



Course Syllabus: Patient Care
College of Health Sciences & Human Services
RADS 3243
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Course Description:

This is a course in patient assessment, infection control procedures, emergency and safety procedures, communication and patient interaction skills, and basic pharmacology.

Course Objectives:

The student will correctly assess patient conditions; demonstrate accepted infection control and general safety practices; respond appropriately to emergency situations; practice effective communication skills; and identify pertinent pharmaceuticals and their applications.

Upon completion of this course the student will be able to:

- Recognize and describe members of the health care team
- Demonstrate and describe patient care techniques in a safe manner for the patient, self, and co-workers
- Interpret and record information in patient medical records
- Apply safe body mechanics for the patient, self, and co-workers
- Safely and legally utilize immobilization devices
- Demonstrate and describe vital signs
- Discuss and practice safety inpatient care delivery when oxygen is utilized
- Discuss and practice infection control for the patient, self, and co-workers
- Discuss and practice aseptic techniques
- Demonstrate safe administration of contrast media

- Recognize and respond to patient medical emergencies and demonstrate knowledge of emergency medications

*The textbook contains chapter-specific objectives that will be helpful in providing direction. Please review these objectives along with the chapters prior to the date scheduled and take notes for yourself, summarizing key points. **All of the content within the textbook is testable material for the module of the course for which it is assigned.**

Course Resources:

*Required Textbook: Ehrlich, R.A. & Coakes, D.M. (2026). *Patient Care in Radiography with an Introduction to Medical Imaging*. (11th ed.). St. Louis: Mosby/Elsevier. ISBN: 978-0-443-12354-2

Current prices for course resources can be found through the [MSU Bookstore](#).

Additional Resources:

****It is recommended that students download Google Chrome (a free download through Google) or Mozilla Firefox and use one of those as the default browser for ALL D2L courses. This appears to eliminate 99% of technical issues often encountered with Internet Explorer, Apple Safari, etc.***

****Students MUST have reliable computer and internet access for use outside the classroom.***

Communication with the Instructor:

Communication will be through the student's Midwestern State University email account. An email account is created for every MSU student. If you have not accessed this account yet, please do so by logging into the Portal and clicking the student email account icon located in the Portal.

The instructor will respond or at least acknowledge email messages from students within a maximum of five (5) business days when MSU is in session. Beyond standard university holidays and breaks, the instructor will notify students of any extended periods of time when email contact is not practical (professional meetings, etc.).

****When emailing the instructor, please include your full name, course and section number, and a thorough explanation in your message. This will help expedite your request or needs.***

Students should also periodically check the 'News' section within D2L for course updates and other important information.

Class Meeting Date and Time:

Class meetings are Monday and Wednesday each week from 9:00am – 10:20am in CE 340.

Laboratory Component: In addition to the scheduled lecture times, students are required to attend one designated two-hour laboratory session each week. All clinical skills practice, simulations, and required performance assessments will take place exclusively during this scheduled lab time.

Students should be vigilant in logging into D2L. Regular checks will ensure messages from the instructor are received in a timely manner.

See the Course Schedule at the end of this syllabus for specific information about activities and due dates.

Classroom Technology & Device Policy:

Technology & Device Policy:

To foster an engaged, distraction-free learning environment, the use of laptops, tablets, and other electronic devices is not permitted during class meetings. All note-taking must be done using traditional pen and paper. Students are expected to print all class materials, such as PowerPoints and handouts, prior to the start of class so they can follow along with the lecture.

Cell Phones:

All cell phones must be completely silenced and placed inside your backpack or a designated classroom storage area before class begins. If you are experiencing an urgent circumstance and are expecting an essential call, you must inform the instructor *before* the start of class.

Policy Accommodations & Assistive Technology Exemption: In strict compliance with the Americans with Disabilities Act (ADA) and institutional accessibility policies, **exceptions to this device restriction are fully granted to any student who has a documented medical or sensory necessity requiring assistive or adaptive digital technologies.** Students requiring the use of laptops, tablets, or specialized software (such as Zoom-based remote court reporting, automated captioning, or transcription services) for communication and learning accessibility are permitted to utilize these tools during class. To ensure accommodations are seamlessly arranged, eligible students must verify their documentation with the university's disability services office and coordinate with the instructor.

Student Responsibilities:

As a student enrolled in this course, you will be responsible for adhering to and meeting posted deadlines and due dates. All activities for this course are listed at the end of this syllabus.

Activities such as quizzes have expiration dates. Please take note that expiration dates for quizzes may differ from deadlines for assignments and activities.

Quizzes and assignments/activities are spaced out in a manner that will allow you ample time to complete them. Assignments/activities will be accepted on or before the posted due date and deadline. ****Late assignments will be accepted on a case-by-case basis.*** If a student cannot complete a course activity by the indicated due date, the student must contact the course instructor immediately. If a student has emergency issues, then the student must contact the instructor as soon as possible (within a day or two). Any activity not completed and submitted by the due date will be addressed on an individual basis.

