

- The student's work should demonstrate an understanding of best practice specific to the project completed.

General Requirements

- *APA Formatting Required*
 - 1-inch margins
 - Calibri, 12-point font
 - Double spaced
- *Body of Project*
 - Appropriate length for the body of the project is determined by the type of project completed. In general, most written projects (literature reviews, research studies, analyses, etc.) require a minimum of 10 pages to sufficiently cover the information being presented
 - Citations should be provided where appropriate for the information presented (APA format expected)
 - Quoted material should be kept to a minimum
 - Use of generative AI is not acceptable for this course and should not be used to create the final manuscript
 - Subheadings should be used throughout to organize the project
 - All papers will be checked for plagiarism and use of generative AI
- *Reference Page*
 - This page should be separate from the body of the paper
 - Sources should be listed in alphabetical order and follow APA format
 - Professional sources may include academic journals, business/industry publications, limited professional websites (NCAA, CDC), and credible news sources (New York Times, Washington Post)
 - Primary sources are most credible and preferred
 - The reference page includes only those sources cited within the paper

Student Expectations

- COURSE CONTENT: Students are responsible for reading/viewing assigned material.
- SCHOLARLY RESEARCH: Students are responsible for locating scholarly material through the MSU library or other online scholarly sources when needed to complete assignments.

- ORIGINAL WORK: Students are expected to submit original work. Generative AI and plagiarism are not acceptable. Refer to assessment below.
- WRITING CONVENTIONS: Written assignments should be double spaced using 12-point font. Copying and pasting information is not acceptable.
- CITATIONS AND REFERENCES: When references are requested, citations and reference information should be complete and formatted following APA guidelines. The APA manual 7th edition can be found online at [Purdue Owl APA](#) or [American Psychological Association](#).
- ASSIGNMENT SUBMISSION: Be sure to submit the correct document to the assignment drop box. Submitting incorrect or blank documents does not excuse you. A grade of zero will be recorded.
- LATE ASSIGNMENTS: Late assignments will not be accepted. Refer to assessment below.
- RESUBMISSIONS: There are no redoes for assignments or exams.
- EXTRA CREDIT: There are no opportunities for extra credit.
- QUESTIONS: I expect you to take the initiative to contact me via email if you have questions about the class or an assignment.
- PROFESSIONAL CONDUCT: I expect any interaction or communication we have to be professional and respectful.

Assessment

Plagiarism and Generative AI

Projects will be checked using the Turnitin plagiarism and AI checker. Plagiarism scores can be questionable. A plagiarism score that reflects valid references is acceptable. Use of generative AI to create a paper or project is not acceptable in this course. An AI score of 30% or greater will result in a grade of F for this course.

Late Project Submission

Graduate projects must be submitted on or before the deadline indicated below. The drop box for the project will close at 11:59 pm, Sunday, November 24. Failure to submit your project to

the drop box by the deadline will result in a final grade of F. Projects must be submitted to the drop box for acceptance. Hard copy submissions and projects submitted via email attachment will not be accepted for grading.

Assignments

Assignments	Points	Due Date
Project Description	0	Sunday September 8
Project Sources	0	Sunday September 29
Project Outline	0	Sunday October 20
Project Draft Optional	0	Sunday November 10
Final Submission	100	Sunday November 24
Total Points	100	

Final Grade Determination

Grade	Points	Percent
A	90-100	90-100
B	80-89	80-89
C	70-79	70-79
D	60-69	60-69
F	00-59	00-59