

Open office 8-10:30 am ; 10:30 – 11 am & 3:30 – 4:30 pm (by appointment only)
 Wednesdays: **(by appointment only)**

Intermediate Composition & Grammar

ENGL 2113-X28 Spring 2022 Assignment Schedule

Final Exam: There is a mandatory proctored two-part final at the semester's end (a grammar exam and an essay exam which you will take at the same time – check the dates and time slots).

FYI: See example essays in D2L under **Writing Assignment Descriptions**.

Weekly Assignment Schedule

<p>Week One Monday, January 10th</p>	<p>Read in D2L > Content > Introduction to the course:</p> <ul style="list-style-type: none"> – Syllabus – Assignment schedule (this document) – Grade worksheet. Open, review, and save to your computer. You can update this grade sheet after receiving each graded assignment. This process allows you to “know your highest possible grade” throughout the semester. I do not use grade book in D2L. See next page. <p>Review in D2L/Brightspace > Content – the criteria guidance is there. If you cannot find it, ask me. Many students do not read the format and requirements for their assignments. They often type an assignment “their way” and it does not meet requirements. If you fail to meet said requirements, your paper will not be graded.</p> <ul style="list-style-type: none"> – Quiz reviews and practice resources <p>Complete: see below</p> <ul style="list-style-type: none"> – Introduce yourself on the discussion board; send me an email with your address, phone number, and final date request. – Grammar Pre-test by Sunday, January 16th by 11:00pm (Your score will not be included in your final grade, but it helps me see the needs of focus and counts against you if you fail to take them.)
<p>Week Two Monday, January 17th</p>	<p>Read in D2L > Content > Writing assignments:</p> <ul style="list-style-type: none"> – W1, W2, W3 assignment descriptions – Look over the W1 template (either the Word or PDF file). The W1 assignment is due next week. Ask if you have questions. Do not procrastinate. Read in LBH – Ch 21 Parts of Speech – Ch 22 The Sentence – Part 1 Ch 1-6 The Writing Process

	<p>Complete:</p> <ul style="list-style-type: none"> - Quiz 1 Subject/Verb Identification* Due January 23rd by 11 p.m. - W1 Thesis Statement and 2 Topic Sentences Thur., January 20th by 11 p.m.
Week Three Monday, January 24th	<p>Read:</p> <ul style="list-style-type: none"> - Ch 23 Phrases and Subordinate Clauses - Ch 35 Sentence Fragments - Ch 11 Academic Writing
	<p>Complete:</p> <ul style="list-style-type: none"> - Quiz 2 Phrases/Clauses/Fragments. Due January 30th by 11 p.m.
Week Four Monday, January 31 st	<p>Read: - Ch 36 Comma Splices and Fused Sentences</p> <ul style="list-style-type: none"> - Ch 24 Sentence Types - Ch 12 Writing Arguments <p>Review:</p> <ul style="list-style-type: none"> - Ch 56 MLA Documentation and Format - Ch 57 APA Documentation and Format
	<p>Complete:</p> <ul style="list-style-type: none"> - W2 Two Body Paragraphs from W1, Thurs., February 3rd by 11p.m. - Quiz 3 Comma Splices and Fused Sent. Due February 6th by 11pm.
Week Five Monday, February 7th	<p>Read:</p> <ul style="list-style-type: none"> - Ch 25 Verb Forms - Ch 29 Agreement of Subject and Verb - Ch 7 Paragraphs
	<p>Complete:</p> <ul style="list-style-type: none"> - Quiz 4 Subject/Verb Agreement* Due by February 13th by 11 p.m.
Week Six Monday, February 14th	<p>Read in D2L > Content > Writing assignments:</p> <ul style="list-style-type: none"> - Writing and formatting your essay - Essay grading guidelines (see next page) <p>Read in LBH:</p> <ul style="list-style-type: none"> - Ch 30 Pronoun Case - Ch 31 Agreement of Pronoun and Antecedent (continued next page) - Ch 32 Reference of Pronoun and Antecedent
	<p>Complete: Quiz 5 Pronoun Agreement Due February 20th by 11 p.m.</p>
Week Seven Monday, February 21st	<p>Review:</p> <ul style="list-style-type: none"> - Ch 30 Pronoun Case - Ch 5 Revising

