

**EDUC 3163 X20 Classroom Management**  
**Spring 2025 Part of Term B**  
Midwestern State University  
Gordon T. & Ellen West College of Education

**Class Meets**

Online

**Instructor/Contact Information:**

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Office Hours: Tuesday & Thursdays 11:30 AM-1:30 PM, Wednesday 9AM-10AM. Appointments are recommended to avoid conflicts. Zoom appointments also available for other times outside of office hours- contact by email to discuss times.

**Instructor Response Policy**

The best way to contact me is via email. I will check my email between the hours of 8:00AM and 5:00 PM Mon-Fri. I will attempt to contact you within 24 hours; however, this does not apply on weekends or holidays. Once you contact me via email, we can then set up a virtual, phone, or in-person meeting, depending on your needs.

**Course Description**

The management of the classroom to optimize student learning. The development of management skills such as active listening, reality therapy, and conflict resolution.

This course focuses on the introduction and development of management and instructional techniques to optimize student learning with emphasis on establishing and maintaining safe and effective learning environments for elementary, middle school, and secondary settings.

**Textbook & Instructional Materials**

Resources are supplied in the course shell on D2L.

**Required Technology**

All students must have Internet access and the following technology applications: appropriate hardware in order to access D2L, Word Processing software. For lab, you are encouraged to bring your laptop or other digital device to work with.

**Course Objectives/Standards**

The teacher candidate will acquire the necessary knowledge and skills to create a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and excellence. The knowledge and skills will be developed within the following objectives:

*\*Additional standards listed in Appendix A*

Course Objectives	Standards	Assignments/Assessments
<p>#1 Design clear, well-organized, sequential, engaging, and flexible lessons that reflect best practice, align with standards and related content, are appropriate for diverse learners and encourage higher-order thinking, persistence, and achievement</p>	<p>RULE §149.1001            Texas Teacher Standards            Standard I - Instructional Planning and Delivery. Teachers demonstrate their understanding of instructional planning and delivery by providing standards-based, data-driven, differentiated instruction that engages students, makes appropriate use of technology, and makes learning relevant for today's learners.            A, B</p> <p>Standard 3— Content Knowledge and Expertise. Teachers exhibit a comprehensive understanding of their content, discipline, and related pedagogy as demonstrated through the quality of the design and execution of lessons and their ability to match objectives and activities to relevant state standards.            B,C</p> <p>Standard 5— Data-Driven Practice. Teachers use formal and informal methods to assess student growth aligned to instructional goals and course objectives and regularly review and analyze multiple sources of data to measure student progress and adjust instructional strategies and content delivery as needed.            B,C,D</p> <p>Exam Framework Pedagogy and Professional Responsibilities EC-12 (160)            Standard I</p>	<p>Lesson Plan            Activities</p>

Course Objectives	Standards	Assignments/Assessments
	<p>The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment</p> <p>Domain I</p> <p>Comp 3: The teacher understands procedures for designing effective and coherent instruction and assessment based on appropriate learning goals and objectives.</p> <p>A</p> <p>Comp 2: The teacher understands student diversity and knows how to plan learning experiences and design assessments that are responsive to differences among students and that promote all students' learning.</p> <p>B,E,F,G,H,I</p> <p>Comp 4: The teacher understands learning processes and factors that impact student learning and demonstrates this knowledge by planning effective, engaging instruction and appropriate assessments.</p> <p>I,K,L</p>	
<p>#2 Ensure high levels of learning, social-emotional development, and achievement for all students through knowledge of students, proven practices, and differentiated instruction;</p>	<p>RULE §149.1001</p> <p>Texas Teacher Standards</p> <p>Standard I - Instructional Planning and Delivery. Teachers demonstrate their understanding of instructional planning and delivery by providing standards-based, data-driven, differentiated instruction that engages students, makes appropriate use of technology, and makes learning relevant for today's learners.</p>	<p>Activities</p> <p>Lesson Plan</p> <p>Observation Reflections</p> <p>Management Plan</p>

