

# Course Syllabus: Teaching Science in Elementary School College of Education EDUC-4503- 101 Teaching Science in EC-3 Fall 2025

## **Contact Information**

**Instructor: Sabrina Bradley** 

Physical Office Location: Bridwell Hall 204

Office Hours:

-Monday: (Virtual) 3pm to 5pm -Tuesday: 11 am to 1:30pm -Thursday: 2pm to 3pm

University Email Address: sabrina.bradley@msutexas.edu

University Office Phone: N/a

# **Instructor Response Policy**

We will be working and communicating constantly throughout the semester. Email is great however you will also be a part of class GroupMe which will provide more flexibility in communication. I will try my best to answer all emails and texts within 24 hours, however you will definitely get a response within 48 hours (2 days). Any emails or texts received during weekends will not receive a response till the following Monday. No emails or texts will be answered over the weekend

#### **Textbook & Instructional Materials**

One of the following textbook is **recommended** for this course:

- Contant, T. L., Tweed, A. L., Bass, J. E., & Carin, A. A. (2018). *Teaching science through inquiry based instruction*. New York: Pearson.
- Peters, J. M., & Stout, D. L. (2011). *Science in elementary education: Methods, concepts, and inquiries*. Boston: Pearson Education.

Open Education resource materials will be used in the class. *There is no required textbook for the class* 

# **Course Description**

This field-based course focuses on elementary school science pedagogy with emphasis on instructional strategies and models, the use of technology in the learning/teaching process, effective practices, professionalism, curriculum, and lesson design. Different teaching strategies include: appropriate use of creative approaches to the learning/teaching process, cooperative learning, direct instruction, inquiry, concept attainment, etc. An important component of this field-based block of classes is the course time spent in active participation in field (classroom) experiences.

# **Course Objectives/Learning Outcomes/Course Competencies**

- 1. TEXES EC-6 Core Subjects Standard Competencies:
- The science teacher manages classroom, field and laboratory activities to ensure the safety of all students and the ethical care and treatment of organisms and specimens.
- The science teacher understands the correct use of tools, materials, equipment and technologies.
- The science teacher understands the process of scientific inquiry and its role in science instruction
- The science teacher has theoretical and practical knowledge about teaching science and about how students learn science.
- The science teacher knows the varied and appropriate assessments and assessment practices to monitor science learning.
- The science teacher knows and understands the science content appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in physical science.
- The science teacher knows and understands the science content appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in life science.
- The science teacher knows and understands the science content appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in Earth and Space science.

See Appendix A for a complete list of standards/competencies (if applicable) and Appendix B for assignment/standards alignment matrix

# **Study Hours and Tutoring Assistance**

Located in Moffett Library, The Office of Tutoring and Academic Support Programs (TASP) offers a variety of resources designed to help students meet the demands of the college classroom. Their mission is to provide the necessary support to help students achieve academic success. This can be completing in-person and through distance learning. <a href="MSU-Texas-Tutoring">MSU-Texas-Tutoring</a>

## **Student Handbook**

Refer to: Student Handbook

# **Academic Misconduct Policy & Procedures**

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

Office of Student Conduct

## **Services for Students with Disabilities**

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services,

located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to <u>Disability Support Services</u>.

#### Students with Disabilities:

Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make necessary arrangements. Students must present appropriate verification from the University's Disability Support Services (DSS) Office during the instructor's office hours. Please note that instructors are not allowed to provide classroom accommodation(s) to a student until appropriate verification from DSS has been provided.

# **Grading/Assessment**

Course Grade- List all graded assignments (for all certification courses at least one assessed performance-based assignment is required) with their point value and or percentage of total grade. Letter Grade Scale indicate the overall points or % to letter grade scale for example 1270 to 1137=A.

**Table 1:** Points allocated to each assignment

Assignments	Points
Lab Safety Assignment	50
Lesson Plan	100
Lesson Observation	100
Teaching Lesson Reflection	50
Article Analysis	50
Science Presentation	100
In-class activities, Reflection and Disposition	100
Science Experiment Wondering (Final)	150
Total Points	700

<sup>\*</sup>Grading points may change as per the needs of the class, school, and students.

