

Midwestern State University
Department of Speech Communication
Fundamentals of Speech Communication: Spring 2021
Office Hours: By Appointment
Office: Phone: 940.696.8752, ext. 3250

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Please note**I will not check for emails on the weekends/any correspondence must be done before noon on Friday and after noon on Mondays. Please still send emails if it is an emergency or if you need to have them responded to after the weekend.

Facilitator: Ms. Annette Bever
M.A., Human Communications

Co-facilitators: Course Participants

Catalog Description: Fundamentals of Speech Communication is a study of basic concepts of speech communication as applied to public speaking. The student develops skills in research preparation, delivery, and critiques of oral speeches.

Required Text: Valenzano Joseph M., Braden Stephen W., and Broeckelman-Post Melissa A., The Speaker's Primer. 3rd Edition. Fountainhead Press, 2020.

Course Policies

Covid-19 addendum: (Spring 2021 courses)

The content of this course will be completely online (D2L) for this semester; however, should you need me I will be available in the classroom (D202) during your class time to answer any questions. If you or I have to be quarantined or get sick, then I will be available through email or Zoom.

For this semester you will video and then upload to YouTube (or other approved medium) and post your link for other students to watch and comment. I will respond to questions and try to facilitate any complications on my end, but ultimately it is YOUR responsibility to figure out technology in order to present five speeches. Also, if any of the five speeches are not completed then your grade total drops one letter grade (or one hundred points) for every speech not given. In addition, peer reviews and discussions count as your attendance grade, so those are calculated at the end of the course and will be lowered according to non-participation and/or lack of participation. For this semester, your attendance grade will be counted through participation, submitting assignments and doing peer reviews according to the schedule in D2L.

Communication with the Instructor

If you have any problems or issues with the course material, I highly encourage you to contact me. I can be contacted by email or telephone which has voicemail at the office. (696-8752, ext. 3250) If you have an emergency situation, email contact is encouraged.

Appropriateness

Please be aware when choosing speech topics and visual aids that you should always be appropriate. If any material is questionable then it should be cleared with the instructor ahead of time. There is no need to add "shock value" to any presentation. Offensive material will not be tolerated.

Make-up Policy

Late assignments are not encouraged and will only be accepted in EXTREME circumstances. Make note of all assignment deadlines as not to miss any assignments. In the event assignments are accepted late, the work will automatically receive a 20% deduction. The circumstances will need to be emailed to the instructor and are always up to the instructor's discretion. One quiz grade is dropped and so no make-up quizzes are allowed. Emergency issues are dealt on a case by case basis and are always up to your instructor's discretion.

Written/Video Assignments

All written/video assignments must be submitted via D2L in a format that your instructor can view. All deadlines for written/video assignments are noted in the course schedule. All five speeches are mandatory and need to be presented and if not the student may not receive a passing final grade.

Class Conduct Statement

Please refer to the MSU student handbook for expected behavior in an online course. Be courteous in your comments to others. Shock value in speeches will not be tolerated. If you have a question about what content to include or not include in your speech presentations please ask your instructor.

Academic Integrity

Intellectual integrity and truthfulness are fundamental to the learning process. Plagiarism occurs when an individual fails to paraphrase research information and/or cite source material adequately when delivering information in either written or oral format. If you have any doubt regarding what constitutes plagiarism, you should consult with the instructor prior to submission of the work. The potential penalty for plagiarism in this course is a grade of zero for the work or failure of the course.

ADA Statement

It is the policy of Midwestern State University that no otherwise qualified disabled person be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity at the University. The Director of the Counseling Center should be contacted concerning initial enrollment, scheduling, and other accommodative arrangements at (940) 397-4618, TTY at (940) 397-4515, or in Hardin South, Room 211.

Textbook Reading

Scheduled quizzes rely heavily on assigned readings. Also, www.fountainheadpress.com contains example quiz questions to study for exams.

SPCH 1133 spring 2021 Tentative Schedule

Dates	Assignment	Notes/Homework
Week One Jan 11	Log into D2L and complete first week assignments All About Me worksheet due and discuss Post in assignments and discussions in D2L	-Go to Content tab -Go to Assessment tab click on Assignments -Go to Communications tab click on Discussions
Week Two Jan 19 (Jan 18 th is MLK Jr holiday)	Memento Speech Check D2L content for info Read and study chapters for upcoming quizzes	Go to Communication tab and click on Discussions Add your link to YouTube (make sure not set to private)
Week Three Jan 25	Peer reviews of Memento speech Online D2L quizzes (Ch 1, 2 and 3)	
Week Four Feb 1	Job Interview Speech Read and study chapters for upcoming quizzes	
Week Five Feb 8	Online D2L quizzes (Ch 7-13: 15 & 18) Give feedback/peer reviews on Job Interview speech	
Week Six Feb 15	Informative Speech handouts/worksheets	

Week Seven Feb 22	Informative Speech	
Week Eight Mar 1	Give feedback/peer reviews on Informative speech Read and study chapters for upcoming quizzes	
Week Nine Mar 8	Online D2L quizzes (Ch 14, 16, 19 & 20)	
Week Ten Mar 15	Persuasive speech handouts/worksheets	
Week Eleven Mar 22	Persuasive Speech	
Week Twelve Mar 29	Give feedback/peer reviews on Persuasive	
Week Thirteen Apr 5	Demonstration Speech	
Week Fourteen Apr 12	Give feedback/peer reviews on Demonstration Speech	
Week Fifteen Apr 19	Public Speaking Listening Worksheet	
Week Sixteen Apr 26	No final exam/check with instructor for final grade information	

Speech 1133 Grade Calculation Sheet

Quizzes

Chapter 1, 2, 3, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 18, 19 & 20 (20 points each)
Lowest quiz score will be dropped (300 points possible)

Exam Total _____

Outlines

Memento Typed Speech (25 points) _____
Informative Speech Outline (25 points) _____
Persuasive Typed Speech or Outline (25 points) _____

(75 points possible)

Outline Total _____

Presentations

Memento Presentation (50 points) _____
Informative Presentation (100 points) _____
Persuasive Presentation (100 points) _____
Job Interview Presentation (50 points) _____
Demonstration Presentation (50 points) _____

(350 points possible)

Presentation Total _____

Assignments and Evaluations

Discussion Board Postings (5 points each) (25 points) _____
All About Me Questions (25 points) _____
Internet Research Worksheet for Informative (5 points) _____
Virtual Library Research Worksheet for Informative (5 points) _____

Rough Outline for Informative	(10 points)	_____
Internet Research Worksheet for Debate	(5 points)	_____
Virtual Library Research Worksheet for Debate	(5 points)	_____
Rough Outline for Persuasive	(10 points)	_____
Memento Self Evaluation	(10 points)	_____
Listening Evaluation Worksheet	(25 points)	_____

(125 points possible)

Assignments and Evaluations _____

Peer Reviews

Memento speech	(20 points)	_____
Job Interview speech	(20 points)	_____
Informative speech	(50 points)	_____
Persuasive speech	(40 points)	_____
Demonstration speech	(20 points)	_____
	(150 points possible)	

Peer Review Total _____

In addition to this point allocation, points will be deducted from your accumulated points for not presenting a speech. If you don't comment or watch other students' speeches then this will lower your grade up to 100 points.

TOTAL POINTS _____

Grading Scale

- 1000-900 = A
- 899-800 = B
- 799-700 = C
- 699-600 = D
- 599-below = F