

## **NORMAN M. LEWIS, JR.**

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### **WORK EXPERIENCE:**

May 2006 – Present

**Regional Economist**, U.S. Army Corps of Engineers, Ft. Worth District, Ft. Worth, Texas. Duties include performing economic analysis for civil works projects and military facility construction projects. Analysis include estimating flood damage reduction analysis, cost-benefit analysis, municipal financial capacity analysis and measuring economic benefits derived from civil works projects.

August 2006 – Present

**Adjunct Faculty**, Midwestern State University, Wichita Falls, Texas. Responsible for teaching two sections of General Economics online for distance learning students each long term and one section in the summer term.

May 2001 – June 2004

**Director and Assistant Professor**, Bureau of Business and Government Research, Midwestern State University, Wichita Falls, Texas. Duties include coordinating the research activities of the Bureau and prepare for transition into the Director's position in the Fall of 2001. Teaching assignments include 6-9 semester hours of undergraduate economics and computer application classes.

January 2001 – May 2001

**Associate Director and Assistant Professor**, Bureau of Business and Government Research, Midwestern State University, Wichita Falls, Texas. Duties include assisting the director in coordinating the research activities of the Bureau and prepare for transition into the Director's position in the Summer of 2001. Teaching assignments include 6-9 semester hours of undergraduate economics and computer application classes.

December 1999

**Courseware Developer and Lead Technical Instructor**, Pervasive Software, Inc., Austin Texas. Became responsible for the training, certification and assignments of in-house and business partner instructors authorized to offer certified developer and service/support courses on Pervasive.SQL and Tango web application development software.

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- April 1999 – January 2001 **Courseware Developer and Technical Training Specialist**, Pervasive Software Inc., Austin, Texas. Work within the Education Services Group developing traditional training classes and materials for the company's software products. Additionally developed online, web-based training and Computer-Based Training distributed on CD-ROM along with the company's products.
- January 1999 - 2002 **Adjunct Faculty**, University College, Tulane University, New Orleans, Louisiana. Teaching an online course on the basics of using HTML to design Internet web pages. This is an experimental program for the University in offering courses via the Internet for students in business and information systems.
- October 1998 - April 1999 **Economist III**, Socrates Project, Texas State Occupational Information Coordinating Committee, Austin, Texas. Same duties as Economist II position. Grant funding allowed for an advancement in grade.
- August 1998 - October 1998 **Economist II**, SOCRATES Project, Texas State Occupational Information Coordinating Committee, Austin, Texas. Collect and interpret socio-economic data at a county level for use in a regional economic planning software package called SOCRATES. The target users of this package are local workforce development boards to use as a planning tool for developing strategic plans and complying with state reporting requirements.
- July 1998 – November 1997 **Webmaster**, Texas State Occupational Information Coordinating Committee, Austin, Texas. As an added responsibility, I redesigned the TSOICC website to provide a professional presence on the world-wide-web to provide insight to SOICC's mission and products.
- November 1997 - August 1998 **Project Coordinator**, Emerging and Evolving Occupations Study, Texas State Occupational Information Coordinating Committee, Austin, Texas. My responsibilities include completing the year-end report for the project's second year of study, planning and implementing the research for the project's third year of study, making presentations of the study's results at meetings and conferences of state-wide associations, and disseminating the information to the project's stakeholders. The

purpose of the project is to identify emerging and evolving occupations within the Texas labor market and develop occupational characteristics including duties, task, knowledge, skills, abilities, prevailing wages, education and training requirements and employment outlooks.

- May 1996 - November 1997 **Information Systems Consultant.** Operated as a self-employed as a consultant, working primarily for small businesses and individuals. I advised clients on purchasing the appropriate computer system and software, worked with them in moving their accounting, inventory, and other systems to the new system, and trained them on their new equipment and software. Additionally, I performed upgrades, repairs, and routine maintenance on the new and exiting systems. I also worked with clients in preparing websites for promoting their businesses.
- September, 1993 - July 1995 **Assistant Director and Instructor in Economics,** Bureau of Business Government Research, Midwestern State University, Wichita Falls, Texas. In addition to my duties as Assistant Director as outlined below, I was responsible for teaching 4 classes (12 semester hours) in economic and microcomputers each semester.
- March, 1992 - September, 1993 **Assistant Director,** Bureau of Business and Government Research, Midwestern State University, Wichita Falls, Texas. My responsibilities were increased management duties overseeing staff and project progression. Additionally, I was more involved in initiating research projects, initial meetings with prospective clients, and writing formal proposals for research grants. My role in budget planning was also enlarged. I was also required to teach two courses in economics per semester in the Division of Business Administration. Additionally, I served as the Labor Market Information Specialist for the North Texas Quality Workforce Committee. The role of LMI specialist was to provide labor market analysis of the Nortex Council of Governments region, forecasting what sectors of the economy would experience growth in labor demand, then to identify what occupations would match to those industries and identify the job skills these occupations would require. The information was presented to the Quality Workforce Committee for their evaluation against the existing vocational and educational training available in the

area. The goal of this program was to insure that education facilitators were providing training in areas where their students would be most likely to find employment.