Course Objectives	Standards	Assignments/Assessments
	<p>C</p> <p>Exam Framework Pedagogy and Professional Responsibilities EC-12 (160)</p> <p>Standard I</p> <p>The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.</p> <p>Domain I</p> <p>Comp 2: The teacher understands student diversity and knows how to plan learning experiences and design assessments that are responsive to differences among students and that promote all students' learning.</p> <p>E</p>	
<p>#3 Organize a safe, accessible, and efficient classroom established during the first 1-20 days of school, while monitoring, changing, and sustaining effective management practices to meet the needs of all students throughout the year;</p>	<p>RULE §149.1001</p> <p>Texas Teacher Standards</p> <p>Standard 4--Learning Environment.</p> <p>Teachers interact with students in respectful ways at all times, maintaining a physically and emotionally safe, supportive learning environment that is characterized by efficient and effective routines, clear expectations for student behavior, and organization that maximizes student learning.</p> <p>A,B,C,D</p> <p>Exam Framework Pedagogy and Professional Responsibilities EC-12 (160)</p> <p>Standard II</p> <p>The teacher creates a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and</p>	<p>Activities</p> <p>Management Plan</p> <p>First 15 Days Reflection</p>

Course Objectives	Standards	Assignments/Assessments
	<p>excellence.</p> <p>Domain II</p> <p>Comp 5: The teacher knows how to establish a classroom climate that fosters learning, equity and excellence and uses this knowledge to create a physical and emotional environment that is safe and productive.</p> <p>A, B, C, D, E, F, G</p>	
<p>#4 Establish, communicate, and maintain clear expectations for student behavior with intentional focus during Days 1-20 so student learning may be sustained through effective procedures and routines;</p>	<p>Exam Framework Pedagogy and Professional Responsibilities EC-12 (160)</p> <p>Standard II</p> <p>The teacher creates a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and excellence.</p> <p>Domain II</p> <p>Comp 006- The teacher understands strategies for creating an organized and productive learning environment and for managing student behavior.</p> <p>A, B, C, D, E, H, I, J</p>	<p>Activities</p> <p>Management Plan</p> <p>First 15 Days Reflection</p> <p>Observation Reflections</p>
<p>#5 Lead a mutually respectful and collaborative class of actively engaged learners beginning Day 1 and sustained throughout the entire school year.</p>	<p>Exam Framework Pedagogy and Professional Responsibilities EC-12 (160)</p> <p>Standard III</p> <p>The teacher promotes student learning by providing responsive instruction that makes use of effective communication techniques, instructional strategies that actively engage students in the learning process and timely, high-quality feedback.</p> <p>Domain III</p> <p>Comp 007- The teacher understands and applies principles and strategies for communicating effectively in</p>	<p>Activities</p> <p>Management Plan</p> <p>First 15 Days Reflection</p> <p>Observation Reflections</p>

Course Objectives	Standards	Assignments/Assessments
	varies teaching and learning contexts. A, B, C, D	

*(Adopted from the TEACHER STANDARDS, Texas Administrative Code, Chapter 149, Subchapter AA, §149.1001)*

*\*Students in this course utilize the [Texas Essential Knowledge and Skills, English Language Proficiency Standards](#), and the [College and Career Readiness Standards](#) when learning to design lessons.*

**WCoE Philosophy & Conceptual Framework Overview**

The West College of Education believes that learning changes both the individual and society. Developing resiliency and tolerance enhances an individual’s potential. The individual becomes a critical thinker and an effective problem solver. Individuals with a cause beyond self-contribute to an informed, democratic, and synergistic society. We will establish a reflective and collaborative community to enhance the potential of both the learner and society.

Our philosophy broadens the scope of the learning potential beyond the individual and into society. John Dewey firmly believed in the power of young minds in both learning the values of democracy and tackling its problems. Opportunities for “cause beyond self” are modeled by faculty and provided in their coursework. For example, MSU participates in the American Democracy Project sponsored by AACSU, and many of our syllabi reflect required service learning components. Giving back to the community is another way of opening doors. The outcomes for graduates and undergraduates of professional programs are based upon knowledge, skills, and dispositions in the following elements:

- Learner Development - understand how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and design and implements developmentally appropriate and challenging learning experiences.
- Learning Differences -understand individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.
- Learning Environment - work with others to create environments that support individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-motivation.
- Content Knowledge - understand the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates learning experiences that make the discipline accessible and meaningful for learners to assure mastery of the content.
- Application of Content - understand how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem

solving related to authentic local and global issues.

