

Course Syllabus: Calculus 3
MATH 2534 Section 101 Fall 2022
Monday and Friday 12:00-12:50, Tuesday and Thursday 12:30-1:20

Contact Information

Professor: Dr. Michelle Knox Office: Bolin Hall 118A
Office hours: Monday 11:00-11:50am and 1:00-1:50pm, Tuesday Thursday, and
Friday 11:00-11:50am
Other times by appointment
Office phone: (940) 397-4415 E-mail: michelle.knox@msutexas.edu

Course Description

Space geometry and vectors, vector-valued functions, partial differentiation with applications, and multiple integration with applications.

Textbook & Instructional Materials

Calculus Early Transcendentals Ninth edition by James Stewart.

Grading

Table 1: Points allocated to each assignment

Assignments	Points
Quizzes (10 at 10 points each)	100
Exams (4 at 100 points each)	400
Final Exam	100
Total Points	600

Table 2: Total points for final grade using 90-80-70-60 grading scale

Grade	Points
A	540
B	480-539
C	420-479
D	360-419
F	Less than 360

Homework

Homework is not counted as a specific part of your grade and will not be collected on a regular basis. However, quiz and exam problems are based on homework problems, so it is essential for you to complete every homework assignment. Dr. Knox reserves the right to collect homework at any time.

Attendance Policy

Attendance will be taken at the beginning of every class. Any student who is late or who leaves early may be counted as absent. This will result in a zero on any

quiz or other assignment for the day. **Any student who misses seven or more classes may be dropped from the course.**

If you miss class, it is your responsibility to

1. get notes from another student for the day(s) you missed, and
2. see Dr. Knox before the next class for any handouts from the day(s) you missed.

Quizzes

There will be twelve quizzes given throughout the semester, each worth ten points. Only ten of the quizzes will count toward your final grade. The lowest two quiz scores will be dropped at the end of the semester. *Makeup quizzes will not be given for any reason for your first two missed quizzes.*

Exams

The tentative dates of the exams are

- Exam One is on Tuesday, September 20, 2022.
- Exam Two is on Tuesday, October 11, 2022.
- Exam Three is on Thursday, November 3, 2022.
- Exam Four is on Tuesday, November 29, 2022.
- The Final Exam is on Thursday, December 8, 2022, 10:30am-12:30pm.

If an exam is missed, every effort must be made by the student to notify Dr. Knox in a reasonable amount of time before the exam. It is best to call Dr. Knox rather than email her when you miss an exam. Also note that Dr. Knox's late policy does not apply on test days—it is better to be late to a test than not show up at all.

Additional Assistance

You are welcome to stop by Dr. Knox's office at any time during office hours if you have questions or need extra help with this course. If you attend her office hours, you will be asked to wear a face mask in her office. You are encouraged to make an appointment with Dr. Knox if her regular office hours do not fit your schedule.

Desire-to-Learn (D2L)

Use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage.

Academic Misconduct Policy

All work that you do that contributes to your course grade must be your own work. Any evidence that you submitted work that is not your own is considered

an act of academic dishonesty. An act of academic dishonesty will be reported to the university and will result in one of the following academic sanctions:

- Receiving a 0 on the quiz or exam. No quiz scores will be dropped at the end of the semester for a student that receives a 0 on a quiz for academic dishonesty.
- Receiving a 0 for the entire quiz grade for the semester.
- Receiving an F in MATH 2534.
- Receiving an F in MATH 2534 that will remain permanently on your transcript and within your MSU GPA.

Never let someone borrow your work. If you want to help someone understand how to work a problem, talk to them and give them advice or pointers, but never give them your completed work. In addition, copying solutions from online resources is considered cheating. The university's academic dishonesty policy can be found at [student handbook](#)

Cell Phone Policy

Please turn these off or place on silent prior to the beginning of class. All cell phones must be placed face down on the desk/table in front of you. Use of a cell phone or any other unauthorized electronic device (including earbuds or smart watch) during class may result in the student being counted absent, and any graded work turned in on that day will receive a grade of zero. Continued violation of the no cell phone use policy may result in a referral to the Dean of Students and/or the student may be withdrawn from the class by the instructor. Using a cell phone during a test or quiz will result in one of the penalties listed under the academic misconduct policy given in this syllabus.

Technology Requirements

Some quizzes and exams may be given online in this course. These quizzes and exams may be proctored. You are required to have access to technology that allows for online proctoring using the Respondus Monitoring and Lockdown Browser through D2L. You can find more information on these requirements on page 16 of the [MSU Texas Task Force to Return to Campus](#) document. In particular, you will need access to a computer with a webcam (not a Chromebook or a cell phone, ipads are compatible but not any other type of tablet) with the ability to download/use the appropriate D2L software.

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Services for Students With Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

Campus Carry Rules/Policies

Effective August 1, 2016, the Campus Carry Law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry Rules and Policies](#).

College Policies

Student handbook: [student handbook](#)

The following link provides information about some of the resources that can be found on campus: [Student Resources](#)