



Course Syllabus: Performance Makeup

Fain College of Fine Arts

THEA 1613

Spring 2025

Contact Information

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Course Objectives

The student will develop skills in the application of stage makeup (TLO 2: Employability)

The student will develop an understanding of the basic tools of stage makeup and the safe usage of the tools (TLO 2: Employability,)

The student will develop skills in the design of stage makeup. (TLO 2: Employability, TLO 3: Theatrical/Conceptual Knowledge and Application, GenEdLO: Critical Thinking)

The student will develop skills in assessing makeup design and application and the ability to communicate that assessment appropriately (TLO 2: Employability, GenEdLO: Communication)

Textbook & Instructional Materials

Stage Makeup 11th edition by Corson, Glavan and Norcross

Copy of William Shakespeare's *A Midsummer Night's Dream* (copy on D2L)

9 X 12 pad tracing paper (recommend Strathmore brand)

Pad of newsprint paper

Ring light with both cool and warm light capabilities (only required if you will be zooming makeup sessions with me)

Drawing pencils (non-mechanical)

Set of primary colors colored pencils (red, yellow, blue, white and black)

Stage make-up kit (we will discuss this in class). You may want to add other colors throughout the semester.

Tackle box or other container for make-up kit

False eyelashes, eyelash glue

Pinterest account

Student Handbook

Refer to: [Student Handbook-2018-19](#)

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct. [Office of Student Conduct](#)

Grading

Assignments	Points
Participation	
Exercises & Quizzes	
Glamor/Corrective Makeup	
Extremely Fat/Thin Makeup	
20 Years Older Makeup	
40 Years Older Makeup	
Ancient Makeup	
Cross-gender Makeup	
Horror/Gore Makeup	
Fantasy Makeup	
Animal Makeup	
Website	
Website Rubrics	
Total	1000

Table 2: Total points for final grade.

Grade	Points
A	900 to 1000
B	800 to 899
C	700 to 799
D	600 to 699
F	Less than 600

Homework

Homework will be submitted in class, on D2L or Pinterest by the deadline on the class schedule. Pinterest boards (research for makeup designs) are due one hour before the start of class on days that makeup designs are due. The professor does not accept late work. Period.

On days that are indicated on the class schedule as "practice" session, students are expected to shave (as appropriate) that morning at least 90 minutes prior to class. Additionally, students should have faces that were washed and moisturized that morning at least 90 minutes prior to class (wearing no makeup at top of class). If either of these have not happened, the student will not be allowed to apply makeup in class and will receive a 0 for that days. Additionally, on days that are indicated on the class schedule as "practice" sessions the student will be required to show the professor the required character analysis and designs BEFORE any makeup is applied. If the work is not ready at the beginning of the class period, the student will stay in class and complete the paperwork. Only after that work has been approved by the professor will the student be allowed to begin practicing the makeup application. The student who is not prepared will receive a 0 on their application evaluation for the relevant work and, depending on how long it takes to finish the paperwork in class, the student may miss out entirely on the application practice day. Don't let this happen to you!

Graded makeup sessions will take place outside of class. The professor will provide the students with a list of times available to do the makeup for a grade. Each session will be 10 minutes long, will feature a comparison of the completed makeup to the original designs and contain an evaluation of the work by both the student and the professor. At the time of the graded session, it is "brushes down." In other words, grading will begin at the time the student has chosen to present. Not 10 minutes later. Not 5 minutes later. Not 1 minute later.

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Quizzes

Quizzes will be given on D2L. They will open 48 hours before the deadline allowing the students a period of two days in which to take the quiz. The professor reserves the right to give quizzes in class at any point in the semester.

Extra Credit

Extra credit assignments will not be given.

Important Dates

Last day for term schedule changes: January 24, 2025

Deadline for May graduates to file for graduation: February 17, 2025

Last Day to drop with a grade of "W:" April 30, 2025 by 4:00 pm

Refer to: [Drops, Withdrawals & Void](#)

Participation

Most days this is a hands-on class. Participation grade will be based on the following: 1) preparation for class and 2) active involvement in the class. While attendance will not be taken every day, not coming to class means not only does the student miss the lecture/demonstration/practice session, but the student will receive a 0 for participation that day as not being in class means one cannot participate.

It is critical that students bring the required supplies to class on the day the supplies are needed in class i.e. drawing pencils, makeup kit, etc.

Instructor Class Policies

Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. The MSU scene shop has been designated an area excluded from concealed carry due to the presence of explosive chemicals. Students who serve on properties, lights, set and sound crews will be required to enter the scene shop and should be aware of this policy. Additionally, participating in theatre classes often require students to wear fitted garments which may make concealed carry of a firearm difficult, if not impossible. Students are often required to leave their backpacks/purses and work with other students in scenes or rehearsals. This required activity may also make concealment of a firearm difficult. While concealed carry is not prohibited in any area other than the scene shop, students are reminded that intentional display of a firearm is a violation of university policies and may result in disciplinary actions up to and including expulsion from the program and the university. Students should factor the above in their decision as to whether or not to conceal carry in theatre classes/rehearsals. Refer to: [Campus Carry Rules and Policies](#)

We all own and use cell phones as our major method of electronic communication. Students are expected to turn off their cell phones when entering the classroom. Under no circumstances are phones (call or text)ed to be answered during class. Should the student need to take an emergency call, the professor expects the student to leave the room and not return, minimizing the disruptions for the remaining students. Before class begins, ensure that cell phones are off or are disabled so the phone does not ring during class – better yet, do not bring your phone to class. If other commitments are so pressing that they cannot wait until the end of the class session, it may be in the student's best interests to reconsider the priority being placed on being in this class. In any case, the professor reserves the right to ask you to leave immediately or to embarrass you mercilessly if your phone makes noise during class. TEXTING and SLEEPING will not be tolerated.