**Table 2**: Total points for final grade.

Grade	Percentage
A	90% - 100%
В	80% - 89.99%
С	70% - 79.99%
D	60% - 69.99%
F	Below 59%

<sup>\*</sup>Note that an "A" is 90% to 100%. There will be NO rounding and grades will be calculated with two decimal points.

# **Instructional Strategy Presentation**

Each student will be doing a short presentation on an instructional strategy. Students will be given a choice to choose from a variety of instructional strategies and it will be due in-class. Details will be provided.

## **Written Assignments**

There are some written assignments in this course that build your understanding of thinking about how children assimilate science and also prepare you to become aware of research-based practices in teaching science. Details for assignments will be on D2L. Any questions can be asked via email or during class.

## Expectations for written work:

Correct grammar, punctuation, and spelling are expected on all written assignments (although web discussions are not held to the high standard of a research project or other written assignment).

#### Written assignments should be:

- Done in Microsoft Word and turned in as an attachment in Dropbox on D2L or Converted to a PDF and turned in as an attachment in Dropbox on D2L.
- Discussions (if applicable) should be completed within the D2L discussion space and NOT uploaded as an attachment.

## **Lesson Planning**

Teacher candidates must demonstrate the ability to plan, assess, and implement instruction. This begins in the Foundational block where the teacher candidates create and write lessons for effective teaching. Teacher candidates are required to develop lesson plans. The specific format can be adapted, but should always include the objectives, TEKS, procedures, materials/resources, assessments, and required components of the lesson plan. Student engagement is a key element in a good lesson with student learning and success as the goal.

Candidates must form assessment strategies to determine the extent to which students master the learning objectives. Candidates also describe the instructional delivery method addressing the following step-by-step procedures:

- 1. Questions and concerns listed in the directions given to you by your instructor
- 2. Setting purposes ("Today we will be...I want you to...because you will...")
- 3. Method(s) for engaging students in the lesson
- 4. Any questions asked during the lesson should be in **bold**
- 5. Higher order thinking reflected in questions
- 6. Instructional Strategies: Modeling, Discussion, "Hands-on", Inquiry, etc.
- 7. Grouping: when and how
- 8. Instruction that addresses learners' needs (ELLs, Special Education, 504, Gifted, Struggling Learner)
- 9. Closure

After teaching the lesson, candidates are then required to reflect on and explain:

- the lesson delivery and appropriateness of instructional strategies,
- the impact for future planning using evidence from gathered data and
- collaboration opportunities with the mentor teacher.

The skills acquired during lesson planning provide the foundation and are also built upon for unit planning and other key assessments.

#### Extra Credit

Extra Credit opportunities will be given and will depend on the flow and needs of the class. Any change in this policy will be dependent upon opportunities and instructor preferences.

#### Late Work

Late work will receive a 25% deduction per day per assignment (including Saturday and Sunday). This means if the assignment is for 100 points, you can make a maximum score of 75 after one day, 50 after two days, 25 after three days, and zero after 4 days if all your answers are correct. \*There is NO late work on discussion boards or quizzes! All this is non-negotiable!!! If there are any issues or you are confused about an assignment, contact me \*BEFORE\* the assignment is due (at least 24 to 48 hours before the assignment is due). Time shown on D2L, or email will be used.

<u>Please note:</u> Even though this is a face-to-face class, this class requires you to have access to a computer (with Internet access) to check for class news updates, materials, instructions, resources and upload your assignments in D2L. It is your responsibility to have (or have access to) a working computer in this class. \*Assignments are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time for submission.

# Make Up Work/Tests

There will be no make-up or resubmissions allowed on assignments, quizzes, discussion boards, or any other activity in class.

