



Course Syllabus

NURS 4023/4022 Family Health Nursing II

Robert D. & Carol Gunn College of Health Sciences & Human Services
Spring 2026

Please Note: This is the official course syllabus for student use this semester; therefore, students enrolled in this course will be held accountable for all contents that follow. This syllabus is subject to change. Students will be notified of any changes to the syllabus via D2L News notification.

Meeting Times: Thursday from 1300-1550 in Centennial Hall – Room 101; clinical times vary

Faculty Information:

Instructor: **Dr. Michelle E. Hall**, DNP, RN, CNS – Course Coordinator
Office: Centennial Hall Room 440T (4th Floor)
Office #: 940-397-4864
Cell #: **817-771-7386**
E-mail: michelle.hall@msutexas.edu

Preferred mode of contact: Through MSU email. Faculty will respond to emails within 24 hours. May use a cellphone to call or text if in clinical.

Office Hours:

Monday 1000-1200 & 1300-1500
Wednesday 1000-1200
Thursday 1000-1200
Tuesday & Friday: By appointment

Clinical Faculty:

Instructor: Dr. Michelle E. Hall, DNP, RN, CNS – Clinical Coordinator
Cell: 817-771-7386
E-mail: michelle.hall@msutexas.edu
Section: Student 1-23

Instructor: Professor Kimberly M. George, MSN, ACNS-BC, OCN
Cell: 704-352-5653
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Section: Student 24-45

Course Description

Welcome to Family Health Nursing Care Two (FH II). This didactic and clinical course involves the application of theories and concepts across the span of adult life, including specific medical-surgical conditions. Emphasis will be placed on integrating previously learned cognitive, psychomotor, and affective knowledge in the care of the individual client, their family, as well as groups and communities (IFGC) through application of the nursing process. Course content will focus on diseases and disorders of the cardiovascular, respiratory, immune, and neurologic systems, along with cancer.

Pre-Requisites: Family Health Nursing Care I & Clinical, Mental Health Nursing & Clinical

Credit Hours: Successful completion of both courses (classroom and clinical) awards five (5) credit hours. [Three (3) lecture hours per week (3 credit hours) and six (6) clinical hours per week (2 credit hours)]

Placement: First semester of senior year (BSN)

Learning Experiences: Lecture, active learning activities, discussion, audiovisual aids, assigned readings, and clinical experiences.

AACN Essentials

For further information regarding the American Association of Colleges of Nursing (AACN) Essentials identified for each course objective, refer to the BSN Student Handbook.

DEC Competencies

In the Differentiated Essential Competencies (DECs) noted below, the following designations apply: I: Member of Profession; II: Provider of Patient-Centered Care; III: Patient Safety Advocate; and IV: Member of the Health Care Team. For further information regarding the competencies identified for each course objective, refer to the BSN Handbook.

NCLEX Test plan

https://www.ncsbn.org/public-files/2023_RN_Test%20Plan_English_FINAL.pdf

Course Objectives

Upon completion of this course, the student will be able to:

Course Objectives	AACN Essentials	DEC Competencies
1. Apply professional knowledge and theories to the nursing care of persons and families throughout the lifespan.	1.1b, 1.2a, 1.3a, 1.3b 3.1a, 3.1b, 3.1c, 3.6d, 3.6e 4.2a, 4.2c 5.1a, 5.1b, 5.1c, 5.2d 6.1a, 6.1b 7.3a 8.1c, 8.2a, 8.2c	I: A, B II: A, B, C, D, E, F, G III: A, B, C, D IV: A, B, C, D
2. Integrate effective communication, research, and teaching-learning principles in providing care for persons and their families.	2.1a, 2.1b, 2.1c, 2.2b, 2.2c, 2.2f, 2.3g 6.1a, 6.1b, 6.1c, 6.1e, 6.1f, 6.2c, 6.3a, 6.3b, 6.3c 9.1c, 9.2a, 9.2b, 9.2f, 9.2g	I: A, B II: A, B, C, D, E, F, G III: A, B, D IV: A, B, C, D
3. Utilize the nursing process in a systematic manner in the care of Individual, Family, Group, and Community (IFGC).	1.1b, 1.2a, 1.3a 2.3a, 2.3b, 2.3c, 2.3d, 2.3e, 2.4a, 2.4b, 2.4c, 2.4d, 2.5c, 2.5d, 2.5e, 2.6a, 2.6d, 2.7a, 2.7b, 2.8a, 2.8c, 2.8d, 2.9d, 2.9f 5.1c 7.3a 8.1a, 8.1b, 8.1c, 8.3a, 8.3b, 8.3c, 8.4a, 8.4b, 8.4c	I: A, B II: A, B, C, D, E, F, G III: A, B, C, D IV: A, B, C
4. Utilize nursing knowledge when implementing affective, cognitive, and psychomotor nursing skills.	1.3a, 1.3b 2.1a, 2.1b, 2.1c, 2.2a, 2.2b, 2.2c, 2.2e 4.1a, 4.2a, 4.2c 5.1a, 5.1b, 5.1c 9.2b, 9.2f	I: A, B II: A, B, C III: A IV: E
5. Relate knowledge of higher education concepts in health to identify nursing interventions.	4.2a, 4.2c 5.1a, 5.1b, 5.1c 6.1a, 6.1b, 6.1c, 6.3a, 6.3b, 6.3c	II: A, B, C III: A
6. Demonstrate professional accountability in providing holistic care in a variety of settings.	4.2a, 4.2c 5.2a, 5.2b, 5.2c, 5.2d, 5.2e, 5.2f, 5.3d 6.1a, 6.1b, 6.1e, 6.1f, 6.3c	I: A, B II: A, B, C III: A, B, C, D IV: A, B, E

	9.3c, 9.3d, 9.4b, 9.4c, 9.5a, 9.5b, 9.5c, 9.5d, 9.5e 10.1b, 10.2a, 10.2b	
7. Implement nursing interventions with individuals and their families who present for nursing care.	1.3a, 1.3b 2.1a, 2.1b, 2.1c, 2.2a, 2.2b, 2.2c, 2.2e 4.1a, 4.2a, 4.2c 5.1a, 5.1b, 5.1c 9.2b, 9.2f	I: A, B II: D, E III: A, B, D
8. Examine the legal and ethical issues related to care of individuals and their families in a variety of settings.	3.1i, 3.2a, 3.2c, 3.3a, 3.3b 4.2a, 4.2b 6.1a, 6.1b, 6.1e, 6.1f, 6.2c, 6.3c 8.5a, 8.5c, 8.5e 9.1a, 9.1b, 9.1e, 9.1f, 9.1g	I: A, B II: E III: A, B, C, D IV: B
9. Discuss the evolution of social, cultural, and historical aspects of health care and their influences on family health in nursing.	1.1a, 1.1b, 1.1c, 1.1d, 1.2a, 1.2d, 1.2e, 1.3a, 1.3b, 1.3c 2.1a, 2.1b, 2.1c, 2.2a, 2.2b, 2.2c, 2.2e, 2.4d, 2.5g, 2.8b, 2.8c, 2.8d, 2.9d 3.1a, 3.1g, 3.2c, 3.4b 6.1a, 6.1b, 6.1d, 6.4a, 6.4b, 6.4d 7.2b, 7.2d, 7.3a 8.1a, 8.1c 9.1a, 9.1b, 9.1c, 9.1d, 9.1e, 9.1f, 9.1g, 9.2a, 9.2b, 9.2c, 9.2d, 9.2e, 9.3c, 9.3g, 9.5c, 9.5e, 9.6a, 9.6c	II: B, E

Textbook & Instructional Materials

Required

Lippincott CoursePoint+ Wolters Kluwer Class Code: 1T4PGXU49F

Hinkle, J.L. & Cheever, K.H. (2022) *Brunner & Suddarth's Textbook of Medical-Surgical Nursing*, Fifteenth Edition
Lippincott Online Product Support at 1-800-468-1128 or techsupp@lww.com for assistance.

(this includes the e-book, Prep U, Docucare & V-Sims)

(This is the same book you were using for third semester, FH 1)

Textbook if you want a Hardcopy of the Book:

Hinkle, J.L. & Cheever, K.H. (2022) *Brunner & Suddarth's Textbook of Medical-Surgical Nursing* (15th Ed.) Philadelphia, PA. Lippincott Wolters Kluwer. ISBN 13: 978-1-975161-03-3.

