

## Ms. Becky Green

Office: BW 233

Email: [becky.green@d2lmail.msutexas.edu](mailto:becky.green@d2lmail.msutexas.edu)

Phone: 940-397-4426

Office hours: Contact me through D2L email; make Zoom appointments by email request.

Please note that I will not always respond on the weekends.

# ENGL 1143-XR1: Introduction to Critical Reading & Academic Writing online

## Syllabus

### Text:

- Ingraham, Lauren and Jeanne Law Bohannon. *The Writer's Loop*. Bedford/St. Martin's, 2020. (eBook through *Achieve*)

### Required Materials:

- Textbook
- Computer access to MSU's D2L

### Course Goals:

- Apply key rhetorical concepts through analyzing and composing a variety of texts
- Engage in a writing process that includes invention, drafting, collaboration, and revision
- Use reading and composing for inquiry, learning, thinking, and communicating in various rhetorical contexts
- Use strategies – such as interpretation, synthesis, response, critique, and design to compose texts that integrate the writer's ideas with those from appropriate sources
- Use sources ethically and in contextually appropriate ways and follow a designated style guide
- Demonstrate proficient use of linguistic structures, including grammar and mechanics, through practice in composing and revising

Additional information about course objectives can be found at [MSU Department of English, Humanities, and Philosophy](#).

### Course Requirements and Percentages of Final Grade:

- Email Paragraph 5%
- Proposal Paper 15%
- Timed-Writing Essay #1 5%
- Annotated Bibliography 10%

- Synthesis Paper 20%
- Peer Review 5%
- Infographic 15%
- Presentation 15% (during ENGL 0043 class time)
- Final Exam Timed-Writing Essay #2 10%

**Final Exam: 6 December 2022; 10:30 AM-12:30 PM (Respondus Lockdown)**

**Grading Policy:** This class will not use the plus/minus grading system. In this class, the following numerical equivalents for final grades are used:

- A = 100-90%;
- B = 89-80%;
- C = 79-70%;
- D = 69-60%;
- F = 59-0

According to MSU's Undergraduate Catalogue, "letter grades have the following significance: A indicates excellent work, B indicates good work, C indicates satisfactory work, D indicates passing work, F indicates failing work" (73). Consequently, an essay that meets the basic requirements earns a C, not an A or B. If you wish to earn As and Bs, you will have to work hard to produce better than satisfactory, or average, writing.

**IMPORTANT:** A grade of **C** or higher in ENGL 1143 is required for graduation from Midwestern State University.

**Midterm Grades:** In order to help students keep track of their progress toward course objectives, I provide a Midterm Progress Report through Navigate. I will submit a report for all students, not just those in danger of failing the course. Midterm grades are not reported on the students' transcript, nor are they calculated in the cumulative GPA. They simply give you an idea of where you stand at the midpoint of the semester. Students who are not doing satisfactory work at the midway point should make an appointment with me and consider visiting TASP.

**Submission Format and Policy:** The Proposal Paper, Annotated Bibliography, and Assimilation Paper must follow MLA style. A sample paper for each of these is included in the content of the course. The style preference includes the following:

- Header: writer's last name and page number
- Identification: writer's full name, instructor's name, course title-number-section, date
- Title: centered
- Spacing: Double-spaced throughout (extra space eliminated)
- Margins: One inch margins on top, bottom, and sides of text
- Font: Times New Roman 12

Submit these papers in the corresponding D2L drop box by its due date, 11:00 PM. Submission is not through email.

Type timed-writing essays into a written-response box in D2L. MLA format is not required but paragraphing is.

By enrolling in this class, the student expressly grants MSU a “limited right” in all intellectual property created by the student for the purpose of this course. The “limited right” shall include but shall not be limited to the right to reproduce the student’s work product in order to verify originality and authenticity, and for educational purposes.

Note: You may not submit a paper for a grade in this class that already has been (or will be) submitted for a grade in another course, unless you obtain the explicit written permission of me and the other instructor involved in advance.

