



## **Course Syllabus: Performance Makeup 1**

Fain College of Fine Arts  
THEA 1613 Section 201  
Spring 2026

### **Contact Information**

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### **Course Description**

Principles and application of corrective and character makeup

### **Course Objectives**

- The student will have skills in the application of performance makeup (SLO 2: Employability)
- The student will have an understanding of basic tools of performance makeup and the safe usage of same. (SLO 2: Employability)
- The student will have basic skills in the design of performance makeup. (SLO 2: Employability, SLO 3: Theatrical/Conceptual Knowledge and Application, GenEd SLO: Critical Thinking)
- The student will have skills in assessing makeup design and application and the ability to communicate that assessment appropriately. (SLO 2: Employability, GenEd SLO: Communication)

### **Textbook & Instructional Materials**

- Stage Makeup 11<sup>th</sup> edition by Corson, Glavan and Norcross
- Copy of William Shakespeare's *A Midsummer Night's Dream* (provided on D2L)
- 9 x 12 pad tracing paper
- Pad of newsprint or other cheap drawing paper
- Ring light with both cool and warm light capabilities (only required if you will be zooming makeup sessions with me)
- Drawing pencils (any non-mechanical pencils)
- Set of primary colors colored pencils (red, yellow, blue, white & black)

Stage makeup kit (we will discuss this in class)  
Additional makeup colors that you choose to add to your kit  
Additional makeup sponge applicators  
Tackle box or other container for makeup kit  
False eyelashes and eyelash glue  
Pinterest account

### **Tutoring Assistance**

I am happy to work with you on your makeup projects outside of class. Unless this is during office hours, please make an appointment so I can ensure that I am available to help you.

### **Student Handbook**

Refer to: [Student Handbook](#)

### **Academic Misconduct Policy & Procedures**

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct. [Office of Student Conduct](#)

### **Moffett Library**

Moffett Library provides resources and services to support student's studies and assignments, including books, peer-reviewed journals, databases, and multimedia materials accessible both on campus and remotely. The library offers media equipment checkout, reservable study rooms, and research assistance from librarians to help students effectively find, evaluate, and use information. Get started on this [Moffett Library webpage](#) to explore these resources and learn how to best utilize the library.

### **Grading**

Course Grade - List all graded assignments with their point value and or percentage of total grade. Letter Grade Scale indicate the overall points or % to letter grade scale for example 1270 to 1137 = A.

Table 1: Points allocated to each assignment

Assignments	Points
Quizzes & Drawing Exercises	100
Participation	50

Assignments	Points
Glamor/Corrective Makeup	50
Curves vs Angles Makeup	50
20 Years Older Makeup	50
40 Years Older Makeup	50
Extreme Old Age Makeup	75
Pageant Makeup	50
Horror/Gore Makeup	75
Fantasy Makeup	75
Animal Makeup	75
Website	75
Website Rubrics	25
Running crew assignment	100
Total Points	1000

*Table 2: Total points for final grade.*

Grade	Points
A	900
B	800 to 899
C	700 to 799
D	600 to 699
F	Less than 600

### **Homework**

Homework will be submitted in class, on D2L, or on Pinterest by the deadline on the class schedule. Homework submitted in class will be due at the start of the class period. Homework submitted on D2L or on Pinterest will be due 2 hours prior to the start of class.

On days that are indicated on the class schedule as “practice session”, students are expected to shave (as appropriate) a minimum of 90 minutes before the start of class (on that day, not the day before). Additionally, all students should have their faces washed and moisturized that day at least 90 minutes prior to class and should come to class wearing no makeup. If either of these have not happened, the student will not be allowed to apply makeup in class and will receive a 0 for participation for that day. On these days, students are required to present their character analysis and designs BEFORE any makeup is applied. If the work is not ready at the beginning of the class period, the student will stay in class and complete the paperwork. Only after that work has been approved by the professor will the student be allowed to begin practicing the makeup application. Depending on how long it takes to finish the paperwork in class, the student may miss out entirely on the application practice day. Don’t let this happen to you!

Graded makeup sessions will take place outside of class. The professor will provide the students with a list of times available to do the makeup for a grade.

Each session will be 10 minutes long, will feature a comparison of the completed makeup to the original designs, and contain an evaluation of the work by both the student and the professor. At the time of the graded session, it is “brushes down”. In other words, grading will begin at the time the student has chosen to present. Not 10 minutes later. Not 5 minutes later. Not 1 minute later.

### **Quizzes**

Announced quizzes will be given on D2L and will open 48 hours prior to the deadline, allowing the student a period of two days in which to take the quiz. The quizzes are open note, open text.

