# SYLLABUS SOCL 1133-104 INTRODUCTORY SOCIOLOGY Fall 2023 PY 100 M/W/F 9:00am-9:50am

Sociology is the study of social life, social change, and the social causes and consequences of human behavior. Sociologists investigate the structure of groups, organizations, and societies and how people interact within these contexts. Since all human behavior is social, the subject matter of sociology ranges from the intimate family to the hostile mob; from organized crime to religious traditions; from the divisions of race, gender and social class to the shared beliefs of a common culture. (American Sociological Association n.d.: para 1)

Professor: Amy Clark, ABD

OFFICE: O'Donohoe 131

**OFFICE HOURS:** 

Mon. 10:00am-12:30pm Tues.12:30pm-2:00pm Wed. 10am-11:00am

The best way to meet with me face-to-face is on campus during my office hours, which are listed above. If you have a limited time window, then please make an appointment with me during my office hours; that way I am able to dedicate specific time to addressing your needs and concerns. Otherwise, you may have to wait if I am in an appointment with another student. If you need to schedule a Zoom appointment, then please give me as much advanced notice as possible, and we can set up a time. You can also reach me via email or by the D2L message inbox; I answer emails Monday through Friday within 48 hours *excluding weekends*. However, electronic communication is time stamped, and I will honor the date and time that you contact me.

EMAIL: amy.clark@msutexas.edu

TEXT: Sociology: Exploring the Architecture of Everyday Life (14 Edition) by David M. Newman (2022). ISBN-13 978-1071849552

\*Two copies of the textbook have been put on 2-hour reserve at the Moffett Library. Books are first come, first serve, and there are other classes who may also access the book. So, please plan ahead.

### **COURSE OBJECTIVES**

- Introduce you to sociological concepts and theories
- Help you to use these concepts and theories to better understand your own social experiences and events in the larger social world
- Provide you with an understanding of how sociologists conduct research
- This course will allow you to begin to "think" like a sociologist:

### **COURSE DESCRIPTION**

A general survey course introducing students to the field of sociology. Emphasis is on people as products of groups, social interaction, and social forces. Topics covered include marriage and family, deviance, social class, minority relations, and collective behavior with an effort toward helping students understand the social world and their roles in it.

### ASSESSMENTS AND GRADING:

### **EXAMS IN D2L**

### **Formatting**

- Exams 1-3 will be **timed** and administered **in the D2L course shell**. There is no final exam in this course.
- The exams will consist of 50 multiple-choice and true/false questions related to required readings in the Newman (2022) textbook, chapter outlines uploaded in D2L, course lecture recaps, (sent via email or posted as "notes" in D2L), and any required videos. Coming to class is essential in order to prepare you for the exams.
- With 50 questions total, each question will be worth 2 points for a total of 100 points per exam.
  - o M/C and T/F questions will range in difficulty from easy, medium, and hard.
    - Students will have 70 minutes to complete all 50 questions.
  - o Exams must be completed in one sitting once they are started; students will only be allowed one attempt to take the test.
  - O Questions may be made available one at a time.
- Respondus Lockdown Browser will not be used. However, students must study and be familiar with the material listed above in order to complete the exam in D2L in the required amount of time.

### **Policy on Academic Dishonesty**

• Exams are open book/open notes, but students are NOT allowed to use the internet (on computers, cell phones, iPads, etc.) to search for answers to exam questions. Also, students are NOT allowed to use ChatGPT or any other unauthorized AI to prepare for their tests. Students are NOT allowed to take the tests together or consult ANY other students or any other people about answers to test questions. As students prepare for exams, they should ask ME questions if they need help.

## **Exam Availability**

- Exams 1-3 will be made available at 9:00 am CST in the D2L course shell on the day that they are due, and they will close (no longer be available) at 11:59pm CST on the date in which they are due. Thus, students are required to plan ahead and devote at least 70 uninterrupted minutes on the test due date in order to complete the exam.
- Students can **complete** their exam at a time that works best for them between 9am CST and 11:59pm CST on the due date. Because the exam must be *completed in one sitting once it has started*; it must be submitted BEFORE the time in which it is due in D2L.
- NO exams will be made available earlier or extended past the due date/time out of fairness to all students. Thus, students are required to plan ahead for this time commitment. If students miss the exam for an excused absence, they will not be administered the same version of the test. No exams will be accepted late. See policy on missed exams and technical difficulties below.

