



Elementary Spanish I
Prothro-Yeager College of Humanities and Social Sciences
SPAN 1134 Section 301 (PY 203) – MTWR 8:00 am – 10:40 am
Summer I 2021

Contact Information

Instructor: Mrs. Sarah Butler

Office hours: Monday – Thursday, 11 am – 12 pm, or by appointment

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This course has been planned as a fully face-to-face course for summer 2021. I will use D2L for posting syllabi, course communication, course schedule, attendance, and gradebook. You should regularly check D2L and the email hosted via D2L for important course information. If you have health concerns that may affect your ability to participate in this face-to-face course, according to the guidelines set forth in the linked report, please consult with Disability Support Services as soon as possible: <https://msutexas.edu/student-life/disability/covid/student-concerns.php> Scroll to the bottom of the linked page and open the section titled: What is the process for working with the DSS on this issue? You may also call their office at 397-4140.

President Suzanne Shipley's email dated 05/18/2021:

In accordance with [Gov. Abbott's executive order](#), facial coverings will no longer be required at MSU Texas, effective immediately.

We encourage anyone who has not been vaccinated to continue to wear a face covering and practice social distancing per guidance from the CDC. Please be mindful that some members of our campus community may not be able to get vaccinated for medical or religious reasons, or may be vaccinated and choose to continue wearing a mask. Thank you for honoring the values of MSU Texas by respecting all persons and their decision whether or not to wear a mask.

Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage.

Course Description

The language teaching community agrees that learning language and culture are inextricably connected. Thus, this course focuses on developing students' Spanish- language proficiency

through modes of communication that reflect real life communication in the varied cultures of the Spanish-speaking world. By employing interpersonal, interpretive and presentational communicative modes in Spanish, students will explore the ideas, values, beliefs and other cultural aspects of Spanish-speaking peoples across the world and how these aspects work together to affect human experience.

Skills and Outcomes

By the end of the course, students will have developed solid competencies in each of the five goal areas (the five C's): Communication, Cultures, Connections, Comparisons, and Communities. Main objectives include:

1. Ability to comprehend and respond to basic conversational patterns
2. Proficiency and knowledge of basic grammatical structures and terminologies
3. Basic proficiency in reading and writing the language
4. Knowledge of significant cultural practices and historical events from the Spanish-speaking world
5. Ability to use technology for e-mail and research of selected topics in Spanish
6. Ability to use the [VHL Central Supersite](#) for oral and written practice of Spanish

Specific outcomes of the course are the following:

- Introducing yourself, greeting and saying goodbye to friends, learning courtesy expressions, talking about yourself and others, spelling your name, performing simple math problems, asking and telling time
- Describing your university and classroom, exchanging information about courses of study, talking about the calendar and dates, asking and responding to simple questions
- Talking about your family and friends, describing yourself, other people and things, saying how old you and others are, talking about things that belong to you and others
- Talking about pastimes, weekend activities, and sports, talking about what you are going to do, planning activities, extending invitations, apologizing
- Talking about your vacation plans, describing a hotel, talking about how you and others feel, negotiating and paying for items, describing your daily routine
- Describing and illustrating aspects of the cultures of Spanish-speaking countries and making comparisons between cultures using basic linguistic structures and vocabulary in the target language.
- Evaluating personal values, behaviors, and worldviews on the socio-cultural topics presented and comparing these to those of Spanish-speakers.

Textbook & Instructional Materials

1. The following package is required for all courses. These materials will be used for both SPAN 1134 and SPAN 1234: ***Aventuras*, 5th edition ISBN 978-1-68004-972-5**: Full color, loose leaf, 3 hole punched (binder ready) version of ***Aventuras* 5th edition** with full [VHL Central Supersite](#) plus & websam technology. Please note the code with

this package lasts for 36 months. Please contact your instructor or World Languages & Cultures at 397-4309 if you have any questions.

2. 10 Long Scantrons (please give to instructor by start of week 2).

Study Hours and Tutoring

The amount of study required to be successful in this course varies from student to student. General guidelines recommend one-hour private study for each hour spent in the classroom. We will be spending a little over 10 hours weekly in the classroom. Plan your study time accordingly.

You are welcome to come to my office or meet with me via Zoom or Skype when you have questions about topics presented in class. Before you visit me for tutoring, please make sure you have watched the tutorials/presentations at the [VHL Central Supersite](#). Typically, tutoring is also available for free with our departmental tutor and/or with the MSU Tutoring Center (McCullough Hall). As soon as I have information about these tutoring options, I will share them with you on D2L.

