

CRYSTAL TATE

DIRECTOR, DISTANCE EDUCATION

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PROFESSIONAL OVERVIEW

Experienced leader with over 20 years of experience working with faculty, staff, division chairs, and program directors to provide training, consultation, and support services in the areas of instructional design, teaching and learning strategies, distance education, and learning technologies.

WORK EXPERIENCE

Director, Distance Education and Learning Technologies

Vernon College, Wichita Falls, TX | August 2019 - Present

- Develop and implement policies, procedures, and standards of effective delivery of distance education
- Collaborate with faculty to identify and provide quality distance education courses
- Coordinate physical resources for distance education program. Identify emerging trends and conduct needs analysis for new products
- Design, develop and deliver in-person and virtual training to faculty and staff in the use of learning technologies and educational best practices to support teaching and learning through classes, workshops and one-on-one trainings
- Assess courses offered through distance education to ensure they meet the overall educational standards of the institution
- Act as administrator for the institution's learning management system (Canvas)
- Serve as primary writer for SACSCOC Reaffirmation of Accreditation for core requirements, comprehensive standards, and federal requirements related to distance education

Adjunct Professor, Mass Communications

Midwestern State University, Wichita Falls, TX | August 2018 - Present

- Develop, maintain, and teach online, in-person and hybrid courses
- Create and teach effective online courses using various LMS platforms and education software

Assistant Director, Distance Education

Midwestern State University, Wichita Falls, TX | August 2003 - August 2019

- Design and deliver training opportunities for faculty to ensure they are providing quality internet courses via Desire2Learn
- Design, develop and deliver training to faculty and staff in the use of educational best practices
- Train faculty and staff in ADA accessibility compliance for both online and classroom technology.

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WORK EXPERIENCE CONTINUED

Teacher, Special Education and Technology

Wichita Falls Independent School District, Wichita Falls, TX | August 2000 - May 2002

- Utilized best practices for instruction through lectures, discussion and demonstrations
- Planned activities to provide students with opportunities to observe, question, and investigate for optimal learning
- Adapted teaching methods and instructional material to meet the varying needs and interests of students

Assistant Director, Distance Education

Midwestern State University, Wichita Falls, TX | August 1997 - August 2000

- Assisted in the University's efforts in the research and development of an Internet course delivery system
- Transitioned from interactive television (ITV) course delivery to the Internet.
- Assisted and participated in meeting the training and development needs of faculty through group and individual training and instruction covering specific areas, including best practices for teaching classes with distance learners and various ITV hardware and software

EDUCATION

Midwestern State University Wichita Falls, TX Master of Arts in Training and Development	2001
Midwestern State University Wichita Falls, TX Texas Teacher Certification in Special Education and Technology	1998
Midwestern State University Wichita Falls, TX Bachelor of Arts in Mass Communication	1994

SKILLS & EXPERTISE

Communication	Training	Leadership	Mentoring
Accessibility	Curriculum Development	Time Management	Critical Thinking
Problem-solving	Course Creation	Adaptability	Decision-making

PROFESSIONAL DEVELOPMENT

Certified Faculty Developer The Learning Resource Center	2021
Vernon College Leadership Academy Vernon College	2021
Digital Accessibility Certification Texas Distance Learning Association	2018
Distance Learning Certificate University of West Georgia	2006