- Assessment - understand and use multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making.
- Planning for Instruction - plan instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.
- Instructional Strategies - understand and use a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways.
- Professional Learning and Ethical Practice - engage in ongoing professional learning and use evidence to continually evaluate his or her practice, particularly the effects of his or her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.
- Leadership and Collaboration - seek appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, and community members to ensure learner growth, and to advance the profession.

**Table 1- Assignments and Points**

<b>Assignments</b>	<b>Points</b>
Lesson Plan	100
Instructional Strategies Toolkit	100
Management Plan	100
Time Logs (4 Approved Screen Shots)	100
Observation Reflections (4@ 100 points each)	400
<b>Total Points</b>	<b>800</b>

**Table 2- Grading**

The percentage of total points will determine final grade.

<b>Grade</b>	<b>Percentage of total points</b>
A	90%-100%
B	80%-89%
C	70%-79%
D	60%-69%
F	59% or less

## **Course Assignments and Assessments**

### **Participation and Reading**

Read all assignments carefully. Take notes on all given materials. You are responsible for the content of all assigned reading. Take notes over your reading and review these frequently.

### **Management Plan**

A comprehensive plan that you develop to help you envision and plan for a productive learning environment and to reflect on why strong management skills are important. This performance-based assessment will be typed 12pt font TNR and turned in to D2L. Information and template are supplied on D2L.

### **Lesson Plan**

Based on the content standards in your area and utilizing the WCoE lesson plan template, you will plan a lesson to help you understand its importance in content delivery as well management of the classroom. You must attach the reflection at the end of the plan.

### **Observation Time Logs & Reflections**

Students enrolled in EDUC 3163 Classroom Management (those seeking teacher certification and enrolled in the WCoE program) will complete 6 hours of field observations via videos. You will spend 2 hours for the elementary, 2 hours for the middle school, and 2 hours for the high



school for a total of six hours. You will be expected to complete the time logs as well as the reflection assignment for each placement and upload this to TK20. The reflections and timelogs are separate assignments. I have included in D2L an instruction sheet for setting up and sending timelogs in TK20.

### **First 15 Days Observation and Reflections**

You will be observing how accomplished and highly qualified teachers plan for and implement strategies pertaining to the first 15 days of school in order to set the tone for a successful school year. You will complete the video observation and reflection assignment and upload this to TK20 in addition to keeping track of the time log. To get credit for the timelog, you will need to upload a screenshot of the approved timelog with the screen that shows your name and which timelog to D2L by the due date posted in the calendar.

### **Late Work, Absences, and Required Program Coursework**

Any work turned in after the deadline will only receive up to 50% credit.

\*EDUC 3163 Classroom Management Students: The Lesson Plan, First 15 Days Video Observation, Reflection, and Time log, Field Placement Observations of 6 total hours in three different grade levels, 3 teacher-approved time logs for each two hour observation, a reflection for each grade level for a total of three, and the Comprehensive Management Plan are all Texas Education Agency and Accreditation Requirements. These must be turned in to TK20 for you to pass the course and continue in the program. Failure to complete any one of the following and upload them to TK20 will result in an "Incomplete" if you are not otherwise already failing the course which will become an F two weeks after the course ends if the requirements are not met at that time. It is your responsibility to ensure that the teachers you observe approve your hours. Your assignment is not complete until the teacher approves the time via the email link to TK20.

## **MSU-TEXAS Policies and Procedures**

[Student Handbook](#):

### **Academic Misconduct Policy and Procedures**

#### **Academic Dishonesty:**

Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the [Office of Student Conduct](#)

#### **Plagiarism**

"By enrolling in this course, the student expressly grants MSU a 'limited right' in all intellectual property created by the student for the purpose of this course. The 'limited right' shall include but shall not be limited to the right to reproduce the

student's work product in order to verify originality, authenticity, and educational purposes." from [Student Handbook](#). All assignments submitted in BRIGHTSPACE will also be checked through Turn It In for originality. Assignments with more than 50% match will be given a 0.

### **AI / Chat GPT**

Since writing, analytical, and critical thinking skills are part of the learning outcomes of this course, all writing assignments should be prepared by the student. Developing strong competencies in this area will prepare you for a competitive workplace. Therefore, AI-generated submissions are not permitted and will be treated as plagiarism.

You may type a question into ChatGPT, you may not copy and paste its response, and turn it in as your own. If you use ChatGPT, you must disclose this at the beginning or end of your assignment. If you use ChatGPT or any AI, please use it in ways that are ethical, accurate, and useful. For instance, you may use it to help you lesson plan and create your management plan, but again, do not copy and paste, but rather use it as a resource and way to generate ideas.

