



Course Syllabus: Performance Makeup
Fain College of Fine Arts
THEA 2613
Spring 2022

Contact Information

Instructor: Elizabeth Lewandowski

Office: Fain Fine Arts B204

Office hours: MF 10:00-11:00 am, W 11:00-12:00 am, TR 9:30-10:30 am. Most weekday afternoons I am in the Costume Studio from 1:00 to 5:00 pm and can stop working to meet with you then.

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Course Objectives

The student will develop skills in the application of stage makeup (TLO 2: Employability)

The student will develop an understanding of the basic tools of stage makeup and the safe usage of the tools (TLO 2: Employability,)

The student will develop skills in the design of stage makeup. (TLO 2: Employability, TLO 3: Theatrical/Conceptual Knowledge and Application, GenEdLO: Critical Thinking)

The student will develop skills in assess makeup design and application and the ability to communicate that assessment appropriately (TLO 2: Employability, GenEdLO: Communication)

Textbook & Instructional Materials

Stage Makeup 11th edition by Corson, Glavan and Norcross

Playscripts will be provided on D2L

9 X 12 pad tracing paper (recommend Strathmore brand)

Drawing pencils (non-mechanical)

Set of primary colors colored pencils (red, yellow, blue, white and black)

Stage make-up kit

Tackle box or other container for make-up kit

Pinterest account

2-3 lbs non-hardening clay

For ventilating project: Wig head and stand (come as kit on Amazon), wide toothed comb, hairbrush, card of bobby pins, card of hairpins, Ventilating needle (less than \$10 on Amazon)

For casting: 2 rolls plaster bandages (cheapest on Amazon)

For prosthetics: castor sealer

Student Handbook

Refer to: [Student Handbook-2018-19](#)

Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

[Office of Student Conduct](#)

Grading

Assignments	Points
Participation	100
Exercises & Quizzes	100
Assigned teaching session	100
Ventilating - mustache	75
Wig styling	75
Face casting	75
Age makeup: Design - 25 Prosthetic -40 Application - 35	100
SFX makeup: Design - 25 Prosthetic - 50 Application - 50	125
Period makeup	50
Fantasy makeup	50
Animal makeup	50
Website	100
Total	1000

Table 2: Total points for final grade.

Grade	Points
A	900 to 1000
B	800 to 899
C	700 to 799
D	600 to 699
F	Less than 600

Homework

Homework will be submitted in class, on D2L or Pinterest by the deadline on the Class Schedule. The professor does not accept late work. Period.

Quizzes

Quizzes will be given on D2L. They will open 48 hours before the deadline allowing the students a period of two days in which to take the quiz.

Extra Credit

Extra credit assignments will not be given.

Important Dates

Last day for term schedule changes: January 13, 2022

Deadline for May graduates to file for graduation: February 14, 2022

Last Day to drop with a grade of "W:" March 21, 2022 by 4:00 pm

Refer to: [Drops, Withdrawals & Void](#)

Participation

Most days this is a hands-on class. Participation grade will be based on the following: 1) preparation for class and 2) active involvement in the class. While attendance will not be taken every day, not coming to class means not only does the student miss the lecture/demonstration/practice session, but the student will receive a 0 for participation that day as not being in class means one cannot participate.

Instructor Class Policies

Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. The MSU scene shop has been designated an area excluded from concealed carry due to the presence of explosive chemicals. Students who serve on properties, lights, set and sound crews will be required to enter the scene shop and should be aware of this policy. Additionally, participating in theatre classes often require students to wear fitted garments which may make concealed carry of a firearm difficult, if not impossible. Students are often required to leave their backpacks/purses and work with other students in scenes

or rehearsals. This required activity may also make concealment of a firearm difficult. While concealed carry is not prohibited in any area other than the scene shop, students are reminded that intentional display of a firearm is a violation of university policies and may result in disciplinary actions up to and including expulsion from the program and the university. Students should factor the above in their decision as to whether or not to conceal carry in theatre classes/rehearsals. Refer to: [Campus Carry Rules and Policies](#)

Many of us own and use cell phones as our major method of electronic communication. Students are expected to turn off their cell phones when entering the classroom. Under no circumstances are students to be answered during class. Should the student need to take an emergency call, the professor expects the student to leave the room and not return, minimizing the disruptions for the remaining students. Before class begins, ensure that cell phones are off or are disabled so the phone does not ring during class – better yet, do not bring your phone to class. If other commitments are so pressing that they cannot wait until the end of the class session, it may be in the student's best interests to reconsider the priority being placed on being in this class. In any case, the professor reserves the right to ask you to leave immediately or to embarrass you mercilessly if your phone makes noise during class. TEXTING and SLEEPING will not be tolerated. You will be called out or publicly embarrassed for this.