## Policy on Missed Exams & Technical Difficulties

• If a student misses an exam due to an excused absence and/or extreme circumstance, then the student will be given a **different** version of the test to make-up in-person (on campus) with an approved proctor. No review will be provided for make-up tests. Students may stop by during my office hours to ask me

questions or help them prepare for the make-up, but they will miss the benefit of an informal study hall experience in class.

• Please refer to the policy on excused absences for more information.

## **Policy on Technical Difficulties**

- If a student experiences technical difficulties during an exam, then a screenshot/picture **must be taken** verifying the specific technical difficulties as well as verifying how far the student made it through the exam questions-including the time elapsed.
  - o If students experience a technical issue in D2L, students should reach out through the D2L help feature to "report a problem."
  - o I reserve the right to require students to make up a **different version** of the remaining test if they experience technical difficulties. This is the fairest to all of the other students.
  - O Students should use the most secure internet connection available and allot enough time to complete the exam in one sitting.

## **Special Notes on Accommodations:**

- Based on accommodations and testing needs, students can arrange to take a test on campus with an approved proctor **on the date in which the test is due**. For example, a *student can also use a scantron and a blue composition notebook*, which are available for purchase in the MSU Texas Bookstore. Exam materials must be *collected by the proctor on the same day as the test is due in D2L*.
- If students are allotted extra time based on a reasonable accommodation, then they should *also plan* ahead and communicate with me in order to complete the exam with a proctor on the same day in which it is due in D2L.

# Preparation of Exams & Informal Class Study Halls

- In order to prepare for exams, students should consult course lecture "notes" posted in D2L and/or sent through email, course chapter outlines, and any watch any required videos. Students should also review previous quiz questions.
- Class will still meet in-person on the exam due date.

## Test grades will not be curved or dropped

Test grades will not be curved, and no test grades will be dropped. However, students are encouraged to complete the one extra credit opportunity (worth 25 points) in the event that one of their test grades was much lower than they expected. See the description of the extra credit under Grading.

### **REFLECTIONS**

There are four course reflections worth 50 points each. Each reflection will consist of four questions, and students are required to answer each question with at least 5 sentences. Depending on the question, students may consult outside (reputable) sources, which must be cited in APA 7<sup>th</sup> edition format. If students consult outside references, then they must also provide the references in a reference list. Students are required to proofread their responses and answer all parts of each question. Reflections may be submitted late for a penalty (see late work policy). Reflections are submitted via an assignment link in D2L.

### **PROJECTS**

### **Projects**

There will also be three projects over the semester, which equal 100 points (total). Each assignment will be graded with a detailed rubric, and students will have access to the assignment directions ahead of time in the D2L course shell. Projects will be turned in (submitted) through an assignment link in the D2L course shell on their respective due dates.

- Project one is a research project (World Bank Data Project or a world health project) worth 50 points.
- Another is a culture project in which students view a YouTube video and answer some questions. It is worth 25 points.
- The last project is an analysis of a current event. Students will use sociological concepts from their Newman (2022) text in their analysis. It is worth 25 points

### **Ouizzes**

- The first quiz is the Syllabus quiz, which will be completed in class. It is fill in the blank/short answer and based off the course syllabus. Students will be given 20 minutes of class time to complete the quiz, and we will discuss the answer to gauge student learning and understanding of the course syllabus.
- Quizzes two through 10 are 10 multiple-choice and/or true false questions. They are timed and administered in D2L. They must be complete in one sitting, and students have 20 minutes to complete them. The quizzes will be related to the information covered in the Newman (2022) text and related publisher PowerPoints.
- Two attempts will be allowed on quizzes in D2L, and the highest score will be the one that counts for a grade. These are designed to be low stakes assessments, which help students measure how much they comprehend the textbook readings and related publisher PPTs. Also, the quizzes help students become accustom to answering publisher-generated multiple-choice items before they take exams. Quizzes are open book/open notes. (See also Academic Dishonesty policy)
- Quizzes will be available to take anytime from 9am on Monday to 11:59pm CST on the Friday in which they are due

## **Points for Attendance and Course Participation Points**

• Points for prompt attendance, active participation, a positive attitude, and civil communication are earned each class day. Overall, there are 50 points available for attendance in the course. In total, this is approximately 5% of the points available in the course. Points will be manually updated in D2L over the course of the semester, and the roll sheet will serve as a verification that a student was or was not present in class. These points cannot be made up for any reason.

