



Course Syllabus: Teacher Certification Orientation and Foundational Concepts

College of Education
EDUC 3100 Section X10
Fall 2026 August 24,2026-December 4,2026

Contact Information

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Course Description

The Teacher Certification program and Foundational Concepts course consists of multiple activities and/or trainings which are required components for becoming a certified educator as per Texas Education Code (TEC) and Texas Administrative Code (TAC) requirements.

Textbook & Instructional Materials

Accounts in the following external platforms will be necessary to complete course requirements:

TEA Learn:

<https://register.tealearn.com/>

National Center on Substance Abuse and Child Welfare:

<https://ncsacw.acf.gov/>

AS+K About Suicide to Save a Life: Basic Gatekeeper Training:

<https://txspc.learnworlds.com/course/ask-tx-2025>

Study Hours and Tutoring Assistance

Please contact the instructor via phone or email during the office hours listed above for any assistance.

Course Objectives

Satisfactory completion of the course will document that students have demonstrated the ability to:

Course Objective	Learning Outcome
1.	Understand and adhere to criminal background checks including TEC 22.083 and preliminary criminal history evaluation Texas Occupations Code §53.102 & Texas Administrative Code 19 Ch. 227 .
2.	Understand and verify knowledge of the make up of the West College of Education (WCOE) and the WCOE's programs.
3.	Understand all program requirements as outlined in the applicable program handbook.
4.	Understand dyslexia and how to meet the needs of students with dyslexia at the schoolwide and classroom levels.
5.	How to use positive behavior interventions and supports for all students, including students with disabilities.
6.	Understand substance use disorders and their impact on the family, engagement strategies and services needed by children whose parents have substance use disorders and methods of improving collaboration among substance abuse treatment, child welfare and court systems.
7.	Understand signs and prevention of youth suicide.
8.	Understand privacy and confidentiality requirements and take the privacy pledge.
9.	Understand and verify understanding of requirements for clinical experiences, educator standards, and the T-PESS Rubric.
10.	Understand and adhere to Texas Educators' Code of Ethics.
11.	Understand how to recognize, respond to, and prevent human trafficking.
12.	Understand and acknowledge potential ineligibility of issuance of certificate due to criminal history.
13.	The candidate will understand requirements related to Child Abuse and Neglect Reporting.

Student Handbook

Refer to: [Student Handbook](#)

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

[Office of Student Conduct](#)

Moffett Library

Moffett Library provides resources and services to support student's studies and assignments, including books, peer-reviewed journals, databases, and multimedia materials accessible both on campus and remotely. The library offers media equipment checkout, reservable study rooms, and research assistance from librarians to help students effectively find, evaluate, and use information. Get started on this [Moffett Library webpage](#) to explore these resources and learn how to best utilize the library.

Grading

Course Grade – Students are required to earn a score of 100% on all assignments. Any assignment not meeting this standard must be revised and resubmitted until full mastery is demonstrated.

Table 1: Points allocated to each assignment

Assignments	Points
Acknowledgements and Disclosures Quiz	10
College and Program Overview Verification	10
Handbook Acknowledgement Form Submission	10
Handbook Quiz	10
Key Assessment Module Completion	10
Dyslexia Training	10
Mental Health (TBSI) Training	10
Substance Abuse Training	10
Youth Suicide Training	10
Privacy Pledge Quiz	10
Clinical Experience Module Quiz	10
Educator Ethics Quiz	10
Acknowledgements and Disclosures Quiz	10
Child Abuse and Neglect Awareness Training	10
Total Points	140

Table 2: Total points for final grade.

Grade	Points
Grade	Points
A	140
F	Less than 140

Quizzes

Course Grade-Students are expected to achieve no less than 100% on all assignments or they must be retaken until a 100% is achieved.

Important Dates

- Deadline to file for graduation: September 21, 2026 (Deadline for December 2026 graduates Check date on [Academic Calendar](#).)
- Refer to: [Drops, Withdrawals & Void](#)
- Lunch and Learn: Student Collaborative September 15th 12:00PM-1:00PM
- Lunch and Learn: Student Collaborative September 29th 12:00PM-1:00PM
- Lunch and Learn: Student Collaborative October 13th 12:00PM-1:00PM
- Lunch and Learn: Student Collaborative October 27th 12:00PM-1:00PM
- Lunch and Learn: Student Collaborative November 10th 12:00PM-1:00PM
- Lunch and Learn: Student Collaborative November 24th 12:00PM-1:00PM

Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

Attendance

This course follows a hybrid delivery model, with learning activities completed online and live, synchronous meetings held every other week during the lunch hour (times and dates listed under important dates). These scheduled sessions are an essential component of the course design and provide opportunities for collaboration, discussion, and engagement with course content while meeting TEA expectations. Students are encouraged to prioritize attendance and participation in these meetings as part of their overall success in the course.

Online Computer Requirements

Taking an online class requires you to have access to a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. ****Assignments and tests are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings.*** Computers are available on campus in various areas of the buildings as well as the Academic Success Center. ****Your computer being down is not an excuse for missing a deadline!!*** There are many places to access your class! Our online classes can be accessed from any computer in the world which is connected to the internet. Contact your instructor immediately upon having computer trouble. If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations; however, they are able to help you get connected to our online services. For help, log into [D2L](#).