	<ul style="list-style-type: none"> - Ch 7 Paragraphs (especially introductions and conclusions) <p>Complete:</p> <ul style="list-style-type: none"> - Quiz 6 Pronoun Case. Due February 27th by 11 p.m. W3 Full Essay (Intro, Body, Conclusion) from W2, Thurs., February 24th by 11pm
Week Eight Monday, February 28th	<p>Read:</p> <ul style="list-style-type: none"> - Ch 39 The Comma - Ch 56 MLA or Ch 57 APA <p>Complete:</p> <ul style="list-style-type: none"> - Quiz 7 Commas. Due March 6th by 11 p.m.
Week Nine Monday, March 7th	<p>Read:</p> <ul style="list-style-type: none"> - Ch 40 The Semicolon - Ch 41 The Colon - Ch 52 Finding Sources - Ch 53 Working with Sources <p>Complete:</p> <ul style="list-style-type: none"> - Quiz 8 Colons and Semicolons. Due by March 13th by 11 p.m. - W4 Full Essay (Intro, Body, Conclusion), Thurs., March 10th by 11 p.m
Week Ten Monday, March 14th It is Spring Break until the 19th, but keep up with your work!	<p>Read:</p> <ul style="list-style-type: none"> - Part 6 Spelling and Mechanics - Ch 16 Parallelism - Ch 54 Avoiding Plagiarism <p>Complete</p> <ul style="list-style-type: none"> - Quiz 9 Parallelism. Due March 20th by 11 p.m.
Week Eleven Monday, March 21 st *Last day to drop with a "W" by 4 p.m. today!	<p>Read: - Ch 42 The Apostrophe - Ch 43 Quotation Marks</p> <p>Complete: Quiz 10 Apostrophes. Due March 27th by 11 p.m. – LAST ONE! Will re-open for studying and reviewing after all grades are recorded.</p>
Week Twelve Monday, March 28th	<p>Review: Ch 18 Appropriate and Exact Words</p> <ul style="list-style-type: none"> - Ch 20 Conciseness - Also Questions Answered and Quizzes will be re-posted for study when everyone has completed them all. - W5 Full Essay (Intro, Body, Conclusion), Thurs., March 31st by 11pm
Week Thirteen	<p>Review: Ch 5 Revising</p> <ul style="list-style-type: none"> - Ch 12 Writing Arguments

<p>Monday, April 4th - Quiz Review; Ask questions!</p>	<p>- Questions Answered: Check Quizzes for study. Writings Discussed. It is up to you to ask for help in your weak areas – so set time aside to do so if you feel the need for further clarification or tutoring. Review writings. Ask for help if you need to do so. Set up tutorials! Finals: Study quizzes, pre-test, and review essays! Prepare!</p>
<p>Week Fourteen Monday, April 11th Review Writings</p>	<p>Review and answer questions re: writings if you need to do so continue until you take your exams. Finals begin November 18th – 22nd! You have picked a day to take your finals. This early concession is to accommodate graduating seniors for this class. You must use the program of Respondus/Lockdown. Chromebooks will not work. Make concessions if you need to do so. Find a computer somewhere! Again - Finals: Study quizzes, pre-test, and review essays! Prepare! Other finals for other classes begin April 30th, so check your other classes. Happy Graduation to Upcoming Graduates!</p>
<p>Week Fifteen Monday, April 18th - Finals Graded Last Week of Class for this online class!</p>	<p>Finals today through 22nd. Grades will be posted in D2L via email as soon as possible. Drop by 4 p.m. was on April 21st; Drops after the date will result in an “F.” Have a great Summer!</p>