling in this course, you acknowledge and agree to comply with this plagiarism and AI-generated content policy, understanding the importance of academic integrity in our learning community.

Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

- Last day to Drop/Add/ W or apply for graduation. [Academic Calendars](#).
- Last day to apply for admissions: [Academic Calendars](#).
- Last day to withdraw with a (W): [Academic Calendars](#).

COVID

Scientific data shows that being fully vaccinated is the most effective way to prevent and slow the spread of COVID-19 and has the greatest probability of avoiding serious illness if infected in all age groups. Although MSU Texas is not mandating vaccinations in compliance with Governor Abbott's executive orders, we highly encourage eligible members of our community to get a vaccination. If you have questions or concerns about the vaccine, please contact your primary care physician or health care professional. Given the recent rise in cases, individuals are also strongly encouraged to wear facial coverings when indoors among groups of people, regardless of vaccination status. Although MSU Texas is not currently requiring facial coverings, they have been an effective strategy in slowing the spread.

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by MSU TEXAS Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry Rules](#).

Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees, and room/board charges paid to MSU for the semester. However, if the student received financial aid (federal/state/institutional grants, loans, and/or scholarships), the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exist in determining the refund amount. (Examples of each refund calculation will be made available upon request).

Services for Students with Disabilities

Per Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make an application for such assistance through:

Disability Support Services

Student Wellness Center

Phone: 940-397-4140

Email: disabilityservices@msutexas.edu

Website: [DSS Webpage](#)

For more details, please go to [Disability Support Services](#).

Emergency Aid Resources for Basic Needs

Unexpected life circumstances can affect anyone. If you are experiencing challenges meeting basic needs—such as housing, utilities, food, transportation, healthcare, technology, textbooks or other life necessities, resources may be available to help. Visit the [Student Emergency Support and Resources webpage](#) to learn more, and explore emergency support opportunities through MSU and how to access them. For additional information, please contact the Office of Student Affairs: Clark Student Center #108, (940) 397-7500, student.affairs@mstuexas.edu.

Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [Safety / Emergency Procedures](#). Students are encouraged to watch the video entitled “Run. Hide. Fight.” which may be electronically accessed via the University police department’s webpage: ["Run. Hide. Fight."](#)

Obligation to Report Sex Discrimination under State and Federal Law

Midwestern State University is committed to providing and strengthening an education, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. State and federal law require University employees to report sex discrimination of any kind. State and federal law require University employees to report sex discrimination and sexual misconduct to the University’s Office of Title IX. As a faculty member, I am required to report to the Title IX Coordinator any allegations, personally observed behavior, or other direct or indirect knowledge of conduct that reasonably may constitute sex discrimination or sexual misconduct, which includes sexual assault, sexual harassment, dating violence, or stalking, involving a student or employee. After a report is made, the office of Title IX will reach out to the affected student or employee in an effort to connect such person(s) with resources and options in addressing the allegations made in the report. You are also encouraged to report any incidents to the office of Title IX. You may do so by contacting:

Laura Hetrick
Title IX Coordinator

Sunwatcher Village Clubhouse
940-397-4213

laura.hetrick@msutexas.edu

You may also file an online report 24/7 at [Online Reporting Form.](#)

Should you wish to visit with someone about your experience in confidence, you may contact MSU Counseling Center at 940-397-46108. For more information on the University's policy on Title IX or sexual misconduct, please visit Title IX Website

Grade Appeal Process

Update as needed. Students who wish to appeal a grade should consult the Midwestern State University MSU Catalog

***Notice:** Changes to the course syllabus, procedure, assignments, and schedule may be made at the instructor's discretion.