Please note: By enrolling in this course, the student expressly grants MSU a "limited right" in all intellectual property created by the student for the purpose of this course. The "limited right" shall include but shall not be limited to the right to reproduce the student's work product in order to verify originality and authenticity, and for educational purposes.

### **Online Computer Requirements**

Taking an online class requires you to have access to a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. ***\*Assignments and tests are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings.*** Computers are available on campus in various areas of the buildings as well as the Academic Success Center. ***\*Computer issues are not an excuse for missing a deadline.*** There are many places to access your class! Our online classes may be accessed from any computer, which is connected to the internet. Contact your instructor immediately upon having computer trouble. If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations however, they are able to help you be connected to our online services. For help, log into [D2L](#).

### **Refund and Repayment Policy**

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs.

As described below, two formulas (federal and state) exist in determining the amount of the refund. (Examples of each refund calculation will be made available upon request). For specific information and information regarding financial aid policies, contact the MSU business office.

### **Change of Schedule**

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

### **Services for Students with Disabilities**

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

### **Campus Carry Rules/Policies**

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

### **Active Shooter**

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [Safety / Emergency Procedures](#). Students are encouraged to watch the video entitled "*Run. Hide. Fight.*" which may be electronically accessed via the University police department's webpage: "[Run. Hide. Fight.](#)"

### **Smoking/Tobacco Policy**

College policy strictly prohibits the use of tobacco products in any building owned or operated

by MSU. Adult students may smoke only in the outside designated-smoking areas at each location.

### **Alcohol and Drug Policy**

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity.

Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

### **Grade Appeal Process**

Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)

### **Instructor Class Policies**

Students are expected to assist in maintaining a classroom environment which is conducive to learning. Inappropriate behavior in the D2L online classroom shall result, minimally, in a request to drop the class and/or a Professional Fitness Form will be filed for review with the college. If the instructor must file a Fitness Alert Form for any reason, including failure to demonstrate appropriate classroom behaviors, the student may receive an instructor drop with an "F" for the course.

An instructor may drop a student any time during the semester for failure to participate, for consistently failing to meet class assignments, for an indifferent attitude, or for disruptive conduct. The instructor must give the student a verbal or written warning prior to dropping the student from the class. An instructor's drop of a student takes precedence over the student-initiated course drop of a later date. The instructor will assign a grade of either WF or F through the first 8 weeks of a long semester, the first 6 weeks of a 10 week summer term, or the 11th class day of a 4 or 5 week summer term consisting of 20 days. After these periods the grade will be an F. The date the instructor drop form is received in the Office of the Registrar is the official drop date.

### **Research Based Content and Pedagogy**

This course utilizes research on best practices in the field of teaching. Additionally, content delivered for this course is based on accepted up to date research in the field.

The following are some of the resources utilized to provide quality instruction to students enrolled in the class.

Berk, L. E. (2021). *Infants, Children, and Adolescents* 9<sup>th</sup> ed.). Pearson Education Inc: Boston.

Sprick, R., Garrison, M., & Howard, L.M. (2010). *Champs: A Proactive Approach to Classroom Management*. Longmont, CO: Sopris West

Wong, H., Wong, R. (2018). 2<sup>nd</sup> Edition. *The Classroom Management Book*. Canada, Transcontinental Printing.

Marzano, Robert J. (2017) *The New Art and Science of Teaching*. Bloomington, IN: ASCD.

Silver, H. F., Strong, R. W., & Perini, M. J. (2000). *So each may learn: Integrating learning styles and multiple intelligences*. Alexandria, VA: ASCD.

Durwin, C. C., & Reese-Webber, M. (2019). *EdPsych: Modules*. (4th) Sage: Los Angeles, CA.

## **Appendix A**

### **Standards/Competencies List**

WCOE Standards/ InTASC Core Teaching Standards

Standard #1: Learner Development. The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate and challenging learning experiences.

Standard #2: Learning Differences. The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.

Standard #3: Learning Environments. The teacher works with others to create environments that support individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-motivation.

Standard #6: Assessment. The teacher understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making.