# **Weekly In-Class Participation Activities**

• I will assign low-stakes activities that are designed to engage students actively in their learning. I may ask students to answer a few questions during class or have a predesigned activity available for them to complete. I do not grade these based on right or wrong answers; rather, I grade them on active participation in the activity. I may have individuals submit the activity, or I may have students gather into groups to complete the activity. In order to receive credit, students MUST PUT THEIR NAMES ON THE ACTIVITIES before they hand it in to me. If a group completes the activity, then EVERYONE'S NAME NEEDS TO BE ON THE PAPER THAT IS TURNED IN. Each activity will have a certain point total that I decide ahead of time, and all of the activities will total 250 points by the end of the semester. I will continue to update participation points manually over the course of the semester in D2L. In total, these activities are worth 25% of the overall points available in the course. The activities MUST BE COMPLETED in class.

Students who are absent will not have a chance to make up these activities or associated points. With that said, in the event that a student experiences extreme extenuating circumstances or a very significant life event which keeps them from attending class for an extended amount of time, then I will work with the office of Student Rights and Responsibilities in order to give them a chance to make these up. However, this

would require appropriate documentation, which has been verified through a response team at MSU Texas. The key is to keep in communication with me as well as the Office of Student Rights and Responsibilities.

Graded Assessments	POINTS	Percentage
		of Final
		Grade
Exam 1 (50 questions @2points each)	100	10%
Exam 2 (50 questions @2points each)	100	10%
Exam 3 (50 questions @2points each)	100	10%
Reflections (4@50 points each)	200	20%
Projects (2@ 25 points each; 1 @50points)	100	10%
	(total)	
10 Quizzes (10 questions on each quiz @ 1point	100	10%
each)	(total)	
Weekly In-Class Participation Activities	250	25%
(Discussions & answering in-class prompts	(total)	
individually or as part of a group throughout the		
week)		
Prompt Attendance, Active Participation, Positive	50	5%
Attitude, and Civil Communication		
Total Number of Points Available in the	1000	100%
Course		

#### **Extra Credit**

• There are several small opportunities for extra credit in class for a total of 55 points. Conditions for extra credit will be explained in class. The extra credit will be added to the bonus column in D2L.

#### Late work:

- Certain assessments may be submitted late, and some may not. **No late work** will be accepted for participation points, in-class participation activities, or exams. Thus, **exams close at 11:59pm CST on their due date without exception** (Under exam availability see the make-up policy).
- Participation points for prompt attendance, active participation, a positive attitude, and civil communication **may not be made up** for any reason.
- In-class participation activity points cannot be made up without extreme extenuating circumstances which kept a student out of the classroom for an extended amount of time or university approved absences such as athletic events and related travel. (Check with the instructor about the specifics.)
- Projects, reflections, and quizzes may be accepted UP TO 72 HOURS LATE in D2L with an unexcused absence according to the policy listed below. Thus, quizzes and projects will be left AVAILABLE for 72 hours after they are DUE in D2L. Therefore, students MUST PAY ATTENTION to the difference between **the due date and the last date that an assessment is available**. If students have any questions about this, then please ask me as soon as possible.

Unexcused quizzes, reflections, and projects may be submitted in D2L up to 72 hours late, but it will be penalized at the following rates:

• < or equal to 24 hours late, 25 % reduction in the total point value of the assignment. The penalty reduces the maximum number of points that can be earned on the assignment; the number of points deducted will depend on the original point value of the assignment. The deduction will be manually calculated by the instructor and reflected

in D2L once the assignment has been graded. Submitting an assignment minutes late in D2L is still late and will be penalized at this rate without an approved excuse.

For example, if a quiz is worth 10 points and is submitted < or equal to 24 hours late, a manual deduction of 2.5 points will be subtracted from the final score. 2.5 is 25% of 10 points.

