

Course Syllabus: College Algebra
McCoy College of Science, Mathematics & Engineering
Math 1233 Section 2R1 and 2R2
Math 0233 Sections 2R1 and 2R2
Spring 2019

Contact Information

Instructor: Dr. Dawn Slavens

Office: BO 113A

Office hours: Monday: 2 – 3 (in Math Help Lab), 3 – 4 in office, Tuesday: 8 – 9 (in office or Bolin 103), 11 – 12 & 2 – 3 (in office), Wednesday: 3 – 4 (in office), Thursday: 8 – 9 (in office or Bolin 103), 11 – 12 & 2 – 3 (in office), Friday: 2 – 3 (in office)

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Instructor: Linda Fosnaugh

Office: Bolin 118N

Office hours: Monday: 8:30-9:00, 1:30-3:30 (2-3 in Math Help Lab), Tuesday: 9:30-11:00 in office or Bolin 103, Wednesday: 8:30-9:00, 4:00-5:00, Thursday: 9:30-11:00 in office or Bolin 103, 1:00-2:00, 3:30-5:00, Friday: 8:30-9:00

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Course Description

Equations, inequalities, polynomials, rational expressions, exponents, logarithms, radicals, functions, graphs. (This course is designed for students planning to take additional mathematics.)

Class Meeting Days, Times, Location

Monday, Wednesday and Friday, 9:00 am – 9:50 am, in BO 101 and

Tuesday and Thursday, 8:00am – 9:20 am, in BO 103 for 0233.2R1

Tuesday and Thursday, 9:30 am – 10:50 am, in BO 103 for 0233.2R2

Textbook & Instructional Materials

Required: MyMathLab access code for the text College Algebra with Intermediate Algebra, first edition, by Beecher, Penna, Johnson and Bittinger.

How to Register for MyMathLab: Registration for MyMathLab must be done through D2L for this course. Within D2L there is a folder titled *Video Links for Registering for the MyMathLab Component of this Course*. Click on this folder, and then click on the sub-folder titled *Pearson's MyLab and Mastering Registration Using Desire2Learn*. Next click on the link and watch the video to learn how to register for MyMathLab from within D2L. After watching the video, complete your registration into MyMathLab. When registering for MyMathLab you will need to purchase an access code using a credit card or PayPal, unless you

have already purchased one through the bookstore. However, on the webpage where you enter or purchase your access code you will see a link for obtaining **free access for 14 days**. We strongly recommend this option.

Additional Information: There is an eBook within MyMathLab, so purchasing a print copy is totally optional. If you want a loose-leaf book you can purchase a bundled package directly from Pearson that will include a loose-leaf copy of the book and a MyMathLab Access Code.

Calculator Requirement: You must have either a graphing calculator (recommended) or a scientific calculator. Bring your calculator with you to class daily.

Study Hours and Tutoring Assistance

The *Math Department* offers a Math Help Lab for 14 hours per week. The schedule and location are:

Math Help Lab: Monday, 1:00pm – 5:00 pm, in BO 109

Math Help Lab: Tuesday, 2:00pm – 5:00 pm, in BO 109

Math Help Lab: Wednesday, 1:00pm – 5:00 pm, in BO 103

Math Help Lab: Thursday, 2:00pm – 5:00 pm, in BO 109

The *Tutoring and Academic Support Program (TASP)*, located in McCullough Hall, offers additional tutoring in math as well as other courses. You can find out more about their services by visiting their office or searching *TASP* on the MSU website.

Homework

Homework will be assigned over each section of the book that is covered in class. Homework will be completed within MyMathLab. Due dates will be assigned and will be included with each assignment within MyMathLab. When we have completed a section of material in class, the homework for that material will be due by the start of our next class meeting. In some sections of homework, you may be required to turn in your work on a preselected set of exercises. It will be made clear to you in class when this is required.

Late Homework

There are due dates given within MyMathLab for each assignment. Each due date time is 9 am on the day the homework assignment is due. Students may work on an assignment past the due date for up to three additional days, but there will be a 20% penalty on any problem completed during this late three-day period. Problems within a homework assignment that are completed before the time the assignment is due are awarded full credit. Once an assignment has passed its final due date, you may access it through the MyMathLab gradebook and work on problems within the assignment without changing your grade on the assignment.

Quizzes

There will be quizzes given in class, and possibly some quizzes given within MyMathLab. The quizzes given during class will be short and you will be limited to 10 or fewer minutes to complete. Problems on the quizzes will be similar to those on homework or worked during class lectures. Make-up quizzes will not be given. Request to take a quiz early if you will miss due to an approved university activity.

Exams

There will be five exams and one comprehensive final exam. The tentative exam dates are as follows:

Exam 1: Monday, February 4

Exam 2: Monday, February 25

Exam 3 (Midterm): Thursday, March 14 with a mandatory test correction/quiz day on Friday, March 15. Missing class March 15 will result in a 10% penalty in your Midterm exam grade.