Student Handbook

Refer to: [Student Handbook 2018-2019](#)

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

Grading

The following components make up the course grade. The number of quizzes and graded homework assignments will vary according to the discretion of the instructor.

Table 1:

Assignments	% of Course Grade
Attendance (in classroom and/or via Zoom*)	5 %
Participation (in classroom and via VHL Central Supersite live and virtual partner chats)	10 %
Homework Assignments (VHL Central Supersite)	7.5 %
Quizzes	7.5 %
Language Lab Quizzes (Bea Wood 128)	5%
Exam 1 (Lessons 1 & 2)	15%
Exam 2 (Lessons 3 & 4)	15%
Exam 3 (Lessons 5 & 6)	15%
Comprehensive Final Exam	20%
Total	100%

* **Attendance via Zoom** is only for those students who have a documented positive COVID-19 test, a documented requirement to quarantine or isolate due to possible exposure and/or for another medical reason that has been approved by the office of Disability Services and/or Student Affairs. Please see the following links for more information:

- COVID-19 Student Concerns – Disability Support Services:
<https://msutexas.edu/student-life/disability/covid/student-concerns.php>
- Student Affairs – COVID-19 Reporting Form:
https://cm.maxient.com/reportingform.php?MSUTexas&layout_id=9

Table 2: Total percentages for final grade.

Grade	Points
A	90 - 100
B	80 – 89
C	70 – 79
D	60 – 69
F	Less than 60

Attendance

You are required to be in the classroom for the entire 2 hour and 40-minute period. Arrive on time. You may be counted absent if you are more than 10 minutes late for class or if you leave class early. I will be taking attendance using a seating chart and assigned seating as required by the MSU Taskforce to Return to Campus: <https://msutexas.edu/return-to-campus/assets/files/return-to-campus-taskforce-8-4-20.pdf>:

Attendance via Zoom, if required due to a documented positive COVID-19 test, documented requirement for quarantine or isolation due to possible exposure and/or for another medical reason that has been approved by the office of Disability Services and/or Student Affairs, will be credited equally as attendance in the physical classroom, but only if documented and approved. Please see the links provided above for more information.

Absences due to official university functions or documented illness will be dealt with on an individual basis and should be discussed with the instructor outside of class time. There are no “excused” absences from regular class periods and the instructor will take attendance every day. Each absence lowers your attendance grade. The attendance grade is calculated by dividing the number of days that you are in class by the number of days that the course meets. (Example for 2 absences out of a total of 20 class days: $18/20 = 0.9 = 90\%$). The attendance grade contributes 5% to the final course grade.

This syllabus serves as notice that you may be dropped from the class without further notification if you are absent more than three times. If you decide to drop the course, you must follow university procedure for dropping a course to receive a W. If the instructor drops you, you will receive a WF or F.

Participation

The participation grade contributes 10% to your course grade and is based upon your use of Spanish in the face-to-face classroom and/or via recorded chats with classmates and/or with an online avatar. Don't worry about speaking perfect Spanish. Accuracy will come with practice and repetition.

Active participation in class in Spanish will be awarded by the instructor in the form of *puntos de participación* (participation points). At the end of the semester, you should have 100 points for a 100% in participation. *Puntos de participación* are awarded for your active participation in classroom activities in Spanish and for your interaction with the instructor in Spanish.

Because of COVID-19 restrictions, we won't be moving around the classroom as much, so these types paired and group activities may be somewhat limited, and they are optional. Thus, you will have ample opportunities to earn participation points toward your grade using the [VHL Central Supersite](#) Partner and Virtual Partner Chats. These activities are also optional and are intended to supplement your in-class participation. They are due weekly by Monday at the start of your class, but you can complete them any time prior. I will assign partner or virtual partner chats each week. Chats submitted after the weekly due date will not be graded. You can find a list of all partner and virtual partner chats, including references to the textbook pages where they appear, under General Course Documents on our D2L page. These are also viewable in the Calendar view at the [VHL Central Supersite](#)

The **virtual partner chats** are designated with this icon:



The **partner chats** are designated with this icon:

The **virtual partner chats** are completed on your own with an online "avatar" asking you questions. The **partner chats** are completed with one of your fellow classmates. Each chat can earn you 5 points toward a 100 for the Participation Grade category. Your Spanish does NOT have to be perfect, but please follow the directions and answer all questions in complete sentences in Spanish.

