



Course Syllabus: THEA 4373  
Fain College of Fine Arts  
Spring 2022

Contact Information

Instructor: Elizabeth Lewandowski

Office: FFA B204

Office hours: M&F 10:00-11:00 am, W 11:00-12:00 noon, TR 9:30-10:30 am. I am also in the Costume Studio or my office most afternoons from 1:00-5:00 pm.

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Course Description

Design of costumes for stage, including the creation of a digital portfolio.

Course Goals

**To develop an advanced understanding and application of script analysis.**

*Theatre Learning Outcome 2: Employability*

*General Education Learning Outcome 2: Literacy (Reading)*

**To experience the application of the art of costume design.**

*Theatre Learning Outcome 2: Employability*

*Theatre Learning Outcome 3: Theoretical/Conceptual Knowledge & Application*

*General Education Learning Outcome 3: Critical Thinking*

**To develop advanced skills in the art of costume design.**

*Theatre Learning Outcome 2: Employability*

*Theatre Learning Outcome 3: Theoretical/Conceptual Knowledge & Application*

*General Education Learning Outcome 3: Critical Thinking*

**To design costumes in a variety of periods and concepts.**

*Theatre Learning Outcome 1: Knowledge of Development of Theatre*

*General Education Learning Outcome 3: Critical Thinking*

**To learn the importance of artistic integrity.**

*Theatre Learning Outcome 4: Professionalism*

## Textbook & Instructional Materials

Digital Costume Design and Collaboration: Applications in Academia, Theatre, and Film 1<sup>st</sup> edition by Rafael Jaen

Access to a copy of The Magic Garment Third Edition by Rebecca Cunningham  
 Playscripts will be posted to D2L.

pad of newsprint

pad of tracing paper 9 x 12 (quality makes a difference)

drawing pencils (not mechanical pencils)

watercolor brush (size 8 or 10 round, no \$ 3.99 ones, please)

set of watercolors

Prismacolor pencil set (minimum 12 – be sure to get the soft core pencils)

One sheet cold set watercolor paper

One sheet Mi Tientes paper

Additional rendering materials of your choice

## Grading

Assignments	Points
Participation	140
Quizzes	100
Chapter Questions	100
Color Assignment	50
Elements of Design Project	50
<i>Proof</i> Paperwork - 20 Daily progress - 10 Sketches - 15 Design - 30 Presentation - 25	100
<i>Stupid F*cking Bird</i> Paperwork - 15 Daily progress - 20 Research - 30 Renderings - 70 Presentation - 25	160
<i>James and the Giant Peach</i> Paperwork - 15 Daily progress - 20 Sketches - 50 Renderings - 100 Presentation - 25	200
Website & presentation	100
Final grade	1000
Grade	Points
A	900
B	800 to 899
C	700 to 799
D	600 to 699
F	Less than 600

## Academic Misconduct Policy & Procedures

Academic Dishonesty: Cheating, collusion, and plagiarism (the act of using source material of other persons, either published or unpublished, without following the accepted techniques of crediting, or the submission for credit of work not the individual's to whom credit is given). Additional guidelines on procedures in these matters may be found in the Office of Student Conduct.

[Office of Student Conduct](#)

### Homework

The following schedule will be used to turn in each step of a project. Additional internal deadlines on projects may be given at the discretion of the professor.

Chapter questions – due as listed on the class schedule

Projects – due as listed on the class schedule

Costume plot & character descriptions – due the day the play is discussed in class

Students will need a Pinterest account. For each production, students will put together a Pinterest board for that production. The professor should be invited to share the board. A minimum of 20 pictures for each character should be on the board. No more than 25% of the board may be the same as other boards. In other words, each student should do their own research, not count on others to do the search for them. An add-on is available for free that will allow the individual to pin any picture on the web and students may find it useful to download this add-on.