January 1990 - December 1990 **Instructor, Adjunct Faculty**, Midwestern State University, Wichita Falls, Texas. In the Spring and Fall semesters, I was given an opportunity to teach two courses in economics. In the Spring, I taught General Economics, a survey course for non-business majors, with a class size in excess of 100 students. In the Fall, I taught Principles of Macroeconomics, the first economics course for business and economics majors. This position was under a separate contract and supplementary to my position as Research Associate.

March, 1989 - March, 1992 **Research Associate** with the Bureau of Business and Government Research, Midwestern State University, Wichita Falls, Texas. I was responsible conducting and developing several research project including survey design, data analysis, and model building. The most notable of these projects was the development of an input-output model of the Wichita Falls MSA economy which took the better part of three years to design, collect data, and analyze. My responsibilities also included managing the workloads of other staff, especially graduate research assistants, participating in new staff interviews, and managing the Bureau's computer equipment. Through the projects I was associated with, I experienced a great deal of contact with the public and local government and civic organizations to plan various studies and present the final analysis.

#### EDUCATION:

August 2018 - August 2019 Risk Management Graduate Certificate Program, Notre Dame of Maryland University, Baltimore, Maryland, receiving Graduate Certificate in Risk Management, August 2019.

June, 1992 - May, 1993 Graduate School of Business Administration, Midwestern State University, receiving a Master of Business Administration in May, 1993.

January, 1983 - May, 1987 Midwestern State University, receiving a Bachelor of Science in Economics and a minor in Political Science in May, 1987.

**HONORS:**

- May 2013                      Named Planner of the Year, Fort Worth District, U.S. Army Corp of Engineers, Civil Works Planning Branch
- May, 1987                      Named Outstanding Student in Economics by the economics faculty, Midwestern State University, Wichita Falls, Texas.
- September, 1986 - May, 1987      Recipient of the Mamie Raborn Scholarship in Economics, Midwestern State University, Wichita Falls, Texas.
- September, 1986              Elected to Membership in Pi Sigma Alpha, the National Honor Society in Political Science.

**PUBLICATIONS AND PRESENTATIONS:**

- February, 1999              Local Wisdom in Labor Market Planning. *By the Number Series*, an occasional paper series of the Texas State Occupational Information Coordinating Committee, with Marc Anderberg and Robin Campbell.
- July, 1998                      Presented the results of the Emerging and Evolving Occupations in Texas study conducted by the Texas State Occupational Coordinating Committee at the summer conference of the Trade and Industrial Division of Career and Technology Education for secondary vocational teachers in Texas.
- June, 1998                      *Emerging and Evolving Occupations in Texas*, a year-end report on the activities and findings of the third year of a study to develop a methodology for identifying and collecting characteristics of emerging and evolving occupations in the state.
- April, 1998                      Presented the results of the Emerging and Evolving Occupations in Texas study conducted by the Texas State Occupational Coordinating Committee to a break-out session of the Texas Association of Technical Educators Spring Conference.
- March, 1998                      Presented the results of the Emerging and Evolving Occupations in

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- Texas study conducted by the Texas State Occupational Coordinating Committee to a break-out session of the Texas Tech-Prep Annual Meeting.
- July, 1991 *A Report on the Red River Audience Questionnaire Survey*, prepared for the Wichita County Mounted Patrol.
- April, 1991 Yoshi Fukasawa, Ph.D. and Norman Lewis, *A Report on the Needs Assessment Survey in the Wichita Falls Area*, prepared for the United Way of Greater Wichita Falls, Inc.
- August, 1990 *Radio Listenership Survey*, prepared for KYYI Radio, Wichita Falls, Texas.
- December, 1989 Yoshi Fukasawa, Ph.D., Jeffrey Johnson, and Norman Lewis, *Estimated Loss in Tax Revenues from the Freeport Exemption: Burkburnett Independent School District*, prepared for the Burkburnett Independent School District.
- October, 1989 Yoshi Fukasawa, Ph.D. and Norman Lewis, *Texas Workers' Compensation System: A Study of the Issues in the North Texas Area*, prepared for the Wichita Falls Board of Commerce and Industry, Texas Association of Businesses, Wichita Falls Chapter, and North Texas Oil and Gas Association.
- Fall, 1989 Yoshi Fukasawa, Ph.D. and Norman Lewis, "Public Perception of the Texas Workers' Compensation Issues: Results of a Survey in the North Texas Area," *Midwestern Business and Economic Review*. Wichita Falls, Texas: Bureau of Business and Government Research, Midwestern State University. Number 10, Fall 1989.
- October, 1986 Yoshi Fukasawa, Ph.D. and Norman Lewis. "A Changing Picture of the Oil Industry: A Note:", *Bureau Report*. Wichita Falls, Texas: Bureau of Business and Government Research. Report 13, October 1986.