

WELCOME TO Multimedia IDT 4173 Online

Dr. Pam Morgan

Contact Information

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Office Hours

Office Hours: By appointment

Required Textbook

ISBN 978-0-7918-5957-5

Authors: Richard Sullivan and Jerry L Wircenski

Title and Edition: Technical Presentation Workbook, 3rd edition

Course Objectives

- Students apply principles of visual and graphic design to create engaging learning experiences
- Students create, design, and implement multimedia learning environments
- Students can effectively find and use multimedia to create learning experiences for a variety of learning contexts

Instructor Drop

An instructor may drop a student any time during the semester for excessive absences, for consistently failing to meet class assignments, for an indifferent attitude, or for disruptive conduct. The instructor must give the student a verbal or written warning prior to dropping the student from the class. An instructor's drop of a student takes precedence over the student-initiated course drop of a later date. The instructor will assign a grade of either WF or F through the first 8 weeks of a long semester, the first 6 weeks of a 10 week summer term, or the 11th class day of a 4 or 5 week summer term consisting of 20 days. After these periods the grade will be an F. The date the instructor drop form is received in the Office of the Registrar is the official drop date.

Other Class Policies

1. **Written work:** All written work should be completed in a professional style. Using correct spelling and grammar are important writing skills you must know well because your students will learn from you. Therefore, all written assignments will have 10% -20% of the grade based on spelling and grammar. Expectations are for quality work.
2. **Adhering to professional ethics:** When using professional sources in your writing, please cite sources you have used or ideas you have adapted when completing assignments. Use of copyrighted materials must adhere to legal and ethical guidelines. NO plagiarism.
3. **Americans with Disabilities Act:** The Americans with Disabilities Act (ADA) is a federal anti- discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Students with a disability must be registered with Disability Support Services before classroom accommodations can be provided. If you have a documented disability that will impact your work in this class, please contact me to discuss your needs.
4. **Plagiarism Statement:** “By enrolling in this course, the student expressly grants MSU a ‘limited right’ in all intellectual property created by the student for the purpose of this course. The ‘limited right’ shall include but shall not be limited to the right to reproduce the student’s work product in order to verify originality, authenticity, and educational purposes.” from Student Handbook
5. **Submission of Assignments:** All assignments **must be submitted to D2L for this course and should be in a Word document or pdf unless otherwise specified in the assignment guidelines.** A minimum of 5% of the total points will be deducted for assignments not submitted through D2L.
6. **Due Dates and Late Penalties:** Assignments are expected to be turned in by the due date. 20 percent will be deducted per day late, and any assignment submitted **more than 5 days** late will not be accepted. Arrangements must be made at least **two days** in advance for any exceptions to be given.
7. Senate Bill 11 passed by the 84th Texas Legislature allows licensed handgun holders to carry concealed handguns on campus, effective August 1, 2016. Areas excluded from concealed carry are appropriately marked, in accordance with state law. For more information regarding campus carry, please refer to the University’s webpage at <https://mwsu.edu/campus-carry/rules-policies>
8. **Course Questions:** If you have questions throughout the course, please follow these three steps:
 1. Consult the syllabus.
 2. Post your question on the Course Questions Discussion board.
 3. Email Dr.Morgan