****Students must use baccalaureate level writing skills including complete sentences, correct grammar, and proper punctuation. All assignments will be graded for accuracy, completeness, quality, spelling, grammar, and integrity.***

*All assignments will be submitted in a dropbox within D2L. All assignments will be completed in Times New Roman or Arial, 12 point font.

See the course calendar for the specific due date.

Course Behavior:

Attendance is mandatory. Excessive unexcused absences will result in a referral to the Dean of the College of Health Sciences and Human Services, and may result in your being dropped from the Program. Excessive unexcused absences are defined as: three (3) absences from lecture without prior approval from instructor or medical reasons (doctor's note will be required). ***Missed exams may only be made-up if prior arrangements are made; weekly quizzes (if any) cannot be made-up.** If a student is more than 10 mins late to class they will be considered tardy. Three (3) tardies will count as an absence.

All students will treat others with respect in this course.

Mental Health

We all experience stressful and difficult events as a normal part of life. As your instructor, I believe your mental health is an important part of your academic success. Success in this course depends heavily on your personal health and well-being. You should recognize that stress is an expected part of the college experience, and it often can be compounded by unexpected setbacks or life changes outside the classroom. I strongly encourage you to reframe challenges as unavoidable pathways to success. Reflect on your role in taking care of yourself throughout the term before the demands of exams and projects reach their peak. Please feel free to reach out to me about any difficulty you may be having that may affect your performance in this course as soon as

it occurs and before it becomes unmanageable. In addition to your academic advisor and me, I strongly encourage you to contact the many other support services on campus that stand ready to assist you.

- Counseling Center – call 940-397-4618 to schedule an appointment
- [Student Health, Wellness, & Safety](#) – website page for resources
- [Self-help apps](#) – MSU has a list available
- Mental Health [Resources](#)
- More [online resources](#)

Methodology/Teaching Strategies:

Independent reading assignments, online activities, quizzes, classroom discussions, performance assessments, and individual writing assignment are used in this course.

Activities and Assignments:

Assignments/Quizzes – 10%

This course uses Sherpath Lessons & Quizzes and Rad Tech Boot Camp Assessments and quizzes. Sherpath lessons and quizzes can be found in the Evolve course. Rad Tech Boot Camp assessments and quizzes can be found on the RTBC platform. Due dates can be found on the tentative course schedule at the end of the syllabus and in Sherpath.

Module Exams – 40%

There are 5 modules in the course, and one exam for each module for a total of 5 module exams.

Lab Grade – 30%

Various activities and performance assessments.

Comprehensive Closed Book Final Exam – 20%

The final examination is a “closed book”, comprehensive examination of a 100 question multiple-choice format. All final examinations will be administered during the designated date(s) and time(s) listed in the calendar and/or syllabus. There will be NO alteration of any type to this schedule.

Evaluation Method:

Percentage Distribution	Value
Assignments/Quizzes	10%
Module Exams	40%
Lab Grade	30%
Final Exam	20%

Grading Scale:

Grade	Range
A	89.5-100
B	79.5-89.45
C	74.5-79.45
D	69.5-74.45
F	69.45 or below

***The last opportunity to drop this course with a grade of “W” is 4:00pm July 22, 2026.** Please refer to the Undergraduate Bulletin for details about receiving a grade of “Incomplete” in a course. In an emergency or extenuating circumstance, a student may request a grade of “Incomplete” in a course before grades are submitted.

If the instructor grants the “Incomplete,” the student has until thirty (30) days after the beginning of the next long semester to complete the course requirements. If the student does not complete the course requirements within the deadline, the grade of “Incomplete” will automatically convert into a grade of “F.”

Disability Support Services:

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable adjustments in its policies, practices, services, and facilities to ensure equal opportunity for qualified persons with disabilities to participate in all educational programs and activities.

The Office of Disability Support Services (DSS) provides information and assistance, arranges accommodations, and serves as a liaison for students, instructors, and staff. The DSS has assistance devices such as books on tape, recorders, and adaptive software which can be loaned to qualified individuals. A student/employee who seeks accommodations on the basis of disability must register with the Office of Disability Support Services in the Clark Student Center Room 168 or call 940-397-4140 for more information. Documentation of disability from a competent professional is required.

Individuals with grievances related to discrimination or lack of accommodation on the basis of a disability are encouraged to resolve the problem directly with the area involved. If the matter remains unresolved, advice and/or assistance will be provided by the Office of Disability Services for resolution. The grievance procedure may be found in the Student Handbook and Activities Calendar.

The ADA Coordinator may be contacted at (940) 397.4140, or 3410 Taft Blvd., Clark Student Center Room 168.

Conduct/Honesty/Honor System:

This course adheres to the MSU Code of Conduct. In particular, academic dishonesty, however small, creates a breach in academic integrity. A student's participation in this course comes with the expectation that their work will be completed in full observance of the MSU Code of Student Conduct. A student should consult the Student Handbook for answers to any questions about the code.