Exam 4: Thursday, April 11

Exam 5: Tuesday, April 30

Final Exam: Tuesday, May 7, 2019, 10:30am – 12:30pm.

Make Up Exams

Make-up and exams are not generally given; however, such exams may be given for an absence that is a result of a documented medical or personal emergency. If an exam is going to be missed due to an approved university activity, the student should request to take the exam early. For missed exams, timely notification (for emergencies, on or before the scheduled day of the exam, and for approved university activities, a week prior to the scheduled day of the exam) is necessary to receive consideration to make up the exam or take the exam early. Once graded exams have been returned to the class, which usually occurs during the class meeting following the day of the exam, it will no longer be possible to make up a missed exam. No student will be allowed to make up more than one exam during the semester. No exams may be made up due to a student scheduling a vacation on a day when classes are in session.

Grading

Course Grade – Your grade will be based on Homework (done in MyMathLab), Quizzes (in class or within MyMathLab), and Exams. Grades for each of the classes will be calculated using the following weights. The standard 90-80-70-60 grading scale will be used to assign course grades.

	Math 0233	Math 1233
Homework	15%	10%
Quizzes	15%	10%
Exam 1	20%	5%
Exam 2	20%	10%
Exam 3 (Midterm)	20%	15%

	Math 0233	Math 1233
Exam 4	5%	15%
Exam 5	5%	15%
Final Exam (1233)	0%	20%

Desire-to-Learn (D2L)

You can access MyMathLab through the MSU D2L program. You can log into [D2L](#) through the MSU Homepage. On D2L we will post any announcements and reminders that we feel will be helpful as we go through the semester. We also plan to post any handouts given out in class. We may also post links to math videos that we think may help you in learning course content. We will also post grades within D2L. We will sync your MyMathLab grades into D2L every few weeks.

Attendance

Midwestern State University's Attendance Policy, which is contained in the MSU Student Handbook, states that students are expected to attend all meetings of the classes in which they are enrolled. Among other things, the policy covers the university's position on authorized absences, including who students should contact to inform faculty in cases of personal emergency or illness requiring hospitalization or prolonged absence. You may wish to review MSU's Class Attendance Policy within the Student Handbook. With regard to this class, any student who accumulates more than three absences at any time in the semester may be instructor dropped from both Math 0233 and Math 1233 with grades of F. In such cases, an email will be sent to the student using the student's email within D2L, as well as within MyMathLab, notifying the student that they should schedule an appointment to meet with their instructor(s) to discuss their class attendance and possibly avoid the instructor drop with grades of F. The student has 48 hours from the time of the email to schedule a meeting with the instructor. Failure to schedule a meeting or failure to attend the scheduled meeting will result in dismissal from both classes with grades of F.

Any student who leaves class without the permission of the instructor is considered to be absent for the class period and any work submitted will not be graded. Any student caught doing work for another class, or being physically present but not mentally present and engaged in class, will be asked to leave and will be counted absent. A student who accumulates more than three absences and is not instructor dropped from the course with grades of F (see above) will lose 1% per absence from their final course average for both Math 1233 and Math 0233.

Student Initiated Drop from Math 0233 and Math 1233

Students who are enrolled in Math 0233 because they are not TSI-complete in mathematics are not allowed to drop either course until the week of March 11th. Further, the last day to drop any course on campus is Monday, March 25th, by 4 pm.

Since Math 0233-2R# and Math 1233-2R# are co-requisite classes, students that drop one must drop the other.

Adhering to Scheduled Class Time

Students should make every effort to arrive to class on time and remain for the entire class period. Arriving late and leaving early is a disruption to us and to fellow students. Excessive lateness will ultimately lead to begin counted absent on each day that you arrive late, which may eventually lead to being instructor dropped with grades of F for excessive absences. Moreover, do not leave class in the middle to go get a drink or go to the restroom unless it is an emergency. Further emergencies should not be regular occurrences. If you have a medical condition that warrants needing to leave class on a regular basis, please talk to me and provide me with a doctor's note indicating such.

Academic Misconduct Policy

All work that you do that contributes to your course grade must be your own work. Any evidence that you submitted work that is not your own will result in receiving a grade of zero on the submitted work and possibly an F in the course. You may work together on homework, but you are responsible for understanding what you submit to be graded, and further no two students are ever to turn in work that appears to be identical. Teachers can detect when a student is copying homework from someone else in the class. Never let someone borrow your work. If you want to help someone understand how to work a problem, talk to them and give them advise or pointers, but never give them your completed work.

Cell Phone Policy

Please turn these off or place on silent and put them away during class. Use of a cell phone or any other electronic device during class may result in the student's dismissal from class for the remainder of the period, in which case the student is counted absent and any graded work turned in on that day will receive a grade of zero. Continued violation of the no cell phone use policy may result in a referral to the Dean of Students and/or the student may be withdrawn from the class by the instructor. Using a cell phone during a test or quiz will result in a grade of zero on the test or quiz, and you may receive further penalties under the academic misconduct policy.

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

Campus Carry Rules/Policies

Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University's webpage at [Campus Carry Rules and Policies](#).