Docucare: 1WAWSP8L2

ExamSoft Testing Software:

You will receive an email from Examsoft to your MSU Texas email address to purchase this testing package.

Top Hat: We will be using Top Hat for this course. **Join Code: 943735**

ATI: We will be using ATI for this course. All students are required to enroll in ATI. See the information below.

Nursing Central Resources: Phone App. You should have these resources from previous semesters

Recommended Resources

Textbook:

Dubin, D.(2000.) *Rapid Interpretation of EKG's* (6th Ed.) Fort Myers, FL: Cover Publishing Company. ISBN 0-912912-06-5.

Harding, M. & Hagler, D. (2022) *Conceptual Nursing Care Planning*. St. Louis, MO: Elsevier. ISBN 978-0-323-76017-1.

Myers, E. (2018) *RNotes: Nurse's Clinical Pocket Guide* (5th Ed.) F.A. Davis Company. ISBN 978-0803669086.

Evaluation Methods:

Method		%
EXAM Average		60
Exam 1	Perfusion/Cardiac	33
Exam 2	Oxygenation/Respiratory	33
Exam 3	Immune/Cancer/Neurology	34
ATI Grade		10
ATI Medical Surgical	Practice Exam A	20
	Practice Exam B	20
	Proctored Exam	40
	Proctored Exam Remediation	20
Clinical Grade		25
Clinical Paperwork	Docucare x 3	37.5
Clinical Rounds	Five Shifts	10
V-Sims	Eval of Scenarios	7.5
Simulation Lab	Two Pre Sims	5
Video	Surgery Report Video	5
Video	Heart & Attack x 2	10
Video	ISBAR Report Post Sim	5
OSCE	Check-Off	20
Activity Points		5
Video	Introduction Video	33
Top Hat	Top Hat Quizzes, Attendance and Participation	33
Lippincott WK	Prep U Question	34
TOTAL		100

Grading Scale

Grade	Points
A	90-100
B	89-80
C	74-79
D	65-73
F	Less than 65

Course Requirements

1. Students must complete all the components of the course to pass.
2. Classroom and clinical performances (on campus, in the Simulation Center and/or during inpatient and outpatient clinical experiences) will be evaluated. Students are expected to pass both clinical and classroom components of the course. Failure in either one will constitute failure in the course.

Exams

This course consists of four exams: three unit exams and an ATI Adult Medical Surgical Proctored Comprehensive Final exam, which includes content from Family Health Nursing I and II.

You are required to score at least a 74% exam average on the three-unit exams.

The ATI grade, clinical grade, and activity points will be added to the grade after the student has achieved a score of 74% or higher on the unit exams.

Less than 74% exam average, results in a failure of the course, with the grade assigned being the unit exam average. You will receive the same grade for both the course and clinical grade. There will be no rounding of grades except as necessary to accommodate the electronic testing and grade book limitations. Students who fail clinical will receive an "F" in the course and clinical grade.

Eighty minutes will be provided for each unit exam. Each unit exam will consist of 45 multiple-choice questions and 5 Math for Nurses questions.

If a student is to be absent from an exam, they must notify the course coordinator at least two hours before the exam. It is permissible to leave a voicemail on a faculty member's office/cell phone or to send an email. Failure to comply with this policy will result in a "0" for the exam. If it is not feasible for a student to notify the course coordinator at least two hours before the exam of an intended absence, each case of not notifying such faculty within that time frame will be evaluated individually. Make-up exams will be administered on dates coordinated with the instructor.

The exams emphasize your critical thinking skills. Exams are to reflect the student's individual effort; collaboration, talking during the exam, or having any

physical or digital materials or equipment during the exam will be considered academic dishonesty. A dropdown calculator is available on Examsoft.

