

## Art 2813-170 Metals I Fall 2021

**Monday and Wednesday 5:00 pm.- 7:50 pm. Room C120**

Instructor: Suguru Hiraide

Office Hours: Monday and Wednesday 1:25 pm.–1:55 pm. Tuesday and Thursday 2:00 pm– 4:00pm. Virtual meeting is available upon request.

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### Course Description

This class is an introductory course in metalsmithing. Students will learn small metal fabrication techniques including cold connections, soldering, stone setting, etc. along with proper use of tools and shop equipment. Students will also develop ability to discuss and analyze their work and explore creative design in metalsmithing.

### Course Description/Activities

Students will be assigned three major projects and several other projects including research, drawings, and presentation (critiques) throughout the semester. Class sessions will consist of lectures, demonstrations, and individual/ group discussions along with work sessions. The students are required to keep a sketch book/ notebook. Students will be asked to share sketches to discuss his/her ideas. ~~The sketchbooks will be collected and graded as a part of the final grade (5pts).~~

Students must supply required materials for the course. **Average materials and tools cost ranges \$100-\$250 for the semester.**

### Text Books

*The Complete Metalsmith*, by Tim McCreight ISBN: 978-1-929565-06-1

*The Workbench Guide to Jewelry Techniques*, by Anastasia Young ISBN: 978-1-59668-169-9

*Practical Casting: A Studio Reference* by Tim McCreight ISBN: 0-9615984-5-X

*Metal Smith*, (magazine) Society of North American Goldsmith (SNAG)

### Grading

1. Each project is worth 10 + 10 =20 points (20 x 3=60 pts.) of the final grade.
2. Projects are graded based on the following criteria:
  - i. Project execution (craftsmanship, structural strength, etc.) **10pts**
  - ii. Technical challenge and Creativity of design **10pts**

Points and letter grade.

10–9.7=**A+** 9.6–9.3=**A** 9.2–9.0=**A-** 8.9–8.7=**B+** 8.6–8.4=**B** 8.3–8.0=**B-**

7.9–7.7=**C+** 6–7.3=**C** 7.2–7.0=**C-** 6.9–6.7=**D+** 6.6–6.4=**D** 6.3–6.0=**D-** 0=**F**

3. Development of the idea, technique, and knowledge of the subject. **10pts.**
4. Participation and presentation during critiques, group discussions, cleaning, etc. **10pts.**
5. Class commitment and effort. **10pts.**
6. ~~Sketchbook. 5pts.~~
7. **Total points 90 pts. (100%)**

Final grading system follows the university policy.

A=90%– above Excellent

B=80–89% Good

D=60–69% Passing

F=59– below Failure (no credit)

## HSOVA POLICY AND PROCEDURE

### Attendance and Lateness Policy

Students enrolled in the Juanita and Ralph Harvey School of Visual Arts must comply with the following department-wide Attendance and Lateness Policy:

- Students arriving after class begins will be considered late, and ten minutes after will be counted absent.
- THREE late arrivals count as a single absence.
- Students may be absent from class THREE times without penalty and without providing any documentation regarding the absence.
- If students incur a FOURTH absence, their final course evaluation will be reduced by a full letter grade.
- If students are absent or late FIVE times, whatever the reason, they will receive a FAILING GRADE, be dropped from the class roll, and be asked to stop attending class.

*Faculty members have the discretion to make exceptions to this policy based on individual circumstances.*

### Additional Attendance and Due Dates Policy.

Late arrival or early departure without excuse will be considered as **one third of an absence**. **Students must meet/ available during the class time with required materials**. If students don't have the required materials, students may receive **an absence**. It is **students' responsibility to obtain the information they missed in class**. Late projects or missing a critique will also result in a **lowering** of students' project grade up to **20 points**. (Please read the Class Attendance Policy in the student hand book)

\*In order to retain an excused absence, students are responsible for providing the instructor with official written documents such as a doctor's note, funeral announcement, or letter from the Dean of the Students or another instructor, etc.

### Student's Project Policy

The instructor has the right to keep student projects as examples, for displays, and/ or student exhibitions. Projects that are left in the studio or the instructor's office will be discarded after **two months** from the end of this semester unless the student obtains permission from the instructor.

### Social Justice

Social Justice is one of Midwestern State University's stated core values, and the professor considers the classroom to be a place where students will be treated with respect as human beings, regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Moreover, diversity of thought is appreciated and encouraged, provided the students can agree to disagree. It is the professor's expectation that All students be able to consider the classroom a safe environment.

### Academic Dishonesty

Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Dean of Student's Office.

