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| **Week** | **Assignments** |
| 1  Monday, January 14 | **Read:**  Syllabus  Course Calendar  Other Course Information |
| **Complete:**  Introduce yourself on the discussion board  Grammar Pre-test by Sunday, Jan. 20 11:00pm |
| 2  Tuesday, January 22 | **Read:**  Ch 21 Parts of Speech  Ch 22 The Sentence  Part 1 Ch 1-6 The Writing Process |
| **Complete:**  Q1 Subject/Verb Identification\* |
| 3  Monday, January 28 | **Read:**  Ch 23 Phrases and Subordinate Clauses  Ch 24 Sentence Types  Ch 35 Sentence Fragments  Ch 11 Academic Writing |
| **Complete:**  Q2 Phrases/Clauses/Fragments\*  W1 Thesis Statement and 2 Topic Sentences  Sunday, Feb. 3 by 11:00pm |
| 4  Monday, February 4 | **Read:**  Ch 36 Comma Splices and Fused Sentences  Ch 12 Writing Arguments  **Review:**  Ch 56 MLA Documentation and Format  Ch 57 APA Documentation and Format |
| **Complete:**  Q3 Comma Splices and Fused Sentences\* |
| 5  Monday, February 11 | **Read:**  Ch 25 Verb Forms  Ch 29 Agreement of Subject and Verb  Ch 7 Paragraphs  Ch 52 Finding Sources  Ch 53 Working with Sources |
| **Complete:**  Q4 Subject/Verb Agreement\*  W2 Two Body Paragraphs from W1  Sunday, Feb. 17 by 11:00pm |
| 6  Monday, February 18 | **Read:**  Ch 30 Pronoun Case  Ch 31 Agreement of Pronoun and Antecedent  Ch 32 Reference of Pronoun and Antecedent  Ch 54 Avoiding Plagiarism |
| **Complete:**  Q5 Pronoun Agreement\* |
| 7  Monday, February 25 | **Review:**  Ch 30 Pronoun Case  Ch 5 Revising  Ch 7 Paragraphs (especially introductions and conclusions) |
| **Complete:**  Q6 Pronoun Case\*  W3 Full Essay (Intro, Body, Conclusion) from W2  Sunday, Mar. 3 by 11:00pm |
| 8  Monday, March 4 | **Read:**  Ch 39 The Comma |
| **Complete:**  Q7 Commas\* |
| 9  Monday, March 11 | **Read:**  Ch 40 The Semicolon  Ch 41 The Colon |
| **Complete:**  Q8 Colons and Semicolons\* |
|  | **Spring Break March 16-24** |
| 10  Monday, March 25  **3/25 Last Day for “W”** | **Read:**  Part 6 Spelling and Mechanics |
| **Complete:**  W4 Full Essay (Intro, Body, Conclusion)  Thurs, Mar. 31 by 11:00pm |
| 11  Monday, April 1 | **Read:**  Ch 16 Parallelism  Ch 18 Appropriate and Exact Words  Ch 20 Conciseness |
| **Complete:**  Q9 Parallelism\* |
| 12  Monday, April 8 | **Read:**  Ch 42 The Apostrophe  Ch 43 Quotation Marks |
| **Complete:**  Q10 Apostrophes\*  W5 Full Essay (Intro, Body, Conclusion)  Sunday, Apr. 11 by 11:00pm |
| 13  Monday, April 15 | **Review for final exam** |
| 14  Monday, April 22 | **Take Final Exams (Grammar and Writing)**   * On-campus exam in BW 117 (Friday, 4/26 at 8:00, 1:00, or 3:00.) * Proctored exam at a testing center in your area (Mon, 4/22 – Sat, 4/27) * ProctorU (Mon, 4/22 – Sat, 4/27) * Proctored exam at MSU Testing Center (Thursday, 4/25) |
| 15  Monday, April 29 |  |
| Exam Week  Monday, May 8 | **Grades will be posted in D2L by the end of exam week** |