### Quizzes

Quizzes will be posted on D2L. Students will have the opportunity to retake the quiz as many times as desired during the 48 hours that the quizzes are available. Quizzes may not be made up.

### Projects Required

The class projects will be reviewed in class and detailed instructions will be posted on D2L.

### Final Exam

The final exam for this course will be a presentation of the final design projects. The design website (detailed instructions will be posted on D2L) is also due at the same time.

### Extra Credit

Extra credit work is not available. Do the work on time to the best of your ability and extra credit will not be needed.

### Late Work

Late work is not accepted. Period.

## Make Up Work/Quizzes

Make up work is not allowed. Quizzes may not be taken late.

## Important Dates

Last day for term schedule changes: January 13, 2022

Deadline to file for graduation: February 14, 2022

Last Day to drop with a grade of "W:" March 21, 2022

Refer to: [Drops, Withdrawals & Void](#)

## Desire-to-Learn (D2L)

Extensive use of the MSU D2L program is a part of this course. Each student is expected to be familiar with this program as it provides a primary source of communication regarding assignments, examination materials, and general course information. You can log into [D2L](#) through the MSU Homepage. If you experience difficulties, please contact the technicians listed for the program or contact your instructor.

## Attendance

You are expected to attend all classes. Since lectures expand on assignments, missing class means missing important information. This class is, by its nature, participatory. Missing class means missing the chance to participate in your own education and the education of others in the class. If you need to miss class due to a religious holiday, please see the professor as far in advance as possible. If you need to miss class due to university-sponsored events such as field trips and sports, please see the professor as far in advance as possible. If you are ill on a class day, contact the professor by text or email (in writing) before the start of class. If you are ill, send your work with another student or post it on D2L. You will be required to complete the assigned work on or before the due date, and you will be required to submit an official form from the university before your absence. Please note that work, non-emergency medical and dental appointments, hangovers, intramural games, visitors from out of town, fixing your roommate's computer, fraternity/sorority events, arguments with boyfriends/girlfriends and studying for other classes do **NOT** constitute excused absences.

## Online Computer Requirements

Taking an MSU class in the 21<sup>st</sup> century requires you to have access to a computer (with Internet access) to complete and upload your assignments. It is your responsibility to have (or have access to) a working computer in this class. ***Assignments are due by the due date, and personal computer technical difficulties will not be considered reason for the instructor to allow students extra time to submit assignments, tests, or discussion postings.*** Computers are available on campus in various areas of the buildings as well as the Academic Success Center. **Your computer being down is not an excuse for missing a deadline!!** There are many places to access your class! Our online classes can be accessed from any computer in the world which is connected to the internet. Contact your instructor immediately upon having

computer trouble If you have technical difficulties in the course, there is also a student helpdesk available to you. The college cannot work directly on student computers due to both liability and resource limitations however they are able to help you get connected to our online services. For help, log into [D2L](#).

## **University Policies**

### **Smoking/Tobacco Policy**

College policy strictly prohibits the use of tobacco products in any building owned or operated by WATC. Adult students may smoke only in the outside designated-smoking areas at each location.

### **Alcohol and Drug Policy**

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

### **Grade Appeal Process**

Students who wish to appeal a grade should consult the Midwestern State University [Undergraduate Catalog](#)

### **Student Privacy Statement**

In accordance with Federal Privacy Laws a student's personal information is protected.

As an instructor it is unlawful for me to share your personal information (including grades) with anyone unless I have written consent. This means I will not be able to discuss your grades with parents. If you have questions about your grades or have forgotten the grading policy for the course please contact the instructor during office hours.

### **Disability Support Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. For more details, please go to [Disability Support Services](#).

### **Campus Carry**

Senate Bill 11 passed by the 84<sup>th</sup> Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. In the B Wing of the Fain Fine Arts Center, the scene shop is excluded from concealed carry. Refer to: [Campus Carry Rules and Policies](#)

### Change of Schedule

A student dropping a course (but not withdrawing from the University) within the first 12 class days of a regular semester or the first four class days of a summer semester is eligible for a 100% refund of applicable tuition and fees. Dates are published in the Schedule of Classes each semester.