1. The term "cheating" includes, but is not limited to: (a) use of any unauthorized assistance in taking quizzes, test, or examinations; (b) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; or (c) the acquisition, without permission, of tests or other academic material belonging to a member of the university faculty or staff.

2. The term “plagiarism” includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

3. The term “collusion” means the collaboration with another person in preparing work offered for credit if that collaboration is not authorized by the faculty member in charge.

### **Disruption of Teaching**

Disruption or obstruction of teaching, research, administration, disciplinary proceedings, or other university activities authorized to be held or conducted on the premises of Midwestern State University. Such activity includes classroom behavior that interferes with either the instructor’s ability to conduct the class or the ability of other student’s to profit from the instructional program.

### **Instructor Drop**

An instructor may drop a student any time during the semester for excessive absences, for consistently failing to meet class assignments, for an indifference attitude, or for disruptive conduct.

### **Student privacy statement**

Federal law prohibits the instructor from releasing information about students to parties outside of the university without the signed consent of the student. Thus, in almost all cases the instructor will not discuss a student’s academic progress or other matters with his/her parents.

### **Campus Carry**

**Senate Bill 11 passed by the 84<sup>th</sup> Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University’s webpage at <https://mwsu.edu/campus-carry/rules-policies>.**

If you have questions or concerns, please contact MSU Chief of Police Patrick Coggins at [patrick.coggins@mwsu.edu](mailto:patrick.coggins@mwsu.edu).

### **Basic Safety and Shop Rules**

The students are not allowed to operate any tools or machinery in the studio without wearing appropriate safety gear such as ear plugs, safety goggles/glasses, dust masks, respirators etc. (Additional safety gear may be required as necessary) Do not use or operate any tools or machines under the influence of any substances. If you have any questions or concerns, please ask the instructor.

- **No sandals or open toed shoes.**
- **Wear protective clothing. Exposed skin can be burned, cut, and/or damaged. Jewelries, wired headphones, neckties, etc. can get caught in the power tools.**
- **Synthetic fabrics (i.e. nylon, polyester, etc.) will melt to skin if caught on fire.**
- **Long hair must be tied back.**
- **Turn on the exhaust fan.**
- **Property that belongs to MSU must stay inside the studio at all times.**
- **Clean up tools, equipment, and work area after use.**

### **Cell Phones and Other Recording Devices: No text messaging, no non-emergency calls during the class time.**

The use of cell phones and other recording or electronic devices is strictly prohibited during class. The instructor may direct, from time to time, on the possible use of cell phones for legitimate class reasons.

Recording the class is prohibited, unless it is part of a reasonable accommodation under ADA, or by obtaining written consent by the instructor.

**In case of an emergency, call campus police at ext. 4239 or 911.**

Any Student who feels s/he needs an accommodation based on the impact of a disability should contact the Disability Support Service office to discuss your specific needs. Please contact Disability Support Service at 940-397-4140 in room 168 Clark Student Center to reasonable accommodations for Students with documented disabilities.

### **Building Hours**

Monday–Friday: TBA

Saturday: TBA

Sunday: TBA

**\*You may remain after the building hours and work at your own risk. You must have your student ID. Do not block the doors to keep them open!**

\*\*If you have valid MSU student ID and are currently enrolled student, you will have card key access to the building.

**Departmental Policy for Gallery Openings** This policy has been suspended until further notice due to COVID-19.

- Students enrolled in studio or art history courses must attend every gallery opening.
- At every gallery opening, the student will receive a comment sheet.
- During each opening, the student must fill out and submit the comment sheet.
- If the student cannot attend the gallery opening, they must meet following requirements:
  - i. The student must write a paper on the artist exhibited in the Juanita Harvey gallery.
  - ii. The paper should emphasize the student’s reaction to the work.
  - iii. The paper must be formatted in Times New Roman, 12pt font, and be double-spaced.
  - iv. The paper must consist of 500 words.
  - v. The paper must be submitted to the art office **one week** after the exhibition opening.
  - vi. If the exhibition extends past the final class day of the semester, the paper will be due one week before the final class day of the semester.
- **If a student does not attend the show or write a paper their final grade will be dropped 3.3% per gallery opening.**
- **If a student misses all 3 of the gallery openings and does not write a paper for each of them to make it up the student’s final grade will be dropped by 10%.**

### **Research and Creative Activity Opportunities at MSU**

Enhancing Undergraduate Research Endeavors and Creative Activities (EURECA) is a program that provides opportunities for undergraduates to engage in high-quality research and creative activities with faculty. EURECA provides incentives and funding through a system that supports faculty and students in a cooperative research process. For more information contact the Office of Undergraduate Research, (940) 397-6275 or by sending a message to [eureca@mwsu.edu](mailto:eureca@mwsu.edu) or better yet, stop by the UGR office located in the atrium of the Clark Student Center, room 161. Information and resources are available at [www.mwsu.edu/eureca](http://www.mwsu.edu/eureca).