# **Important Dates**

Last day for term schedule changes: August 26-29, 2024. Check date on <u>Academic Calendar</u>. Deadline to file for graduation: October 7, 2024. Check date on <u>Academic Calendar</u>. Last Day to drop with a grade of "W:" October 9, 2024. Check date on <u>Academic Calendar</u>. Refer to: Drops, Withdrawals & Void

# Desire-to-Learn (D2L)

Extensive use of the MSU D2L program Each student is expected to be familiar with D2L as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into D2L through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor. \*Do not wait till the last minute to submit the assignment. Delays or sending through email will be counted late!

Computers are available on campus in various areas of the buildings as well as the Academic Success Center. \*Again, your computer being down is not an excuse for missing a deadline!! There are many places to access your class! If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations, however they are able to help you get connected to our online services. For help, log into D2L.

#### **Attendance**

**Absence Policy** - Professional teachers are dependable, reliable, and responsible. Therefore, candidates are expected to be on time and in attendance at \*every\* class, and to stay for the \*entire\* class. \*Tardiness, leaving early, and excessive absences (3) are considered evidence of lack of

dependability, and are taken seriously. \*Candidates will receive a grade of F on the third absence. If a candidate is taking 'blocked' courses that are taught at a Professional Development School, requiring field experience, the candidate will be dropped with an F from those classes as well.

After an absence from the course, it is imperative that a student schedule an appointment with the course instructor to discuss attendance. Failure to schedule and attend a conference will result in the loss of classroom participation and disposition points and also in the overall grade being lowered by one letter. It is the <u>candidate's responsibility</u> to make up for any missed work. It is also expected that you will complete all course field experience hours in a professional manner. Professional conduct is expected when observing or participating in school settings (e.g., dressing appropriately, arriving on time, remaining for the entire pre-arranged time, not canceling, and demonstrating respect in all interactions with young people, parents, teachers, and staff). If you must miss your field experience for any reason, you are expected to call the school and the teacher you are working with \*before\* school begins for the day. You must also contact the course instructor by e-mail or phone to let me know you will not be present and arrange a time with me when we can discuss the most appropriate way to make up that absence. Excessive tardiness (determined by the professor) can be defined as an absence and subject to the absentee policy. Three instances of tardy arrival will be counted as one absence.

If a class member is absent, for whatever reason, that individual assumes responsibility for contacting the instructor to account for missed work and to turn in work. It is impossible to provide a summary of all that takes place during any given class via email. If a student is going to be absent, they have the responsibility to contact the instructor to turn in assignments and obtain copies of any handouts from the missed class. Tentative assignment due dates are listed on the course schedule. While the actual due dates may vary due to the flow of the class, all assignment due dates will be finalized and announced in class well in advance of the specific date. \*Late work, unless arrangements are made by the student and approved in advance by the instructor, will not be accepted for full credit.

During your field observations, you are required to submit time logs in TK20 to your cooperating teacher for attendance and participation verification. You must accumulate a minimum of 50 hours total prior to clinical teaching, which need to be approved by the cooperating teacher. This should be done weekly, and you should periodically check TK20 to ensure that your time logs have been approved. For this course, a minimum of 20 hours in the classroom should be dedicated to engaging with students in instructional or educational activities, although you will likely spend more than 20 hours doing so. Prior to your clinical teaching experience, you should have at a minimum of 50 hours of field-based experiences, 30 of which show active engagement in instructional or educational activities. All time log entries must have a detailed description/reflection explaining the instructional or educational activities. At the end of the course, on the date indicated on the calendar, you must upload a screenshot of every approved time log to the appropriate Dropbox in D2L

## **Instructor Class Policies**

Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individuals to whom credit is given) will not be considered. I use Turnitin for the written assignments and D2L directly syncs with it (you do not have to do anything). You will be able to see the plagiarism percentage and are welcome to make changes and resubmit \*BEFORE\* the due date. \*Any plagiarism of 30% and above is too much! Your plagiarized assignment will not be graded, receive a zero, and no make-up allowed.