### Refund and Repayment Policy

A student who withdraws or is administratively withdrawn from Midwestern State University (MSU) may be eligible to receive a refund for all or a portion of the tuition, fees and room/board charges that were paid to MSU for the semester. HOWEVER, if the student received financial aid (federal/state/institutional grants, loans and/or scholarships), all or a portion of the refund may be returned to the financial aid programs. As described below, two formulas (federal and state) exist in determining the amount of the refund. (Examples of each refund calculation will be made available upon request).

### Instructor Class Policies

I have zero tolerance for plagiarism. Plagiarism, the presentation of another's thoughts as one's own, is one of the most serious offenses possible in higher education and the arts. Don't do it! Cases of plagiarism will be dealt with as explained in the MSU Student Handbook. Expect there to be serious repercussions to plagiarism.

By enrolling in this course, the student expressly grants MSU a "limited right" in all intellectual property created by the student for the purpose of this course. The "limited right" shall include but shall not be limited to the right to reproduce the student's work product in order to verify originality and authenticity, and educational purposes.

**Cell phone use in class is prohibited unless instructed by the professor to use it.** If your cell phone goes off during a class you may be asked to leave the classroom and receive an absence for the day. No texting. Again, you may be asked to leave the classroom. Please don't make this an issue, just turn off the phone during our class. If other commitments are so pressing that they cannot wait until the end of the class session, it may be in the student's best interests to reconsider the priority placed on being in this class. In any case, the professor reserves the right to ask you to leave immediately or to embarrass you mercilessly if your phone/pager/beeper/ etc. makes noise during class.

Changes in the course syllabus, procedure, assignments, and schedule may be made at the discretion of the instructor.

In this class, we will be read, discussing and responding to a variety of scripts. It is the hope of the professor that each student will carefully consider the playscript before discussing said material in class. In a university environment,

an environment in which all are encouraged to grow and develop to their ultimate potential, it is not beneficial to make comments that are derogatory to an individual or group of people because of their race, ethnicity, religion, age, gender or sexual orientation.

Social justice is one of MSU's stated core values, and the professor considers the classroom to be a place where students will be treated with respect as human beings, regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age or ability. It is the professor's expectation that ALL students be able to consider the classroom a safe environment. Be civil at all times and focus on understanding the material being discussed.

#### How To Succeed in This Class

Do your reading assignments on or before the in-class discussion. Some days you will read a lot, some none. Stay on top of it as the professor will not repeat what is in the text.

Be realistic about how long it takes you to read and comprehend material. Some people take longer than others. Some people need to read the material several times. If the professor suspects that assigned readings are not being completed, pop quizzes will be given in class.

Stay on top of your assignments, drawing or otherwise. Most days you will have some assignment. I will be checking every day to be sure you are keeping up with the work. If you don't do the work, you can't grow as an artist.

#### Covid-19 Concerns

Live performance is shifting during this time, and as a department we found new methods to allow our students to create live art through different types of productions/performances. Should Covid 19 restrictions be reinstated, students will be notified of any changes.

Should the course need to move online, the quizzes will continue and projects that can be completed at a distance will be developed.

Scientific data shows that, in all age groups, being fully vaccinated is the most effective way to prevent and slow the spread of Covid-19 and has the greatest probability of avoiding serious illness if infected with Covid 19. Although MSU Texas is not mandating vaccination in compliance with Governor Abbott's executive orders, we highly encourage eligible members of our community to get a vaccination. If you have questions or concerns about the vaccine, please contact your primary care physician or health care professional. Given the recent rise in cases, individuals are also strongly encouraged to wear facial coverings when indoors among groups of people, regardless of vaccination status. Although MSU Texas is not currently requiring facial coverings, they have been an effective strategy in slowing the spread.