- > 24 hours late but < or equal to 48 hours late, will receive a 50 % reduction in the total point value of the assignment. The deduction will be manually calculated by the instructor and applied in D2L once the assignment has been graded. The number of points deducted will depend on the point value of the assignment. For example, if a quiz is worth 10 points and is submitted > 24 hours late but < or equal to 48 hours late, a manual deduction of 5 points will be subtracted from the final score. 5 is 50% of 10 points.
- >48 hours late but < or equal to 72 hours late, 75% reduction in the total point value of the assignment. The deduction will be manually calculated by the instructor and applied in D2L once the assignment has been graded. The number of points deducted will depend on the point value of the assignment. For example, if a quiz is worth 10 points and is submitted >48 hours late but < or equal to 72 hours late, a manual deduction of 7.5 points will be subtracted from the final score. 7.5 is 75% of 10 points.
- >72 hours late WILL NOT be accepted and will be marked as a ZERO in D2L.

## COURSE POINT TOTALS AND CORRESPONDING GRADING SCALE

Grades will be determined by the following scale:

**Table 2**: Total points for final grade.

Grade	Points
A	900 or higher
В	800 to 899
С	700 to 799
D	600 to 699
F	Less than
	600

### **Course Policies**

Student Handbook

Refer to: Student Handbook-2021-22

## **Academic Misconduct Policy & Procedures**

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individuals to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct. *In this class, any use of ChatGPT or other unauthorized AI is considered cheating and academic dishonesty.* 

### The Americans With Disabilities Act

• The Americans with Disabilities Act is a federal anti-discrimination statue that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Office of Disability Accommodation. The telephone number is 397-4618.

### **Expectations about classroom etiquette and netiquette**

- Coming to class is an essential part of a student's learning experience in this course. Students are expected to promptly attend class and actively participate. Students should engage in civil dialogue with others and keep a positive attitude and a growth mindset. Students should be willing to listen to others and not engage in any form of hostile communication or excessively disruptive behavior (see policies on course etiquette and netiquette).
- Respect, empathy, kindness, and compassion for others will be a cornerstone in this course. Sociologists discuss things that are inherently controversial. Some of our class discussions may be energized at times, and it may become apparent that not everyone agrees. Regardless, we are all part of a larger community at MSU Texas, and I expect that each of you will do your very best to respect one another. We are all here to learn and listen and grow.
- When interacting with me and each other, please keep MSU Texas' core value of respect in mind at all times. As a class, we will design a course contract, which is a document that contains "rules of the road" for how we will treat each other in this class. Signing the contract will be a requirement before continuing in the class. Rude, abusive behavior will not be tolerated either in person or online. Disruptive behavior will be referred to Office of Student Rights and Responsibilities. Online communications should display principles of netiquette and be civil in tone.

## Use of cell phones and laptops in class

• There may be times where brining your phones and laptops are appropriate so that people can study together and access D2L. In the event that you are experiencing a family or personal crisis, then please sit close to the door; you may go into the hall and check your messages or make a phone call if it is **absolutely an emergency**. Otherwise, please be mindful that unauthorized use of technology can be distracting. Class lectures **cannot be recorded** unless you have an accommodation from disability services. I must have the appropriate documentation from the DSS office as soon as possible.

#### **Excessive absences**

• If you stop coming to class without communicating with me, you can be dropped. If something serious has happened, which prevents you from coming to class, then please *reach out to me as soon as is reasonably possible*. MSU Texas is student-oriented, and I am student focused. So, I will do everything I can to help you be successful this semester, but I don't know what you don't tell me. Per MSU Texas' policy, students will be issued one verbal and one written warning prior to being dropped from the class. Please don't just stop coming to class without notifying me of your specific situation. I understand that life happens, and I want to do everything possible to help you stay on track and have a positive experience in my class.

