

CRJU 4413 – Administration of Justice

Midwestern State University

Instructor Information

Instructor: Michael W. Alpers

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Email is the **most reliable** way to contact me. If needed, we can arrange a telephone call or meeting.

Course Description

This course examines the administration of justice through the three major components of the criminal justice system: **police, courts, and corrections**. Students will explore management principles, organizational structures, and decision-making processes within these institutions.

Course Materials

Required Textbook

Peak, Ken. (2011). *Justice Administration: Police, Courts, and Corrections Management* (9th ed.).

Additional Readings

- Required readings will be posted inside each course module.
 - Optional readings labeled “**Additional Readings**” are available to help deepen understanding but are not required.
 - Documents will be uploaded in **PDF format** whenever possible for accessibility and compatibility.
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Presentation of Course Content

Course materials may include:

- Readings
- Discussion boards

- Quizzes and tests
- Instructor materials
- PDF documents

Students are responsible for reviewing all required materials in each module.

Evaluation and Grading

Your grade is based on the following components:

1. Participation and Discussions

Participation in weekly discussions is required.

Grades are based on **quality**, not quantity.

Examples of high-quality participation include:

- Adding new ideas
- Asking thoughtful questions
- Making connections to the readings
- Providing meaningful responses

Short replies such as “I agree” or “Great post” do not earn full credit.

Your final grade **may be adjusted by up to 5%** based on overall participation.

2. Tests and Quizzes

There will be:

- **Three section tests**
- **Weekly quizzes**

The textbook is divided into three sections:

1. Police
2. Courts
3. Corrections

A test will be given after each section.

All tests and quizzes will be available for one full week.

Specific availability dates are listed in **D2L**.

Academic Integrity

Academic honesty is required at all times.

This includes:

- Writing your own work
- Citing sources properly
- Not copying or sharing answers

Violations such as plagiarism or cheating may result in:

- A failing grade
 - Removal from the course
 - Referral to the Chair of the Criminal Justice Department
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Legal Disclaimer

Information in this course is for educational purposes only.

Nothing in this class should be taken as legal advice.

Students who need legal advice should contact a **licensed attorney**.

Faculty Expectation Message (FEM)

All students must read and acknowledge the **Faculty Expectation Message**.

This is a **free grade**, but failure to acknowledge it will result in **removal from the class**.

Accessibility Statement

Midwestern State University is committed to providing equal access to students with disabilities. Students who need accommodations should contact the **Disability Support Services Office** and notify the instructor as soon as possible.