Students are encouraged to take full advantage of many resources available including Internet sites, handouts, other textbooks & journals, faculty, and peers. This interactive collegial learning environment is conducive to life-long learning.

Specific components of this course are designed to represent the efforts of each student individually and are NOT to be shared. These components include the written assignment submitted for a grade. Submitting someone else's work as your own or improperly cited work constitutes plagiarism. Please see the Midwestern State University Catalog for further discussion of plagiarism. Plagiarism will constitute in an F for the course and the student will be referred to administration for further action. When students submit their efforts for grading, they are attesting they abided by this rule.

Quizzes and exams are not to be copied in any form or shared in any form.

Students caught engaging in such activity will receive an F for the course and be referred to University administration for dismissal.

Cheating includes, but is not limited to: (1) use of any unauthorized assistance in taking quizzes, tests, or examinations; (2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or completing other assignments; or (3) the acquisition of tests or other academic materials belonging to the university faculty or staff without permission.

Plagiarism includes, but is not limited to: the use of, by paraphrase or direct quotation without correct citation in the text and on the reference list, the published or unpublished works of another person. Students may not submit papers and assignments that they have previously submitted for this or other courses. The use of materials generated by agencies engaged in "selling" term papers is also plagiarism. Students are encouraged to review the tutorials and suggested websites for more information about plagiarism.

**Artificial Intelligence (AI) Usage Policy*

In this course, the use of Generative AI tools (such as ChatGPT, Claude, Gemini, etc.) is permitted with specific limitations to ensure academic integrity and the development of critical research skills.

Research & Sourcing: You may use AI tools for preliminary research and topic exploration. However, to ensure the validity and scholarly weight of your work, at least 50% of the sources cited in any assignment must be retrieved directly from the MSU Moffett Library online databases.

Writing & Content: The use of AI in the writing process is strictly limited to spelling and grammar correction. AI tools are not permitted to generate text, arguments, analysis, or the bulk content of any assignment, including research papers, posters, and discussion board posts.

Verification: To maintain the integrity of your research, you must be prepared to provide PDF copies of all sources used upon request.

Consequences: Failure to adhere to these guidelines will be treated as a violation of academic integrity. A violation will result in a grade of zero for the assignment. Egregious cases of academic dishonesty involving AI may result in a failing grade (F) for the course.

*By enrolling in this course, the student expressly grants MSU a limited right in all intellectual property created by the student for the purpose of this course. The limited right shall include but shall not be limited to the right to reproduce the students work product in order to verify originality and authenticity, and for educational purposes.

Campus Carry:

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

Participation in Radiologic Sciences laboratory classes often require students to wear scrubs which may make concealed carry of a firearm difficult if not impossible. In addition, students are often required to palpate other students while simulating medical examinations or procedures. This required physical contact may also make concealment of a firearm difficult. While concealed carry is not prohibited in any Radiologic Sciences laboratory, students are reminded that intentional display of a firearm may result in criminal and/or civil penalties and unintentional display of a firearm is a violation of university policies and may result in disciplinary actions up to and including expulsion from the program and university. Students should factor the above

in their decision as to whether or not to conceal carry in Radiologic Sciences laboratories.

Active Shooter:

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [Safety/Emergency Procedures](#). Students are encouraged to watch the video entitled "[Run, Hide, Fight.](#)"

Administrative Process:

Unresolved issues related to this course should be first addressed between the student and the course instructor. If there is no resolution, students must follow this sequence:

1. Department Chair: Dr. Lynette Watts (940) 397.4833
2. College Dean: Dr. Jeff Killion (940) 397.4594
3. Dean of Students: Matthew Park (940) 397.7500

Tentative Course Schedule
**Activities and dates are subject to change*

Date	Activity
June 1	Course Intro; Begin Module 1
June 3	Module 1 cont'd; Chapters 4, 5, & 6 Sherpath Lessons
June 8	Module 1 cont'd
June 10	Module 1 Exam
June 15	Begin Module 2
June 17	Module 2 cont'd; Chapters 7 & 8 Sherpath Lessons
June 22	Module 2 cont'd; Chapter 12 Sherpath Lesson
June 24	Module 2 Exam
June 29	Begin Module 3
July 1	Module 3 cont'd; Chapter 13 Sherpath Lesson
July 6	Module 3 cont'd; Chapter 16 & 17 Sherpath Lessons
July 8	Module 3 Exam
July 13	Begin Module 4
July 15	Module 4 cont'd; Chapter 9 & 10 Sherpath Lessons
July 20	Module 4 cont'd; Chapter 11 Sherpath Lessons
July 22	Module 4 Exam
July 27	Begin Module 5
July 29	Module 5 cont'd; Chapter 14 Sherpath Lesson
Aug 3	Module 5 cont'd; Chapters 15 & 19 Sherpath Lessons
Aug 5	Module 5 exam
Aug 6	Comprehensive Final Exam