Behavior that interferes with either the professor's ability to conduct class or the ability of other students to benefit from the instruction will result in the instructor removing the disruptive student(s) from the class, either temporarily or permanently (instructor drop), and receive a lower final grade, up to an F. In addition, and depending on the nature of the behavior or conduct, the student(s) may be subject to further disciplinary actions as per MSU policies.

Plagiarism is (1) the use of source material of other persons (either published or unpublished, including the internet) without following the accepted techniques of giving credit or (2) submission for credit of work not of the individuals to whom credit is given. If a student in class is caught plagiarizing, appropriate disciplinary action will be taken. The Student Creed developed and adopted by the MSU Student Government reinforces the discouragement of plagiarism and other unethical behaviors. The first statement of the Creed reads "As an MSU student, I pledge not to lie, cheat, steal, or help anyone else to do so." Plagiarism is lying, cheating and stealing.

Social justice is one of MSU's stated core values, and the professor considers the classroom to be a place where students will be treated with respect as human beings, regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Moreover, diversity of thought is appreciated and encouraged, provided the students can agree to disagree. It is the professor's expectation that ALL students be able to consider the classroom a safe environment. Be civil at all times and focus on understanding the material being discussed. As we discuss theatre, let us do so in a non-confrontational way. A university is a place in which we are each encouraged to grow to our ultimate potential – disparaging comments or words intended to harm others (as a group or individual) are inappropriate in the twenty-first century and will not be tolerated in this classroom. Please consider this carefully. If you are easily offended, particularly by discussing things with which you do not agree morally or philosophically, this class may not be for you. The appropriate time to withdraw is now.

Federal law prohibits the instructor from releasing information about students to parties outside the university without the signed consent of the student. Thus, in almost all cases the instructor will not discuss a student's academic progress or other matters with his/her parents without the proper release from the student.

The dressing rooms are "No food" areas. You may bring water in a sports top bottle but no other types of beverages or containers are allowed in the dressing rooms.

Winter Weather Policy for Stage Makeup: Should MSU close the university due to winter weather, this class will not meet. If a student has a meeting scheduled with the professor, they should meet with the professor on the first day the school reopens in order to reschedule their appointment.

I very much want to hear your well-considered thoughts and opinions and to answer your questions. This course is most effective when the overall spirit is one of collaboration – just like theatre!

You must bring the text to class every day we are discussing chapters or applying makeup.

Be on time. Be awake. Be prepared. Be engaged. Ask questions. Study. Come ready to be a scholar or stay home.

University Policies Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exists in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law

for any offenses involving illicit drugs on University property or at University-sponsored activities.

Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

Notice

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

Theatre Department Infection Policy

We are implementing the following plans for safe art creation/learning when cast, crew, staff, or faculty become sick or ill during the production process. We continue to monitor and follow guidelines and recommendations from the Center for Disease Control (CDC) and Texas Department of Health (TDH) for all illnesses that may occur.

If any cast, crew, staff, or faculty are showing the following signs of illness, they should not be involved in any processes in the theatre spaces:

- vomiting and/or diarrhea, either active or within the last 12 hours
- fever over 100.4 degrees
- a cough that disrupts normal activity (breathing, speaking, singing)
- pinkeye, or any yellow/green discharge from eyes

If participants are required to stay home because of the above symptoms, they are welcome to return to rehearsals after the following has occurred:

- Vomiting, etc.: 12 hours after the last occurrence of illness
- Fever: 24 hours after the last instance
- Pinkeye: participant is no longer symptomatic
- Cough: normal activity can be maintained comfortably for the participant

If cast, crew, staff or faculty test positive for Covid-19 (regardless of symptoms and vaccination status), they are not to come to rehearsal, meetings, classes or performance. CDC requires all positive testing individuals to isolate themselves at home for 5 days after their positive test (if they test positive on a Monday, first day back would be on Saturday, etc.)

- On day six, participants are able to return if they have been fever-free for 24 hours.
- CDC recommends individual masks for 5 days (Days 6-10 after positive test); we
- will suggest but not enforce this guideline in accordance with Texas law.

At this time, we will not be enforcing quarantine/isolation from cast, crew, staff or faculty that have been exposed to Covid 19.

Please keep in mind that sickness tends to sweep through our department extremely fast. Do not try to muscle through when you are feeling ill, let us know and we will make accommodations for you.

You are also always welcome to wear a mask at rehearsals if that would make you feel more comfortable.