Self-plagiarism refers to submitting work for credit that is the same or substantially similar to work prepared or submitted for another course without appropriate citation. This includes reusing previous assignments, papers, presentations, or other submissions without instructor approval. Self-plagiarism gives the impression of original work when, in fact, the content has already been submitted for assessment elsewhere. To avoid self-plagiarism, communicate openly with your instructor about building on existing work or repurposing prior submissions. Provide proper citations for any previous work referenced. Unless the instructor indicates otherwise, all assignments submitted for this course must be newly prepared by you and you alone for this specific class. Any self-plagiarism of 30% and above is too much! Your plagiarized assignment will not be graded, receive a zero, and no make-up allowed.

Advances in Artificial Intelligence (AI) have now provided generative and creative applications such as Chat GPT, Google Bard, Guru, Microsoft Copilot, and others. Certainly, these tools can be quite useful in the learning process; however, the content they generate does not represent the effort and learning of the student. Since writing, analytical, and critical thinking skills are part of the learning outcomes of this course, all writing assignments should be prepared by the student. Developing strong competencies in this area will prepare you for a competitive workplace. Submitting AI generated work in place of the original and genuine work of the student will be considered a form of academic misconduct. Therefore, AI-generated submissions are not permitted and will be treated as plagiarism. Any AI generated work of 30% and above is too much! Your assignment will not be graded, receive a zero, and no make-up allowed.

You may type a question into ChatGPT, you may not exactly copy and paste its response, and turn it in as your own. If you use ChatGPT or any AI, please use it in ways that are ethical, accurate, and useful.

Any instance of plagiarism, AI-generated content, and/or self-plagiarism will be subject to disciplinary action in accordance with the Academic Integrity Policy outlined in the Student Handbook. It's important to remember that the consequences of violating this policy are serious and can have a lasting impact on your academic record. By enrolling in this course, you acknowledge and agree to comply with this plagiarism and AI-generated content policy. Your understanding and commitment to academic integrity are crucial to our learning community

Students are expected to assist in maintaining a classroom environment which is conducive to learning. In order to assure that all students have the opportunity to gain from time spent in class, unless otherwise approved by the instructor, students are prohibited from engaging in any form of distraction—this includes but is not limited to pagers and cell phones. In the classroom or during virtual meetings, cell phones need to be put away so that they do not disrupt the learning environment for you and others. Inappropriate behavior in the classroom shall result, minimally, in a request to leave class and a Professional Fitness Form will be filed for review with the college. If the instructor must file a Fitness Alert Form for any reason, including failure to demonstrate appropriate teaching dispositions, the student may receive an instructor drop with an "F" for the course.

Any student who misses class (for any reason) remains responsible for contacting other students to obtain class materials. In the event that a class member is absent, for whatever reason, that individual assumes responsibility for contacting the instructor to account for missed work and to turn in work. It is impossible to provide a summary of all that takes place during any given class via email. If a student is going to be absent, they have the responsibility to contact the instructor to turn in assignments and

obtain copies of any handouts from the missed class. Tentative assignment due dates are listed on the course schedule. While the actual due dates may vary due to the flow of the class, all assignment due dates will be finalized and announced in class well in advance of the specific date. \*Late work, unless arrangements are made by the student and approved in advance by the instructor, will not be accepted for full credit.

## **Instructor Drop**

As per the College policies, an instructor may drop a student any time during the semester for excessive absences, for consistently failing to meet class assignments, for an indifferent attitude, or for disruptive conduct. Instructor will give the student a verbal or written warning prior to dropping the student from the class. The instructor-drop takes precedence over the student-initiated course drop of a later date. The instructor will assign a grade of either WF or F through the first 8 weeks of this semester. After this period, the grade will be an F. The date the instructor drop form is received in the Office of the Registrar is the official drop date.

# **Change of Schedule**

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the <u>Schedule of Classes</u> each semester.