Exam Guidelines are as follows:

1. Turn all cell phones, Apple watches, and electronic devices to the OFF position and leave them in the front of the room in your backpack, purse, or handbag.
2. Leave everything EXCEPT your laptop or tablet in the front of the room. You can have a water bottle and a writing device. Scratch paper with testing code will be given to you for the test.
3. The course instructor will not answer questions during the exam, except for issues with your computer. This disturbs everyone during the exam.
4. The course instructor will not be able to discuss the answers right after the exam until the exam has been analyzed and reviewed.
5. The course instructor will review all questions and answers after the exam before posting grades in D2L.
6. Prior to exiting the classroom, you MUST turn in scratch paper with your name at the top and display the green Successful Upload screen from Examsoft. If this does not display, help will be provided in uploading your exam.

ATI Exams and Remediation Activities

ATI. Students are encouraged to do their best work while taking practice and proctored assessments. This will enable true reflection of the student's content mastery, providing more value for the students' time and money spent on the program.

ATI Point Assignment:

1. Each student is required to enroll in ATI
2. The maximum grade possible is 10/10 = 100%
3. Grade represents no more than 10% of the overall course grade
4. Grading is calculated as such:
 - Practice Assessment A score \geq to 90%: 1 point
 - Practice Assessment B score \geq to 90%: 1 point
 - Standardized proctored assessment:
 - Level 3 = 4 points
 - Level 2 = 3 points
 - Level 1 = 1 point
 - Below level 1 = 0 points

- If student scores < Level 2 on first attempt, a retake is recommended. The higher of the two scores will be placed in the gradebook.
- Standardized proctored assessment remediation:
 - Earned level 3: Three Critical Points worksheet on three missed topics. All columns must be complete for credit = 4 points
 - Earned level 2: Three Critical Points worksheet on six missed topics. All columns must be complete for credit = 4 points
 - Earned level 1: Three Critical Points worksheet on every topic missed. All columns must be complete for credit = 4 points
 - Earned less than a level 1: Three Critical Points worksheet on every topic missed. All columns must be complete for credit = 4 points
- 5. ATI points will be added to final grade once the student has met the minimum exam average requirement.
- 6. Late work policies do not pertain to ATI
- 7. The ATI Medical Surgical proctored exam/assessment has 100 items to complete in 120 minutes

Course Attendance

Students are encouraged to attend all lectures. Students may be dropped from the course for excessive absences per University policy. For this course, excessive absences are considered to be more than four (4) absences during the semester. Attendance records may be maintained throughout the semester. Additionally, you are expected to employ manners and respect during all classroom and clinical meetings. Do NOT enter the room late during an exam. Late entry is disruptive to your classmates and the instructor.

Students are expected to attend all of the classes in which they are enrolled. Although in general students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential by the faculty member.

CoursePoint+ and PrepU Adaptive Quizzing

PrepU and V-Sims will be scheduled through CoursePoint+. The PrepU quizzes for the chapters discussed in the course will be opened for students to utilize in understanding and applying the course content and concepts. It is recommended that students make use of this resource to prepare

for exams, as well as their nursing career.

Students will be assigned Prep-U assignments that will correlate with unit content. The assignments consist of adaptive quizzing and must be completed at a **level 8 mastery**. Students may have to take multiple quizzes to achieve a mastery level of 8. If students achieve a level 4-6 on any of the quiz attempts, they will receive a 74% for that assignment. If the student achieves 3 or less, they will receive a 0%. The grades for all the quizzes will be tallied for a total score. Late assignments will not be accepted.

Top Hat

We will be using the Top Hat (www.tophat.com) classroom response system in class and skills/simulation lab sessions. You will be able to submit answers to in-class questions using Apple or Android smartphones and tablets, laptops, or through text message.

The Top Hat platform will be used for student in-class questioning and student assignments. The students are expected to check Top Hat WEEKLY to keep current on pre-class assignments and activities. Top Hat questions and activities will be counted for participation and activities in class points. Students are expected to attend lecture sessions and participate in the questions and activities to receive full points for participation and quizzes. Any missed activity will result in a zero for the associated participation points. No makeup assignments will be given/accepted.

You can visit the Top Hat Overview ([TopHat Overview](#)) within the Top Hat Success Center, which outlines how you will register for a Top Hat account, as well as provides a brief overview to get you up and running on the system.

Should you require assistance with Top Hat at any time, due to the fact that they require specific user information to troubleshoot these issues, please contact their Support Team directly by way of email (support@tophat.com), the in app support button, or by calling 1-888-663-5491.

