

HSAD 6063 Graduate Seminar in Advanced Research

FALL 2024

COURSE DESCRIPTION

This course focuses on advancing the research and critical thinking of students. This class will help guide each student as they define clear, comprehensive research questions, write an effective literature review that critically reviews published research, and then develop comprehensive recommendations.

COURSE INSTRUCTOR

Dr. Jennifer Anderson, EdD, RRT, RRT-NPS

Phone: 940-397-4656

Office: Centennial Hall, 420 E

Email: [Email for Dr. Jennifer Anderson](mailto:jennifer.anderson@msutexas.edu)

COURSE OBJECTIVES

Upon successful completion of this course, the students will:

- Critique selected research studies in health care administration pertaining to completeness, clarity, and appropriateness of the components of research.
- Evaluate the relationship between research questions, research designs, levels of measurement, and data analysis techniques.
- Demonstrate understanding of the legal and ethical issues surrounding research.
- Demonstrate proper use of the American Psychological Association (APA) writing style.
- Synthesize peer-reviewed articles related to professional practice in a scholarly research paper.

COURSE EXPECTATIONS

- Read the syllabus in its entirety. It contains important information to succeed in this course.
- Regularly log into Desire2Learn (D2L), and check the course and email for updates and important information from the instructor.
- Be an active learner. Fully participate during the face-to-face and online components of this course.
- Contact the instructor with any questions or concerns. Instructors' preferred method of contact is email.
[Jennifer.anderson@msutexas.edu](mailto:jennifer.anderson@msutexas.edu)

TEXTBOOKS

Recommended

American Psychological Association. (2020). *Publication manual of the American Psychological Association 2020: the official guide to APA style* (7th ed.). American Psychological Association.

Recommended

Creswell, J. W., & Guetterman, T. C. (2019). *Educational research: Planning, conducting, and evaluating quantitative and qualitative research*. Pearson (6th ed.) NY, NY. {ISBN 13: 978-0-13-451936-4

Recommended

Galvan, J. L. (2017). *Writing literature reviews: A guide for students of the social and behavioral sciences* (6th ed.). Glendale, CA: Pyczak Publishing. [9780415315746, 0415315743]

GRADING

50% Scholarly Research Paper
(Literature review)
10% Topic and two references
20% Synthesis Matrix
20% Peer Review/Edits

GRADING SCALE

A 90-100
B 80-89
C 70-79
D 60-69
F 59 and below

COURSE SCHEDULE WITH ASSIGNMENT DUE DATES

Date	Assignment/Activity
August 26	Class Starts
September 9	Topic Approval & Two References in APA format
October 14-18	<i>Mid-semester check-in – Schedule a check-in appointment with the instructor</i>
November 4– Monday	Synthesis Matrix
November 18	Post Draft
November 18-24	Conduct Peer Review/Edits
December 9– Monday	Scholarly Research Paper Due (Literature Review)

Note: Assignments are due by 11:59pm Central Standard Time (CST) unless otherwise indicated.

The last opportunity to drop a course with a grade of W is 4:00 pm CST on November 25, 2024.

ASSIGNMENTS

Topic Approval

Students must submit their topics plus two references in APA format by the due date indicated on the course schedule. Appropriate topics include those directly related to healthcare administrative issues and must be relevant to the student's major. Specific questions about potential topics should be addressed to the section instructor.

Scholarly Research Paper (Literature Review)

Synthesis Matrix

After comprehensively reviewing the resources, students will create a synthesis matrix by the due date indicated on the course schedule. The matrix should include in-text style citations of the sources next to each block in the matrix. Although the final paper may deviate from the matrix somewhat, it should reflect the organization of this matrix content. Therefore, students must be very familiar with their resources to create an accurate and realistic matrix.

This literature review is to be a substantial manuscript that reflects graduate-level effort. The body of the paper (excluding components such as the title page, abstract, reference list, appendices, etc.) should be 12 – 15 pages. Only PEER-REVIEWED resources published within the past five (5) years can be cited. It should demonstrate the student's ability to gather and discriminate pertinent resources, the ability to **SYNTHESIZE** information from a variety of sources, the ability to apply new information to a topic, and the ability to correctly use the APA reference style. Complete literature reviews (title page, abstract, introduction, methods, discussion, conclusion, and reference list) are due by the date indicated on the course schedule.

Other format/requirements

- Microsoft Word format, Times New Roman, 12 point font, 1" margins on all sides, and double-spaced.

Deadlines for submission of assignments are provided in this syllabus. Failure to comply with the established deadlines may result in a grade reduction.

Assignment submissions are considered complete and graded as such. Be sure to look at all requirements including the grading rubrics before submitting course assignments within D2L.

Draft, Conduct Peer Review/Edits

Students will post their final literature review draft on the discussion board. Each student will review one draft and provide edits and recommendations for improvement.

LATE SUBMISSION OF ASSIGNMENTS

All assignments have due dates indicated on the course schedule. Due dates are in place to keep students on target for the semester and allow instructors the time to provide detailed, constructive feedback. Assignments not turned in on time will result in a 0 being recorded for that assignment.

With that being said, the instructors understand students who are enrolled in the MHA program may be responsible for managing many employees and/or students as well as personal family matters. If students need any assistance regarding a deadline, they must contact the instructors at least two days before the due date to discuss the issue. "After the fact" stories are not accepted and will result in a grade of 0.

Emergencies (death, severe illness, etc.) occur so students should contact the instructors as soon as possible to resolve any due date conflicts. Assignment extensions are decided on a case-by-case basis.

PLAGIARISM

Plagiarism is not tolerated in this course whether intentional or not. By enrolling in this course, the student expressly grants MSU a *limited right* in all intellectual property created by the student for the purpose of this course. The *limited right* includes but not limited to the right to reproduce the students work product to verify originality and authenticity and for educational purposes.

ACADEMIC DISHONESTY

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct. [Office of Student Conduct](#)

This course adheres to the MSU Code of Student Conduct. In particular, academic dishonesty, however small, creates a breach in academic integrity. A student's participation in this course comes with the expectation that his or her work will be completed in full observance of the MSU Code of Student Conduct. Students should consult the MSU Student Handbook for answers to any questions about the code of conduct. This class will not tolerate academic dishonesty (cheating, plagiarism, artificial writing generators, etc.). Whenever a student is unsure of whether a particular situation will be interpreted as academic dishonesty, the student should ask the professor for clarification. If students are guilty of academic dishonesty, a grade of zero (0) will be given for the quiz, assignment, etc., and the student will not be given an opportunity to resubmit the assignment. Based on the severity of the cheating, plagiarism, or use of artificial writing generators, the professor reserves the right to fail

the student in the course and refer the student to the department chair for further disciplinary action, which could include permanent dismissal from the program. Cases may also be referred to the Dean of Students for possible dismissal from the university and the MHA program as a possible ethics violation.

Using Artificial Writing Generators includes but is not limited to

- Using any artificial intelligent agent (e.g., Chat GPT) to generate written work that the student uses within their course paper, poster, presentation, or any other project, with or without proper citation, or;
- Using any artificial writing generator as a primary source, or;
- Using any artificial writing generators in place of traditional methods of research to obtain sources and any interpretations about the content of those sources.

PROGRESSION POLICY

Graduate students are expected to do uniformly high-quality work on all MHA coursework pursued (final course grades of A or B).

Requirements for Academic Good Standing

Any student who receives two grades of C or less, or one F will be administratively removed from the program the term following the second C or D or the one F. The student in the master's or the graduate certificate programs may repeat one course in which a grade of C or lower has been earned with the approval of the department's academic review committee. A 3.0 overall grade point average is required for graduation, and students must have a grade of B or better in all courses in the major. Students who are seeking the graduate certificate must earn a grade of B or better in each of the courses to be awarded the certificate.

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

Obligation to Report Sex Discrimination under State and Federal Law

Midwestern State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. State and federal law require University employees to report sex discrimination and sexual misconduct to the University's Office of Title IX. As a faculty member, I am required to report to the Title IX Coordinator any allegations, personally observed behavior, or other direct or indirect knowledge of conduct that reasonably may constitute sex discrimination or sexual misconduct, which includes sexual assault, sexual harassment, dating violence, or stalking,

involving a student or employee. After a report is made, the office of Title IX will reach out to the affected student or employee in an effort to connect such person(s) with resources and options in addressing the allegations made in the report. You are also encouraged to report any incidents to the office of Title IX. You may do so by contacting:

Laura Hetrick

Title IX Coordinator
Sunwatcher Village Clubhouse
940-397-4213
laura.hetrick@msutexas.edu

You may also file an online report 24/7 at [Reporting Link](#)

Should you wish to visit with someone about your experience in confidence, you may contact the MSU Counseling Center at 940-397-4618. For more information on the University's policy on Title IX or sexual misconduct, please visit [website](#)

Campus Carry

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)

ADMINISTRATIVE PROCESS

Unresolved issues related to this course should be first addressed between the student and the course instructor. If there is no resolution, students must follow this sequence:

Interim Graduate Coordinator – Dr. Jennifer Anderson (940) 397.4656
College Dean – Dr. Jeff Killion (940) 397.4594
Dean of Students – Mr. Matthew Park (940) 397.7500