Standard #7: Planning for Instruction. The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

Standard #8: Instructional Strategies. The teacher understands and uses a variety of

instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways

Link: [Council of State Chief School Officers InTASC Standards](#)

## **Texas Administrative Code**

TITLE 19: EDUCATION

PART 2: TEXAS EDUCATION AGENCY

CHAPTER 149: COMMISSIONER'S RULES CONCERNING EDUCATOR STANDARDS

SUBCHAPTER AA: TEACHER STANDARDS

RULE §149.1001: Teacher Standards

Standard 1 A, B, and C: Instructional Planning; Link: [TAC Teacher Standards - Instructional Planning](#)

Standard 4 A, B, C, and D: Learning Environment; Link: [TAC Teacher Standards - Learning Environment](#)

Standard 6A: Professional Practice; Link: [TAC Teacher Standards - Professional Practice](#)

The teacher candidate will possess the knowledge and skills required to create a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and excellence. The teacher candidate will have the knowledge and skills outlined in Standard II of the *PEDAGOGY AND PROFESSIONAL RESPONSIBILITIES STANDARDS (EC-GRADE 12)* required of beginning teachers in Texas.

### **Standard II**

The teacher creates a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and excellence.

- 2.13k: theories and techniques relating to managing and monitoring student behavior;
- 2.14k: appropriate behavior standards and expectations for students at various developmental levels;
- 2.15k: the significance of district policies and procedures for managing student behavior and ensuring ethical behavior in the classroom;
- 2.16k: the importance of establishing classroom standards of student conduct and clear consequences for inappropriate behavior;
- 2.19k: features and characteristics of physical spaces that are safe and productive for learning;
- 2.20k: the benefits and limitations of various arrangements of furniture in the classroom;
- 2.21k: procedures for ensuring safety in the classroom;
- 2.22k: physical accessibility as a potential issue in student learning;
- 2.18s: organize the physical environment to facilitate learning;

**Teacher Standards:**

Teacher Standard 1--Instructional Planning and Delivery. (A) (i, ii, iii), (B) (i, ii, iii), (C) (i, ii, iii)

Teacher Standard 3—Content Knowledge and Expertise. (B) (i, ii, iii), (C) (i, ii, iii)

Teacher Standard 4—Learning Environment. (A) (i, ii, iii), (B) (i, ii), (C) (i, ii, iii), (D), (i, ii, iii, iv)

**STR Standards:**

Standard 19 TAC §235.15 (c) Reading Pedagogy. (2)

**Technology Application Standard I.** 1.1s.

**Technology Application Standard II.** 2.1k.

**Technology Application Standard IV.** 6.4k.

**Technology Application Standard VI.** 7.1s 7.3s

*\*Students in this course utilize the [Texas Essential Knowledge and Skills, English Language Proficiency Standards](#), and the [College and Career Readiness Standards](#) when learning to design lessons.*

**Appendix B**

Inclement Weather: In the event that the university is closed for a short time due to inclement weather, course work that is posted in the course calendar is still due unless a notification is posted in D2L on the News page stating otherwise. In most cases courses will not be offered digitally synchronously unless the closing extends beyond a brief period and is otherwise noted on the D2L News page. Students enrolled in courses with observations, internships, and field work, will be handled on a case by case basis.



## **Appendix C**

### **Teacher Education Program Requirements**

Clinical experiences at the WCOE, including both initial clinical experiences (e.g. classroom observations) and clinical teaching, are an essential part of the professional preparation program. Clinical experiences vary across many WCOE undergraduate and graduate programs and are designed and implemented through collaboration with school district and community partners. WCOE teacher candidates gain essential knowledge, skills, and dispositions through observations and teaching opportunities in a wide variety of diverse settings (e.g. urban/rural, SES, special needs, race/ethnicity). WCOE believes in gradual release of responsibilities and exposes and evaluates teacher candidates throughout the program so as to provide them with the best learning experience. Below are the assessments that are used across courses and programs to effectively monitor teacher candidates' progress.

