



**MIDWESTERN  
STATE UNIVERSITY**

A Member of the Texas Tech University System

**Course Syllabus: Analytical Chemistry I**  
**College of MCOSME**  
**CHEM 3305 Section 101**  
**Fall of 2026, 10:00-10:50 am (MWF)**

**Contact Information**

Instructor: Dr. Jianguo Shao  
Office: Bolin-307D  
Office hours: 9 – 11 am (TR); 2 – 4 pm (TR)  
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**Course Description**

This course covers Quantitative Chemical Analysis, including Statistical Analysis and Error Treatment, Basic Calculations in Stoichiometry, Acid-Base Equilibrium, Precipitation Equilibrium, Complexation Equilibrium and Redox Equilibrium, UV-visible spectrometry and Gas and Liquid Chromatography.

**Textbook & Instructional Materials**

Fundamentals of Analytical Chemistry, 10<sup>th</sup> Ed by Skoog, West, Holler, Crouch.

**Study Hours and Tutoring Assistance**

This course will meet MWF 10:00 – 10:50 am. Free tutoring assistance is NOT provided by MSU Tutoring Center. Students should bring questions to the instructor directly during the office hours assigned or by appointment.

**Student Handbook**

Refer to: [Student Handbook](#)

**Academic Misconduct Policy & Procedures**

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

[Office of Student Conduct](#)

## Grading Scale

Table 1: Points allocated to each assignment

<b>Assignments</b>	<b>Points</b>	<b>(%)</b>
4 one-hour exams @ 100 pts each	400	50%
Final ACS Exam	200	25%
10 Quizzes	200	25%
<b>TOTAL Assignments</b>	<b>800</b>	<b>100%</b>

Table 2: Percentage for final grade.

<b>Grade</b>	<b>Points</b>
A	≥ 90%
B	80 – 89%
C	70 – 79%
D	55 – 69%
F	< 55%

## Quizzes

Quizzes will be given either in the classroom or online.

## Exams

This course includes four one-hour exams and one final ACS exam. The points assigned for each exam are listed in Table 1 above. The style of the four one-hour exams is open-ended while the ACS final is multiple choice. The final exam will be given on Dec. 09, 2026, 10:30 am – 12:30 pm, in Bolin-306.

## Late Work

All work must be completed based on the announced due date. Late work is NOT acceptable.

## Make Up Work/Tests

Under no circumstances will make-up exams or other assignments be given. Make-up for major exams will be given for excused absence only.

## Important Dates

Last day for term schedule changes: Aug, 24 – 27, 2026, Check date on [Academic Calendar](#).

Deadline to file for graduation: 09/21/2026, Check date on [Academic Calendar](#).

Last Day to drop with a grade of "W:" 11/23/2026, Check date on [Academic Calendar](#).

Refer to: [Drops, Withdrawals & Void](#)

## **Desire-to-Learn (D2L)**

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

## **Attendance**

Attendance is required as stated in the Student Handbook. Excessive unexcused absences will result in an instructor drop with a grade of "F".

## **Online Computer Requirements**

This course requires you to have access to a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. ***\*Assignments are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings.*** Computers are available on campus in various areas of the buildings as well as the Academic Success Center. ***\*Your computer being down is not an excuse for missing a deadline!!*** Contact your instructor immediately upon having computer trouble. If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations however they are able to help you get connected to our online services. For help, log into [D2L](#).

## **Change of Schedule**

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

## **Refund and Repayment Policy**

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exist in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

## **Services for Students with Disabilities**

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified

persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Student Wellness Center, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

## **College Policies**

### *Campus Carry Rules/Policies*

Refer to: [Campus Carry Rules and Policies](#)

### *Smoking/Tobacco Policy*

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

### *Alcohol and Drug Policy*

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

### *Campus Carry*

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

### *Active Shooter*

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch the video entitled "Run. Hide. Fight." which may be electronically accessed via the University police department's webpage: ["Run. Hide. Fight."](#)

## Grade Appeal Process

Update as needed. Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)

\***Notice:** Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

## Course Schedule

Date(s)	Chapter	Topic
Aug. 24 – 28	1, 4	Calculations Used in Analytical Chemistry
Aug. 31	5	Errors in Chemical Analysis
Sept. 2 – 4	6	Random Errors in Chemical Analysis
<i>Sept. 07</i>	<i>Labor Day</i>	No Class
Sept. 09 – 14	7	Statistical Data Treatment and Evaluation
<b>Sept. 16</b>	<b>Exam 1</b>	<b>Chapters 1 – 7</b>
Sept. 18 – 28	9	Aqueous Solutions and Chemical Equilibria
Sept. 30	10	Effect of Electrolytes on Chemical Equilibria
Oct. 02	11	Solving Equilibrium Problem for Complex Systems
Oct. 05	12	Gravimetric Methods of Analysis
Oct. 07	13	Titrations in Analytical Chemistry
<b>Oct. 09</b>	<b>Exam 2</b>	<b>Chapters 9 - 13</b>
Oct. 12 – 14	14	Principles of Neutralization Titrations
Oct. 16 – 21	15	Complex Acid/Base Systems
Oct. 23 – 26	17	Complexation Reactions and Titrations
Oct. 28 – Nov. 02	18, 19	Electrochemistry and Related Calculations
Nov. 04 – 06	20	Application of Redox Titrations
Nov. 09	21	Potentiometry
<b>Nov. 11</b>	<b>Exam 3</b>	<b>Chapters 14 – 21</b>
Nov. 13	24	Introduction to Spectrochemical Methods
Nov. 16	26	Molecular Absorption Spectrometry
Nov. 18 – 20	31	Introduction to Analytical Separations
<i>Nov. 25 – 27</i>	<i>Thanksgiving</i>	No class
Nov. 23 – 30	32	Gas Chromatography
Dec. 02	33	High-Performance Liquid Chromatography
<b>Dec. 04</b>	<b>Exam 4</b>	<b>Chapters 24 – 33</b>
<b>Dec. 09</b>	<b>Final Exam</b>	<b>ACS Test (10:30 am – 12:30 pm)</b>