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CastleBranch:

Students are expected to be compliant with current CPR certification, Immunizations, TB testing, Health and Professional Liability Insurance, Drug Screening, and Criminal Background Checks throughout the semester.

Verification of compliance is maintained through CastleBranch. Students are expected to maintain compliance at all times. Students may contact Cathy Healey (940)397-2802 or email her at cathy.healey@msutexas.edu to ask questions about compliance with these Texas Board of Nursing (BON) requirements.

TB testing needs to be repeated every 12 months. To attend clinical experiences, each student MUST comply with each of these requirements.

Students who are not in compliance with all CastleBranch requirements by **January 25, 2026, will be dropped from the course.**

Communication:

Students will be held accountable for all communications sent by faculty via the course's Desire2Learn (D2L) website; therefore, you will be expected to check the site for news announcements, assignments, messages, etc. **DAILY.**

Clinical Objectives:

Acute Care Units, Surgery, and Simulation Labs

The student will:

1. Use the nursing process to provide optimum care for patients with a focus on the concepts of perfusion, oxygenation, neurology, and immune/cancer.
 - a. Collect comprehensive data on each assigned patient.
 - b. Interpret data in a meaningful way.
 - c. Establish meaningful and measurable goals.
 - d. Implement all nursing activities safely and therapeutically.
 - e. Evaluate nursing actions and modify the plan of care as needed.

2. Correctly and safely administer all medications.
 - a. Correctly calculate medication dosages.
 - b. Correctly perform subcutaneous and intramuscular injections.
 - c. Correctly administer intravenous medications.
 - d. Correctly calculate drip rates and monitor all intravenous solutions.
 - e. Consistently use the six rights of medication administration and assess for medication allergies.
 - f. Accurately document medication administration.
 - g. Demonstrate knowledge of medication, therapeutic, and non-therapeutic effects.
3. Effectively communicate with patients, their families, staff, and faculty. Document findings accurately in the medical record using appropriate terminology.
4. Display a professional attitude, appearance, and behavior at all times.
 - a. Accept constructive feedback positively.
 - b. Actively seek individual learning opportunities.
 - c. Interact with patients and their families in a professional and caring manner.
 - d. Comply with the MSU-approved dress code.
5. Describe the role of the professional nurse in each assigned setting and his/her ability to contribute to the optimal patient outcomes.

Clinical Requirements:

You are required to score at least an **85% clinical grade** average within the course. The clinical grade average will be a component of your course grade.

Less than 85% clinical grade average, results in a failure of the course. Students who fail clinical will receive an "F" as the course and clinical grade.

The clinical components of this course include simulation experiences, patient care experiences, and any additional experience where the student is credited with clinical hours.

Clinical Experiences:

This course includes 90 clinical hours. Students are required to satisfactorily complete clinical hours to successfully complete the clinical component of the course.

Clinical Elements are:

Orientation	2 Hour
Two Simulation Labs	4 Hours
Five 12 Hour Med Surg Shifts	60 Hours
Three Docucare Write-Ups	10 Hours
Surgery Day	6 Hours
D2L Videos (Surgery, ISBAR,etc.)	1 Hour
Lippincott V-Sims (5 patients)	5 Hours
STB/Trauma Training	2 Hours

Clinical Rotation

Upon arrival at your clinical rotation, please text your clinical instructor that you have arrived at the clinical site (hospital). Your safety is our biggest concern. You will be working day shifts with an RN preceptor who will be assigned to you the day you arrive for clinical. You will be working every other week (Mon, Wed, Fri, Sat, or Sun) with an assigned RN on the United Regional medical-surgical floor. If your nurse gets floated to another floor, you are allowed to transfer with them.

Issues/Absence

Contact the clinical faculty if you have ANY problems during your clinical rotation. If the clinical setting cannot accommodate your learning experience, you may be reassigned. When calling, please be sure to identify yourself and your callback number, as well as the problem you are calling about.