### **Council on Undergraduate Research (CUR)**

To support undergraduate research and creative activities, Midwestern State University holds an enhanced institutional membership with the Council on Undergraduate Research (CUR). This institutional membership includes unlimited memberships for any interested faculty, staff, and students. Students may find information

on benefits and resources at [www.cur.org/resources/for\\_students](http://www.cur.org/resources/for_students) and may sign up at [members.cur.org/membersonline/members/newmember.asp](http://members.cur.org/membersonline/members/newmember.asp). The CUR Undergraduate Resources Webpage contains:

- Research Opportunities;
  - Presentation Opportunities;
  - Undergraduate Research Journals;
  - CUR-Sponsored Student Events;
  - The Registry of Undergraduate Researchers;
- And more!

### **MSU Alcohol Policy**

Alcoholic beverages are not allowed on campus except in Bridwell Courts, Sundance Court and Sunwatcher Village apartment residences (see the current edition of the Housing and Residence Life Handbook for the specific policy guidelines regulating the use of alcoholic beverages in university housing) and at social functions which have been registered and approved through the Dean of Students office. Open containers are not allowed in public areas.

1. Alcoholic beverage functions must conform to state law.
2. State law prohibits the sale of alcoholic beverages without a liquor license. This shall include the free distribution of alcoholic beverages in connection with a function for which a cover charge has been assessed.
3. Public intoxication is considered to be offensive and in violation of this policy. Inappropriate and imprudent behavior will result in disciplinary sanctions.
4. Texas state law prohibits the consumption of alcoholic beverages in a public place at any time on Sunday between the hours of 2:15 a.m. and 12:00 noon and on all other days at any time between the hours of 2:15 a.m. and 7:00 a.m.
5. Alcoholic beverages may be served at scheduled university events only with prior approval by the Dean of Students. Applications for approval must be submitted in writing ten days prior to the event. Approval will be based upon organization planning, frequency of the event, groups served by the activity, activity focus, and the use and distribution of alcohol.
6. Alcoholic beverages at approved university events must be distributed under conditions which ensure compliance with state law with regard to consumption, intoxication, drinking age, distribution, sale, etc. The Dean of Students provides appropriate guidelines.
7. It shall be a violation to possess, sell, distribute, or consume alcoholic beverages at athletic events, while on property owned or leased by Midwestern State University, whether the event is sponsored by the university or an outside organization.
8. It is the responsibility of university organizations, organizational officers and advisors, and individuals to be aware of these guidelines and their application to individual, as well as organizational, activities. The Clark Student Center office will provide information to student organizations as to duties and responsibilities of advisors.

### **MSU Tobacco Policy**

#### **USE OF TOBACCO PRODUCTS**

##### **A. Policy**

Midwestern State University seeks to provide a safe, healthy, pleasant environment for its faculty, staff, and students. To this end, the use of tobacco products, including smoke and smokeless tobacco, and the advertising, sale, free distribution, and discarding of tobacco products shall be prohibited in all indoor and outdoor facilities and in all university vehicles. The policy extends to faculty, staff, students, vendors, guests, and visitors.

##### **B. Specifications**

1. "Use of tobacco products" shall include
  - a. Possession of a lighted tobacco product
  - b. Use of tobacco products.
  - c. Use of e-cigarettes and other tobacco derived products
  
2. "Indoor and outdoor facilities and university vehicles" shall include
  - a. All buildings and facilities owned or leased by Midwestern State University, including residential homes
  - b. All outdoor areas owned or leased by Midwestern State University, including the grounds of the Main Campus and the South Campus and the grounds of residential homes owned by the university
  - c. All university-owned or leased vehicles, including cars, pick-up trucks, vans, box trucks, and carts
  - d. All private vehicles parked on property owned or leased by Midwestern State University

**C. Enforcement**

1. It is the responsibility of all members of the campus community & campus visitors to observe the provisions of this policy.
2. It is the responsibility of all students, faculty, staff, and campus visitors to uphold the honor of the university by affirming its commitment to this policy.
3. Courtesy and consideration will be exercised when informing violators of this policy. No person will be retaliated against for informing others of the policy or asking others to comply with the policy.
4. A complaint against a violator who fails to comply with the policy after being asked by another to do so, may be referred to a provost, vice president, associate vice president, dean, or director. Appropriate disciplinary action may be applied to a violator against whom multiple complaints have been received.