## **Extenuating Circumstances, Emergencies, Illness, and Academic Activities:**

Emergencies and other extenuating circumstances happen. The following count as emergencies and/or extenuating circumstances and should be evidenced by appropriate documentation:

• Written evidence of attending a mandatory university-sponsored activity (band, athletics, etc.)-documentation must come from college dean, Athletic Director, and/or Provost

- Official documentation of mandatory military service (i.e., deployment, etc.)
- Religious observance or Holy Day(s)
- Medical appointments related to pregnancy, pregnancy related complications, delivering early, or being restricted from activity for a certain amount of time due to pregnancy
- An acute or chronic illness, which prevents you from coming to campus or coming to class on time
- A written note from a physician or MSU infirmary
- A written note from the MSU Office of Student Rights and Responsibilities
- A written note from a physician for a family member/loved one's illness
- You experience issues related to Title IX including but not limited to assault, stalking, or domestic violence
- Official documentation of required jury or court appearance
- Death of a family member/loved one/close relative
- Documentation of a motor vehicle accident, domestic disturbance, theft of your property, etc., which prevented you from coming to class
- Unexpected homelessness, food insecurity, job displacement, or a loss of otherwise reliable transportation-please let me know about this as soon as possible
- If you suddenly became an unexpected caregiver of someone critically ill
- Clear documentation that you are a first responder (EMT, law enforcement, firefighter, etc.) and could not leave a call due to an emergency or extreme extenuating situation. The call should be verifiable by your employer.
- Though the aforementioned list is thorough, if you have absences related to other extreme/extenuating circumstances beyond your control that are not listed above, then please let me know as soon as possible. I want you to be successful in this class, and I will make EVERY EFFORT to help you do so. Please communicate with me as soon as something has gone wrong and before you begin missing several classes. MSU Texas has a team of dedicated people ready to help you stay in school, and my desire is to support your continued education.

The MSU Texas Student Handbook has additional information on certain types of absences and what you should do next. Some of these are listed below.

## Emergencies (MSU Texas Student Handbook, pp. 61-62):

Office of Student Rights and Responsibilities - For personal emergencies such as hospitalization or family emergency, or a prolonged absence, a student should notify the Office of Student Rights and Responsibilities.

# Illness (MSU Texas Student Handbook, pp. 61-62):

Vinson Health Center - When a student's illness warrants verification, the student may seek medical treatment through the Vinson Health Center, after which the Office of Student Rights and Responsibilities and/or faculty members will be notified by the Vinson Health Center.

## **Academically Related Activities** (MSU Texas Student Handbook, pp. 61-62):

MSU Texas Student Handbook policy states: "Academically-related activities (class field trips, attendance at conferences, etc.) which result in absences require the cooperation of individual faculty members. Even though such activities are educational in nature, they do not qualify as university-sponsored activities. Faculty members who organize such activities should assist their students in contacting and informing relevant faculty of the planned activity. Excused absences for such activities may be given at the discretion of the faculty member whose class is missed."

All assignments, with the exception of in-class participation activities which occur throughout the week, are due in **the D2L course shell on Friday at 11:59pm CST**. Please check the Academic Calendar for a schedule of holidays. There is NO final exam in this class.

WEEK NUMBER	ITEMS TO	ITEMS DUE/
Week 1	In the D2L course shell, students should read/view the following  • Syllabus, course calendar, course policies, and course etiquette/netiquette	Items due by September 1st in class  Complete the fill in the blank/short answer Syllabus Quiz (Quiz #1)  Course Participation Activities  Item due by September 1 at 11:59pm CST in D2L  Complete the introductory discussion board in D2L by Friday September 1st at 11:59pm CST and post replies to two peers (graded as course participation points)
Week 2 *September 4 (Labor Day; MSU is closed, and there is no class)	In the D2L course shell, students should read/view the following:  • Video: Introduction to the discipline of sociology  • Video: What Is Sociology?  • Chapter 1 Lecture Outline In Newman (2022), students should read the following:  • Chapter 1	In-class participation activities as assigned throughout the week
WEEK NUMBER	ITEMS TO READ/VIEW/DISCUSS	ITEMS DUE/ SUBMISSION FORMAT
Week 3 Review instructions for upcoming class projects  • Work ahead on Project #1 if possible	In the D2L course shell, students should read/view the following:  Chapter 2 Lecture Outline Video: What are Cultural Values Video: What are Cultural Norms?  Video: Symbols, Values & Norms	In-class participation activities as assigned throughout the week  Item due by September 15 at 11:59pm CST in D2L  • Quiz #2 (Chapters 1)  • Quiz #3 (Chapter 2)  • Reflection #1