When to notify faculty:

*****The clinical instructor should be notified of any incident regarding patient care/safety or student safety that has occurred.*****

If you are unable to attend a scheduled clinical, you MUST notify the clinical faculty at least 2 hours before the scheduled start time of the clinical rotation. (i.e., if you are scheduled to be at the hospital at 0630, you must notify the clinical faculty by 0430)

Clinical Policies

Students **MUST** maintain clinical compliance in CastleBranch throughout the semester. Any student found not in compliance at any point during the semester will result in a clinical infraction and may result in a clinical failure.

Students are expected to conduct themselves as healthcare professionals. Professional conduct is expected during any and all interactions with other healthcare professionals, patients, and families. They are required to follow all rules of conduct and professional behavior while in the nursing program at MSU. The student is expected to only take their assigned breaks, which are a **20-minute Meal Break and a 15-minute Rest Period**.

Refer to the MSU website and Wilson School of Nursing Student Handbook for further information regarding Code of Student Conduct, Clinical Behavior, Dress Code, Clinical Compliance, and Clinical Failure Information.

Docucare Clinical Requirements:

Lippincott Docucare Access Code:

You are going to complete a Docucare write-up of one of your patients from two clinical rotations, complete a Docucare review, a surgery report video from one surgery rotation, and two Heart & Attack videos.

- You will also need to submit your Daily Clinical Information sheet for the two patient write-ups you are submitting to the Dropbox on D2L. Submit to Docucare (Lippincott) and D2L (report sheet) within **7 days** (11:59 pm) of your clinical rotation.
- Student evaluation of preceptor will be completed and turned into your course Dropbox following every Medical-Surgical shift and 1 Surgery shift.
- You are welcome to email your professor about an extension due to circumstances that may prevent you from submitting these on time.
- The instructor can deduct 5 points a day for a late assignment. All assignments in the course need to be completed. If an assignment is late and no notification of a reason for the late assignment before the due date was provided to the instructor, the student will get a "0" on the assignment.
- References for the Docucare write-up need to be no greater than 5 years old.

These assignments will be evaluated using a grading rubric published in D2L.

- Once assignment grades are submitted, assignments will not be regraded. If the student notices that they have not received credit for part of the Docucare assignment, they have 7 days to make the instructor aware of this. Going back to regrade your Docucare at the end of the course for extra points is not allowed.

All students will complete documentation in Docucare and use the D2L dropbox for their clinical experiences. The forms to be completed are:

- Give the **Preceptor Evaluation of Student** Form to your preceptor every day that you do a medical-surgical clinical rotation and the surgery day rotation. Preceptor evaluation forms for the student should be printed out and given to your clinical preceptor at the end of your clinical rotation. The clinical faculty will pick this form up in the MSU preceptor binders located on the unit or surgery when they round.
- Completed student care documentation in Docucare for three patient care experiences.
- **Student Evaluation of the Preceptor** to be completed after every clinical day rotation (medical-surgical and surgery). The form is available on D2L and should be dropped into the D2L Dropbox.
- All assignment submissions made by students in D2L are considered final submissions. It is the student's responsibility to ensure that the correct and complete file has been uploaded. If a student submits an incorrect document, an incomplete draft, or any unintended version, the assignment will be graded as submitted. Students are strongly encouraged to double-check their upload before finalizing the submission. Additionally, Apple file formats, such as .pages or Keynote files, will not be accepted. All submissions must be uploaded in Microsoft Office formats—such as .doc, .docx, .ppt, or .xlsx—or as otherwise specified in the assignment instructions.

Simulation Requirements

Students will complete two (2) Face-to-Face (F2F) visits to the simulation center (on the 2nd Floor). Students are expected to bring the equipment needed to provide patient care and have resources available. Students arriving late to the Simulation Center will be considered absent. Absences may be rescheduled,

pending availability. If it is not possible to reschedule a simulation, the faculty, with the student, will make arrangements to obtain clinical hours. The student should wear their MSU scrubs (nursing uniform) to all simulation events. Complete all pre-simulation assignments.

Virtual Simulation (vSim) in Lippincott the Point Information

You will be completing 5 vSim patient scenarios in Lippincott Course Point +. Please complete the pre-simulation quiz, the vSim, and the post-simulation quiz.

If it does not work, contact Lippincott Online Product Support at 1-800-468-1128 or techsupp@lww.com for assistance. The vSim grade will be the one used for the gradebook.