Unannounced quizzes may given at any time.

### **Exams**

There are no written exams for this course.

### **Projects Required**

Projects to be required in this class are listed on the grade distribution and will be discussed in more detail prior to each assignment.

### **Final Exam**

The final exam will be an interview for a position of makeup artist and will include a website. Details of this assignment will be discussed in class and the requirements will be posted on D2L.

### **Extra Credit**

No extra credit is given in this class.

### **Late Work**

The professor does not accept late work.

### **Make Up Work/Tests**

In order to make up any missed work, the student must reach out to the professor BY EMAIL prior to the start of class on a given day. If the student will miss due to a sanctioned university activity, the work will be due prior to the due date.

### **Important Dates**

- Last day for term schedule changes: January 23, 2026
- Deadline to file for graduation: February 16, 2026
- Last Day to drop with a grade of “W:”April 29, 2026

- Refer to: [Drops, Withdrawals & Void](#)

### **Desire-to-Learn (D2L)**

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

### **Attendance**

Students are expected to attend all meetings of the classes in which they are enrolled. Although in general students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential by the faculty member. In those classes where attendance is considered as part of the grade, the instructor should so inform students of the specifics in writing at the beginning of the semester in a syllabus or separate attendance policy statement. An instructor who has an attendance policy must keep records on a daily basis. The instructor must give the student a verbal or written warning prior to being dropped from the class. Instructor's records will stand as evidence of absences. A student with excessive absences may be dropped from a course by the instructor. Any individual faculty member or college has the authority to establish an attendance policy, providing the policy is in accordance with the General University Policies.

Most days this is a hands-on class. The participation grade will be based on the following: 1) preparation for class and 2) active involvement in the class. While attendance may not be taken every day, not coming to class means not only does the student miss the lecture/demonstration/practice session, but the student will receive a 0 for participation that day as not being in class means one cannot participate. It is critical that student bring the required supplies to class on the day the supplies are needed in class i.e. drawing pencils, makeup kit, etc.

### **Instructor Class Policies**

We all own and use cell phones as our major method of electronic communication. Students are expected to turn off their cell phones when entering the classroom. Under no circumstances are phones to be answered (call or text) during class. If a student anticipates an emergency call, the professor should be told prior to class and the student should leave the room and not return, minimizing distractions for other students. If other commitments are so pressing that they cannot wait until the end of the class session, it may be in the student's best interest to reconsider the priority being placed on attending this class. In any case, the professor reserves the right to ask you to leave

immediately if your phone make noise during class. TEXTING AND SLEEPING will not be tolerated.

A university is a place in which we are each encouraged to grow to our ultimate potential – disparaging comments or words intended to harm others (as a group or as an individual) are inappropriate in the twenty-first century and will not be tolerated in this classroom.

Federal law prohibits the instructor from releasing information about students to parties outside the University without the signed consent of the student.

The dressing rooms are “No food” areas. You may bring water in a sports top bottle but no other types of beverages or containers are allowed in the dressing rooms.

Winter Weather Policy: Should MSU close the university due to weather, this class will not meet. If a student wishes to meet with the professor that day to practice a makeup, etc., a zoom meeting will be arranged by the professor. If a student has a meeting scheduled with the professor, they should meet with the professor on the FIRST day the university reopens in order to reschedule their appointment.

You are expected to bring the text to class every day.

I very much want to hear your well-considered thoughts and opinions and to answer your questions. This course is most effective when the overall spirit is one of collaboration – just like theatre!

Be on time. Be awake. Be prepared. Be engaged. Ask questions. Study. Come ready to be a scholar or stay home.

### **Change of Schedule**

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

### **Refund and Repayment Policy**

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exist in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

### **Services for Students with Disabilities**

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified

persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Student Wellness Center, (940) 397-4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

## **College Policies**

### *Campus Carry Rules/Policies*

Refer to: [Campus Carry Rules and Policies](#)

### *Smoking/Tobacco Policy*

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

### *Alcohol and Drug Policy*

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

### *Campus Carry*

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes has prohibited. The new Constitutional Carry law does not change this process. Concealed carry still requires a License to Carry permit, and openly carrying handguns is not allowed on college campuses. For more information, visit [Campus Carry](#).

### *Active Shooter*

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by MSU Police Department regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit [MSUReady – Active Shooter](#). Students are encouraged to watch

the video entitled "*Run. Hide. Fight.*" which may be electronically accessed via the University police department's webpage: ["Run. Hide. Fight."](#)

### **Grade Appeal Process**

Students who wish to appeal a grade should consult the Midwestern State University [MSU Catalog](#)

**\*Notice:** Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

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