# **Refund and Repayment Policy**

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. However, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exist in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

# **Class Participation**

Students should participate in all the activities of this course. It is important that students meet all the deadlines as posted. In the case of any emergency situation (like death or illness in family, etc.) it is important that the student should report the same to the professor in a timely manner. It is your course, and the primary intention should be to reach the goals and acquire proficiency in the topics discussed in the course. Generally, students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential

Excessive tardiness or absence (as determined by the professor), disruptive attitude, or failure to consistently meet class requirements might result in instructor-drop, if required. Being repeatedly late for class will also result in a grade reduction regardless of other marks. Tardiness will result in loss of classroom disposition points and three instances of tardy arrival will be counted as one absence.

Each student brings a unique perspective and life experience to the learning environment and is expected to participate actively and thoughtfully by making pertinent contributions. All students are expected to read assignments and be prepared to discuss them. Note that you are provided with focus questions that are designed to structure your reading of the assigned texts. Moreover, the course

instructor may assign additional readings. \*Participating in class discussions and following expectations is a part of your grade. Please come to class with questions or issues from the reading that you found central or worthy of further exploration. Students may also be asked to do activities and exercises related to the assigned readings or to lead discussions on a topic or reading. You will have many opportunities to participate in class and on D2L. These opportunities are a very important part of this course.

# **Online Computer Requirements**

As mentioned above, it is your responsibility to have (or have access to) a working computer in this class. Assignments are due by the due date, and personal computer technical difficulties will not be considered a reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings.

Computers are available on campus in various areas of the buildings as well as the Academic Success Center. Your computer being down is not an excuse for missing a deadline!!

# **College Policies**

Campus Carry Rules/Policies

Refer to: Campus Carry Rules and Policies

## Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

## Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state, and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

#### Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit Campus Carry.

#### Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit <u>Safety / Emergency Procedures</u>. Students are encouraged to watch the video entitled "*Run. Hide. Fight.*" which may be electronically accessed via the University police department's webpage: "*Run. Hide. Fight.*"

Obligation to Report Sex Discrimination under State and Federal Law

Midwestern State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. State and federal law require University employees to report sex discrimination and sexual misconduct to the University's Office of Title IX. As a faculty member, I am required to report to the Title IX Coordinator any allegations, personally observed behavior, or other direct or indirect knowledge of conduct that reasonably may constitute sex discrimination or sexual misconduct, which includes sexual assault, sexual harassment, dating violence, or stalking, involving a student or employee. After a report is made, the office of Title IX will reach out to the affected student or employee in an effort to connect such person(s) with resources and options in addressing the allegations made in the report. You are also encouraged to report any incidents to the office of Title IX. You may do so by contacting:

Laura Hetrick
Title IX Coordinator
Sunwatcher Village Clubhouse
940-397-4213
laura.hetrick@msutexas.edu

You may also file an online report 24/7 at File Report here

Should you wish to visit with someone about your experience in confidence, you may contact the MSU Counseling Center at 940-397-4618. For more information on the University's policy on Title IX or sexual misconduct, please visit <u>Title IX</u>

#### COVID

Scientific data shows that being fully vaccinated is the most effective way to prevent and slow the spread of COVID-19 and has the greatest probability of avoiding serious illness if infected in all age groups. Although MSU Texas is not mandating vaccinations in compliance with Governor Abbott's executive orders, we highly encourage eligible members of our community to get a vaccination. If you have questions or concerns about the vaccine, please contact your primary care physician or health care professional. Given the recent rise in cases, individuals are also strongly encouraged to wear facial coverings when indoors among groups of people, regardless of vaccination status. Although MSU Texas is not currently requiring facial coverings, they have been an effective strategy in slowing the spread.

# **Grade Appeal Process**

Students who wish to appeal a grade should consult the Midwestern State University MSU Catalog

## **Course Schedule**

Disclaimer Notice: Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor to meet the needs of the class appropriately. All assignments are due on Sunday by 11:59pm.