Tips to remember:

1. **STUDENTS ARE NOT TO ADMINISTER MEDICATIONS OR PERFORM STERILE OR INVASIVE PROCEDURES UNLESS DIRECTLY SUPERVISED BY A PRECEPTOR OR FACULTY MEMBER.**

DO NOT PERFORM FINGER STICKS

DO NOT TAKE CARE OF A TUBERCULOSIS PATIENT REQUIRING AN N95 MASK.

If an error (medication, etc.) occurs, a clinical instructor must be called.

2. Use AIDET. Introduce yourself to your patient(s) and his/her nurse. Be specific when discussing with the staff nurse the patient care activities you will perform during your shift.
3. **NEVER** disconnect or adjust any piece of equipment unless instructed to do so by your staff nurse (preceptor) or clinical instructor.
4. You should assist nurses with their nursing care; however, your preceptors patient(s) should be your priority.
5. Students will **NOT** be allowed to initiate blood transfusions or chemotherapy, or to manipulate pain control pumps. You should monitor the effectiveness and adverse effects of blood transfusions, chemotherapy, and pain medication provided through pain control pumps.
6. We would like you to write up a Cardiac patient and a Respiratory patient for two of your three write-ups. If you can get a Neuro or Immune/ Cancer

patient, please pick those patients for your write-up. You will be completing a total of three Docucare assignment write-ups.

7. Tasks that should be completed during your day:

TOTAL CARE OF YOUR PATIENTS

- a. Receive a report on your patients, and you are to take the same patient load as your preceptor
- b. Complete a Head to Toe Assessment – Complete this and discuss this with your preceptor. Your nurse usually has 2-5 patients that day. Those patients are yours but you will do a Docucare Write Up on one patient from your day.
- c. Pass Medications - You should be passing meds on all of your preceptor's patients. Give all meds, IV fluids, prn's. Be sure you know all of your meds, what they are used for, side effects, dosage, dilutions and how fast to push it or run it for. This needs to happen before you enter your patient's room. This is very important !!!!!
- d. Complete Vital Signs – find out the time to take vital signs: are at _____/_____/_____/_____
- e. Complete a Bath and Linen Change for your patients
- f. Pick up trays – document the percentage (%) of the meal the patient ate
- g. Write down Intake and Output (including oral fluids, water jugs, IV fluids, foley, drains, etc.). Empty all drains (JP, Foley, Hemovac, Suction, NGT)
- h. Fill Ice Water Jugs and Cups
- i. Answer all call lights (please listen for the call lights and take actionDo not wait for someone to tell you that your patient needs something). All the patients on the floor are yours.
- j. Be aware of HIPAA – turn patient sheets over with information and keep your report sheet in your pocket
- k. Work on your military time and phonetic alphabet
- l. Accu checks are: 0730, 1130, 1630, 2100 usually
- m. Report to the oncoming nurse

8. Please use the Medical Surgical Textbook, 15th Edition, as your reference source for your write-up. Your Medical Surgical Textbook is very helpful for Pathophysiology and the entire Nursing Process. It is written very well for you to use to do these write-ups. You are also encouraged to use the Conceptual Nursing Care Planning Book, Docucare resources, Nursing Central, and Lippincott Resources.

9. The student should write up the medication that the patient is getting for the entire day (24 hours), even if you didn't give it.

10. The clinical instructors will be making rounds and making phone calls during your shifts. Please give the faculty a report on all of the patients that you and your preceptor are caring for during the shift. We would also like you to identify the problems that your patient is having and what you are considering for your Nursing Problem, Patient Teaching, Implementation, and Evaluation. We will use a clinical grading sheet to evaluate your shift.
11. What to have ready for the faculty:
 - a. The patient you have chosen to complete Docucare on, and why that patient was chosen over the others
 - b. Give a systems assessment report on the pt
 - c. Identify the problems from YOUR assessment
 - d. Identify the *Nursing Problem List* based upon your assessment data
 - e. Identify nursing interventions to treat the nursing problem
12. We are looking for progression of your write-ups, to see that you are getting better at doing this as you go throughout the semester.
13. Please remember, your preceptors are a wealth of knowledge. Ask them questions. You have total patient care of your patients. Please be aware of their needs, stay on top of things, stay busy, and look up medications, procedures, and problems. Volunteer to help perform or watch procedures. Clinical experiences are your best learning tools prior to graduating. Make the most of them!!!!