Recording Classes

****Recording classes is generally prohibited without the professor's explicit permission.*** Such recordings, when permitted, are for personal use only and may not be uploaded to the internet or otherwise shared, transmitted, or published without the professor's prior consent. Some faculty may not permit recordings of their classes. When it is feasible and appropriate, students may record classes to accommodate disabilities under the Americans With Disabilities Act, with prior approval of Disability Support Services. Such recordings may not be uploaded to the internet or otherwise shared, transmitted, or published.

Instructor Class Policies

Students are expected to complete all orientation requirements with all grades of 100% by the due date of December 4, 2026, at 11:55 PM. Failure to complete all orientation requirements with the required 100% grade on all activities WILL result in removal from the program.

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Student Wellness Center, (940) 397-4140. Current documentation of a disability will be required in order to provide

appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

Emergency Aid Resources for Basic Needs

Unexpected life circumstances can affect anyone. If you are experiencing challenges meeting basic needs—such as housing, utilities, food, transportation, healthcare, technology, textbooks or other life necessities, resources may be available to help. Visit the [Student Emergency Support and Resources webpage](#) to learn more, and explore emergency support opportunities through MSU and how to access them. For additional information, please contact the Office of Student Affairs: Clark Student Center #108, (940) 397-7500, student.affairs@mstuexas.edu.

College Policies

Campus Carry Rules/Policies

Refer to: [Campus Carry Rules and Policies](#)

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch the video entitled “*Run. Hide. Fight.*” which may be electronically accessed via the University police department’s webpage: [“Run. Hide. Fight.”](#)

Course Schedule:

This hybrid course includes asynchronous online learning activities that will be self paced and synchronous meetings held every other week during the lunch hour for approximately one hour. The dates for all live sessions are listed in the course schedule. Students should plan accordingly, as these meetings are an integral part of the course experience and support course requirements and learning outcomes.

Week or Module	Activities/Assignments/Exams	Due Date
Week 1: 8/31 to 9/6	Asynchronous Week Begins Coursework Available in D2L	
Week 2: 9/7 to 9/13	Asynchronous Week Continues Coursework Available in D2L External Training Modules Available September 11, 2026	
Week 3: 9/14 to 9/20	Lunch and Learn: Student Collaborative September 15th 12:00PM-1:00PM Coursework Available in D2L	
Week 4: 9/21 to 9/27	Asynchronous Week Continues Coursework Available in D2L	
Week 5: 9/28 to 10/4	Lunch and Learn: Student Collaborative September 29th 12:00PM-1:00PM Coursework Available in D2L	
Week 6: 10/5 to 10/11	Asynchronous Week Continues Coursework Available in D2L	
Week 7: 10/12 to 10/18	Lunch and Learn: Student Collaborative October 13th 12:00PM-1:00PM Coursework Available in D2L	
Week 8: 10/19 to 10/25	Asynchronous Week Continues Coursework Available in D2L	

Week or Module	Activities/Assignments/Exams	Due Date
Week 9: 10/26 to 11/1	Lunch and Learn: Student Collaborative October 27th 12:00PM-1:00PM Coursework Available in D2L	
Week 10: 11/2 to 11/8	Asynchronous Week Continues Coursework Available in D2L	
Week 11: 11/9 to 11/15	Lunch and Learn: Student Collaborative November 10th 12:00PM-1:00PM Coursework Available in D2L	
Week 12: 11/16 to 11/22	Asynchronous Week Continues Coursework Available in D2L	
Week 13: 11/23 to 11/29	Lunch and Learn: Student Collaborative November 24th 12:00PM-1:00PM Coursework Available in D2L	
Week 14: 11/30 to 12/4	Asynchronous Final Week All Coursework Due in D2L	December 4, 2026

Reference/Standard:

Objective	Reference and/or Standard	Assessment
Understand the Texas Education Agency (TEA) requirements for criminal background checks prior to employment and/or clinical teaching.	TEC 22.082-083 Texas Occupations Code §53.102 Preliminary Criminal History Evaluation 19 TAC §227.1(b)(1)-(2) and §227.1(d)	Criminal Background Check Quiz
Understand the structure and academic programs of the West College of Education (WCOE).	West College of Education Program Information Educator Code of Ethics	College & Program Quiz
Understand the policies and procedures outlined in the Advanced Education Program Handbook.	The Advanced Program Education Handbook within the orientation course includes: Program Objectives, MSU Mission and Values, Mission Statement, Texas Administrative Code Educators Code of Ethics, Program Code of Ethics, Background Check Information, Policies, Practicum Guidelines and Requirements, Curriculum Overview, Benchmarks/Transition Points, Complaint Policy, Fitness Alert and Exit Policy	Handbook Quiz and Acknowledgement

Objective	Reference and/or Standard	Assessment
Understand dyslexia and strategies for supporting students with dyslexia at both the classroom and school-wide levels.	TEA Dyslexia Training TEC §21.044(b); 19 TAC §228.35	Dyslexia Training Verification Certificate
Understand how to use positive behavior interventions and supports (PBIS) for all students, including those with disabilities.	Texas Behavior Support Initiative (Mental Health) TEC §21.044(b); 19 TAC §228.35	Texas Behavior Support Initiative Mental Health Training Verification Certificate
Understand substance use disorders and their impact on the family engagement strategies and services needed by children whose parents have substance use disorders and methods of improving collaboration among substance abuse treatment, child welfare and court systems.	National Center on Substance Abuse and Child Welfare TEC §21.044(b)	Substance Abuse and Child Welfare Training Verification Certificate
Recognize signs of youth suicide and apply prevention strategies.	AS+K? Basic Community Helper 2025 - Texas TEC §21.044(b)	Youth Suicide Prevention Training Verification Certificate