Week	Date	Monday	Date	Wednesday	Topic and	Assignments Due
					Readings	
9	10/21	Class @	10/23	Class @	Overview of	
		MSU		MSU	Science Course	Science presentation
		campus		campus	Science	groups and topics
		(BH 308)		(BH 308)	Vocabulary	assigned

		11:00 am		11:00 am	Teaching Science with Technology	
					Readings: Course syllabus and other documents	
10	10/28	Field 8:00-2:20 pm	10/30	Field 8:00-2:20 pm	Pre-conferences	Science Lab Safety Assignment due - Nov 3rd - 11:59 pm
11	11/4	Class @ MSU campus	11/6	Field 8:00-2:20 pm	Lesson Planning 5 E Lesson Plan	Article Analysis due - Nov 10th -11:59pm
10	44/44	(BH 308) 11:00 am	44/42	7: 11	Readings: Documents uploaded on D2L	Pre-conferences
12	11/11	Field (Science Obs)	11/13	Field (Science Obs)	Science Teaching	Lesson Plan and Reflection Due -
					Pre- and Post- conferences	11:59pm (due date decided by students)
13	11/18	Field (Science Obs)	11/20	Field (Science Obs)	Science Teaching Post-conferences	Lesson Plan and Reflection Due - 11:59pm (due date
						decided by students)
14	11/25	Class @ MSU campus	11/27	Holiday!	Science Inquiry and Investigations	Science presentations due (in class)
		(BH 308) 11:00 am			Earth Science Space Science	In-class activities and reflections
15	12/2	TBA	12/4	Class @ MSU	Science Inquiry and Investigations	Science presentations due (in class)
		Field or class		campus (BH 308) 11:00 am	Physical Science Life Science	In-class activities and reflections
16	12/9	Finals	12/11	Finals	No class	Final Due
		week – Dec 9 <sup>th</sup> to 13 <sup>th</sup>		week – Dec 9 <sup>th</sup> to 13 <sup>th</sup>		Science Experiment Wondering (due date decided by students -in- person submission)

<sup>\*\*</sup> The schedule is tentative and can change depending on the needs of the class and field experience at the school.

# **Other Expectations**

As a part of your preparation for becoming a teacher, you are expected to begin acting in a professional manner – starting today. This includes, but is not limited to:

*Internship Experience* – Throughout your internship experience, ask your mentor teacher to provide you with constructive feedback regarding your classroom presence, interactions with students and lessons that you present to the students. Use this information to make necessary improvements during the time that remains in the schedule. Always conduct yourself in a professional manner.

**Participation** – It is not enough to just "show up." In other words, you cannot just sit there and breathe. You need to be prepared to discuss the readings that are assigned, contribute appropriately, and encourage the participation of your peers.

**Preparation** – Complete all assignments on time. Written assignments (whether submitted online or in class) will be discounted by 25% for each late day. Complete readings assigned prior to class in order to be able to participate in class discussions and activities.

**Attitude** – Demonstrate the following dispositions that are essential for learning:

- Curiosity (ask questions, look for additional answers, probe, reflect)
- Flexibility (take alternate points of view, be open-minded)
- Organization (plan ahead literally, GET A PLANNER!)
- Patience (take time to reason, be persistent in efforts)
- Risk-taking (try things beyond your current repertoire)
- Passion (invest in ideas, processes, products, and most of all other people)

Be aware that your attitude is conveyed to others by body language, conversation, neatness, completeness of work, willingness to assist and contribute and many other ways. A sense of humor and the ability to be flexible are crucial – not just in this class but from now on – that is the nature of the classroom.

**Respect** – Be considerate of others. Do not talk while others are talking; do not use foul language; behave in an ethical manner. This is particularly important considering our classroom location - we are guests in the Wichita Falls school district and should behave as such.

**Professional Development** – Remember that teaching requires a commitment to continual learning. You will be asked to complete several "chores" as the semester rolls along and the points earned for dispositions are affected by those "chores." Timely completion of tasks (or "chores") is an indication of your "fitness" to this profession.

## **Services for Students with Disabilities**

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to <u>Disability Support Services</u>.