**Access to Microsoft 365:** All students are able to download Microsoft Office 365 free of charge using their MSU Texas student email address. To acquire Office 365, please visit <https://www.microsoft.com/en-us/education/products/office?ms.officeurl=getoffice365?ms.officeurl=getoffice365> and create an account.

**University Computer Labs:** The University provides four open computer labs throughout the week. These four labs feature access to Microsoft Office Suite for writing and internet access for research. You can find these labs in:

Location	Hours
Clark Student Center	24 hours (Mon-Sun)
Dillard 146	Mon-Thurs 6:00 am – 7:00 pm
Moffett Library	Mon-Thurs 8:00 am – 10:00 pm; Fri. 8-5; Sat: 10pm-6 pm; Sun: 2:00 pm-10 pm
Legacy Hall	24 hours (Mon-Sun)

**Late Assignment Policy:** You may submit a late paper at a penalty of 10 points per day. The late-submission period ends 48 hours after the deadline. Late timed-writing essays require permission from the instructor.

**Academic Dishonesty:** The term “plagiarism” includes, but is not limited to, the use by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. All formal papers will run through the Turnitin for an originality report. At the very least, plagiarism will result in an F on the assignment; at worst, the consequence will be an F in the course. Offenders will be reported to the Chair of the Department of English, Humanities, and Philosophy. Please understand that students have the right to appeal an alleged incident of Academic Dishonesty. More information about this policy and appeal procedure can be found on page 55 of the *Student Handbook* [https://msutexas.edu/student-life/\\_assets/files/handbook.pdf](https://msutexas.edu/student-life/_assets/files/handbook.pdf)

**Students with Disabilities:** The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their

disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Support Services in Room 168 of the Clark Student Center, 940-397-4140.

**Safe Zone Statement:** The professor considers this online classroom to be a place where you will be treated with respect as a human being – regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Additionally, diversity of thought is appreciated and encouraged, provided you can agree to disagree. It is the professor’s expectation that ALL students consider the classroom a safe environment.

**Contacting Your Instructor:** I am available to you at [becky.green@d2lmail.msutexas.edu](mailto:becky.green@d2lmail.msutexas.edu). If you would like to meet with me on Zoom or in my office on campus, request an appointment through email.

When writing a message, follow conventions of standard written English. Do not text when “u” write a professor or instructor. Include a greeting (Ms. Green) and a signature (your name) even when using a cell phone.

What you cannot expect of me is to be available 24/7. I don’t answer late night emails, and I’m offline on Saturday.

**Attendance Policy:** Your attendance in this class is measured by your completion of assignments on time, progression through the course content, and response to email messages. If you “disappear,” I’ll contact you and suggest that you drop the course.

The last day to drop this course is 24 October 2022 by 4:00 PM. Dropping the course is your responsibility.

**Tutoring:** Tutoring and Academic Support Programs (TASP) provides free drop-in tutoring for MSU students. Located on the first floor of Moffett Library, TASP’s Learning Center provides tutoring support in a number of core courses and subject areas. Writing tutors are available. Remember that students don’t need an appointment to utilize these services.

For Distance Education students, TASP has partnered with Thinkingstorm, an online tutoring company that provides you with high-quality, 24/7 tutoring support. Located at the top of your D2L course page, select the tutoring tab to book an appointment with a tutor.

**Writing Proficiency Requirement:** All students seeking a Bachelor’s degree from Midwestern State University must satisfy a writing proficiency requirement once they have 1) completed 6 hours of Communication Core and 2) earned 60 hours. Students may meet this requirement by passing either the Writing Proficiency Exam, English 2113, or passing two Writing Intensive courses. If you have any questions about the exam, visit [Writing Proficiency](#) or call 397-4131.

**Campus Carry Statement:** Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University’s webpage at MSU Texas’s [Campus Carry page](#).