	<ul> <li>Video: Three Major         Perspectives in Sociology         Symbolic Interactionist         Functionalist and Conflict         Perspective</li> <li>In Newman (2022), students         should read the following:         <ul> <li>Chapter 2</li> </ul> </li> </ul>	
Week 4	In the D2L course shell, students should read/view the following  Chapter 3 Lecture Outline Video: What is Society? (Society: Meaning and Characteristics) Video: Sociology & the Scientific Method Video: Sociology Research Methods  In Newman (2022), students should read the following: Chapter 3	In-class participation activities as assigned  Items due by September 22 at 11:59pm CST in D2L  • Project #1-Data and World Research • Quiz #4 (Chapter 3)
Week 5 *Study for your test next week	In the D2L course shell, students should read/view the following  Chapter 4 Lecture Outline Video: Cultures, Subcultures, and Countercultures  In Newman (2022), students should read the following: Chapter 4	In-class participation activities as assigned  Item due by September 29 at 11:59pm CST in D2L  • Quiz #5 (Chapters 4)
Week 6 *Read ahead if possible	In the D2L course shell, students should read/view the following:  • None • Exam review	In-class participation activities as assigned Item due by <b>October 6</b> at 11:59pm CST in D2L  • Exam #1 (Chapters 1-4)
WEEK NUMBER	ITEMS TO READ/VIEW/DISCUSS	ITEMS DUE/ SUBMISSION FORMAT

Week 7	In the D2L course shell, students	T 1 2 2 2 2 2 2 2
*Work ahead if possible	<ul><li>should read/view the following:</li><li>Chapter 5 &amp; 6 Lecture</li><li>Outlines</li></ul>	In-class participation activities as assigned
	In Navyman (2022) students	Item due by <b>October 13</b> at 11:59pm CST in D2L
	In Newman (2022), students should read the following:	• Quiz #6 (Chapter 5)
	• Chapter 5 & 6	• Quiz #7 (Chapters 6)
Week 8	In the D2L course shell, students should read/view the following  • Chapter 7 Lecture Outline	In-class participation activities as assigned
	In Noveman (2022), students	Item due by <b>October 20</b> at 11:59pm CST in D2L
	In Newman (2022), students should read the following:	• <b>Project #2</b> -Culture
	• Chapter 7	• <b>Quiz 8</b> (Chapter 7)
Week 9	In the D2L course shell, students should read/view the following  • Chapter 8 Lecture Outline In Newman (2022), students should read the following:	In-class participation activities as assigned Item due by October 27 at 11:59pm CST in D2L  • Reflection #2
	• Chapter 8	• Quiz 9 (Chapter 8)
Week 10 *Last day for a "W" by 4:00pm; drops after this date receive an "F"	In the D2L course shell, students should read/view the following  None	In-class participation activities as assigned Item due by <b>November 3</b> at
(see Academic Calendar)	• Exam Review	11:59pm CST in D2L  • Exam #2 (Chapters 5-8)
Week 11	In the D2L course shell, students should read/view the following	In-class participation activities as assigned
	Chapter 9&10 Lecture Outline	Item due by <b>November 10</b> at 11:59pm CST in D2L
	In Newman (2022), students	• <b>Quiz 10</b> (Chapter 9)
	should read the following:  • Chapter 10	• Reflection #3
WEEK NUMBER	ITEMS TO	ITEMS DUE/
	READ/VIEW/DISCUSS	SUBMISSION FORMAT
Week 12	In the D2L course shell, students should read/view the following:	In-class participation activities as assigned
	Chapter 11 Lecture Outline	Item due by <b>November 17</b> at 11:59pm CST in D2L
	In Newman (2022), students should read the following:  • Chapter 11	<ul><li>Reflection #4</li><li>Project #3: Current Events</li></ul>
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In the D2L course shell, students should read/view the following:  • Chapter 12 Lecture Outline  In Newman (2022), students should read the following:	No assignments due this week.
• Chapter 12	
In the D2L course shell, students should read/view the following:  • Chapter 13 &14 lecture outlines In Newman (2022), students	In-class participation activities as assigned  Item due by <b>December 1</b> at 11:59pm CST in D2L Optional: extra credit due
	Optional. extra credit due
In the D2L course shell, students should read/view the following:  • None	In-class participation activities as assigned Item due by <b>December 8</b> at 11:59pm CST in D2L
N/A Exam review	• Exam 3 (Chapters 9-14)  N/A
	should read/view the following: