

Course Syllabus: Beginning Algebra
College of Science, Mathematics and Engineering
MATH 0003 Section 204
Spring 2025

Contact Information

Instructor: Terry McDonald

Office: 126 Pierce Hall.

Office hours: Monday, 1:00pm to 3:00pm. Tuesday, Thursday, and Friday, 1:00 to 2:00pm. Appointments for office time are encouraged.

Office phone: (940) 397-4404

E-mail: terry.mcdonald@msutexas.edu

Course Description

This course is designed to teach students in elementary algebra which will prepare them for corequisite courses. A student must earn a C or better in this course to advance to the college algebra corequisite or the business analysis course. A grade of D or better is required to proceed to contemporary mathematics. Students enrolled in developmental math courses may not withdraw from the course until March 24, 2025. Furthermore, the last day withdraw with a W is April 30, 2025.

Textbook & Instructional Materials

Lectures: Tuesday and Thursday, 9:30am –10:50pm, in DB 329.

Textbook: Beginning and Intermediate Algebra, seventh edition, by Lial, Hornsby, and McGinnis. MyLab Math (MML) The online course management program from Pearson Publishing system is used for all assignments in the course. A specific MML course has been created for your class. Required digital materials for this course are part of the courseware access and affordability program at MSU Texas. Students are charged for required course materials on their student account with the business office. Any students who wish to opt out of the program and purchase the materials on their own must do so by the opt out date. Opt out instructions are sent to a students' official my.msutexas.edu email address after the first day of class. Please contact the MSU bookstore if you have any questions about the opt out process. An ebook with MML, so purchasing a print copy is optional.

Scientific Calculator: A scientific calculator is required. You will not need a graphing calculator. Please bring your calculators to each class. You may not use a phone or any device with internet access during quizzes or tests. You may not share calculators during quizzes or tests.

Homework

An online homework assignment has been created for each section covered in class. Each assignment will have a full credit deadline on the review date for exam. Homework may be submitted for 75% credit until 9:30am of the exam date. Each due date time is given in MML and will be given the day it is lectured. You typically have three attempts on a problem. After that the remaining scores will be averages to determine your homework grade for this course.

To access homework: Log into D2Land access the course. Using the menu bar. A new screen open with MML course home listed center; select and a new URL open in MyLab Pearson. Make sure the View menu has assigned selected. To tackle the homework:

1. Complete as much of the homework the same day it was taught.
2. Please ask for help when you need it.

Study Hours and Attendance

Study hours available at the Moffett library. Students are expected to attend each class in which you are enrolled. Attendance is an essential component of the class and will be checked each day.

Student Handbook

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

Grading

Course Grade – The final letter grades will be determined by the following scale:

Table 1: Total points available, and total points for final grade.

Assignments	Points	Grade	Points for Final Grade
Homework	100	A	630 to 700
4 Exams	400	B	560 to 629
Final Exam	200	C	490 to 559
Total Points	700	D	420 to 489
		F	Less than 420

Tentative Dates for the Exams

There will be four exams. Please note that the following test dates are tentative and may be changed:

Exam 1: Thursday, February 13, 2025
Exam 2: Tuesday, March 4, 2025
Exam 3: Tuesday, April 1, 2025
Exam 4: Tuesday, April 29, 20 25

Final Exam

The final exam is scheduled for Wednesday, May 14, 2025, 1:00pm - 3:00pm to be determined.

Late Work

Make-ups for exams will only be allowed for a university approved excuse in writing.

Services for Students With Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College Policies

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)