Additional Course Requirements

Clinical, class and/or simulation performance are evaluated. Students are expected to pass both didactic and clinical components of the course. Failure in either will constitute failure in the course. The exam average as well as the course average of at least 74% is required to successfully complete this course. A clinical grade of 85% is required to successfully complete this course.

Desire-to-Learn (D2L) & Course Point Plus (+)

Extensive use of the MSU D2L & Lippincott Course Point Plus program is a part of this course. Each student is expected to be familiar with these programs as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into D2L through the MSU Homepage. For assistance email, d2lhelp@msutexas.edu. You can log onto Course Point Plus at thepoint.lww.com/activate. For assistance,

1-800-468-1128 or techsupp@lww.com. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

Classroom Etiquette

Students are expected to act respectfully to all peers, faculty, and guests during face-to-face lectures, in clinical settings, and the online environment. Cell phones must be turned off or placed in silent mode before class begins. Should emergency communication need to be made, the student must step outside of the classroom to answer a call or make a call.

Students are responsible for lecture and discussion content, all assigned readings, and audiovisual materials on written exams. When the lecture material is more current than the textbook, the lecture material takes precedence.

Academic Dishonesty

All students are expected to pursue their scholastic careers with honesty and integrity. Academic dishonesty includes, but is not limited to, cheating on a test or other coursework, plagiarism (offering the work of another as one's own), and unauthorized collaboration with another person. Students found guilty of dishonesty in their scholastic pursuits are subject to penalties that may include suspension or expulsion from the University.

All written work submitted for evaluation is to be the work of the student who submits it. The faculty considers collaboration during examinations or obtaining previous test questions from past students as cheating, and cheating is in violation of Midwestern Policy. A score of zero (0) will be given for students participating in the collaboration of tests and any other paperwork.

By enrolling in this course, the student expressly grants MSU a "limited right" in all intellectual property created by the student for the purpose of this course. The "limited right" shall include, but shall not be limited to, the right to reproduce the student's work product in order to verify originality and authenticity, and for educational purposes.

Instructor Drop

An instructor may drop a student at any time during the semester for excessive absences, for consistently failing to meet class assignments, for an indifferent attitude, or for disruptive conduct. The instructor must give the students a verbal or written warning prior to being dropped from the class. An instructor's drop of a student takes precedence over the student-initiated course drop of a later date. The instructor will assign a grade of either WF or F through the 8th week of a long 45-hour semester, the 6th week of a 10-week summer term, or the 11th class day of a 4 or 5-week summer term consisting of 20 days. After these periods, the grade will be an F. The date the instructor drop form is received in the Office of the Registrar is the official drop date.

Tutoring and Academic Support:

Students are strongly encouraged to seek out faculty members to ask any questions regarding the course or its content. However, if students have additional needs for further academic support, they are also highly encouraged to visit the Tutoring and Academic Support Program.

Tutoring and Academic Support Programs (TASP) provides free walk-in tutoring for MSU students. For help with writing, visit the MSU Writing Center.

Services for Students with Disabilities

Per Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make an application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

College Policies**Weather Closure Practices**

Student safety is the number one consideration in regards to travel for bad weather. If it is icy or snowing in your area, e-mail your faculty to explain the situation. Use common sense in regards to travel.

The MSU Nursing Program will follow the MSU campus practices for closure. If the campus closes, classes will go online using Zoom via D2L or another platform designated by your professor. Clinicals will be cancelled if the MSU campus is closed.

Due to the start of inpatient clinical shifts at 0630 to 0645, faculty will post information or make the call for clinical cancellations via D2L, "News Items". For guidance on weather closure practices for the MSU campus, see guidance via the MSU webpage.

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by MSU TEXAS. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state, and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us must be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by the MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch the video entitled “*Run. Hide. Fight.*” which may be electronically accessed via the University police department’s webpage: [“Run. Hide. Fight.”](#)

Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)