Homework Assignments

You will have almost daily homework assignments on the [VHL Central Supersite](#). These assignments include written, audio and video activities. Some of the assignments are for the presentation of vocabulary and/or tutorials for grammar topics. The purpose of these assignments is to help you learn the material, so you should use all the VHL resources (vText, vocabulary cards, etc.) to complete these "homework" type activities.

Each assignment is to be completed by **the start of class time on the due date** (see calendar/dashboard in [VHL Central Supersite](#)). Homework completed after the deadline will be accepted but with a 5% penalty assessed for each day past the original due date for that assignment. For each lesson in the [VHL Central Supersite](#), an average of all the homework assignments for that lesson will be recorded in the D2L course gradebook. Once the lesson grade has been recorded in the D2L gradebook, no late work will be accepted. These lesson

grades contribute 7.5 % to your course grade. You are welcome to work ahead in the online program. Your lowest grade in this category will be dropped at the end of the semester.

Quizzes

Almost daily quizzes will be given in class to check your memorization of vocabulary and your understanding of the grammar concepts being learned. The lowest grade from this category will be dropped at the end of the semester.

Language Lab Quizzes

You will take a listening comprehension quiz in the World Languages Laboratory in Bea Wood 127/128. There are a total of six lab quizzes to complete, one for each lesson covered this semester. Please give your MSU Student ID to the lab attendant in order to receive your quiz. You will receive a quiz and a Scantron. You are not allowed to use books, notes, or any other materials when completing the quiz. Also, do not write on the quiz. Please sign out at the lab attendant's desk in order to retrieve your student id. Make-up and/or late quizzes are not permitted. Your lowest lab grade will be dropped at the end of the semester. Please note the due dates below. **The Language Lab is open this semester from 10:00 am – 3:00 pm on Wednesdays, Thursdays, Fridays, and Saturdays.**

Lessons 1 & 2: June 12	Lessons 3 & 4: June 19	Lesson 5 & 6: July 1
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Exams

There are three major exams, one every two lessons. Please see the **Course Schedule** (page 10-11) for dates. Each exam consists of a multiple choice, matching, and/or true false portion and a written/short answer portion. Each portion is worth approximately 50% of the exam grade. Each major exam contributes 15% to the final course grade. You will be given 60 minutes to complete each exam.

Final Exam

The comprehensive final exam covers all materials studied during the course. The exam consists of a multiple choice, matching, and/or true false portion and a written/short answer portion. Each portion is worth approximately 50% of the exam grade. The Final Exam contributes 20% to the final course grade. The Final Exam for this course is **Thursday, July 1, during our regularly scheduled class time. You will have two hours to complete the exam.**

Extra Credit

No extra credit assignments are given to individuals that are not offered to the entire class. All extra credit assignments will be offered at the discretion of the instructor.

Late Work

No late work is accepted with the exception of homework assignments completed in the [VHL Central Supersite](#) Individual assignments are accepted with a 5% late penalty per day until the last due date for that lesson's assignments. Please see the calendar at the [VHL Central Supersite](#)

Make Up Work/Quizzes/Exams

No make-up work is accepted, and no make-up quizzes will be offered.

If you know you will miss an exam due to an official university function, please make arrangements with your instructor prior to the absence and as soon as possible. If you are absent from an exam, you must present documented proof of illness or university activity to your instructor before an early or make up exam will be scheduled.

Student Honor Creed

"As an MSU Student, I pledge not to lie, cheat, steal, or help anyone else do so."

As students at MSU, we recognize that any great society must be composed of empowered, responsible citizens. We also recognize universities play an important role in helping mold these responsible citizens. We believe students themselves play an important part in developing responsible citizenship by maintaining a community where integrity and honorable character are the norm, not the exception.

Thus, We, the Students of Midwestern State University, resolve to uphold the honor of the University by affirming our commitment to complete academic honesty. We resolve not only to be honest but also to hold our peers accountable for complete honesty in all university matters.

We consider it dishonest to ask for, give, or receive help in examinations or quizzes, to use any unauthorized material in examinations, or to present, as one's own, work or ideas which are not entirely one's own. We recognize that any instructor has the right to expect that all student work is honest, original work. We accept and acknowledge that responsibility for lying, cheating, stealing, plagiarism, and other forms of academic dishonesty fundamentally rests within each individual student.

We expect of ourselves academic integrity, personal professionalism, and ethical character. We appreciate steps taken by University officials to protect the honor of the University against any who would disgrace the MSU student body by violating the spirit of this creed.