### **Dispositions**

Candidates in the teacher education program are evaluated on their dispositions towards the 10 InTASC standards three times (beginning, middle, end) during their program in Educational Psychology, Professional Methods Block A, and Clinical Teaching in the following areas:

- Candidates respect learners' differing strengths and needs and are committed to using this information to further each learner's development.
- Candidates believe that all learners can achieve at high levels and persist in helping each learner reach his/her full potential.
- Candidates are committed to working with learners, colleagues, families, and communities to establish positive and supportive learning environments.
- Candidates realize that content knowledge is not a fixed body of facts but is complex, culturally situated, and ever evolving. He or she keeps abreast of new ideas and understandings in the field.
- Candidates value flexible learning environments that encourage learner exploration, discovery, and expression across content areas.
- Candidates are committed to using multiple types of assessment processes to support, verify, and document learning.
- Candidates respect learners' diverse strengths and needs and are committed to using this information to plan effective instruction.
- Candidates are committed to deepening awareness and understanding the strengths and needs of diverse learners when planning and adjusting instruction.
- Candidates take responsibility for student learning and use ongoing analysis and reflection to improve planning and practice.
- Candidates actively share responsibility for shaping and supporting the mission of his/her school as one of advocacy for learners and accountability for their success.
- Candidates are evaluated by faculty in those courses at a developing, beginning, and mastery level of competency as determined by the academic committee on program quality. The evaluation is based upon evidence gathered through classroom participation, assignments, observed field experiences and unit planning.

### **Data Literacy Assignment**

Teacher candidates are expected to demonstrate the ability to interpret standardized test data and make instructional decisions based on the test data from students. At the conclusion of Classroom Assessment/Assessment in PE, students will develop an understanding of assessment practices that enable them to accurately read and interpret testing data. In addition, teacher candidates will apply concepts learned in the course to explain what the data means and what, if any, interventions should be implemented for targeting specific groups of students. By identifying weak areas of conceptual understanding of their students, teacher candidates can create appropriate instructional strategies that lead to greater student success.

### **Lesson Planning**

Teacher candidates must demonstrate the ability to plan, assess, and implement instruction. This begins in the Foundational block where the teacher candidates create and write lessons for effective teaching. Teacher candidates are required to develop lesson plans. The specific format can be adapted, but should always include the objectives (TEKS), procedures, materials/resources, and assessment. Student engagement is a key element in a good lesson with a goal of student learning/success is the ultimate goal.

Candidates must form an assessment strategy to determine the extent to which students are able to master learning of objectives. Candidates also describes the instructional delivery method addressing the following step-by-step procedures:

1. Questions and concerns listed in the directions given to you by your instructor
2. Setting purposes ("Today we will be...I want you to...because you will...")
3. Method(s) for engaging students in the lesson
4. Any questions asked during the lesson should be in bold
5. Higher order thinking reflected in questions
6. Instructional Strategies: Modeling, Discussion, "Hands-on", Inquiry, etc.
7. Grouping: when and how
8. Instruction that addresses learners' needs (ELLs, Special Education, 504, Gifted, Struggling Learner)
9. Closure

After teaching the lesson, candidates are then required to reflect on the lesson delivery, appropriateness of instructional strategies, impact for future planning, and opportunities for collaboration with mentor teacher. The skills acquired during lesson planning provides the foundation and are also built upon for unit planning and other key assessments.

### **Unit Plan**

Teacher candidate's ability to demonstrate the ability to plan, assess, and implement instruction continues in the professional block with the Unit plan assessment. The unit plan assessment is a modified form of Midwestern Impact on Student Learning (MISL) that requires teacher candidates to plan a unit of teaching. Candidates are required to determine a set of multiple learning objectives aligned to state content standards Texas Essential Knowledge and Skills (TEKS) appropriate to the lesson(s) the candidate is preparing.

## **Co-Teaching**

West College of Education adopts a co-teaching model for the candidates during their clinical experiences. These strategies include the following:

- One Teach, One Observe — One teacher has primary instructional responsibility while the other gathers specific observational information on students or the (instructing) teacher. The key to this strategy is to have a focus for the observation.
- One Teach, One Assist — One teacher has primary instructional responsibility while the other teacher assists students with their work, monitors behaviors, or corrects assignments.
- Station Teaching — The co-teaching pair divide the instructional content into parts and the students into groups. Groups spend a designated amount of time at each station. Of-ten an independent station will be used.
- Parallel Teaching — Each teacher instructs half of the students. The two teachers are addressing the same instructional material and present the lesson using the same teaching strategy. The greatest benefit is the reduction of student to teacher ratio.
- Supplemental Teaching — This strategy allows one teacher to work with students at their expected grade level, while the co-teacher works with those students who need the information and/or materials extended or remediated.
- Alternative/Differentiated Teaching — Alternative teaching strategies provide two different approaches to teaching the same information. The learning outcome is the same for all students, however the instructional methodology is different.
- Team Teaching — Well planned, team taught lessons, exhibit an invisible flow of instruction with no prescribed division of authority. Using a team teaching strategy, both teachers are actively involved in the lesson. From a student's perspective, there is no clearly defined leader, as both teachers share the instruction, are free to interject information, and available to assist students and answer questions. (Adapted from Cook & Friend (1995))