Behavior that interferes with either the professor's ability to conduct class or the ability of other students to benefit from the instruction will result in the instructor removing the disruptive student(s) from the class, either temporarily or permanently (instructor drop), and receive a lower final grade, up to an F. In addition, and depending on the nature of the behavior or conduct, the student(s) may be subject to further disciplinary actions as per MSU policies.

Plagiarism is (1) the use of source material of other persons (either published or unpublished, including the internet) without following the accepted techniques of giving credit or (2) submission for credit of work not of the individuals to whom credit is given. If a student in class is caught plagiarizing, appropriate disciplinary action will be taken. The Student Creed developed and adopted by the MSU Student Government reinforces the discouragement of plagiarism and other unethical behaviors. The first statement of the Creed reads "As an MSU student, I pledge not to lie, cheat, steal, or help anyone else to do so." Plagiarism is lying, cheating and stealing.

Social justice is one of MSU's stated core values, and the professor considers the classroom to be a place where students will be treated with respect as human beings, regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. Moreover, diversity of thought is appreciated and encouraged, provided the students can agree to disagree. It is the professor's expectation that ALL students be able to consider the classroom a safe environment. Be civil at all times and focus on understanding the material being discussed. As we discuss theatre, let us do so in a non-

confrontational way. A university is a place in which we are each encouraged to grow to our ultimate potential – disparaging comments or words intended to harm others (as a group or individual) are inappropriate in the twenty-first century and will not be tolerated in this classroom. Please consider this carefully. If you are easily offended, particularly by discussing things with which you do not agree morally or philosophically, this class may not be for you. The appropriate time to withdraw is now.

Federal law prohibits the instructor from releasing information about students to parties outside the university without the signed consent of the student. Thus, in almost all cases the instructor will not discuss a student's academic progress or other matters with his/her parents without the proper release from the student.

I very much want to hear your well-considered thoughts and opinions and to answer your questions. This course is most effective when the overall spirit is one of collaboration – just like theatre!

You must bring the text to class every day.

Be on time. Be awake. Be prepared. Be engaged. Ask questions. Study. Come ready to be a scholar or stay home.

University Policies Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exists in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

Services for Students with Disabilities

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Midwestern State University endeavors to make reasonable accommodations to ensure equal opportunity for qualified persons with disabilities to participate in all educational, social, and recreational programs and activities. After notification of acceptance, students requiring accommodations should make application for such assistance through Disability Support Services, located in the Clark Student Center, Room 168, (940) 397-

4140. Current documentation of a disability will be required in order to provide appropriate services, and each request will be individually reviewed. For more details, please go to [Disability Support Services](#).

Smoking/Tobacco Policy

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

Alcohol and Drug Policy

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

Grade Appeal Process

Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

Notice

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

Theatre Department COVID-19 Attendance Policy

During the pandemic, the Theatre Faculty recognize that students may be exposed to, concerned about exposure to or infected with COVID-19. The MSU-Texas Theatre Faculty are committed to a positive educational environment and recognize that both the faculty and the students must work together to ensure that learning takes place. Beginning January 2021 and until the pandemic ends and in accordance with university policies, the Theatre Department will be instating the following student policies regarding COVID-19 exposure and infection.

- COVID-19 Probable Exposure On-Campus: If the student was unknowingly exposed on-campus to a student who tests positive for COVID-19, the student will be notified by MSU and expected to quarantine for 10 days. The student will immediately notify their professors (in writing) and arrange for remote learning access during that period. Students who miss class without notifying the professor will receive an unexcused absence.
- COVID-19 Possible Exposure: If the student suspects that they were exposed to COVID-19, either on or off campus, the student should

quarantine for 10 days. The student will immediately notify their professors (in writing) and arrange for remote learning access during that period. Students who miss class without notifying the professor will receive an unexcused absence.

- COVID-19 Infection: If the student tests positive to COVID-19, the student should immediately notify their professor (in writing). Professors will work with the student to accommodate classwork/attendance as needed or on a case-by-case basis. Appropriate actions faculty members could take include: the student attending classes virtually while quarantined, late assignment or test submissions, or accommodating the necessary suspension of classwork until the student tests negative. Best practices state that the student should not return to a face-to-face setting until such time as they have received a negative COVID-19 test.

In short, unless a student tests positive for COVID-19 and is too sick to attend class remotely, students who are in quarantine (have been exposed to but not tested positive to COVID-19) will receive an unexcused absence for any class that is not attended either remotely or face-to-face.