Important Dates

Last Day to drop with a grade of "W:" June 17, 2020 (4 pm)

Final Exam: **Thursday, July 1**

See **Course Schedule, p. 10-11**, for other important dates.

Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two

formulas (federal and state) exists in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

Services for Students With Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Student Life Disability](#).

University Policies

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#).

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state, and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

Notice: Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

Course Schedule

Dates	Exams	Chapter	Topics
Tues., June 1		Lección 1	<ul style="list-style-type: none"> • Introduction to the course • Preparación 1: Words related to meeting, greeting, and saying goodbye • Preparación 1: Courtesy expressions
Wed., June 2		Lección 1	<ul style="list-style-type: none"> • Cultura: <i>Saludos y besos en los países hispanos</i> • Gram. 1.1 Nouns and articles • Gram. 1.2 Numbers 0-30 • Gram. 1.3 Present tense of ser
Thurs., June 3		Lecciones 1 y 2	<ul style="list-style-type: none"> • Gram. 1.4 Telling time • Preparación 2: Words related to people, places, and classes at the university • Preparación 2: Days of the week
Fri., June 4		Lección 2	<ul style="list-style-type: none"> • Cultura: <i>La elección de una carrera universitaria</i> • Gram. 2.1 Present tense of –ar verbs • Gram. 2.2 Forming questions • Gram. 2.3 Present tense of estar
Mon., June 7		Lecciones 1 y 2	<ul style="list-style-type: none"> • Gram. 2.4 Numbers 31-100 • Review of Lessons 1 and 2
Tues., June 8	Exam 1	Lecciones 1 y 2 Lección 3	Exam during first hour of class <ul style="list-style-type: none"> • Preparación 3: Words relating to family and professions
Wed., June 9		Lección 3	<ul style="list-style-type: none"> • Cultura: <i>¿Como te llamas?</i> • Gram. 3.1 Descriptive adjectives • Gram. 3.2 Possessive adjectives
Thurs., June 10		Lección 3	<ul style="list-style-type: none"> • Gram. 3.3 Present tense of regular -er and -ir verbs • Gram. 3.4 Present tense of <i>tener</i> and <i>venir</i>
Mon., June 14		Lección 4	<ul style="list-style-type: none"> • Preparación 4: Words related to pastimes and sports • Preparación 4: Places in the city • Cultura: <i>Real Madrid y Barça: rivalidad total</i>

Dates	Exams	Chapter	Topics
Tues., June 15		Lección 4	<ul style="list-style-type: none"> Gram. 4.1 Present tense of <i>ir</i> Gram. 4.2 Present tense of stem-changing verbs: e→ie, o→ue Gram. 4.3 Present tense of stem-changing verbs: e→i
Wed., June 16		Lecciones 3 y 4	<ul style="list-style-type: none"> Gram. 4.4 Verbs with irregular <i>yo</i> forms Review of Lessons 3 and 4
Thurs., June 17	Exam 2	Lecciones 3 y 4 Lección 5	Exam during first hour of class <ul style="list-style-type: none"> Preparación 5: Words related to vacationing, travel, weather, seasons, months, ordinal numbers
Mon., June 21		Lección 5	<ul style="list-style-type: none"> Cultura: <i>El Camino Inca</i> Gram. 5.1 <i>Estar</i> with conditions and emotions Gram. 5.2 The present progressive
Tues., June 22		Lección 5	<ul style="list-style-type: none"> Gram. 5.3 Comparing <i>ser</i> and <i>estar</i> Gram. 5.4 Direct object nouns and pronouns
Wed., June 23		Lección 6	<ul style="list-style-type: none"> Preparación 6: Words related to clothing and shopping Preparación 6: Colors and other adjectives Cultura: <i>Los mercados al aire libre.</i>
Thurs., June 24		Lección 6	<ul style="list-style-type: none"> Gram. 6.1 Numbers 101 and higher Gram. 6.2 The preterite of regular verbs
Mon., June 28		Lección 6	<ul style="list-style-type: none"> Gram. 6.3 Indirect object pronouns Gram. 6.4 Demonstrative adjectives Review of Lessons 5 and 6
Tues., June 29	Exam 3	Lecciones 5 y 6	
Wed., June 30		Lecciones 1 a 6	<ul style="list-style-type: none"> Comprehensive Review Lessons 1-6
Thurs., July 1	Final Exam	Lecciones 1 a 6	