## **MISL- Midwestern Impact on Student Learning**

Successful completion and submission of a MISL portfolio is required during the first six weeks of clinical teaching. Teachers candidates are required to plan, implement, and assess student learning within a unit of study. The Midwestern Impact on Student Learning (MISL) measures content knowledge, pedagogical knowledge, and effect on student learning in the following areas/domains: Learning Environments; Individual Development and Diversity; Collaboration; Planning Process and Content; Assessment; Strategies and Methods; Reflection; Professional Development; and Communication.

Each of the 10 areas is scored with one of 4 ratings: Exemplary 4, Competent 3, Needs Improvement 2, and Unsatisfactory 1. An overall score of 20 (meets expectations) is required for successful completion of student teaching for all teacher candidates.

The MISL is a record of candidates' ability to carefully consider all contextual factors that influence instruction and to then use those factors to plan and design a unit of instruction, including an assessment plan that can demonstrate changes in student knowledge, skills, or dispositions resulting from instruction. The MISL includes both reflexive (description of instructional decision making during the unit) and reflective components that encourage candidates to plan instruction strategically and to approach teaching in a purposeful, thoughtful, and methodical manner.

**Course Calendar \* This calendar will be adjusted when the school districts coordinate the placements.**

A short description of assignments and the calendar is included in the syllabus, but I am copying the calendar below for your convenience. A short description of assignments and the calendar is included in the syllabus, but I am copying the calendar below for your convenience.

Module	Activities/Assignments/Exams	Due Date
Module 1	Take Notes Read Articles Watch Videos Complete Activities	<b>April 6</b> Required Assignment: Instructional Strategy Toolkit. Due to D2L
Module 2	Take Notes Read Articles Watch Videos Complete Activities	<b>April 20</b> Required Assignment: Lesson Plan. Due to TK20
Module 3	Take Notes Read Articles Watch Videos Complete Activities	<b>May 4</b> Required Assignment: Classroom Observations and Timelogs Due to TK20 Approved Timelog Screenshots Due To D2L
Module 4	Take Notes Read Articles Watch Videos Complete Activities	<b>May 11</b> Required Assignment: Classroom Management Plan Due to TK20

**Notice**

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor. Teaching is about being responsive to student needs, as such, the topic dates may change as there may be more or less discussion needed for particular concepts. However, assignment due dates will not be moved up- keep track of due dates as some of the assignments are outside of class (on D2L) and will not be addressed in class.

**Appendix D: Inclement Weather:** In the event that the university is closed for a short time due to inclement weather, course work that is posted in the course calendar is still due unless a notification is posted in D2L on the News page stating otherwise. In most cases courses will not be offered digitally synchronously unless the closing extends beyond a brief period and is otherwise noted on the D2L News page. Students enrolled in courses with observations, internships, and field work, will be handled on a case by case basis.

### **Obligation to Report Sex Discrimination under State and Federal Law**

Midwestern State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. State and federal law require University employees to report sex discrimination and sexual misconduct to the University's Office of Title IX. As a faculty member, I am required to report to the Title IX Coordinator any allegations, personally observed behavior, or other direct or indirect knowledge of conduct that reasonably may constitute sex discrimination or sexual misconduct, which includes sexual assault, sexual harassment, dating violence, or stalking, involving a student or employee. After a report is made, the office of Title IX will reach out to the affected student or employee in an effort to connect such person(s) with resources and options in addressing the allegations made in the report. You are also encouraged to report any incidents to the office of Title IX. You may do so by contacting:

Laura Hetrick

Title IX Coordinator  
Sunwatcher Village Clubhouse  
940-397-4213

[laura.hetrick@msutexas.edu](mailto:laura.hetrick@msutexas.edu)

You may also file an online report 24/7 at [this link](#)

Should you wish to visit with someone about your experience in confidence, you may contact the MSU Counseling Center at 940-397-4618. For more information on the University's policy on Title IX or sexual misconduct, please visit [this link](#)